



REGULAR MEETING MINUTES

Date: 12/14/2021
Time: 6:00 p.m.
Location: Zoom

Regular Session

A. Call To Order

Mayor Combs called the meeting to order at 6:08 p.m.

B. Roll Call

Present: Combs, Mueller, Nash, Taylor, Wolosin
Absent: None
Staff: City Manager Starla Jerome-Robinson, City Attorney Nira Doherty, City Clerk Judi A. Herren

C. Agenda Review

Staff reordered Regular Business, bringing item F6. first.

The City Council pulled items E1., E2., E6., and E9. for discussion.

D. Public Comment

Web form public comment on item D (Attachment).

- Senator Josh Becker congratulated Mayor Combs on outstanding pandemic leadership and welcomed the incoming mayor and vice mayor.
- Charlotte Willner spoke in support of rezoning for educational purposes.

E. Consent Calendar

E1. Adopt Resolution No. 6694 to continue conducting the City's Council and advisory body meetings remotely due to health and safety concerns for the public and to authorize the use of hybrid meetings (Staff Report #21-246-CC)

The City Council received clarification on Menlo Park legislative bodies conducting hybrid meetings.

E2. Waive second reading and adopt Ordinance No. 1080 amending Ordinance No. 1074, modifying the City Council's regular meeting schedule (Staff Report #21-244-CC)

The City Council discussed how to agendize future closed sessions.

E3. Adopt Ordinance No. 1081 repealing and replacing Sections 2.04.200, "Advisory Boards and Commissions," 2.04.210 "District-Based Electoral System," and 2.04.220 "Establishment of City Council Electoral Based System" of Chapter 2.04 within Title 2 of the Menlo Park Municipal Code (Staff Report #21-245-CC)

- E4. Waive second reading and adopt Ordinance No. 1083 amending the specific plan and Ordinance No. 1084 approving an amendment to the development agreement for a project at 1300 El Camino Real (Staff Report #21-254-CC)
- E5. Retain professional services to support Measure T bond issuance in 2022 (Staff Report #21-255-CC)
- E6. Adopt a resolution rescinding Resolution Nos. 4354, 5832, 6479 and adopting City Council Procedures No. CC-21-024 updating the City's purchasing policy (Staff Report #21-256-CC)

The City Council received clarification on removing the authorization of the city manager, or designee, to make payments in excess of \$79,000, updating the procedure to include city manager reporting, current emergency procedures, emergency funding, and funding amounts related to Federal Emergency Management Agency (FEMA) requirements.

City Councilmember Taylor spoke in opposition of amending the city manager, or designee, authority and in support of Senate Bill (SB) 1383.

ACTION: Motion and second (Mueller/ Wolosin), to adopt a resolution rescinding Resolution Nos. 4354, 5832, 6479 and adopt City Council Procedures No. CC-21-024 updating the City's purchasing policy to incorporate the new state requirements under SB 1383 and to establish new processes and procedures, and direct the city manager to provide the City Council reports when expenditures are equal to or more than the city manager's spending authority, passed 4-1 (Taylor dissenting).

- E7. Approve the 2022 City Council regular meeting schedule (Staff Report #21-248-CC)
- ~~E8. Consider adoption of a resolution to authorize the city manager to enter into an agreement with ENGIE Services US Inc. to design, construct, operate, and maintain clean energy infrastructure for the Menlo Park Community Campus project in an amount not to exceed \$5.72 million and appropriate \$5.72 million from the unassigned funds in the general fund for the project (Staff Report #21-252-CC)~~
- E9. Adopt fiscal year 2021-22 budget amendments and authorize city manager to execute agreement amendments for public works maintenance, city arborist contract services, and community development professional services (Staff Report #21-250-CC)

The City Council received clarification on fund transfer timing of capital improvement projects (CIP) for a quiet zone and Haven Avenue streetscape projects.

- ~~E10. Receive and file personnel update as of November 30, 2021 (Staff Report #21-257-CC)~~

ACTION: Motion and second (Combs/ Wolosin), to approve consent calendar excluding item E6., passed unanimously.

F. Regular Business

- F6. Adopt a resolution directing the city manager and city attorney to develop interim guidance rules and regulations for implementation of Senate Bill 9 (SB 9) before January 1, 2022 (Staff Report #21-251-CC)
~~Adopt a resolution directing the preparation of interim guidance rules and regulations to implement Senate Bill 9 (SB 9) The California Home Act; and directing the preparation of an SB-9 implementing ordinance~~

Acting Planning Manager Kyle Perata made the presentation (Attachment).

- Karen Grove spoke in opposition of the preclusion of accessory dwelling units (ADUs).
- Safaei Design Group had questions related to floor area limit (FAL) on single family with ADUs and two story residences.
- Brittani Baxter spoke in support of increased flexibility for ADUs and more options for property owners related to parking.

