



SPECIAL AND REGULAR MEETING MINUTES

Date: 1/9/2024
Time: Special City Council Meeting 5:00 p.m.
Regular City Council Meeting 6:00 p.m.
Locations: Teleconference and
City Council Chambers
751 Laurel St., Menlo Park, CA 94025

Special Session

A. Call To Order

Mayor Taylor called the meeting to order at 5 p.m.

B. Roll Call

Present: Combs (remote – AB 2449 Just Cause and exited the meeting at 7:17 p.m.) Doerr, Nash, Taylor, Wolosin
Absent: None
Staff: City Manager Justin I. C. Murphy, City Attorney Nira F. Doherty, Assistant to the City Manager/City Clerk Judi A. Herren

C. Agenda Review

Staff requested reordering the agenda, bringing item K1. Planning Commission interviews before item J1. Park and Recreation Commission appointments.

D. Closed Session

- D1. Conference with legal counsel – anticipated litigation
Significant exposure to litigation (Paragraph (2) of subdivision (d) of Government Code §54956.9):
Two potential cases
- D2. Conference with legal counsel – existing litigation
Paragraph (1) of subdivision (d) of §54956.9)
Name of case: City of Menlo Park v. Florence Lane Ventures, LLC, et al. (Case No. 23-CIV-05524)
- D3. Conference with legal counsel – anticipated litigation
Initiation of litigation (paragraph (4) of subdivision (d) of §54956.9): One potential case

Regular Business

E. Call To Order

Mayor Taylor called the meeting to order at 7:18 p.m.

F. Roll Call

Present: Doerr, Nash, Taylor, Wolosin

Absent: Combs
Staff: City Manager Justin I. C. Murphy, City Attorney Nira F. Doherty, Assistant City Manager Stephen Stolte, Assistant to the City Manager/City Clerk Judi A. Herren

G. Report from Closed Session

No reportable actions.

H. Public Comment

- Jenny Michel spoke in support of affordable housing.

I. Presentations and Proclamations

I1. HIP Housing calendar contest presentation

HIP Housing Board member Meris Ota made the presentation.

I2. Proclamation: National Human Trafficking Awareness Day

Director of Governmental Affairs and Human Trafficking for the California Massage Therapy Council Beverley May accepted the proclamation (Attachment).

The City Council reordered the agenda.

K. Special Business

K1. Interviews of Planning Commission applicants (Attachment) (Note: No action will be taken at this meeting. Appointments are scheduled for the January 23, 2024 City Council meeting.)

The City Council interviewed the following Planning Commission applicants:

- Amisha Oza
- David Pollack
- Ross Silverstein

The City Council directed staff to add the interview of Jessica Beeli to the January 23 City Council agenda.

J. Advisory Body Vacancies and Appointments

J1. Consider applicants and make an appointment to fill a vacancy on the Parks and Recreation Commission (Staff Report #24-006-CC)

Assistant to the City Manager/ City Clerk Judi Herren introduced the item.

- Amisha Oza spoke in support of their application.

The City Council made an appointment to fill a vacancy on the Parks and Recreation Commission:

- Amisha Oza – term expiring April 30, 2027

L. Consent Calendar

- L1. Accept the City Council meeting minutes for November 28 and December 5 and 12, 2023 (Attachment)
- L2. Transmittal of the annual report on the status of citywide impact fees collected as of June 30, 2023 (Staff Report #24-001-CC)
- L3. Waive the second reading and adopt an ordinance amending the City's master fee schedule for the city manager's office, community development, library and community services, and public works departments, and Menlo Park Municipal Water (Staff Report #24-007-CC)

ACTION: Motion and second (Doerr/ Nash), to approve the consent calendar, passed 4-0-1 (Combs absent).

M. Public Hearing

- M1. Introduce and waive the first reading of an ordinance amending the City's master fee schedule to include aquatics fees (Staff Report #24-002-CC)

Administrative Services Director Brittany Mello introduced the item.

- Tom McRae spoke on the aquatics fees related to Solo Aquatics (Attachment).
- Tobias Kunze spoke on the aquatics fees related to Solo Aquatics.

The City Council took a recess at 8:34 p.m.

