

**REGULAR MEETING MINUTES**



**Date:** 4/16/2024  
**Time:** 6:00 p.m.  
**Locations:** Teleconference and  
City Council Chambers  
751 Laurel St., Menlo Park, CA 94025

**Regular Session**

**A. Call To Order**

Mayor Taylor called the meeting to order at 6:01 p.m.

**B. Roll Call**

**Present:** Combs, Doerr, Nash, Taylor,  
Wolosin (Remote – AB 2449 Just Cause, joined at 6:39 p.m., exited at 10:10 p.m.)  
**Absent:** None  
**Staff:** City Manager Justin I. C. Murphy, Assistant City Manager Stephen Stolte, City  
Attorney Nira F. Doherty, Deputy City Clerk Sarah Sandoval

**C. Agenda Review**

The City Council reordered item E5. before item G1.

**D. Public Comment**

- Michelle Huang spoke on concerns related to road safety for pedestrians and cyclists.
- Sahiba spoke on concerns related to road safety for pedestrians and cyclists.
- SOLO Aquatics representative Tom McRae spoke on concerns related to aquatics operator annual report, survey results and swimming pool lane rental fees.
- John Butler spoke in support of Mental Health Month and mental health awareness.

**E. Presentations and Proclamations**

E1. Proclamation: Affordable Housing Month (Attachment)

Mayor Taylor introduced the proclamation (Attachment).

Habitat for Humanity Greater San Francisco Project Manager Robert Smith accepted the proclamation.

E2. Proclamation: Arbor Day (Attachment)

Mayor Taylor introduced the proclamation (Attachment).

E3. Proclamation: Bike Month (Attachment)

Mayor Taylor introduced the proclamation (Attachment).

Complete Streets Commission Chair Jacqui Cebrian accepted the proclamation.

E4. Presentation: Youth Advisory Committee (YAC) (Presentation)

Youth Advisory Committee members Ayla Karadogan, Abbie MacLeod, Alisha Briggs, Isabel Habibi, Antonia Millie, Jovi Wong, and Siboney Lynch made the presentation (Attachment).

**F. Advisory Body Vacancies and Appointments**

F1. Consider applicants and make appointments to fill vacancies on various advisory bodies (Staff Report #24-061-CC)

Deputy City Clerk Sandoval made the presentation.

- Susanna Hill spoke in support of their serving on the Environmental Quality Commission.
- Jessica Beeli spoke in support of their serving on the Complete Streets or Housing Commission.
- Matthew Rascoff spoke in support of their serving on the Complete Streets Commission.

The City Council made appointments to fill vacancies on the Complete Streets, Environmental Quality, Finance and Audit, Housing, Library, Parks and Recreation and Planning Commissions:

Complete Streets Commission:

Meredith Bergin Bailey – term expiring April 30, 2028

Mathew Rascoff – term expiring April 30, 2028

Athena Ierokomos – term expiring April 30, 2026

Environmental Quality Commission:

John McKenna – term expiring April 30, 2028

Zachary Meyer – term expiring April 30, 2028

Susannah Hill – term expiring April 30, 2025

Finance and Audit Commission:

Colin Albright – term expiring April 30, 2028

Jackson Garton – term expiring April 30, 2028

Housing Commission:

Jessica Beeli – term expiring April 30, 2028

Library Commission:

Scott Shafer – term expiring April 30, 2028

Brian Westcott – term expiring April 30, 2026

Parks and Recreation Commission:

Joseph Grass – term expiring April 30, 2028

Michele Sherman – term expiring April 30, 2028

Planning Commission:

Katie Behroozi – term expiring April 30, 2028

Misha Silin – term expiring April 30, 2028

E5. Presentation: Update on Vehicle License Fee shortfall for Menlo Park (Presentation)

Assistant Administrative Services Director Jared Hansen made the presentation (Attachment).

The City Council received clarification on projected shortfall estimates, advocacy efforts with the county and state representatives, budgeting ramifications, the Educational Revenue Augmentation Fund (ERAF), and next steps.

**G. Study Session**

G1. Direction for city-hosted community events and observances (Staff Report #24-063-CC) (Presentation)

Library and Community Services Director Sean Reinhart and Library and Community Services Manager Natalya Jones made the presentation (Attachment).

- Adina Levin spoke in support of City-hosted community events and in support of prioritizing diversity and inclusion for City-hosted events.

The City Council discussed the City's responsibilities and priorities regarding events, event accessibility for all ages and abilities, standardizing sponsorships and partnerships with other organizations and waiving permit fees for events.

The City Council directed staff to collect additional information regarding budgets and staffing needs for events; prioritize City taking a lead role for events for children and youth; explore light shows as an alternative to fireworks; include an annual letter to the Mayor of Galway, Ireland sister city for St. Patrick's Day; consider free open swim at both pools and a parade around Burgess Park for July 4; provide a suggestion box at future City events; explore new pathways for community engagement, partnerships and volunteers to support events; and return at a future with a calendar of events for the City Council consideration.

**H. Consent Calendar**

H1. Adopt a resolution authorizing the city manager to execute an agreement with Bigbreak LLC (DBA Chefables) in an amount not to exceed \$155,000 for the delivery of food services at the Belle Haven Child Development Center for fiscal year 2024-25 (Staff Report #24-060-CC)

H2. Receive and file the audit reports for the fiscal year ended June 30, 2023, and the auditor's report on the calculations of the appropriations limit for fiscal year 2023-24 (Staff Report #24-062-CC)

**ACTION:** Motion and second (Doerr/ Nash), to approve the consent calendar, passed unanimously.

**I. Regular Business**

I1. Approve the commitment of \$3,600,000 Below Market Rate (BMR) housing funds for Habitat for

Humanity Greater San Francisco (Habitat) proposal to acquire the property located at 335 Pierce Road for the construction of affordable, for-sale residential units (Staff Report #24-064-CC) (Presentation)

Mayor Taylor was recused and exited the meeting.

Management Analyst II Adam Patterson and Housing Manager Tim Wong made the presentation (Attachment).

The City Council received clarification on relocation and displacement policies, due diligence procedures for site acquisition, air pollution mitigation and outreach strategies for the project.

**ACTION:** Motion and second (Nash/ Doerr), to approve the Housing Commission recommendation to commit \$3,600,000 of Below Market Rate (BMR) housing funds for the Habitat for Humanity Greater San Francisco (Habitat) proposal to acquire the property located at 335 Pierce Road for the construction of affordable, for-sale residential units, and to direct staff to return with a funding agreement for the \$3.6 million commitment, passed 4-0-1 (Mayor Taylor recused).

Mayor Taylor rejoined the meeting.

12. Introduce and waive the first reading of an ordinance setting speed limits on certain streets (Staff Report #24-065-CC) (Presentation)

Senior Transportation Engineer Kristiann Choy made the presentation (Attachment).

- Adina Levin spoke in support of speed limit reductions and increased signage and offered suggestions to the proposed speed limit reductions.
- Randy Avalos spoke on concerns related to recent data and travel patterns and requested a map with data overlays.
- Pam Jones spoke on concerns related reducing speeds on Chilco, foot traffic and bike traffic on Chilco and Hamilton, and conducting new surveys before new apartments in the Bayfront area are occupied.
- Jenny Michel spoke in support of increased speed limit enforcement, raised cross walks, removal of street parking and the expansion of bike lanes.

The City Council received clarification on speed reduction laws and calculations, compliance with California Vehicle Code, process for identifying high collision corridors, data collection procedures, future studies, speed limit sign placement determinations, and considerations regarding the Vision Zero Action Plan and Neighborhood Traffic Management Program.

The City Council discussed daylighting crosswalks near school zones, additional signage needs, protected intersections, longer walk-times and other complementary measures.

The City Council directed staff to return with suggestions for additional traffic calming measures for Chilco Street, Middlefield Road, Constitution Drive, Valparaiso Avenue and Haven Avenue.

**ACTION:** Motion and second (Wolosin/ Combs), to introduce and waive the first reading of an ordinance setting speed limits on certain streets to go into effect July 1, 2024, in accordance with state law including modifications to the business activity district 1) expansion of Santa Cruz to Johnson, and 2) addition of Oak Grove from University to Alma, passed unanimously.

**J. Informational Items**

- J1. City Council agenda topics: May 1 – May 21, 2024 (Staff Report #24-066-CC)
- J2. Transmittal of city attorney billing (Staff Report #24-067-CC)
- J3. Update on the City's 2024-28 Capital Improvement Plan (Staff Report #24-068-CC)

The City Council discussed the play structures at the Belle Haven Child Development Center (BHCDC) as a potential future Capital Improvement Plan (CIP) project.

**K. City Manager Report**

City Manager Justin Murphy reported out on Peninsula Restaurant Week and upcoming community workshops for the Environmental Justice and Safety Elements on May 2 and May 9.

**L. City Councilmember Reports**

City Councilmember Doerr spoke on Housing Endowment and Regional Trust (HEART) of San Mateo programs and resources for first time homebuyers and reported out on the April 13 Love Our Earth Festival event.

City Councilmember Nash spoke on a Stanford Community Resource Group meeting.

Mayor Taylor reported out on the Love Our Earth Festival and the recent police department swearing in ceremony on April 10.

**M. Adjournment**

Mayor Taylor adjourned the meeting at 10:18 p.m.

Deputy City Clerk Sarah Sandoval

These minutes were approved at the City Council meeting of May 7, 2024.