The City Council discussed what other jurisdictions are doing to implement SB 9, objective standards, deed restrictions, and square footage,

The City Council received clarification on ADUs, State and City proposed requirements, deed restrictions on affordability, application timing, and FALs.

ACTION: Motion and second (Wolosin/ Taylor), to adopt a resolution directing City staff to prepare interim guidance rules and regulations and all other direction provided therein with the revision in Section 3 of the resolution to remove the language “where the maximum floor area limit is 1,600 square feet” and direct staff to develop interim guidance, and to make publications available in English and Spanish, passed 3-2 (Mueller and Combs dissenting).

The City Council took a recess at 8:24 p.m.

The City Council reconvened at 8:36 p.m.

F1. Recognition of outgoing Mayor

- Adina Levin commended Mayor Combs on his term as Mayor.
- Pam Jones commended Mayor Combs on his term as Mayor.
- Kathleen Daly commended Mayor Combs on his term as Mayor.

Vice Mayor Nash read the proclamation (Attachment).

Mayor Combs accepted the proclamation.

F2. Selection of the 2022 Mayor and Vice Mayor

City Clerk Judi A. Herren introduced the item.

ACTION: Motion and second (Wolosin/ Mueller), to appoint Betsy Nash as Mayor, passed unanimously.

ACTION: Motion and second (Taylor/ Nash), to appoint Jen Wolosin as Vice Mayor, passed unanimously.

F3. Appoint City Council representatives and alternates to various local and regional agencies and as liaisons and members to City Council advisory bodies (Staff Report #21-258-CC)

City Clerk Judi A. Herren introduced the item.

The City Council discussed the Community Outreach and Engagement Committee (CEOC) liaison.

ACTION: Motion and second (Wolosin/ Combs), to make appointments as representatives and alternates to various local and regional agencies and as liaisons and members to City Council advisory bodies, passed

unanimously (Attachment).

- F4. Appoint City Councilmembers to various standing and ad hoc subcommittees, and disband inactive ad hoc subcommittees (Staff Report #21-249-CC)

City Clerk Judi A. Herren introduced the item.

The City Council discussed the West Menlo Triangle Annexation ad hoc subcommittee.

ACTION: Motion and second (Nash/ Wolosin), to make appointments to various standing and ad hoc subcommittees, and disband the inactive Emergency Response Homeless Encampment in Bayfront ad hoc subcommittee, passed unanimously (Attachment).

- F5. Provide direction to the City's voting delegate regarding regional vacancies for the next City Selection Committee meeting December 17, 2021 (Staff Report #21-247-CC)

ACTION: Motion and second (Combs/ Mueller), to select Mayor Nash as the City's voting delegate regarding regional vacancies for the next City Selection Committee meeting December 17, 2021, passed unanimously.

G. Informational Items

- G1. City Council agenda topics: January 2022 (Staff Report #21-253-CC)

H. City Manager's Report

None.

I. City Councilmember Reports

Mayor Nash reported out on the San Mateo County Mayor's Mental Health Coalition.

J. Adjournment

Mayor Nash adjourned the meeting at 9:55 p.m.

Judi A. Herren, City Clerk

These minutes were approved at the City Council meeting of January 11, 2022.

NOVEL CORONAVIRUS, COVID-19, EMERGENCY ADVISORY NOTICE

Consistent with Government Code section 54953(e), and in light of the declared state of emergency, the meeting will not be physically open to the public and all members will be teleconferencing into the meeting via a virtual platform. To maximize public safety while still maintaining transparency and public access, members of the public can listen to the meeting and participate using the following methods.

- How to participate in the meeting
 - Submit a written comment online up to 1-hour before the meeting start time:
jaherren@menlopark.org *
Please include the agenda item number you are commenting on.
 - Access the meeting real-time online at:
[Zoom.us/join](https://zoom.us/join) – Meeting ID 998 8073 4930
 - Access the meeting real-time via telephone at:
(669) 900-6833
Meeting ID 998 8073 4930
Press *9 to raise hand to speak

*Written public comments are accepted up to 1-hour before the meeting start time. Written messages are provided to the City Council at the appropriate time in their meeting.

- Watch meeting:
 - Cable television subscriber in Menlo Park, East Palo Alto, Atherton, and Palo Alto:
Channel 26
 - Online:
menlopark.org/streaming

Note: City Council closed sessions are not broadcast online or on television and public participation is limited to the beginning of closed session.

Subject to Change: Given the current public health emergency and the rapidly evolving federal, state, county and local orders, the format of this meeting may be altered or the meeting may be canceled. You may check on the status of the meeting by visiting the City's website www.menlopark.org. The instructions for logging on to the webinar and/or the access code is subject to change. If you have difficulty accessing the webinar, please check the latest online edition of the posted agenda for updated information (menlopark.org/agenda).

According to City Council policy, all meetings of the City Council are to end by midnight unless there is a super majority vote taken by 11:00 p.m. to extend the meeting and identify the items to be considered after 11:00 p.m.