The City Council reconvened at 8:49 p.m.

The City Council received clarification on the proposed aquatic fees, the aquatics operator's cost recovery rate, the revenue share agreement with the City, which services the contractor provides, and reducing resident fees compared to non-resident fees.

The City Council directed the review of the aquatics fees and to return the item to City Council.

N. Regular Business

The City Council reordered the agenda.

- N2. Introduce and waive the first reading of an ordinance repealing and replacing Title 9 of the Menlo Park Municipal Code entitled "Animals" (Staff Report #24-005-CC)

Police Chief David Norris made the presentation (Attachment).

ACTION: Motion and second (Wolosin/ Nash), to waive the first reading and introduce by title only an Ordinance of the City Council of the City of Menlo Park Repealing and Replacing Title 9 of the Menlo Park Municipal Code entitled "Animals", passed 4-0-1 (Combs absent).

N1. Accept the Vision Zero Action Plan (Staff Report #24-004-CC)

Assistant Public Works Director Hugh Louch made the presentation (Attachment).

The City Council received clarification on the public's opportunity to provide feedback and incorporating short-term ACT Menlo Park feedback into the plan.

The City Council discussed the correlation of safe streets and the housing element.

ACTION: Motion and second (Wolosin/ Taylor), to accept the Vision Zero Action Plan, passed 4-0-1 (Combs absent).

N3. Establish the Belle Haven Community Campus ad hoc subcommittee, adopt purpose statements for City Council subcommittees and make appointments to the Belle Haven Community Campus ad hoc subcommittee (Staff Report #24-003-CC)

Assistant to the City Manager/ City Clerk Judi Herren introduced the item.

ACTION: Motion and second (Nash/ Taylor), to establish a Belle Haven Community Campus ad hoc subcommittee (BHCC) and appoint Mayor Taylor and City Councilmember Nash, passed 4-0-1(Combs absent).

ACTION: Motion and second (Nash/ Taylor), to adopt purpose statements for City Council subcommittees, include discussion of Belle Haven Pool programming to the BHCC ad hoc subcommittee purpose and advise on the negotiation of the development agreement for Parkline to the Parkline Development Agreement Negotiations ad hoc subcommittee purpose statements, passed 4-0-1(Combs absent).

O. Informational Items

O1. City Council agenda topics: January – February 13, 2024 (Staff Report #24-008-CC)

P. City Manager Report

Assistant City Manager Stephen Stolte reported on the grant seeking and management consultant presentation at the next Finance and Audit Commission meeting.

Q. City Councilmember Reports

City Councilmember Nash reported out on the Peninsula Clean Energy board meeting.

R. Adjournment

Mayor Taylor adjourned the meeting at 10:07 p.m.

Assistant to the City Manager/ City Clerk Judi Herren

These minutes were approved at the City Council meeting of January 23, 2024.

Proclamation

TAKING A STAND AGAINST HUMAN TRAFFICKING IN THE BAY AREA

WHEREAS, the United States Senate designated January 11 as National Human Trafficking Awareness Day in 2007 and, beginning in 2010 by Presidential Proclamation, each January has been designated National Slavery and Human Trafficking Prevention Month; and

WHEREAS, human trafficking involves commercial sexual exploitation and labor exploitation. Sex trafficking is defined as “a commercial sex act that is induced by force, fraud, or coercion,” but if the person has not attained the age of 18 years old, force, fraud or coercion is not required. Labor trafficking is defined as, “the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery”; and

WHEREAS, human trafficking is a human rights violation, and a violation of both federal and California law, it also promotes the breakdown of families and communities, fuels organized crime, deprives countries of human capital, undermines public health, and imposes large economic costs; and

WHEREAS, the FBI has identified California and the San Francisco Bay Area as an area of high prevalence for human trafficking. Although human trafficking is illegal, victims often do not recognize their victimization, do not know that help is available, or where to seek assistance; and

WHEREAS, forced labor, involuntary domestic servitude, and commercial sexual exploitation of adults and youth and have been found to exist within local communities; and

WHEREAS, public awareness about human trafficking still needs to reach broader communities and communicate more information about the nuances of this crime; and