# Proclamation

## RECOGNIZING MAY AS AFFORDABLE HOUSING MONTH

**WHEREAS**, housing affordability in San Mateo County and the greater Bay Area is a critical issue and Menlo Park's housing conditions reflect many area-wide and even nationwide trends; and

**WHEREAS**, over thirty four percent of Menlo Park households earn less than eighty percent of the San Mateo County median income and San Mateo County is the only county in the State that households need to earn more \$500,000 annually to afford a median-priced home; and

**WHEREAS**, affordable housing enhances community life, character, and vitality through the provision of adequate housing opportunities for people at all income levels; and

**WHEREAS**, in the past year, the City has been active in the preservation and production of affordable housing in committing or expending over \$5.3 million for various affordable housing activities including affordable housing development for veterans, housing rehabilitation for low income homeowners and ownership opportunities for low income households; and

**WHEREAS**, on March 20 the California Department of Housing and Community Development (HCD) certified the City's Housing Element which identifies how the City will accommodate over 3,000 units across all income levels and create options and incentives for a variety of housing types to meet resident needs; and

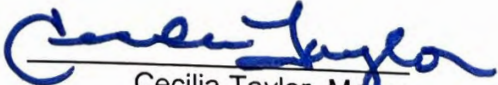
**WHEREAS**, the City is committed to advancing the implementation of the Housing Element in collaboration with the community and other stakeholders to provide for housing development, and committed to updating the Below Market Rate (BMR policy) to make units more affordable; and

**WHEREAS**, Program H2.E of the Housing Element outlines an Anti-Displacement Strategy which includes robust education for tenants to connect tenants to housing supportive programs and ensure that they are aware of their rights and access legal counsel, expansions for Just Cause Eviction provisions, and the identification of new funding sources for anti-displacement efforts; and

**WHEREAS**, on May 11, at 1 pm, the City, as part of Affordable Housing Month, will be hosting a Housing Resources Fair in Ivy Plaza in the Belle Haven neighborhood, where the community can access information about affordable housing and housing services provided in the City.

**NOW, THEREFORE, BE IT PROCLAIMED** I, Cecilia Taylor, Mayor of the City of Menlo Park, hereby proclaim and celebrate May 2024 as Affordable Housing Month in Menlo Park.



  
Cecilia Taylor, Mayor  
April 16, 2024

# Proclamation

## RECOGNIZING APRIL 26, 2024 AS NATIONAL ARBOR DAY

**WHEREAS**, National Arbor Day is observed on the last Friday of April each year by many states across the country for the community planting of trees; and

**WHEREAS**, the benefits of trees as part of a stable global environment are well recognized; and

**WHEREAS**, the special importance of trees in urban areas must be maintained to improve air quality, provide shade, prevent erosion of topsoil and sedimentation in waterways, maintain climatic balance, and decrease wind velocities; and

**WHEREAS**, the City of Menlo Park was historically forested by stands of oak, bay and other trees; and

**WHEREAS**, the preservation and planting of trees is necessary for the continued health and welfare of the citizens of this City in order to preserve the scenic beauty and historical value of trees; and

**WHEREAS**, the City of Menlo Park is well known for its numerous and beautiful trees which truly enhance the desirability of Menlo Park to live, work and play; and

**WHEREAS**, this is the twenty-fifth anniversary of City of Menlo Park being recognized as a member of the Arbor Day Foundation's "Tree City USA" group; and

**WHEREAS**, the planting of three trees with Mayor Taylor, Vice Mayor Combs, and the Environmental Quality Commission symbolizes the strong relationship, values, and the historical significance of Menlo Park's trees.

**NOW, THEREFORE, BE IT RESOLVED**, that I, Cecilia Taylor, Mayor of the City of Menlo Park, on behalf of the City Council and City, acknowledges the plantings of two Fern pines (*Afrocarpus gracillior*) and one Trident maple (*Acer buergerianum*) at Belle Haven Child Development Center at 410 Ivy Drive on April 9 in recognition and celebration of National Arbor Day and affirm the City Council's commitment to protect and enhance Menlo Park's urban forest.



Cecilia Taylor, Mayor  
April 2024



# Proclamation

## RECOGNIZING MAY 2024 AS BIKE MONTH

**WHEREAS**, National Bike Month was established in 1956 to recognize the month of May as an annual recognition of bicycling as a convenient, fun, popular, and healthy form of transportation in the United States; and

**WHEREAS**, the City of Menlo Park acknowledges that whether traveling to work, school, or simply running errands, bicycling is an integral commute mode in the multimodal transportation network which alleviates traffic congestion, reduces air pollution, and decreases fuel consumption; and

**WHEREAS**, bike-to-work, bike-to-school, and bike-to-whenever days have proven effective in promoting adults and children to bicycle and educating residents about the environmental importance of biking to work, school, or wherever regularly; and

**WHEREAS**, the City of Menlo Park encourages both its residents and visitors to bike in order to improve air quality, reap the health benefits of cycling and to reduce overall traffic congestion; and

**WHEREAS**, the City of Menlo Park Safe Routes to School program encourages children to walk and bicycle to school to develop life-long skills and independence; and

**WHEREAS**, the City of Menlo Park has repeatedly demonstrated its commitment to Vision Zero and Complete Streets by actively working to build out its biking infrastructure to enable safer travel by people of all ages and abilities; and

**WHEREAS**, the Bay Area will participate in the 13<sup>th</sup> Annual National Bike-to-School Day on Wednesday, May 8, 2024 and the 30<sup>th</sup> Annual Bike-to-Work/Wherever Day event on Thursday, May 16, 2024 partnering with local bicycle coalitions, public school districts, private schools, and non-profit agencies in promoting a month-long message that bicycling is a fun, healthy, and environmentally viable form of transportation.

**NOW THEREFORE, BE IT PROCLAIMED** that I, Cecilia Taylor, Mayor of the City of Menlo Park, on behalf of the City Council, do hereby proclaim the month of May 2024 as Bike Month in the City of Menlo Park.



A handwritten signature in blue ink, reading "Cecilia Taylor".

Cecilia Taylor, Mayor  
April 16, 2024



# Menlo Park Youth Advisory Committee

Parks and Recreation Commission and City  
Council Presentation

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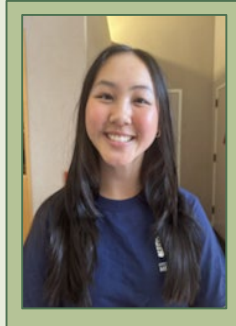
Reflections & Questions

# Who are we?

**President**  
Ayla Karadogan



**Vice President**  
Jovi Wong



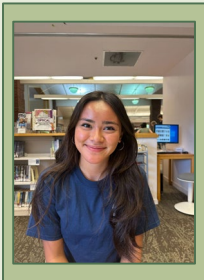
**Media Manager**  
Antonia



**Treasurer**  
Abbie MacLeod



**Secretary/Reporter**  
Siboney Lynch



**Secretary**  
Lulu Maxcy



**Scribes**  
Isabel



**Scribes**  
Alisha Parikh-Briggs



**Recruitment Lead**  
Rowan Hanley



# What is the Youth Advisory Committee?

- YAC is a group of teens who advise and respond to all matters related to the needs of youth in Menlo Park or needs raised by the Parks and Recreation Commission and city staff
- Engages the future leaders of Menlo Park by encouraging youth to take an active leadership role in the community
- Fosters greater involvement of youth in municipal government and civic affairs
- Advise city staff on activities, events and programs to meet the needs of youth and teens in the community
- We act as a bridge between local teens and city government by generating opportunities for youth

# YAC Meetings

- We meet once a month on Thursday, from September to May
- Discuss pertinent city issues
- Plan and arrange a YAC-sponsored city event
- Occasionally special guests attend the meetings
  - Vice Mayor Drew Combs
  - Public Works delivered a presentation and facilitated a discussion on e -bike safety and bike racks

# YAC Work Plan

As Ambassadors for the City of Menlo Park:

- Members attend City Council meetings
- Members volunteer for city -sponsored events
- Members listen to city staff deliver presentations and members provide feedback
- Committee presents a service project to City Council
- Committee works together to plan recruitment for the following year
- All members are given the opportunity to attend YAC Attack

## YOUTH ADVISORY COMMITTEE WORK PLAN

Library and Community Services Department  
800 Alma St., Menlo Park CA 94025



### Youth Advisory Committee Work Plan Goals

The Youth Advisory Committee (YAC) advises the Parks & Recreation Commission on matters relating to the youth and teen population within the City of Menlo Park. This may include programs relating to safety, community involvement, special interests, recreation, sports, socialization, socio-economic and environmental concerns.

The Youth Advisory Committee is also designed to be a learning experience for teens to become more familiar with local government. As a member of the Youth Advisory Committee, members will learn best practices in order to:

- Research and identify needs, assets, and interests in your community and possible service projects needed.
- Work effectively with youth from unique perspectives and backgrounds.
- Budget, address an audience, and delegate responsibilities.
- Engage youth and their peers effectively.

All members of the Youth Advisory Committee are required to do the following:

- Attend at least 75% of all scheduled meetings.
- Play a leadership role in the planning and implementation of a service project in your community.
- Provide feedback on program efficacy and goals upon completion of the program.
- Serve as an overall ambassador of the Menlo Park Youth Advisory Committee mission.
- Represent the City of Menlo Park.

### Specific Examples

As ambassadors for the City of Menlo Park:

- Each member will attend at least one City Council meeting and introduce themselves and the Committee to the community.
- Each member will volunteer for at least one city-sponsored event.
- Each member will listen to at least one city department presentation and will share their ideas and feedback regarding teen involvement.
- The Committee will work together to present their chosen service project to the City Council and the Parks and Recreation Commission.
- The Committee will work together to plan recruitment for the following year, ensuring that teens in the community are aware of the opportunity to apply.
- Each member will have the opportunity to attend the 2024 YAC Attack Conference to learn more about Youth Advisory Committees in neighboring cities.