Agenda item D
Charlotte Willner, resident

Dear Mayor Combs and Menlo Park City Council,

My name is Charlotte Willner. I have been a resident of Menlo Park for 24 years (currently residing in Vice Mayor Nash's district) and now serve as the Vice President of the Board of Directors of GeoKids Early Childhood Center. GeoKids has been serving the local community of Menlo Park since 1987 and sits on the campus of the USGS that is now being discussed as part of a redevelopment project through the Housing Element.

The GeoKids Board of Directors is pleased to hear that the city council is considering zoning the property for educational purposes. We wholeheartedly agree that new residential development must take into account the educational needs of the families that will live in the neighborhood. We would like to encourage the city council to consider not just elementary and secondary education, but also early childhood education when discussing the needs of our community.

Before the Coronavirus pandemic, the 2017 Menlo Park Child Care & Preschool Needs Assessment found a deficit of over 500 childcare spaces in the city in the preschool age group alone. The city was only meeting the needs of 37% of families looking for infant care, and GeoKids remains one of the only licensed childcare centers that accepts infants in the city. The pandemic has intensified the childcare shortage at both the national and local levels. Facilities like GeoKids not only provide high-quality education for children in those critical first five years of life; they also allow parents to remain in the workforce. Speaking in a personal capacity for a moment, I would have dropped out of the workforce if our first child had not found a place at GeoKids - a decision that research shows can have long-lasting consequences on lifetime earning potential. I have always been grateful that I was able to access quality childcare in my hometown, and we must ensure that Menlo Park continues to be a place where parents can access it.

As the city council focuses on how to best use the space provided by the USGS property, our Board of Directors would like to remind you of the important role GeoKids plays in supporting the young families of Menlo Park, and we intend to continue providing high-quality childcare to members of our community from our current location. We are eager to work together with the council and with other members of the community to ensure that GeoKids' 34 year legacy in Menlo Park continues long after the USGS property sale.

Proclamation

HONORING MENLO PARK MAYOR Drew Combs

WHEREAS, Drew Combs was first elected to the City Council in 2018, selected as Vice Mayor for 2020, and served as Mayor in 2021; and

WHEREAS, Mayor Combs has demonstrated a dedication and fortitude in leading the City as Mayor during the COVID-19 pandemic, demonstrating leadership by initiating the reopening of the City Council Chambers and holding hybrid meetings; and

WHEREAS, Mayor Combs served first as a Bicycle Commissioner and then a Planning Commissioner, where he became aware of the passion that many residents have for Menlo Park which convinced him to commit to helping residents feel they have a voice on the City Council; and

WHEREAS, Mayor Combs worked tirelessly to further enhance the quality of life for all Menlo Park residents, staying focused on manageable goals aimed at meeting quality of life needs for residents in the near term; and

WHEREAS, Mayor Combs always engaged with City staff, ensuring that first-time presenters at City Council meetings were recognized; and

WHEREAS, Mayor Combs represented the City at numerous civic and special events including the Golden Acorn Awards, Arbor Day, the Juneteenth Celebration, Menlo Park Community Campus ground breaking, the annual Tree Lighting ceremony and numerous other events; and

WHEREAS, Mayor Combs made himself available for anyone in the community to discuss issues of the day, code compliance concerns and to address important issues including championing the need for improvements to the Willow Oaks Park and the repaving of Willow Road and landscaping of the Willow/101 interchange; and

WHEREAS, Mayor Combs augmented his role on City Council by serving on the San Francisquito Creek Joint Powers Agency and the Bay Area Water Supply and Conservation Agency further demonstrating his commitment to protecting the availability of water and improvement of the creek infrastructure; and

WHEREAS, Mayor Combs demonstrated his leadership by approaching each policy issue with incisive independent analysis and a focus on the best outcome for the Menlo Park community with grace and humor; and

NOW, THEREFORE, BE IT PROCLAIMED that the City Council recognizes and honors Drew Combs for his dedication and service to the Menlo Park community.



Betsy Nash

Betsy Nash, Vice Mayor
December 14, 2021

2022 CITY COUNCIL ASSIGNMENTS TO ADVISORY BODIES AND REGIONAL BOARDS



City Council
 701 Laurel St., Menlo Park, CA 94025
 tel 650-330-6610
menlopark.org/citycouncil