WHEREAS, the County of San Mateo has dedicated resources including the San Mateo County Human Trafficking Program, and has supported the efforts of the San Mateo County Police Chiefs and Sheriff Association, and has partnered with other governmental and non-governmental organizations to identify and address human trafficking within San Mateo County; and

NOW, THEREFORE, BE IT PROCLAIMED, that I, Cecilia Taylor, Mayor of the City of Menlo Park, on behalf of the City Council and City, do hereby recognize January 2024 as Human Trafficking Prevention Month, and encourage all community members to support the County of San Mateo’s efforts in the fight against human trafficking by learning how to recognize suspicious activity and reporting to the National Human Trafficking Resource Center by phone at 1-888-373-7888 or by texting 233733:



A handwritten signature in blue ink that reads "Cecilia Taylor".

Cecilia Taylor, Mayor
January 9, 2024

CITY OF MENLO PARK PROPOSED MASTER FEE SCHEDULE		MENLO SWIM & SPORT CURRENT FEES	
Fee title	Proposed fee	Current fee	% diff.
Memberships			
Lap and open swim (per month)			
General resident	\$65	\$65	0%
General non-resident	\$71	\$72	-1%
Senior resident	\$52	\$52	0%
Senior non-resident	\$57	\$61	-7%
Hyperlocal resident*	\$42	n/a	
Masters (per month)			
General resident	\$114	\$114	0%
General non-resident	\$124	n/a	
Senior resident	\$91	\$104	-14%
Senior non-resident	\$99	n/a	
Hyperlocal resident*	\$74	n/a	
Aqua fit (per month)			
General resident	\$88	\$78	11%
General non-resident	\$96	n/a	
Senior resident	\$70	\$70	0%
Senior non-resident	\$77	n/a	
Hyperlocal resident*	\$57	n/a	
Drop-in			
Lap swim (per visit)			
General resident	\$9	\$9	0%
General non-resident	\$10	\$10	0%
Senior resident	\$7	\$8	-14%
Senior non-resident	\$8	\$9	-13%
Hyperlocal resident*	\$6	n/a	
Open swim (per visit)			
General resident	\$9	\$9	0%
General non-resident	\$10	\$10	0%
General hyperlocal resident*	\$6	n/a	
Child resident	\$5	\$5	0%
Child non-resident	\$5	\$6	-20%
Child hyperlocal resident*	\$3	n/a	
Family resident	\$24	\$24	0%
Family non-resident	\$26	\$28	-8%
Family hyperlocal resident*	\$16	n/a	
Spectator resident	\$3	\$4	-33%
Spectator non-resident	\$3	\$5	-67%
Masters (per visit)			
General resident	\$20	\$20	0%
General non-resident	\$22	n/a	
Hyperlocal resident*	\$13	n/a	
Aqua fit (per session)			
General resident	\$20	\$20	0%
General non-resident	\$22	n/a	
Hyperlocal resident*	\$13	n/a	
Bundle discount			
Register for one aquatics program, and the same registrant may be eligible to register for a second program up to 50% off select programs.	Varies	n/a	
Swim lessons (per ½ hour)			
Group lessons - resident	\$29	\$29	0%
Group lessons - non-resident	\$32	n/a	
Group lessons – hyperlocal resident*	\$19	n/a	
Private lessons - resident	\$79	\$79	0%
Private lessons - non-resident	\$86	n/a	
Private lessons – hyperlocal resident*	\$51	n/a	
Fee-assisted scholarship (residents only)	\$5	n/a	
Youth bridge program (per ¾ hour)			
Youth bridge program - resident	\$24	\$23	4%
Youth bridge program - non-resident	\$26	n/a	
Youth bridge program – hyperlocal resident*	\$16	n/a	
Youth camps (per hour)			
Youth camps - resident	\$23	\$21.50	7%
Youth camps - non-resident	\$25	n/a	
Youth camps – hyperlocal resident*	\$15	n/a	
Group programming (per hour)			
Group programming - resident	\$24	n/a	
Group programming - non-resident	\$26	n/a	
Group programming – hyperlocal Resident*	\$16	n/a	
Subcontractor lane rental (per hour per lane)			
Subcontractor lane rental - resident	\$20	\$14-\$18	
*The hyperlocal fee rate applies to residents who live or attend K-12 school within the neighborhood service area of the Belle Haven Community Campus.			