### Exhibits

A. Youth Advisory Committee role, purpose, and activities. Menlo Park City Council, Dec. 10, 2019

### Work Plan History

Action	Date	Notes
Work plan recommended	January 11 <sup>th</sup> , 2024	Youth Advisory Committee recommended

# City Service

- YAC members volunteer for at least one City of Menlo Park event each year
- The City of Menlo Park hosts a wide variety of community events, celebrations, observances, cultural and educational program for all ages

Events: Halloween Hoopla, Light Up the Season, Eggstravaganza





# YAC Attack 2024

- Conference for Youth Advisory Committees across the bay
  - 150 teens from 15 different cities
- Event dedicated to empowering young professionals
  - Insightful panels, interactive workshops, networking opportunities
- Event is held once every other year, this year was at Burlingame Community Center
- Various workshops to choose from, such as:
  - Generations day, League of Women Voters, Political Polarization, and self defense!

## **BUILDING BLOCKS OF WISDOM PANEL**

Gain valuable insights from politicians, mayors, city managers, and more as they discuss leadership and civic engagement. Benefit from their wealth of experience and wisdom in this enlightening dialogue!



**ALEX KHOJIKIAN**  
City Manager  
City of San Mateo



**DAVID CANEPA**  
Supervisor  
San Mateo County



**DONNA COLSON**  
Mayor  
City of Burlingame



**JULIA MATES**  
Mayor  
City of Belmont



**RON COLLINS**  
Council Member  
City of San Carlos



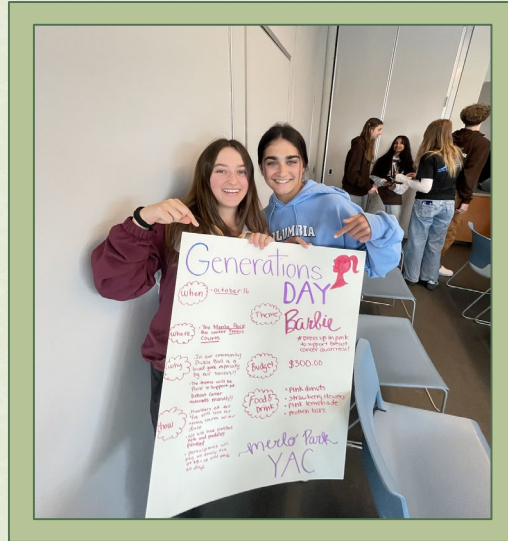
**STACY JIMENEZ**  
Vice Mayor  
City of Foster City

### **HAVE A QUESTION FOR THE PANEL?**

Scan the QR Code! Questions will be asked in the order we receive them.



# YAC Attack



# Planning Process for Our Flea Market

- Brainstormed idea in one of our first meetings and came to the unanimous decision to organize a flea market
- Planning began in October
- Contacted potential vendors by sending out interest forms to guarantee sufficient interest in our plan
  - Used this data to receive endorsement from the city
- Communicated with vendors about the logistics of Flea Market
- Advertised our event to Menlo Park and surrounding communities
- Worked as greeters, photographers, and ran the YAC Recruitment station

# Flea Market Photos!

“It’s been a really good opportunity because there’s been a lot of foot traffic” Chloe, Vendor



“I’ve feel like I’ve made an impact; there are many more people who have visited my website” Balthazar, Vendor

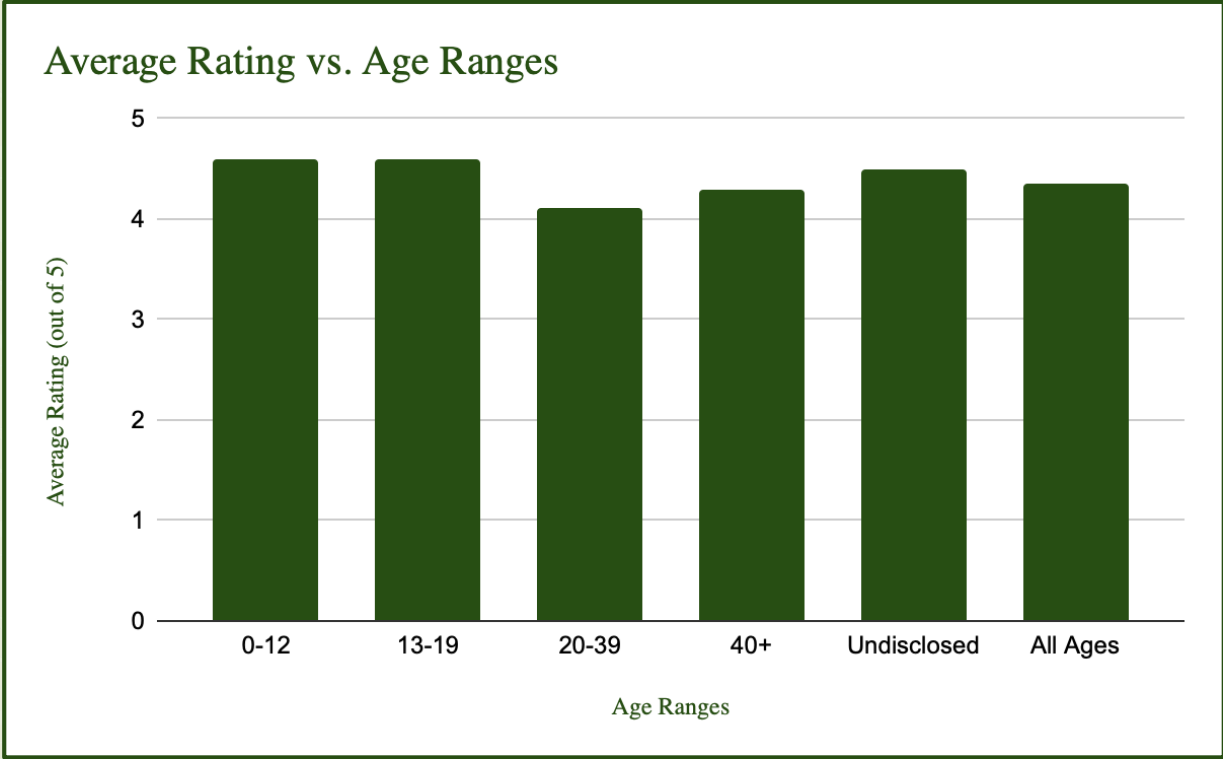


“I’m seeing a lot of people I know and it’s really interesting to see what they’re interested in. I really like the businesses here” Faith, Patron



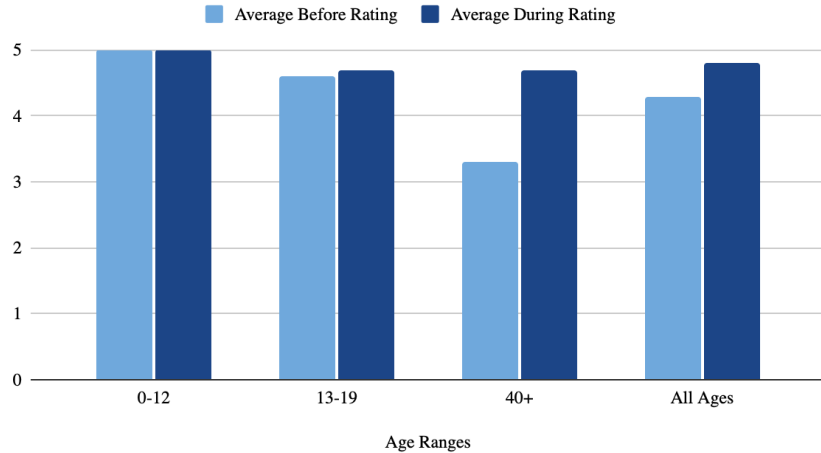
# Flea Market Outcomes - Attendees

388  
Attendees!



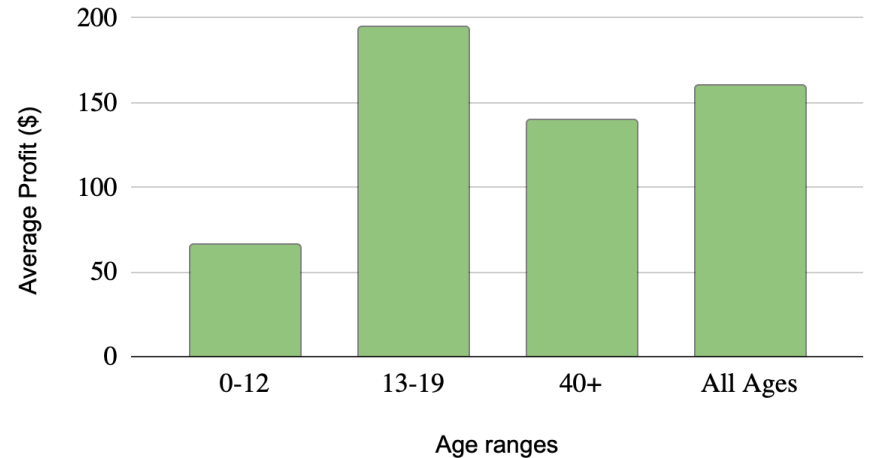
# Flea Market Outcomes - Vendors

### Vendor Communication Rating By Age Range



15 vendors participated

### Average Profit (\$) by Age Ranges



Vendors sold crochet plushies, clothing, trinkets, and more!