Regional assignments (Mayor and/or Vice Mayor)			
Assignment	Details	Meeting time / location	Representative / alternate
<p>Association of Bay Area Governments (ABAG)</p> <p>The Association of Bay Area Governments (ABAG) is the comprehensive regional planning agency and Council of Governments for the nine counties and 101 cities and towns of the San Francisco Bay Region. The region encompasses Alameda, Contra Costa, Marin, Napa, San Francisco, San Mateo, Santa Clara, Solano, and Sonoma counties. Its work covers areas such as land use, housing, environmental quality and economic development.</p>	<p>Type: Joint Powers Authority</p> <p>Started: 1961</p> <p>Website: https://abag.ca.gov/</p>	<p>General Assembly meets 1-2 times annually (April and October)</p>	<p>Primary (Mayor): Nash</p> <p>Alternate (Vice Mayor): Wolosin</p>
<p>League of California Cities – Peninsula Division</p> <p>Representing Peninsula cities from San Francisco to Gilroy, division members work together through the League to identify priorities on issues that impact on the quality of life in our communities, our region and our state.</p>	<p>Website: https://www.cacities.org/Member-Engagement/Regional-Divisions/Peninsula-Division</p>	<p>The Peninsula Division holds four meetings a year, with an occasional special meeting as warranted. Division dinners are open to all division members</p>	<p>Primary (Mayor): Nash</p> <p>Alternate (Vice Mayor): Wolosin</p>
<p>Menlo Park Chamber of Commerce</p> <p>The Mayor and Mayor Pro Tem generally serve as the liaisons to the Chamber of Commerce and attend Chamber board meetings to provide updates and hear from board members.</p>	<p>Type: Community organization</p> <p>Website: http://menloparkchamber.com</p>	<p>Meets monthly on the third Thursday with City representatives joining at 8 a.m., in the Chamber of Commerce Board Room/virtual</p>	<p>Primary (Mayor): Nash</p> <p>Alternate (Vice Mayor): Wolosin</p>
<p>San Mateo County Council of Cities – City Selection Committee</p> <p>The San Mateo County elected officials meet once a month to discuss issues of interest and usually a speaker is part of the program. (Bylaws require the Mayor to be the voting member.)</p>			<p>Primary (Mayor): Nash</p> <p>Alternate (Vice Mayor): Wolosin</p>

Regional Board Appointments			
Bay Area Water Supply & Conservation Agency (BAWSCA) The Bay Area Water Supply & Conservation Agency (BAWSCA) was enabled by Assembly Bill No. 2058 and has the authority to coordinate water conservation, supply and recycling activities for its members; acquire water and make it available to other agencies on a wholesale basis; finance projects, including improvements to the regional water system; and build facilities jointly with other local public agencies or on its own to carry out BAWSCA's purposes.	Website: http://bawasca.org	Meets as needed	Drew Combs through June 25, 2025

Regional assignments			
<p>Airport Community Roundtable</p> <p>Eighteen cities, the operator of San Francisco International Airport (SFO) the City and County of San Francisco and the County of San Mateo comprise the Roundtable, a voluntary public forum established in 1981 for the discussion and implementation of noise mitigation strategies at SFO.</p>	<p>Type: Voluntary public forum</p> <p>Started: 1981</p> <p>Website: http://sforoundtable.org</p>	<p>Generally, first Wednesdays at 7 p.m. at Millbrae City Hall/virtual</p> <p>Confirmed dates: February 6, 2019</p>	<p>Primary: Taylor</p> <p>Alternate: Wolosin</p>
<p>Caltrain Modernization Local Policy Group</p> <p>The Caltrain Modernization Program will electrify and upgrade the performance, operating efficiency, capacity, safety and reliability of Caltrain's commuter rail service.</p>	<p>Type: Advisory body</p> <p>Started: 2012</p> <p>Website: http://www.caltrain.com/projectsplans/CaltrainModernization/Local_Policy_Maker_Group.html</p>	<p>Meets monthly on the fourth Thursday, 5:30 p.m., in the Edward J. Bacciocco Auditorium, SamTrans Administrative Offices, 2nd Floor, 1250 San Carlos Ave., San Carlos, CA/virtual</p>	<p>*Same as City Council Rail Subcommittee</p> <p>Primary: Wolosin</p> <p>Alternate: Mueller</p>
<p>City/County Association of Governments (C/CAG)</p> <p>The City/County Association of Governments of San Mateo County (C/CAG) deals with issues that affect the quality of life in general; transportation, air quality, stormwater runoff, hazardous waste, solid waste and recycling, land use near airports and abandoned vehicle abatement. C/CAG provides a unique forum for the cities and the County to work together on common issues to develop cost-effective solutions. The Board consists of 21 members with one from each city (20) and the County of San Mateo.</p>	<p>Type: Joint Powers Authority</p> <p>Website: http://ccag.ca.gov</p>		<p>Primary: Taylor</p> <p>Alternate: Combs</p>
<p>County of Santa Clara Community Resources Group for Stanford University</p> <p>The Stanford University Community Resource Group (CRG) is composed of 8-12 members. The group serves as a mechanism for information exchange and perspectives on Stanford development issues. Members are appointed by the County Planning Director in consultation with the District 5 Supervisor.</p>	<p>Website: https://www.sccgov.org/sites/dpd/Programs/Stanford/Pages/StanfordCRG.aspx</p>	<p>Meets monthly on the second Thursday, 7–8:30 p.m., at the Palo Alto Art Center, 1313 Newell Road, Palo Alto, CA/virtual</p>	<p>Primary: Mueller</p> <p>Alternate: Taylor</p>