Fee Title	Current Fee	Proposed Fee	Percent Change
Memberships			
Lap and open swim (per month)			
General resident	\$65	\$65	0%
General non-resident	\$72	\$71	-1%
Senior resident	\$52	\$52	0%
Senior non-resident	\$61	\$57	-7%
Hyperlocal resident		\$42	
Masters (per month)			
General resident	\$114	\$114	0%
General non-resident	\$114	\$124	9%
Senior resident	\$104	\$91	-13%
Senior non-resident	\$104	\$99	-5%
Hyperlocal resident*		\$74	
Aqua fit (per month)			
General resident	\$78	\$88	13%
General non-resident	\$78	\$96	23%
Senior resident	\$70	\$70	0%
Senior non-resident	\$70	\$77	10%
Hyperlocal resident*		\$57	
Drop-in			
Lap swim (per visit)			
General resident	\$9	\$9	0%
General non-resident	\$10	\$10	0%
Senior resident	\$8	\$7	-13%
Senior non-resident	\$9	\$8	-11%
Hyperlocal resident*		\$6	
Open swim (per visit)			
General resident	\$9	\$9	0%
General non-resident	\$10	\$10	0%
General hyperlocal resident*		\$6	
Child resident	\$5	\$5	0%
Child non-resident	\$6	\$5	-17%
Child hyperlocal resident*		\$3	
Family resident	\$24	\$24	0%
Family non-resident	\$28	\$26	-7%
Family hyperlocal resident*		\$16	
Spectator resident	\$4	\$3	-25%
Spectator non-resident	\$5	\$3	-40%
Masters (per visit)			
General resident		\$20	
General non-resident		\$22	
Hyperlocal resident*		\$13	
Aqua fit (per session)			
General resident	\$20	\$20	0%
General non-resident	\$20	\$22	10%
Hyperlocal resident*		\$13	
Bundle discount			
Register for one aquatics program, and the same registrant may be eligible to register for a second program up to 50% off select programs.		Varies	
Swim lessons (per ½ hour)			
Group lessons - resident	\$29	\$29	0%
Group lessons - non-resident	\$29	\$32	10%
Group lessons – hyperlocal resident*		\$19	
Private lessons - resident	\$79	\$79	0%
Private lessons - non-resident	\$79	\$86	9%
Private lessons – hyperlocal resident*		\$51	
Fee-assisted scholarship (residents only)		\$5	
Youth bridge program (per ¼ hour)			
Youth bridge program - resident	\$23	\$24	4%
Youth bridge program - non-resident	\$23	\$26	13%
Youth bridge program – hyperlocal resident*		\$16	
Youth camps (per hour)			
Youth camps - resident		\$23	
Youth camps - non-resident		\$25	
Youth camps – hyperlocal resident*		\$15	
Group programming (per hour)			
Group programming - resident		\$24	
Group programming - non-resident		\$26	
Group programming – hyperlocal Resident*		\$16	
Subcontractor lane rental (per hour per lane)			
Subcontractor lane rental - resident	\$14	\$20	43%
Subcontractor lane rental - non-resident	\$14	\$22	57%

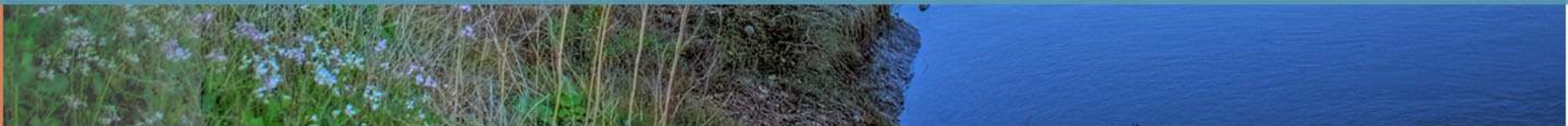
← Excessive fees target non-Sheeper programs