# YAC Project

- Assist with the opening of Belle Haven Community Campus (BHCC)
- We will be leading a craft that highlights Creativebug, a new library e-resource, in the Makerspace
  - YAC 2022-23 provided the Parks and Rec Commission with research to build this Makerspace
- Goal: connecting the citizens of Menlo Park to the new BHCC and highlighting library resources



# Our Reflections



**Questions?**



# PROPERTY TAX IN-LIEU OF VEHICLE LICENSE FEE (VLF) SHORTFALL OVERVIEW





# AGENDA

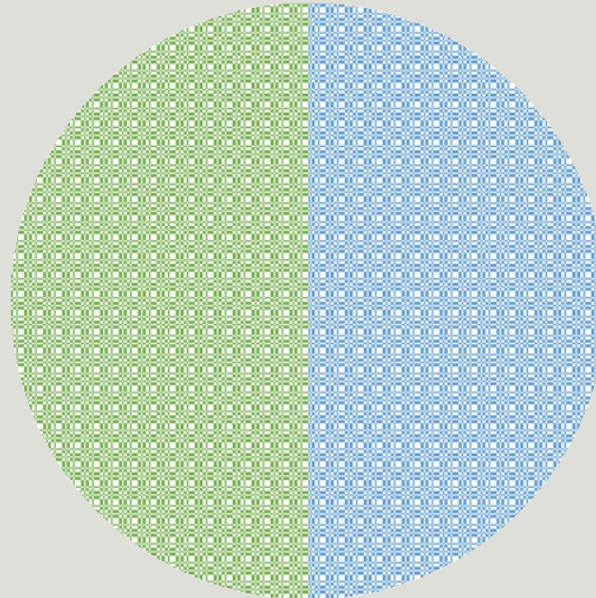
- Property Taxes
- K-12 School Funding
- Property Tax in-lieu of Vehicle License Fee



# Local Property Tax Apportionment

1% General Levy

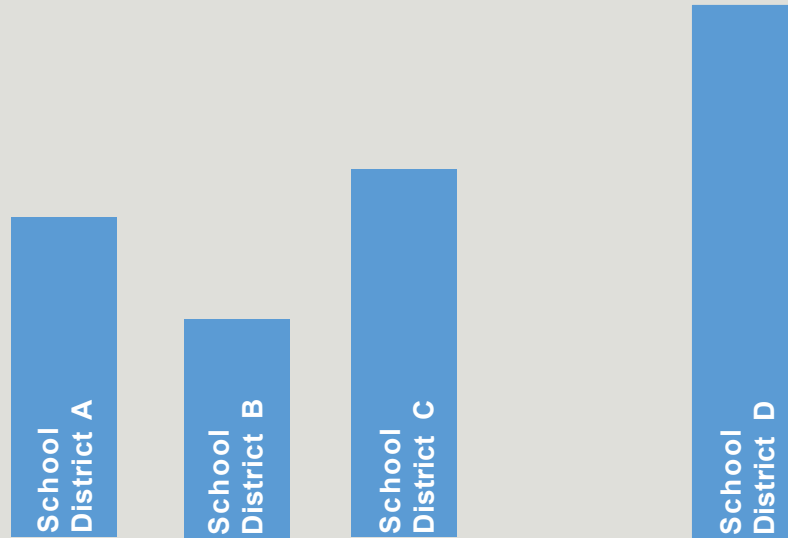
- County
- Cities
- Special Districts



School Districts



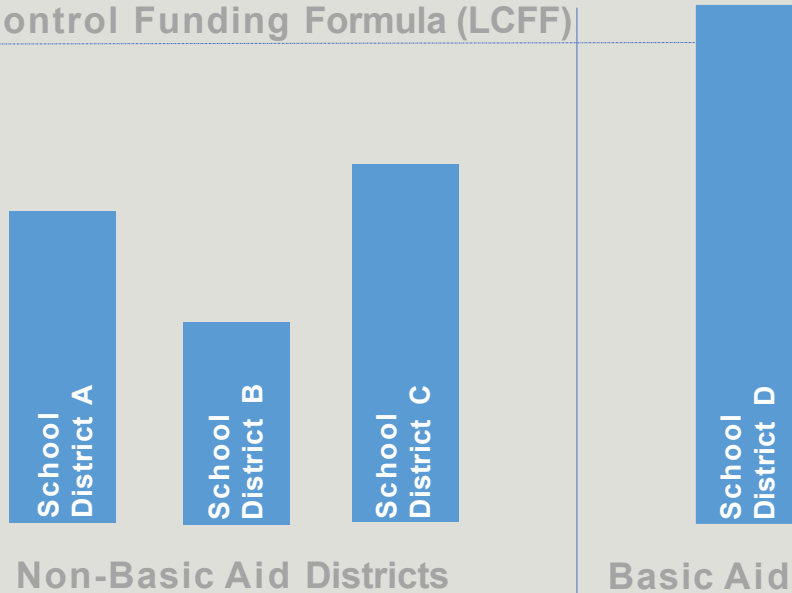
## K-12 School District Funding





# K-12 School District Funding

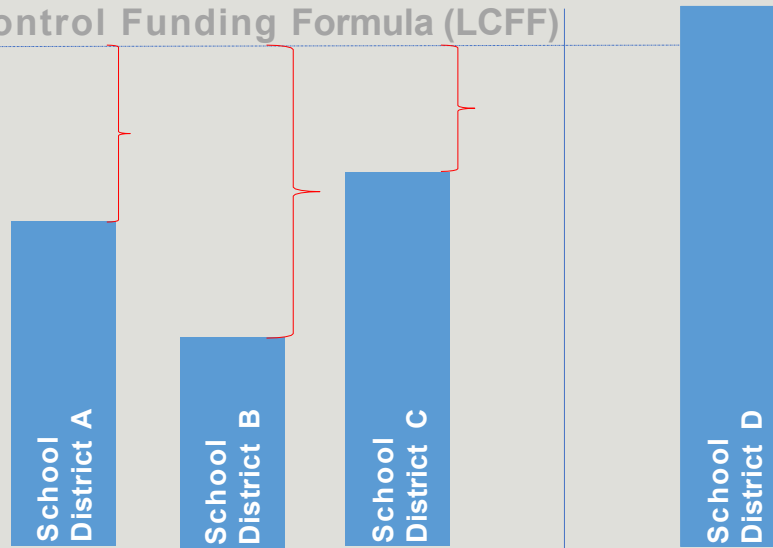
Local Control Funding Formula (LCFF)





# K-12 School District Funding

Local Control Funding Formula (LCFF)



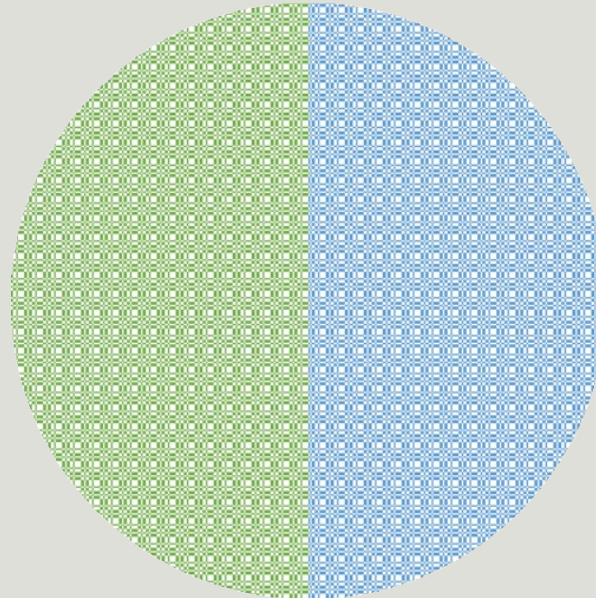
Non-Basic Aid Districts

Basic Aid Districts

## Education Revenue Augmentation Fund (ERAF)

1% General Levy

- County
- Cities
- Special Districts



School Districts



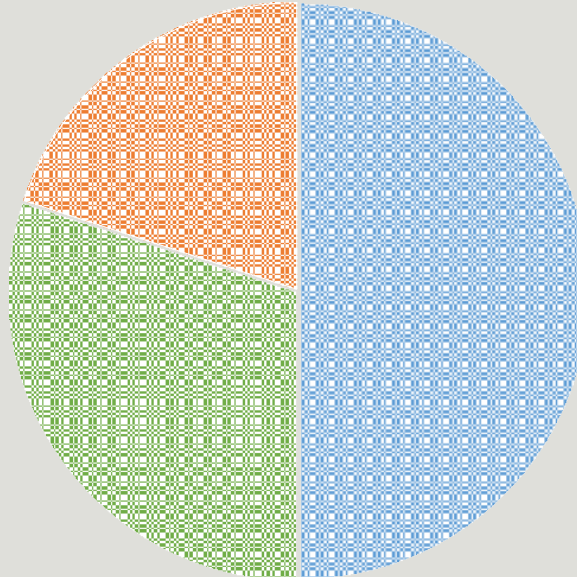


## Education Revenue Augmentation Fund (ERAF)

1% General Levy

ERAF

- County
- Cities
- Special Districts



School Districts



# K-12 School District Funding - ERAF

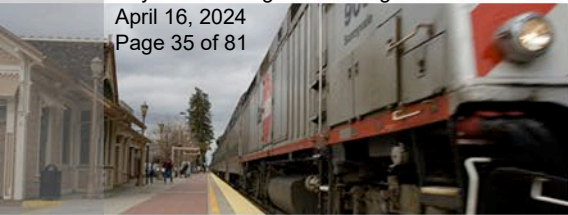
Local Control Funding Formula (LCFF)