CONTINUED ON NEXT PAGE

<p>Emergency Services Council (San Mateo County Joint Powers Authority)</p> <p>The Emergency Services Council oversees the emergency planning, training and exercises in the various cities and reviews and recommends policies, programs and plans for adoption.</p>	<p>Type: Joint Powers Authority</p> <p>Website: https://hsd.smcsheriff.com/emergency-services-council</p>	<p>Meets quarterly on Thursdays, 5 – 7 p.m.</p>	<p>Primary: Taylor</p> <p>Alternate: Combs</p>
<p>Facebook Local Community Fund</p> <p>The Facebook Local Community Fund, a partner fund of Philanthropic Ventures Foundation, designed to support 501(c)(3) non-profits serving the East Palo Alto and Belle Haven communities through grant funds awarded following review by the community fund board of directors.</p>	<p>Type: 501(c)(3) public charity</p> <p>Website: http://www.venturesfoundation.org/programs/community-initiatives/facebook-local-community-fund/</p>	<p>Meets as needed</p>	<p>Primary: Taylor</p> <p>Alternate: Nash</p>
<p>Grand Boulevard Initiative Taskforce</p> <p>The Grand Boulevard is a collaboration of 29 cities, counties, local and regional agencies united to improve the performance, safety and aesthetics of El Camino Real. Starting at the northern Daly City city limit (where it is named Mission Street) and ending near the Diridon Caltrain Station in central San Jose (where it is named The Alameda), the initiative brings together for the first time all of the agencies having responsibility for the condition, use and performance of the street.</p>	<p>Website: http://grandboulevard.net</p>	<p>Meets quarterly on Wednesdays</p>	<p>Primary: Wolosin</p> <p>Alternate: Combs</p>
<p>HEART Board Member Agency Committee (MAC)</p> <p>The MAC is composed of nine public HEART Board Members and a City Council member from each member city that does not have a representative on the HEART Board. The purpose of the MAC is to engage with cities that are not on the HEART Board and to provide you with the opportunity to comment on HEART's financial and program activities.</p>	<p>Website: https://www.heartofsmc.org/events/member-agency-committee-mac-meeting/</p>	<p>Meets as needed</p>	<p>Primary: Mueller</p> <p>Alternate: Wolosin</p>
<p>Peninsula Clean Energy Authority (PCE)</p> <p>Peninsula Clean Energy is San Mateo County's official electricity provider. Peninsula Clean Energy offers lower rates and the added benefit of two electricity options, each with a different percentage of sustainable energy. ECOplus rates are 5% below PG&E's standard rates. ECO100 offers 100% renewable, ghg-free energy at a cost of just \$0.01 per Kwh extra.</p>	<p>Type: Joint Powers Authority</p> <p>Started: 2016</p> <p>Website: http://www.peninsulacleanenergy.com</p>	<p>Meets monthly on the fourth Thursday, 6:30 p.m., at the Peninsula Clean Energy Office, 2075 Woodside Road, Redwood City, CA/virtual</p>	<p>Primary: Nash</p> <p>Alternate: Wolosin</p>

CONTINUED ON NEXT PAGE

<p>San Francisquito Creek Joint Powers Authority</p> <p>The San Francisquito Creek JPA is an agency empowered to protect and maintain the 14-mile San Francisquito Creek and its 45 square-mile watershed and address concerns regarding flooding and environmental preservation. Members include the cities of Menlo Park, East Palo Alto, and Palo Alto; the counties of San Mateo and Santa Clara; as well as Stanford and the Santa Clara Valley Water District.</p>	<p>Type: Joint Powers Authority</p> <p>Website: http://sfcjpa.org</p>	<p>Meets monthly on the fourth Thursday of the month at 6 p.m. in the Menlo Park City Council Chambers/ virtual</p>	<p>Primary: Combs</p> <p>Alternate: Taylor</p>
<p>San Mateo County Mosquito and Vector Control District</p> <p>San Mateo County Mosquito and Vector Control District uses an integrated pest management strategy to safeguard the health and comfort of the residents of San Mateo County. Their service area includes the entirety of San Mateo County</p>	<p>Website: https://www.smcmvcd.org/</p>	<p>Meets monthly on the second Wednesday of the month at 6 p.m.</p>	<p>Primary: Carlton</p> <p>Alternate:</p>
<p>South Bayside Waste Management Authority (SBWMA)</p> <p>RethinkWaste is a joint powers authority of twelve public agencies in San Mateo County, and organized to jointly manage the franchise agreement with Recology San Mateo County for the collection of garbage, recycling and green waste.</p>	<p>Type: Joint Powers Authority</p> <p>Website: http://rethinkwaste.org</p>	<p>Meets monthly on the fourth Thursday of the month at 2 p.m. in the San Carlos Library conference room/virtual</p>	<p>Primary: Taylor</p> <p>Alternate: Combs</p>