			Pool per hour	Lane per hour	Note
Local Parks & Recreation Rental Fees					
Mountain View FY 2023-24 Master Fee Schedule (p. 30) [1]					
	Eagle Park Pool		\$44	\$6.00	
	Rengstorff Park Aquatics Center		\$55	\$6.00	
Sunnyvale Master Facility Rental Rates (p. 3) [2]					
	Pools (excl. Fremont High School)			\$8.00	
		Non-residents	\$90		
		Rresidents	\$66		
		Nonprofits	\$66		
	Fremont High School				
		Nonprofits		\$8.00	
	Pacifica Oceana High School (indoors)		\$125	\$11.36	(11 lanes)
Sequoia High School District [3]					
	Menlo Atherton HS		\$200	\$13.33	(15 lanes)
	Woodside HS		\$200	\$15.38	(13 lanes)
NOTES					
1	https://www.mountainview.gov/home/showpublisheddocument/7010/638247577927000000				
2	https://www.sunnyvale.ca.gov/home/showpublisheddocument/3138/638150029905630000				
3	Rented by Facilitron, \$138/hour plus fees = approx. \$200/hour				



ANIMAL CONTROL ORDINANCE

Repeal and replace – first reading Jan. 9





REPEAL AND REPLACE TITLE 9 OF THE MENLO PARK MUNICIPAL CODE “ANIMALS”



- Recommendation
 - Waive the first reading and introduce by title only an Ordinance of the City Council of the City of Menlo Park Repealing and Replacing Title 9 of the Menlo Park Municipal Code entitled “Animals”



BACKGROUND

- All 20 cities within San Mateo County are engaged with the Peninsula Humane Society and Society for the Prevention of Cruelty to Animals (SPCA) (PHS) in a contract for services for a countywide animal control program.
- The mutual contract for animal control services requires that each city's animal control ordinances are the same or substantially the same as the County's animal control ordinance.
- A multi-city team of representatives worked to craft a County Animal Control Ordinance that would generally serve all of the jurisdictions.



SUBSTANTIAL DIFFERENCES FROM THE PAST CITY ORDINANCE

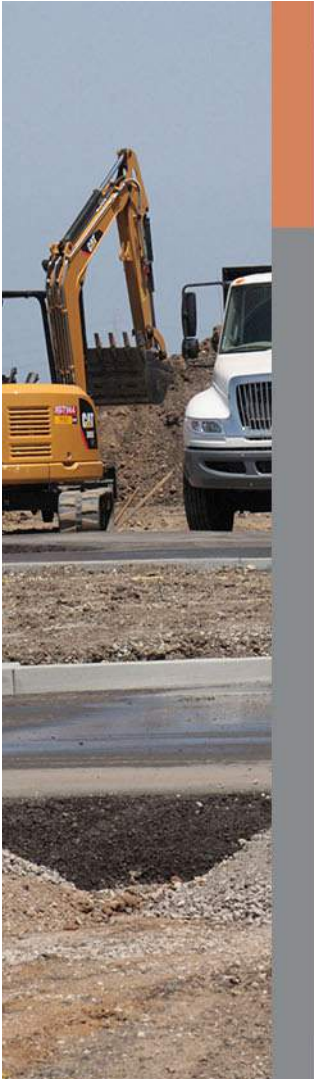


- The revised Ordinance will serve to streamline process, improve enforceability, and provide standardized definitions and fees across the jurisdictions involved in this countywide animal control program
- Because this Ordinance is serving to provide a consistent oversight and enforcement framework throughout the jurisdictions served by the agreement, it is significantly different from the previous Menlo Park version.



SUBSTANTIAL CHANGES IN THE REFRESHED ORDINANCE

- Updates existing definitions to improve enforcement capabilities and remove potential areas of confusion, particularly as relates to “Dangerous” and “Vicious” animal designations within the County.
- Updates language and enforcement regarding “Vicious” animals.
 - The proposed code raises the threshold for when an animal may be declared “Vicious” – as the designation is serious and could result in euthanizing of the animal.
- Updates language and enforcement regarding “Dangerous” animals.
 - Under the proposed revisions, an owner may apply for the designation to be lifted after a period of three (3) years if it has been safely maintained under the permit.