Non-Basic Aid Districts

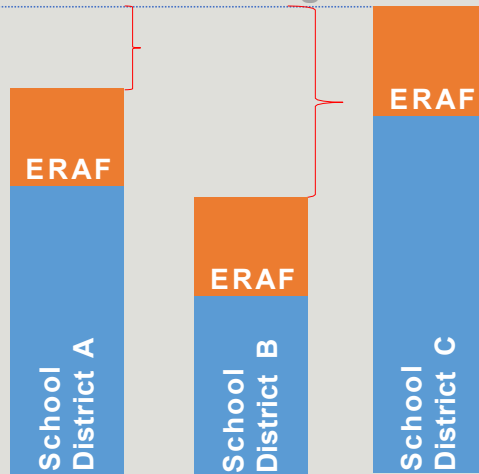


Basic Aid Districts



# K-12 School District Funding - ERAF

## Local Control Funding Formula (LCFF)



Non-Basic Aid Districts

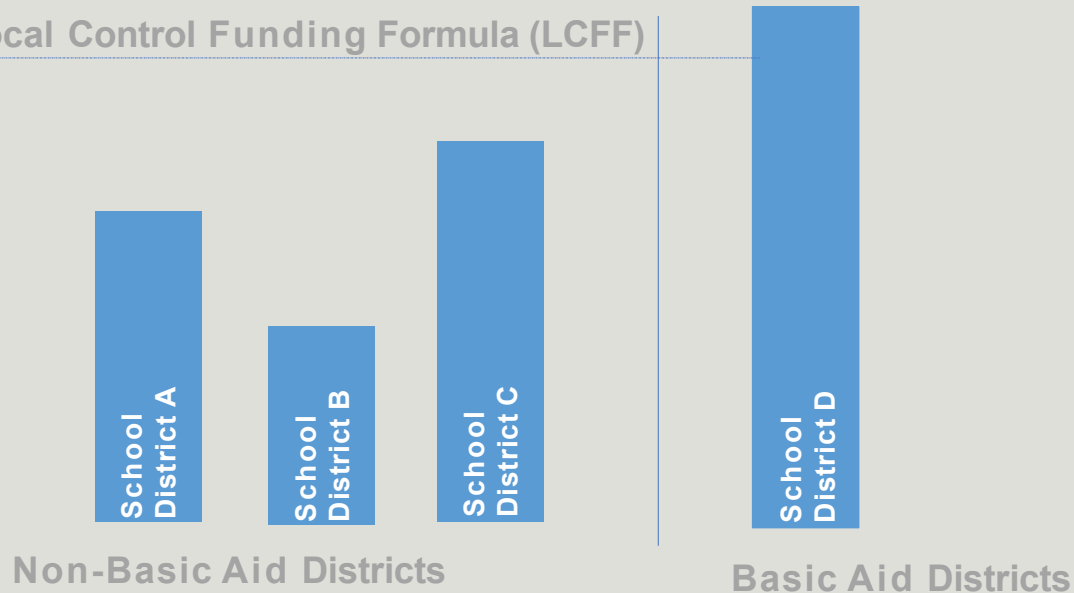


Basic Aid Districts



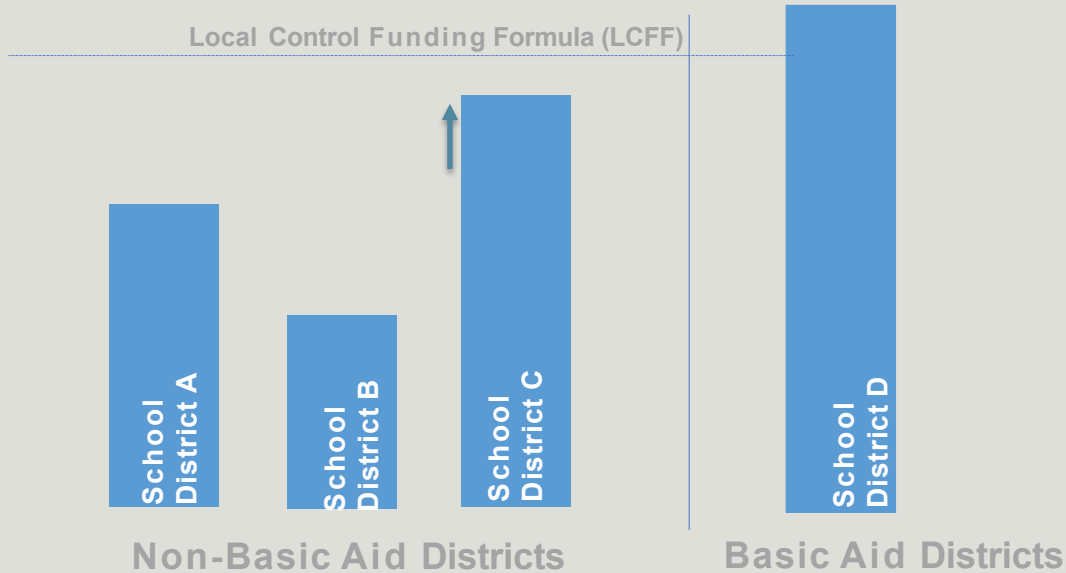
## Key Factors for a School District Turning Basic Aid

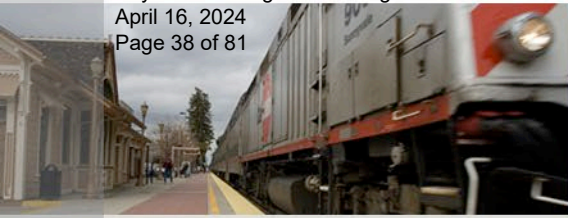
Local Control Funding Formula (LCFF)