City Council advisory body members assignments			
Assignment	Details	Meeting time / location	Representative / alternate
<p>Finance and Audit Committee (2 members, not liaisons)</p> <p>The role of this committee is to facilitate public understanding of the city's financial reporting processes and to assist staff in the delivery of timely, clear and reliable financial information to the public. Committee priorities: The committee reviews the external financial audit and the city's investment portfolio on an annual basis.</p>	<p>City Council-appointed advisory body</p>	<p>Meets third Wednesday of every quarter at 5:30 p.m. in the Sharon Heights Conference Room, 2nd Floor, City Hall/virtual. Additional special meetings as needed</p>	<p>Member: Taylor Member: Wolosin</p>

Advisory body liaison assignments			
<p>Complete Streets Commission</p> <p>The Complete Streets Commission is charged primarily with advising the City Council on multi-modal transportation issues according to the goals and policies of the City's general plan. This includes strategies to encourage safe travel, improve accessibility, and maintaining a functional and efficient transportation network for all modes and persons traveling within and around the City. Coordination of multi-modal (motor vehicle, bicycle, transit and pedestrian) transportation facilities; Advising City Council on ways to encourage vehicle, multi-modal, pedestrian and bicycle safety and accessibility for the City supporting the goals of the general plan; Coordination on providing a citywide safe routes to school plan; Coordination with regional transportation systems and; Establishing parking restrictions and requirements according to Municipal Code sections 11.24.026 through 11.24.02.</p>	<p>City Council-appointed advisory body</p>	<p>Meets monthly on the second Wednesday, 7 p.m., in the City Council Chambers/virtual</p>	<p>Liaison: Taylor</p>
<p>Community Engagement and Outreach Committee</p>	<p>City Council-appointed advisory body</p>	<p>Meets as needed</p>	<p>Liaison: Taylor Liaison: Nash</p>
<p>Environmental Quality Commission</p> <p>The Environmental Quality Commission is charged primarily with advising the City Council on matters involving environmental protection, improvement and sustainability. Commission priorities: Assist in developing sustainable building policies and programs for private and public development projects; Develop a community-wide environmental sustainability policy with metrics to measure and evaluate progress; Develop and evaluate resource conservation and pollution prevention programs and policies, such as solid waste reduction and water conservation; Implement climate action plan and; Maximize the urban canopy through programs and policies.</p>	<p>City Council-appointed advisory body</p>	<p>Meets monthly on the third Wednesday, 6:30 p.m., in the Downtown Conference Room, 1st Floor, City Hall/virtual</p>	<p>Liaison: Nash</p>

CONTINUED ON NEXT PAGE

<p>Housing Commission</p> <p>The role of the Housing Commission is to make recommendations to the City Council on issues related to housing policy, to implement City Council policy decisions and represent the city where needed on housing matters. Commission priorities: Inclusion of housing program information in city publications; Community outreach for awareness and input; El Camino Real/downtown specific plan implementation as it relates to housing locations and; General plan and housing element updates.</p>	<p>City Council-appointed advisory body</p>	<p>Meets monthly on the second Wednesday, 6:30 p.m., in the Cypress Room, Arrillaga Family Recreation Center/virtual</p>	<p>Liaison: Combs</p>
<p>Library Commission</p> <p>The Library Commission is charged primarily with advising the City Council on matters related to the maintenance and operation of the City's libraries and library systems. Specific focus areas include: The scope and degree of library activities; Maintenance and protection of City libraries; Evaluation and improvement of library service; Acquisition of library materials; Coordination with other library systems and long range planning and; Literacy and English as a second language (ESL) programs.</p>	<p>City Council-appointed advisory body</p>	<p>Meets monthly on the third Monday, 6:30 p.m., in the Downstairs Meeting Room, Main Library, 800 Alma St. /virtual</p>	<p>Liaison: Mueller</p>

CONTINUED ON NEXT PAGE

<p>Parks and Recreation Commission</p> <p>The Parks and Recreation Commission will strive for excellence in teamwork to: Affirm the diversity in the community; Be financially responsible; Be responsive to community needs for leisure, cultural and social programs; Maintain a liaison between the community and City Council; Maintain its availability, visibility and accessibility to the community and the media; Preserve and protect open space and park lands and; Promote safety in all facilities and programs.</p> <p>Commission priorities: Provide high quality and inclusive programs and services that meet the diverse and changing needs of all Menlo Park residents and neighboring communities; Ensure City Parks and Community Facilities are well-maintained, upgraded and/or expanded to improve accessibility and usage by a diverse population, while promoting sustainable environmental design and practices; Improve class and program offerings, venues, partnerships and sponsorships to increase the quality and accessibility of educational, recreational, sporting, artistic, and cultural programs in the City of Menlo Park and; Support initiatives, partnerships and projects that intersect with the City's Park and Community Services resulting in well-coordinated efforts to meet the needs of residents.</p>	<p>City Council-appointed advisory body</p>	<p>Meets monthly on the fourth Wednesday, 6:30 p.m., in the Cypress Room, Arrillaga Family Recreation Center/virtual</p>	<p>Liaison: Combs</p>
<p>Planning Commission</p> <p>Established according to state law, the Planning Commission makes decisions in many areas of the land use process and also makes recommendations to the City. Council in other areas: Considers and grants or denies use permits and architectural control; Considers and recommends action on environmental impact reports and subdivisions; Initiates special area planning and rezoning studies; monitors the changing needs of the city in relationship to the general plan as well as the recommendations of the general plan amendments; Recommends action on rezoning proposals and conditional development permits and; Takes action on variances.</p>	<p>City Council-appointed advisory and quasi-judicial body</p>	<p>Meets twice monthly on a schedule adopted once a year, 7:00 p.m., in the City Council Chambers/virtual</p>	<p>Liaison: Wolosin</p>