SUBSTANTIAL CHANGES IN THE REFRESHED ORDINANCE (CONTINUED)



- Lowers the rabies vaccination age requirement as consistent with current state law.
- Removes language indicating that an animal owner may not maintain a “Dangerous” animal in a home with a juvenile person under the age of 18.
- Revises and updates the fee schedule and further clarifies the offenses for which administrative citations may be issued for violations of the Chapter.



REPEAL AND REPLACE TITLE 9 OF THE MENLO PARK MUNICIPAL CODE “ANIMALS”



- Recommendation
 - Waive the first reading and introduce by title only an Ordinance of the City Council of the City of Menlo Park Repealing and Replacing Title 9 of the Menlo Park Municipal Code entitled “Animals”



THANK YOU



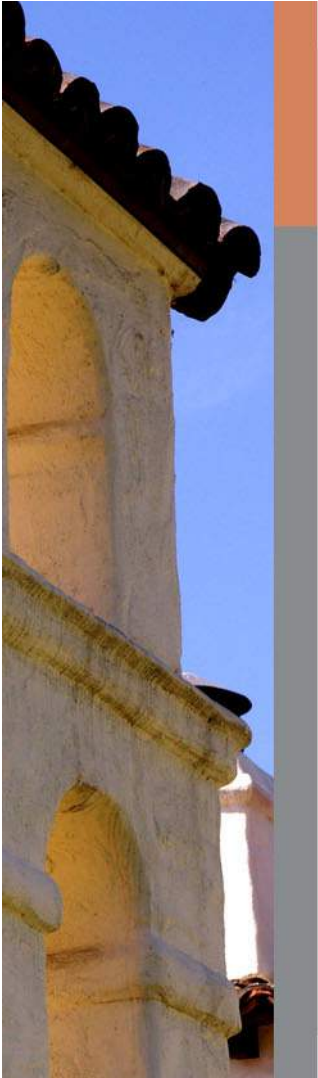
VISION ZERO ACTION PLAN

City Council – January 9, 2024

ANNUNCIATA FAMILY
GYMNASIUM



- Accept the final Vision Zero Action Plan
- Background
- High collision corridors
- Safety project priorities
- Action plan
- Next steps



BACKGROUND

- 2016 – General Plan update includes Vision Zero policy
- Nov 2022 – City Council approved contract to complete Vision Zero Action Plan
- Aug 2023 – CSC Study Session on collision trends
- Nov 2023 – City Council direction on project priorities and action plan
- Mar to Nov 2023 - stakeholder working group and public engagement
- Dec 2023 – CSC review draft final plan; staff submit plan to MTC



HIGH COLLISION CORRIDORS

 High Collision Corridors make up **only 20%** of Menlo Park's roadway miles yet **93%** of its fatal and serious injury collisions.





