



SPECIAL MEETING MINUTES

Date: 11/23/2020

Time: 3:00 p.m.

Closed Session Location: Teleconference

Special Meeting Location: [Joinwebinar.com](https://www.joinwebinar.com) – ID# 863-956-843

Closed Session (Teleconference)

A. Call To Order

Mayor Taylor called the meeting to order at 3:05 p.m.

B. Roll Call

Present: Carlton, Combs, Mueller, Nash, Taylor

Absent: None

Staff: City Manager Starla Jerome-Robinson, Interim City Attorney Cara Silver, Assistant City Manager Nick Pegueros

C. Closed Session

C1. Threat to Public Services or Facilities (Government Code § 54957)

Consultation with: City of Menlo Park Director of Emergency Services and Interim City Attorney

C2. Closed session conference with labor negotiators pursuant to Government Code §54957.6 regarding labor negotiations with the American Federation of State, County, and Municipal Employees Local 829 (AFSCME) and Confidential employees; Service Employees International Union Local 521 (SEIU); Menlo Park Police Sergeants Association (PSA); Menlo Park Police Officers' Association (POA); and Unrepresented Management

Attendees: City Manager Starla Jerome-Robinson, Assistant City Manager Nick Pegueros, Interim City Attorney Cara Silver, Human Resources Director Theresa DellaSanta

Mayor Taylor adjourned the special meeting at 3:55 p.m.

Special Meeting ([Joinwebinar.com](https://www.joinwebinar.com) – ID# 863-956-843)

D. Call To Order

Mayor Taylor called the meeting to order at 4:10 p.m.

E. Roll Call

Present: Carlton, Combs, Nash, Mueller, Taylor

Absent: None

Staff: City Manager Starla Jerome-Robinson, Interim City Attorney Cara Silver, City Clerk
Judi A. Herren

F. Report from Closed Session

Interim City Attorney Cara Silver reported on the San Mateo guidelines and precautions for COVID-19 and discussed the safety of the public and employees.

G. Regular Business

- G1. Request direction from City Council on whether to temporarily close City facilities and make other emergency orders to protect public from anticipated spikes in COVID-19 exposure during winter holidays

City Manager Starla Jerome-Robinson made the presentation.

The City Council discussed the impacts of COVID-19 to the community, staff, and public. The City Council discussed the statistics reported by San Mateo County and the concerns of the upcoming holiday season. The City Council reiterated precautions including frequent hand washing and socially distancing.

H. City Manager's Report

None.

I. City Councilmember Reports

None.

J. Adjournment

Mayor Taylor adjourned the meeting at 4:22 p.m.

Judi A. Herren, City Clerk

These minutes were approved at the City Council meeting of January 12, 2021.

NOVEL CORONAVIRUS, COVID-19, EMERGENCY ADVISORY NOTICE

On March 19, 2020, the Governor ordered a statewide stay-at-home order calling on all individuals living in the State of California to stay at home or at their place of residence to slow the spread of the COVID-19 virus. Additionally, the Governor has temporarily suspended certain requirements of the Brown Act. For the duration of the shelter in place order, the following public meeting protocols will apply.

Teleconference meeting: All members of the City Council, city staff, applicants, and members of the public will be participating by teleconference. To promote social distancing while allowing essential governmental functions to continue, the Governor has temporarily waived portions of the open meetings act and rules pertaining to teleconference meetings. This meeting is conducted in compliance with the Governor Executive Order N-25-20 issued March 12, 2020, and supplemental Executive Order N-29-20 issued March 17, 2020.

- How to participate in the meeting
 - Submit a written comment online:
menlopark.org/publiccommentNovember23*
 - Record a comment or request a call-back when an agenda topic is under consideration:
Dial 650-474-5071*
 - Access the special meeting real-time online at:
joinwebinar.com – Special Meeting ID 863-956-843
 - Access the special meeting real-time via telephone (listen only mode) at:
(213) 929-4232
Special Meeting ID 187-255-741 (# – no audio pin)
*Written and recorded public comments and call-back requests are accepted up to 1-hour before the meeting start time. Written and recorded messages are provided to the City Council at the appropriate time in their meeting. Recorded messages may be transcribed using a voice-to-text tool.
- Watch special meeting:
 - Cable television subscriber in Menlo Park, East Palo Alto, Atherton, and Palo Alto:
Channel 26
 - Online:
menlopark.org/streaming

Note: City Council closed sessions are not broadcast online or on television and public participation is limited to the beginning of closed session.

Subject to Change: Given the current public health emergency and the rapidly evolving federal, state, county and local orders, the format of this meeting may be altered or the meeting may be canceled. You may check on the status of the meeting by visiting the City's website www.menlopark.org. The instructions for logging on to the webinar and/or the access code is subject to change. If you have difficulty accessing the webinar, please check the latest online edition of the posted agenda for updated information (menlopark.org/agenda).

According to City Council policy, all regular meetings of the City Council are to end by midnight unless there is a super majority vote taken by 11:00 p.m. to extend the meeting and identify the items to be considered after 11:00 p.m.