City Council outside agency liaison assignments			
Assignment	Details	Meeting time / location	Representative / alternate
Flood and Sea Level Rise Agency (FSLR)	Website: https://resilientsanmateo.org/	Meets monthly on the second and fourth Monday, 4 p.m.	Primary: Taylor Alternate: Nash
Menlo Park City School Districts (all)		Meets as needed	Primary: Mueller Alternate: Combs
Menlo Park Fire Protection District		Meets as needed	Primary: Mueller Alternate: Combs

Outside agency taskforce liaison assignments			
Assignment	Details	Meeting time / location	Representative / alternate
Downtown Street Closure Task Force		Meets as needed	Member: Mueller Member: Nash

CITY COUNCIL STANDING COMMITTEES	Member	Member
Community Grant Funding	Drew Combs	Cecilia Taylor
ACTIVE CITY COUNCIL AD HOC SUBCOMMITTEES	Member	Member
Economic Development	Betsy Nash	Ray Mueller
City Manager Priorities/Recruitment	Jen Wolosin	Cecilia Taylor
Climate Action Plan No. 1-5	Jen Wolosin	Betsy Nash
Climate Action Plan No. 6	Betsy Nash	Cecilia Taylor
ConnectMenlo Community Amenities	Betsy Nash	Cecilia Taylor
Facebook/Willow Village Development Agreement Negotiations	Betsy Nash	Cecilia Taylor
Menlo Park Community Campus	Betsy Nash	Cecilia Taylor
Reimagining Public Safety	Cecilia Taylor	Jen Wolosin
West Menlo Triangle Annexation		
Willow Road Highway 101 Interchange Improvements	Drew Combs	Cecilia Taylor
INACTIVE CITY COUNCIL AD HOC SUBCOMMITTEES (DISBANDED)	Member	Member
City Attorney Recruitment	Drew Combs	Ray Mueller
Inventory Existing, Proposed and Potential Citywide Development	Betsy Nash	Cecilia Taylor
Emergency Response Homeless Encampment in Bayfront	Cecilia Taylor	Ray Mueller
Rail Subcommittee	Ray Mueller	Jen Wolosin
Quality of Life Ordinance	Cecilia Taylor	Drew Combs
Housing Element	Drew Combs	Jen Wolosin