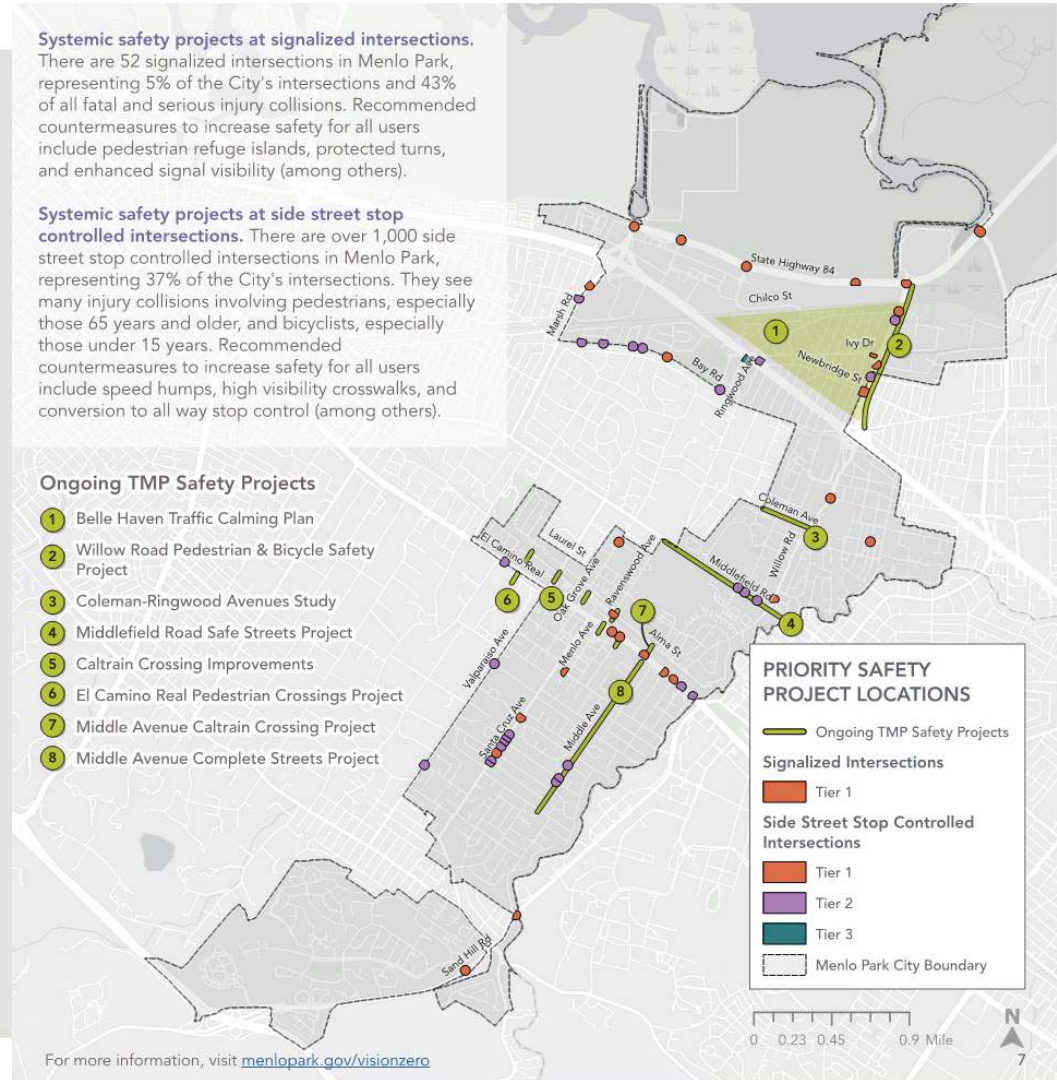
PRIORITY PROJECTS

Systemic safety projects at signalized intersections. There are 52 signalized intersections in Menlo Park, representing 5% of the City's intersections and 43% of all fatal and serious injury collisions. Recommended countermeasures to increase safety for all users include pedestrian refuge islands, protected turns, and enhanced signal visibility (among others).

Systemic safety projects at side street stop controlled intersections. There are over 1,000 side street stop controlled intersections in Menlo Park, representing 37% of the City's intersections. They see many injury collisions involving pedestrians, especially those 65 years and older, and bicyclists, especially those under 15 years. Recommended countermeasures to increase safety for all users include speed humps, high visibility crosswalks, and conversion to all way stop control (among others).

Ongoing TMP Safety Projects

- 1 Belle Haven Traffic Calming Plan
- 2 Willow Road Pedestrian & Bicycle Safety Project
- 3 Coleman-Ringwood Avenues Study
- 4 Middlefield Road Safe Streets Project
- 5 Caltrain Crossing Improvements
- 6 El Camino Real Pedestrian Crossings Project
- 7 Middle Avenue Caltrain Crossing Project
- 8 Middle Avenue Complete Streets Project



For more information, visit menlopark.gov/visionzero



RECOMMENDED NEAR TERM ACTIONS



Element	Near term actions (year one)
Planning culture	<ul style="list-style-type: none">• Vision zero coordinator & agency working group• Grant funding (ongoing)• Underserved communities in plans and projects
Safe users	<ul style="list-style-type: none">• Youth leadership• High-risk behaviors
Safe roads	<ul style="list-style-type: none">• School speed zones• Quick builds• Crosswalk policy
Safe speeds	<ul style="list-style-type: none">• Slow streets
Post-crash care	<ul style="list-style-type: none">• Rapid response team



THANK YOU