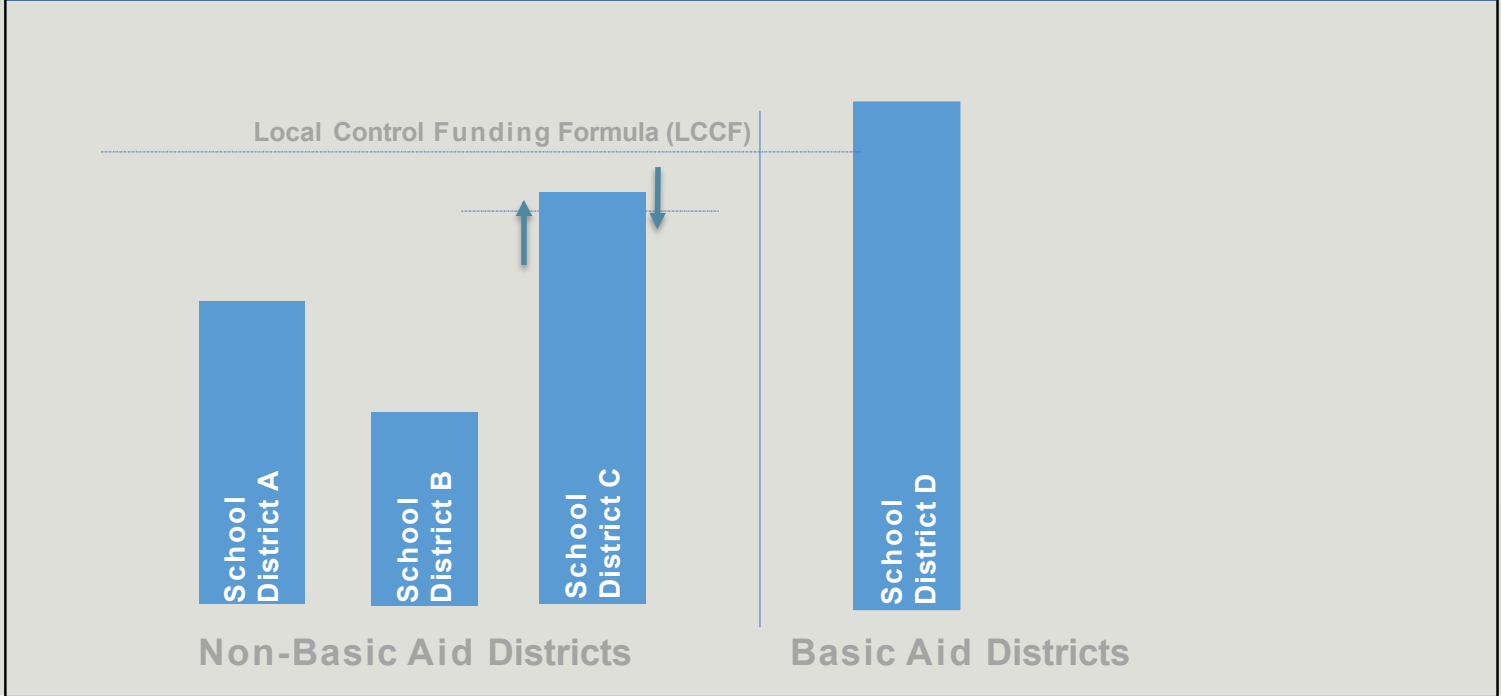


## Key Factors for a School District Turning Basic Aid



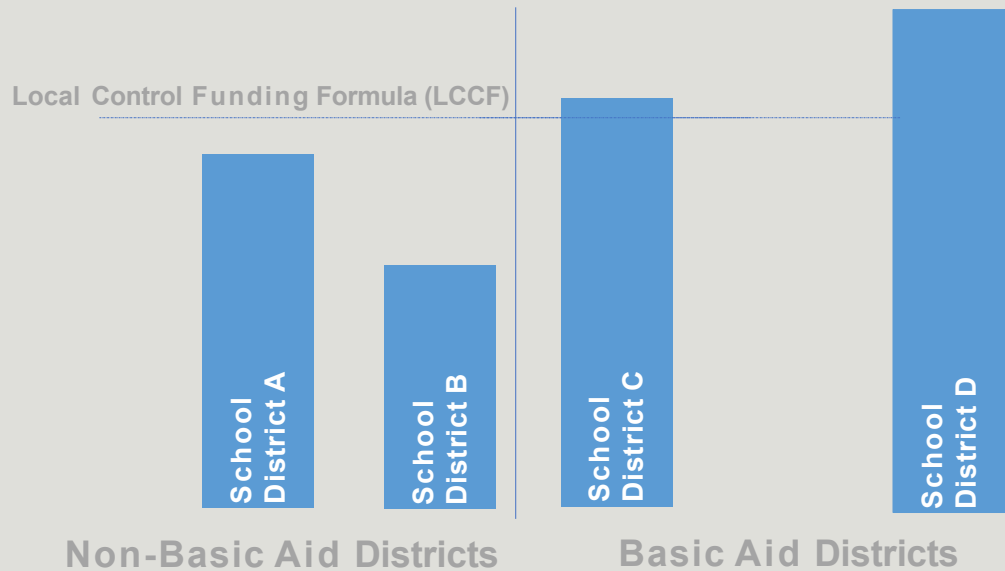


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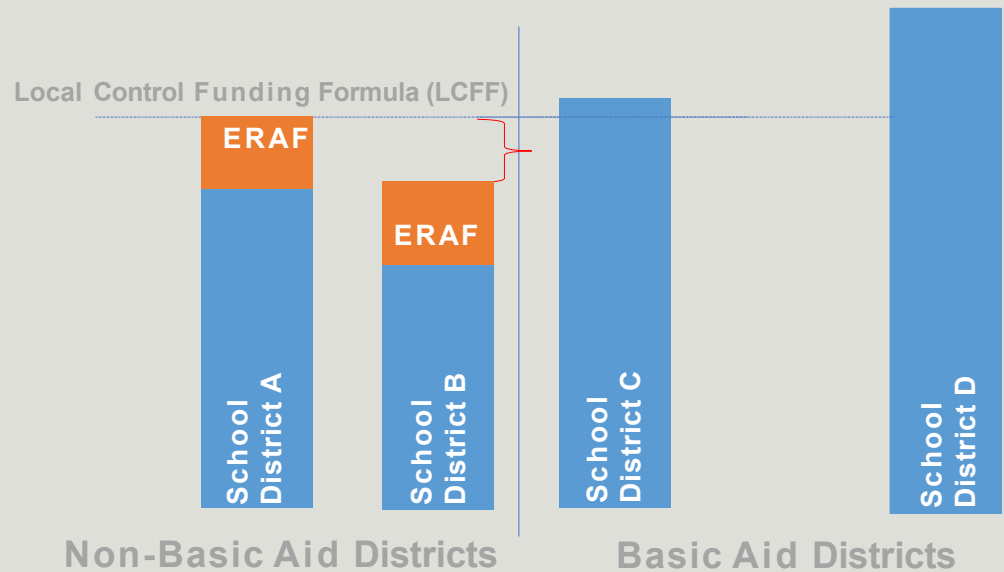


## Key Factors for a School District Turning Basic Aid





## Key Factors for a School District Turning Basic Aid







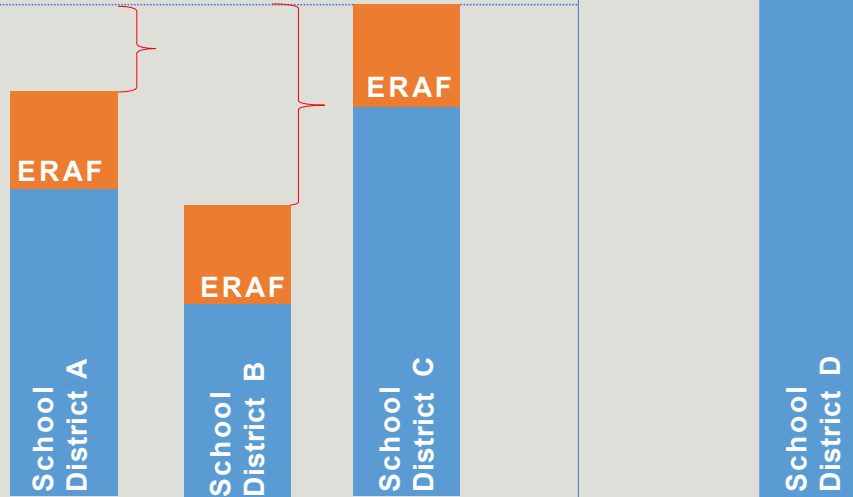
## IN-LIEU VEHICLE LICENSE FEE (VLF)

- Part of budget compromise of 2004
- Created State's In-lieu VLF payment obligation to counties and cities
  - VLF no longer tied to vehicle registration collected by State
- VLF growth tied to local assessed value growth