SB 9 GUIDANCE RULES & REGULATIONS

Presentation to City Council 12/14/21

ARRIENGA FAMILY
GYMNASIUM



RECOMMENDATION

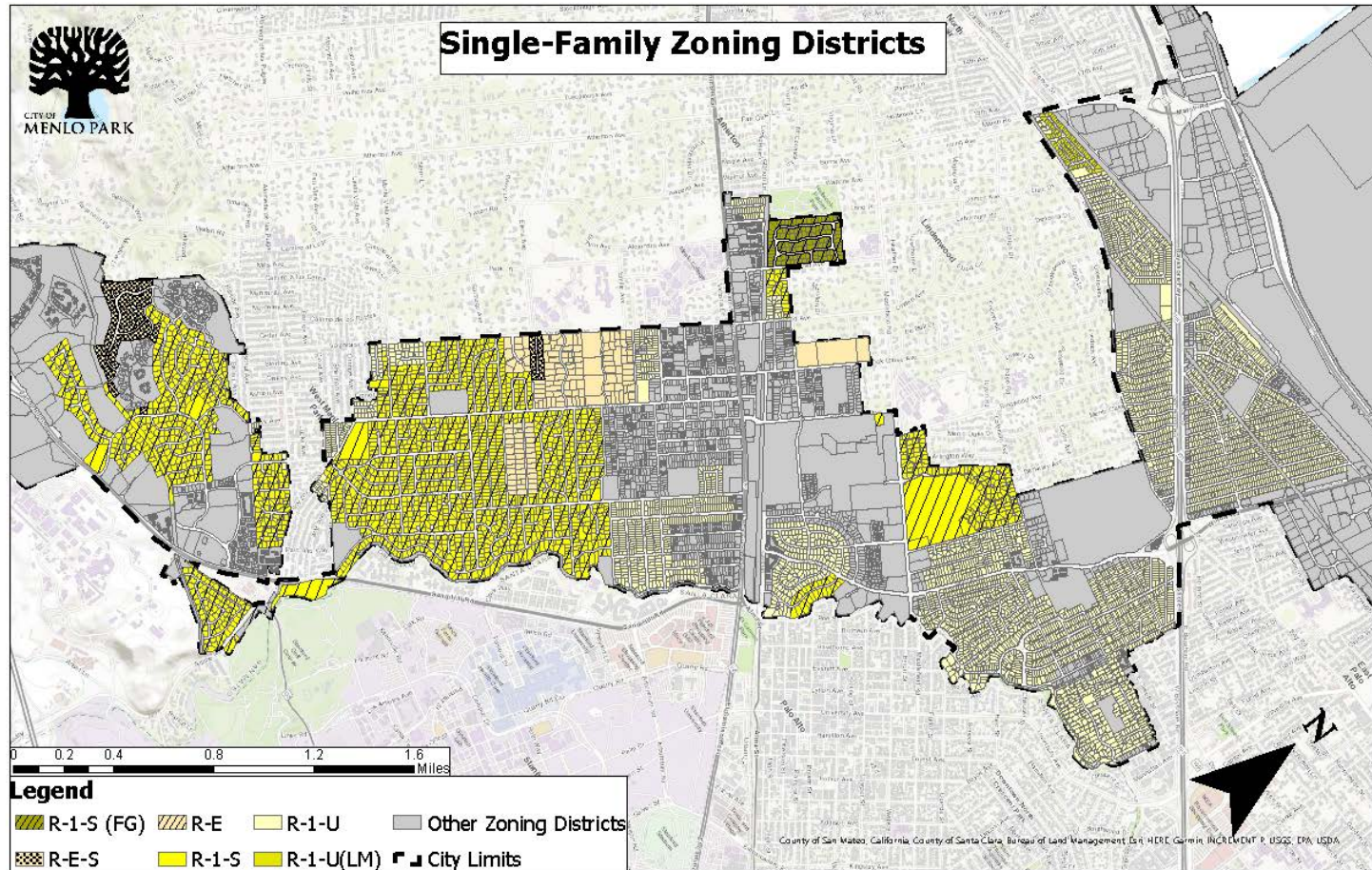
- Adopt resolution directing city manager and city attorney to prepare interim guidance rules and regulations for implementation of Senate Bill 9 (SB 9)
 - Draft resolution in staff report Attachment A
- Resolution identifies that city manager and city attorney will bring back a future ordinance incorporating objective standards for SB 9 projects





SB 9: CALIFORNIA HOMES ACT

- Effective January 1, 2021
- Requires ministerial review of two unit housing developments on single family zoned parcels
 - Specific criteria must be met
- Requires ministerial review of lot splits
 - Two similar sized parcels from existing lots (minimum of 1,200 SF in size for resulting lots)
- Results in up to four units with lot split
- Most single family zoned lots in the City meet criteria for SB 9
- Does not require ministerial review of single family dwelling units on existing single family zoned lots





REQUIRMENTS OF SB 9

- Development standards: urban duplexes
 - Local governments may impose local standards
 - Standards cannot preclude development of 2 units of at least 800 square feet
 - Maximum side and rear setbacks of 4 feet
 - One parking space may be required
 - No parking spaces required when near transit or car share
- Development standards: urban lot splits
 - Maximum of 2 parcels from existing single family lot
 - New parcels approximately equal size
 - 1,200 square feet minimum lot size after split
 - Same standards and provisions for urban duplexes apply
 - Applicant must occupy one of units as principal residence for 3 years



INTERIM GUIDANCE RULES & REGULATIONS

- City limited to applying only objective standards to SB 9 development projects
- Zoning Ordinance includes various objective standards
- Interim objective standards and guidance
 - Define floor area limit (FAL) for lots less than 5,000 square feet
 - Accessory dwelling units (ADUs)
 - City may limit ADUs on lots that have taken advantage of SB 9
 - Interim guidance recommendation to prohibit ADUs for projects that develop 4 duplex units as part of lot split
 - Can still split a lot and build one single family residence and one ADU on each resulting lot
 - Incorporate interim guidance or variation into SB 9 ordinance



CONCLUSION & NEXT STEPS

- SB 9 is intended to spur additional housing development
- SB 9 projects permitted ministerially
- City required to apply objective standards to SB 9 projects
- Staff to prepare and publish interim guidance by January 1, 2022
 - Interim guidance to be used by staff and applicants until SB 9 implementation ordinance adopted
 - Guidance will be made available on website
- SB 9 implementation ordinance will be reviewed by Planning Commission and City Council
 - Members of the public may provide comments and input through Planning Commission and City Council public hearings
 - Need to adopt SB 9 ordinance expeditiously limits additional outreach



THANK YOU