# In-Lieu VLF Funding Sources

## Local Control Funding Formula (LCFF)



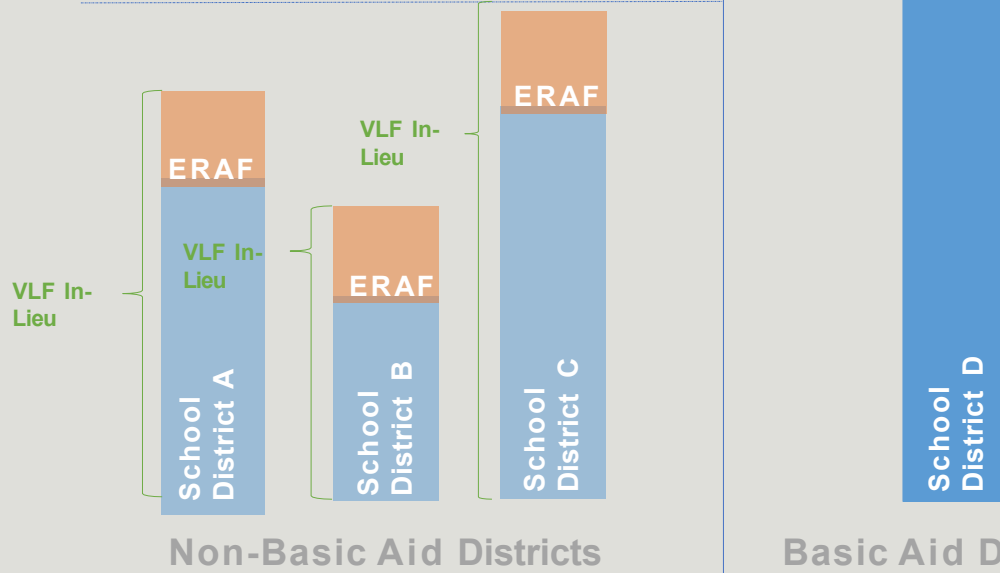
Non-Basic Aid Districts

Basic Aid Districts



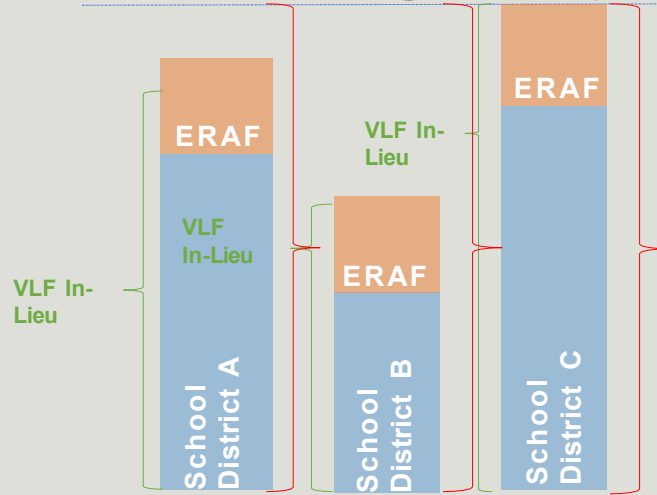
# In-Lieu VLF Funding Sources

## Local Control Funding Formula (LCCF)



# In-Lieu VLF Funding Sources

## Local Control Funding Formula (LCFF)



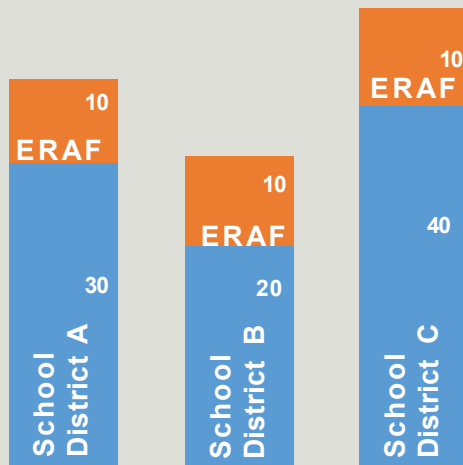
Non-Basic Aid Districts



Basic Aid Districts



## Vehicle License Fee Shortfall



Non-Basic Aid Districts

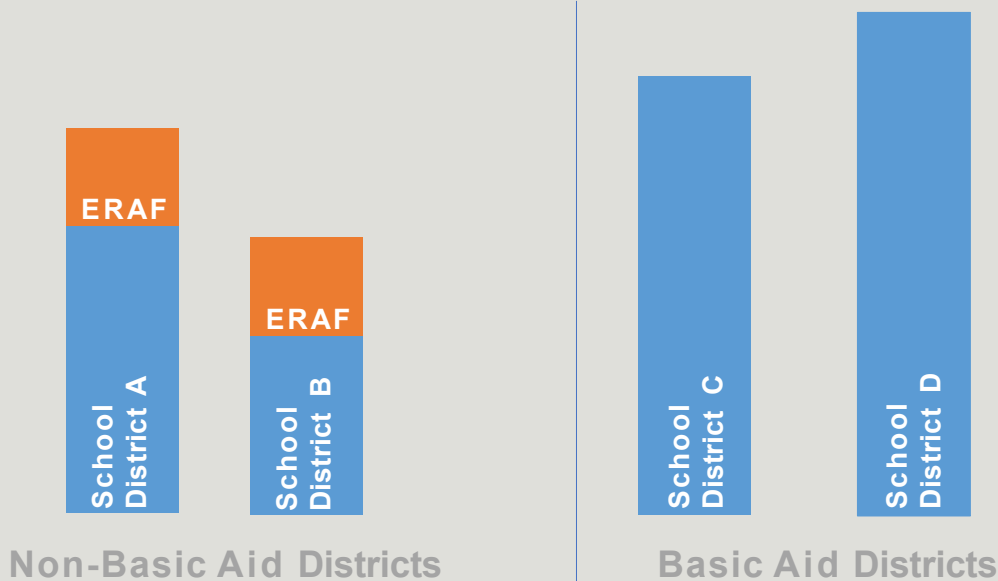


Basic Aid Districts

**VLF Funding Example 1:**  
**VLF Obligation – \$110M**  
**Available Sources – \$120M**

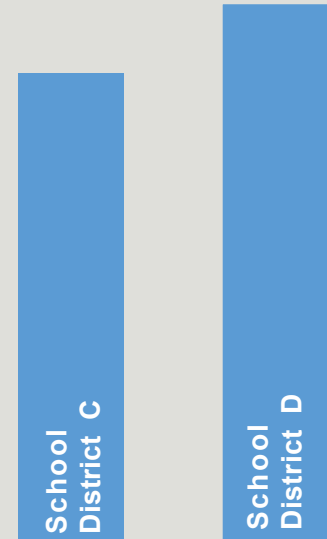
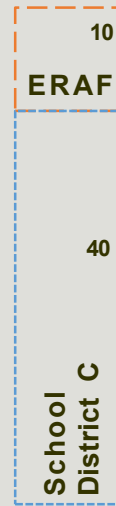
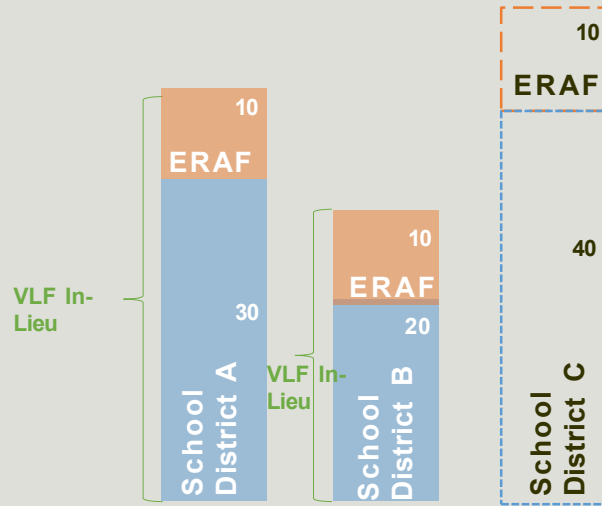


## Vehicle License Fee Shortfall





# Vehicle License Fee Shortfall



**VLFI Funding Example 2:**  
VLFI Obligation – \$110M  
Available Sources – \$70M  
Shortfall: \$40M

Non-Basic Aid Districts

Basic Aid Districts

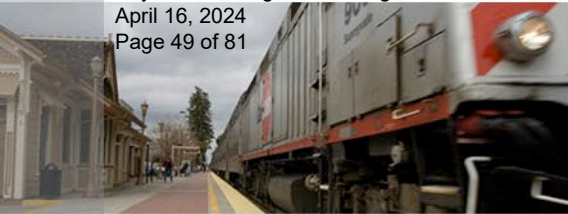


# WHAT HAPPENS WHEN THERE IS A VLF SHORTFALL?



- The VLF Swap Statute does not specify how the State funds its in-lieu VLF obligation when the specified funding sources are insufficient to fully satisfy amounts owed to the cities and county.
- If there is a shortfall, the county auditor controller files a claim with the State/DOF requesting payment to county and cities.
  - Statewide, only 3 counties (and the cities within) experience VLF shortfalls: San Mateo, Alpine and Mono.
  - All other 55 counties (and the cities within) receive their full annual VLF revenue amounts from the State through the funding mechanism specified in the VLF Swap Statute.
- Historically, the State has always made counties and cities whole by reimbursing any in-lieu VLF shortfalls through a special appropriation in the State budget.
- In years when the State has failed to include VLF shortfall amounts in the proposed budget, the counties and cities have relied on their state delegations to advocate for the inclusion of the reimbursement in the enacted State budget.





# VLF SHORTFALL DATA FOR SAN MATEO COUNTY



- Historical countywide (cities and county) VLF shortfalls and method of payment:
  - Fiscal year 2011-12 = \$432,286 = Funding included in Governor’s Fiscal year 2013-14 proposed budget
  - Fiscal year 2019-20 = \$10,098,355 = Funding included in Governor’s Fiscal year 2021-22 proposed budget
  - Fiscal year 2020-21 = \$96,051,945 = Funding included in Governor’s Fiscal year 2022-23 proposed budget
  - Fiscal year 2021-22 = \$32,440,253 = Funding included in Legislature’s Fiscal year 2023-24 approved budget
  
- Current unpaid countywide VLF shortfalls
  - Fiscal year 2022-23 = \$70,020,270 = No funding in the Governor’s Fiscal year 2024-25 proposed budget
  - Fiscal year 2023-24 = \$114,254,772 = Estimated shortfall for current year ending on June 30, 2024
  
- Projected future countywide VLF shortfall amounts
  - Future (Fiscal year 2024-25 to 2031-32) shortfall amounts estimated between \$52 and \$332 million per year



## VLF SHORTFALL FOR CITY OF MENLO PARK

- Fiscal year 2022-23 Actual (in millions)
- Fiscal year 2023-24 Estimate (in millions)
- Fiscal year 2024-25 to 2031-32 Projection (in millions)

Projected Shortfall by Agency	Fiscal year 2022-23	Fiscal year 2023-24	Fiscal year 2024-25	Fiscal year 2025-26	Fiscal year 2026-27	Fiscal year 2027-28	Fiscal year 2028-29	Fiscal year 2029-30	Fiscal year 2030-31	Fiscal year 2031-32
Menlo Park	\$2	\$3	\$2	\$3	\$5	\$6	\$6	\$7	\$7	\$8
All Others	\$68	\$111	\$50	\$137	\$186	\$239	\$247	\$279	\$261	\$324
Total	\$70	\$114	\$52	\$140	\$191	\$245	\$253	\$286	\$268	\$332



**THANK YOU**



# DIRECTION FOR CITY-HOSTED EVENTS

City Council study session, April 16, 2024





## BACKGROUND

- Sept. 20, 2022, City Council study session on city hosted events (Attachment A)
- Feb. 14, 2023, City Council informational update on a proposed cultural and community events grant program (Attachment B)
- Feb. 13, City Council informational update with a schedule of community events planned in 2024 (Attachment C)
- March 27, Parks and Recreation Commission recommended updates to the event sponsorship policy (Attachment D).



## DIRECTION REQUESTED

- The city's role in hosting events based on holidays of religious origin
- The role of community partners in hosting events traditionally organized by the city
- Any community events that City Council may wish to add, modify, remove, or transfer to community partners to organize and/or host
- Desired level of investment/cost in city resources and staff time to organize and host community events
- Any other feedback or direction related to community events that City Council may wish to provide at this time.



**THANK YOU**







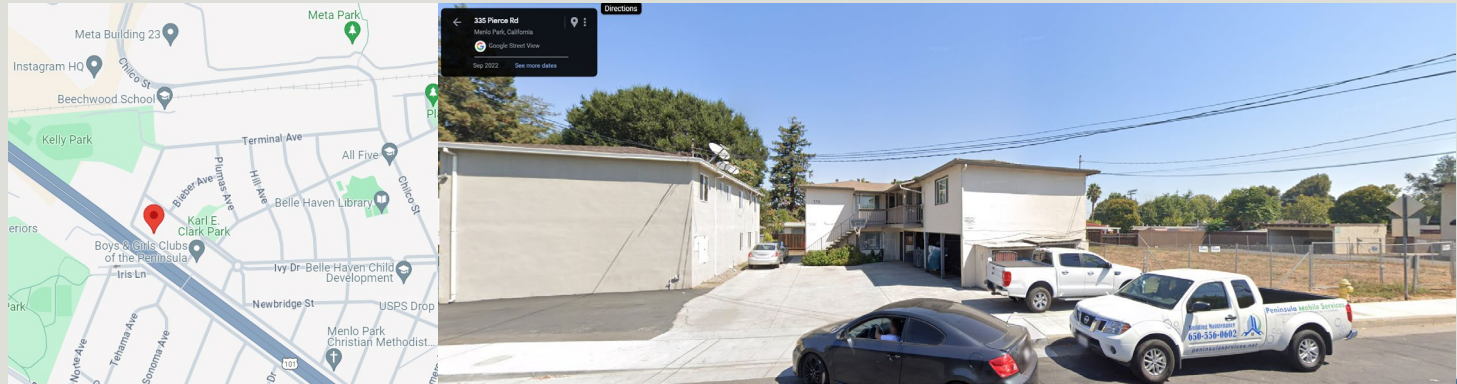
# 335 PIERCE ROAD NOFA PROPOSAL

City Council - 4.16.2024



## 335 PIERCE ROAD - THE SITE

- Approximately .36 acres located in the Belle Haven neighborhood
- Currently consists of a fourplex and an adjacent vacant lot
- Housing opportunity site #60





## 335 PIERCE ROAD - BACKGROUND

- **2015** – MidPen acquired the land
- **January 2021** – MidPen submitted a proposal for \$3.6M as part of the 2020 NOFA process
- **November 2021** – City Council held a study session
- **Present** – MidPen not moving forward; LOI executed between MidPen and Habitat



## 335 PIERCE ROAD - CURRENT STATUS

- Habitat is negotiating with MidPen to purchase the land and will submit its own development proposal
  
- Habitat proposal (preliminary)
  - 8-10 for-sale townhomes
  - 2-3 bedrooms per unit
  - Affordable at the low-income level (80% AMI)
  - Will follow the Habitat model
  
- Habitat submitted a NOFA application for \$3.6M in BMR funds



## FINANCIAL SUMMARY

- City funding for land acquisition and pre-development costs
- Habitat securing funding from several sources
  - City of Menlo Park, Stanford Affordable Housing Fund, CalHome
- Approximate costs
  - Total project cost estimate – \$9.7M
  - City contribution per unit – \$360k (assuming 10 units)
  - Still undergoing due diligence



## RELEVANT HOUSING ELEMENT POLICIES AND PROGRAMS

Program/Policy	Description
Program H1.E	Work with Non-Profits on Housing
Policy H4.2	Housing to Address Local Housing Needs
Policy H4.3	Variety of Housing Choices
Policy H4.9	Long-Term Housing Affordability Controls
Policy H4.12	Emphasis on Affordable Housing
Policy H5.7	Opportunities for Homeownership



## PROPOSED TIMELINE & NEXT STEPS

Milestone	Date
Housing Commission Recommendation	4/3/2024
Return with Funding Agreement & Close of Escrow on Property	Summer 2024
Construction Start	Fall 2025
Project Completion	Fall 2027



## STAFF RECOMMENDATION

- Staff Recommends that the City Council approve the Housing Commission's recommendation to commit \$3,600,000 of Below Market Rate (BMR) housing funds for the Habitat for Humanity of Greater San Francisco (Habitat) proposal to acquire the property located at 335 Pierce Road for the construction of affordable, for-sale residential units and to direct staff to return with a funding agreement for the \$3.6 million funding commitment.





**THANK YOU**



# INTRODUCE AND WAIVE FIRST READING OF SPEED LIMIT ORDINANCE

APRIL 16, 2024

ARRIENAGA FAMILY  
GYMNASIUM



## AGENDA

- Policy Context and Changes in State Law
- Safety Corridors
- Business Activity Districts
- Next Steps



## CITY GOALS AND POLICIES

- Policy Circ 1.1: Vision Zero. Eliminate traffic fatalities and reduce non-fatal collisions by 50% by 2040
- Policy Circ 1. 2: Develop and implement enforcement program
- Policy Circ. 2.3: Provide “Complete Streets” context to neighborhood streets
- Policy Circ. 2.5: Support a street classification system with target design speeds



## CALIFORNIA VEHICLE CODE (CVC)

- Establishes the procedure and requirement for setting speed limits on all roadways
- For roadways that don't have a default speed limit "prima facie", local jurisdiction can reduce speeds and enforce reduced speeds based on an Engineering & Traffic Survey (E&TS)
- CVC 40802: E&TS is valid up to 5 years but can be extended to 7 or 14 years with specific conditions. Without E&TS, enforcement with use of radar or other electronic devices would constitute as "speed traps" and therefore, prohibited.



## STATE LAW CHANGES

- Allows further reduction of speed limits by 5 mph for safety corridors and streets with high concentration of pedestrians or bicyclists, but no more than 12.4 mph
- Allows for prima facie speed limits of 20 or 25 mph in business activity districts



# SAFETY CORRIDOR/HIGH CONCENTRATION OF PEDESTRIAN AND BICYCLISTS

- The portion of the highway has been designated a safety corridor, which is defined in the 8th revision of Caltrans Manual on Uniform Traffic Control Devices
  - Vision Zero Action Plan
- The portion of the highway is adjacent to any land use or facility that generates a high concentration of cyclists and pedestrians, especially those from vulnerable groups such as children, seniors, persons with disabilities and the unhoused.



## BUSINESS ACTIVITY DISTRICT

Meet three out of following four conditions:

- At least half of the properties facing the highway are retail or dining businesses with sidewalks allowing direct access
- Parking spaces are located along the highway
- Traffic signals or stop signs at intervals of no more than 600 feet
- Marked crosswalks that are not controlled by a stop sign or traffic signal





## STAFF RECOMMENDATION

Introduce an ordinance to:

- Establish speed limits as designated on streets identified as “Safety Corridors” or streets with high concentrations of pedestrians and bicyclists
- Establish 20mph speed limits on designated streets in a Business Activity District
- Include speed limits for other street segments that were set by Engineering and Traffic Survey that City Council approved in 2020.



## NEXT STEPS

- Introduce ordinance tonight
- Second reading scheduled for May 7
- Plan to install signs in June and July



**THANK YOU**

# SAFETY CORRIDOR/HIGH CONCENTRATION OF PEDESTRIAN AND BICYCLISTS



Streets	Existing speed limit	Proposed speed limit
Alpine Road - Santa Cruz Ave to City Limits (County)	35 mph	30 mph
Bay Road - Marsh Rd to Ringwood Ave	30 mph	25 mph
Bay Road - Ringwood Ave to Van Buren Rd	30 mph	25 mph
Chilco Street - Constitution Dr to Terminal Ave <sup>1</sup>	30 mph	30 mph
Constitution Drive - Independence Dr to Chilco St <sup>1,2</sup>	30 mph	30 mph
Middle Avenue - Olive St to University Dr	30 mph	25 mph
Middle Avenue - University Dr to El Camino Real <sup>1</sup>	25 mph	25 mph
Middlefield Road - City Limits (Atherton) to City Limits (Palo Alto)	35 mph	30 mph
O'Brien Drive - Willow Rd to Kavanaugh Dr <sup>1,2</sup>	25 mph	25 mph
O'Brien Drive - Kavanaugh Dr to University Ave <sup>1,2</sup>	25 mph	25 mph
Olive Street - Santa Cruz Ave to Middle Ave <sup>1,2</sup>	25 mph	25 mph
Ravenswood Ave - Laurel St to Middlefield Rd	30 mph	25 mph
Sand Hill Road - Hwy 280 to Monte Rosa Dr	40 mph	35 mph
Sand Hill Road - Monte Rosa Dr to Sharon Park Dr	40 mph	35 mph
Sand Hill Road - Sharon Park Dr to City Limits (Palo Alto)	35 mph	30 mph
Santa Cruz Avenue - City Limits (County) to Avy Ave/ Orange Ave	30 mph	25 mph
Santa Cruz Avenue - Avy Ave/ Orange Ave to Olive St <sup>1</sup>	25 mph	25 mph
Santa Cruz Avenue - Olive St to University Dr <sup>1</sup>	25 mph	25 mph
Valparaiso Avenue - City Limits (County) to Cotton St <sup>1,3</sup>	30 mph	30 mph
Valparaiso Avenue - Cotton St to El Camino Real	30 mph	25 mph

<sup>1</sup> City Council has previously approved lower speed limits for these streets  
<sup>2</sup> Streets with high concentration of bicyclists and pedestrians  
<sup>3</sup> Contingent upon concurrence by the Town of Atherton



# BUSINESS ACTIVITY DISTRICT

## Streets

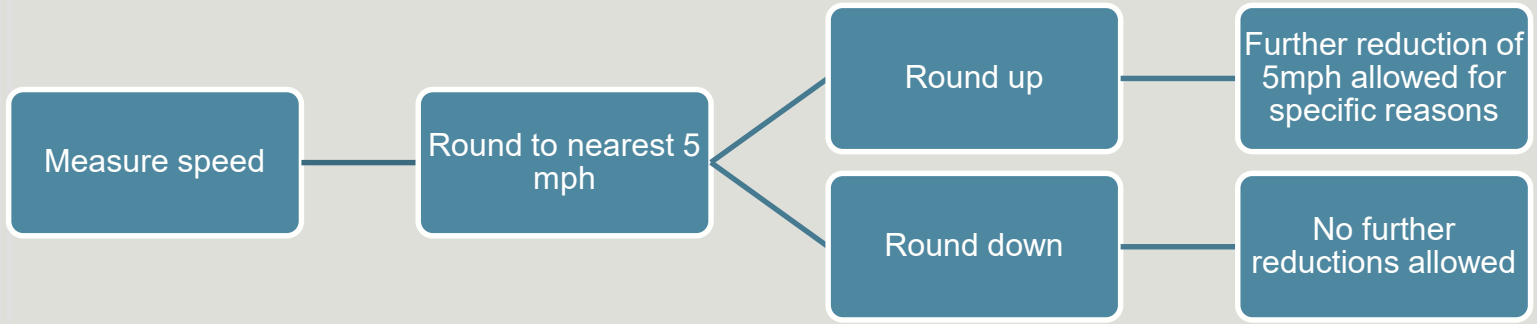
Menlo Avenue - University Dr to El Camino Real

Santa Cruz Avenue - University Dr to El Camino Real

Santa Cruz Avenue - El Camino Real to Merrill St



# CVC REQUIREMENTS





## CALIFORNIA VEHICLE CODE (CVC)

- CVC 627: Defines requirements of an E&TS
  - Accident Report last three years
  - Roadway conditions not apparent to drivers
  - Speed surveys – 85th percentile speed – basis for establishing speed limit
  - Additional factors such as residential and business density and bicycle and pedestrian safety
- CVC 21400 (b) allows rounding down of 85th percentile speed but does not allow further reduction due to other factors



## WHY IS SPEED IMPORTANT?

<b>SPEED (MPH)</b>	<b>STOPPING DISTANCE (FT)*</b>	<b>CRASH RISK (%)†</b>	<b>FATALITY RISK (%)†</b>
<b>10–15</b>	<b>25</b>	<b>5</b>	<b>2</b>
<b>20–25</b>	<b>40</b>	<b>15</b>	<b>5</b>
<b>30–35</b>	<b>75</b>	<b>55</b>	<b>45</b>
<b>40+</b>	<b>118</b>	<b>90</b>	<b>85</b>

\* Stopping Distance includes perception, reaction, and braking times.

† Source: Traditional Neighborhood Development: Street Design Guidelines (1999), ITE Transportation Planning Council Committee 5P-8.





## SCHOOL ZONES

### CVC Section 22358.4

- Allows local jurisdictions, by either resolution or ordinance, to reduce speed limit on portions of streets within 500 feet from school building or grounds to 15 mph
- Does not require E&TS and enforceable with radar but only during when school children are present such as school drop-off and pick-up times and lunch recess