



## SPECIAL AND REGULAR MEETING AGENDA

**Date:** 5/13/2025  
**Time:** 5:30 p.m.  
**Locations:** [Zoom.us/join](https://zoom.us/join) – ID# 832 1285 7140 and  
City Council Chambers  
751 Laurel St., Menlo Park, CA 94025

[Reunión del Ayuntamiento forma de solicitud de interpretación presencial en español](#) – Por favor, envíelo la forma 72 horas antes de la reunion.

[City Council Meeting In-person Spanish Interpretation Request Form](#) – please submit at least 72-hours before the meeting.

Members of the public can listen to the meeting and participate using the following methods. If you have issues viewing the meeting, please email the city clerk at [jaherren@menlopark.gov](mailto:jaherren@menlopark.gov).

How to participate in the meeting

- Submit a written comment online up to one-hour before the meeting start time:  
[city.council@menlopark.gov](mailto:city.council@menlopark.gov)
- Attend in person in the City Council Chambers
- Access the meeting real-time online at:  
[Zoom.us/join](https://zoom.us/join) – Meeting ID 832 1285 7140
- Access the meeting real-time via telephone at:  
(669) 900-6833  
Meeting ID 832 1285 7140  
Press \*9 to raise hand to speak

Watch meeting:

- Cable television subscriber in Menlo Park, East Palo Alto, Atherton and Palo Alto:  
Channel 26 (Uverse channel 99)

Subject to Change: The format of this meeting may be altered or the meeting may be cancelled. You may check on the status of the meeting by visiting the city website [menlopark.gov](https://menlopark.gov). The instructions for logging on to the webinar and/or the access code is subject to change. If you have difficulty accessing the webinar, please check the latest online edition of the posted agenda for updated information ([menlopark.gov/agendas](https://menlopark.gov/agendas))

### Special Session

- A. Call To Order**
- B. Roll Call**
- C. Closed Session**
  - C1. Conference with legal counsel – existing litigation  
Paragraph (1) of subdivision (d) of §54956.9)

Name of case: SAVE DOWNTOWN MENLO, an unincorporated association v. CITY OF MENLO PARK, a California city; and THE MAYOR AND CITY COUNCIL OF THE CITY OF MENLO PARK and DOES 1-50  
Case No. 25-CIV-02592  
Not a California Environmental Quality Act (CEQA) project.

## **Regular Session**

### **D. Call To Order**

### **E. Roll Call**

### **F. Report from Closed Session**

### **G. Agenda Review**

### **H. Public Comment**

Under “Public Comment,” the public may address the City Council on any subject not listed on the agenda. Each speaker may address the City Council once under public comment for a limit of three minutes; in some instances, speaker time may be limited. You are not required to provide your name or City of residence, but it is helpful. The City Council cannot act on items not listed on the agenda and, therefore, the City Council cannot respond to non-agenda issues brought up under public comment other than to provide general information.

### **I. Presentations and Proclamations**

- I1. Presentation: OneShoreline ([Presentation](#))  
Not a CEQA project.
- I2. Presentation: Youth Advisory Committee ([Presentation](#))  
Not a CEQA project.
- I3. Presentation: Menlo Park Youth Poetry Voices presentation  
Not a CEQA project.
- I4. Presentation: 2024 STEM (science, technology, engineering and mathematics) Winners  
Not a CEQA project.
- I5. Proclamation: Bike Month ([Attachment](#))  
Not a CEQA project.
- I6. Proclamation: Mental Health Awareness Month ([Attachment](#))  
Not a CEQA project.
- I7. Proclamation: Public Works Week ([Attachment](#))  
Not a CEQA project.

**J. Consent Calendar**

- J1. Accept the City Council meeting minutes for April 15, 2025 ([Attachment](#))  
Not a CEQA project.
- J2. Consider and adopt a resolution authorizing the city manager to execute an agreement with Bigbreak LLC (DBA Chefables) in an amount not to exceed \$155,000 for the delivery of food services at the Belle Haven Child Development Center for fiscal year 2025-26  
([Staff Report #25-068-CC](#))  
Not a CEQA project.
- J3. Consider and adopt a resolution renewing Chapter 2.70 of the Menlo Park Municipal Code entitled military equipment use ordinance, Menlo Park Military Equipment Use Policy, and finding that the 2024 Menlo Park Police Department annual military equipment report complies with the standards of approval set forth in Menlo Park Police Department policy 708.7 and Government Code §7071(d) ([Staff Report #25-066-CC](#))  
Not a CEQA project.
- J4. Authorize the city manager to execute a professional services agreement with LSA to prepare an environmental impact report for a proposed mixed-use development project at 80 Willow Rd. (Willow Park) ([Staff Report #25-069-CC](#))  
Not a CEQA project.

**K. Study Session**

- K1. Updated General Fund five-year forecast for fiscal years 2024-25 through 2028-29  
([Staff Report #25-072-CC](#)) ([Presentation](#))  
Not a CEQA project.
- K2. Provide direction on the five-year capital improvement plan ([Staff Report #25-070-CC](#)) ([Presentation](#))  
Not a CEQA project.

**L. Public Hearing**

- L1. Consider and adopt a resolution to increase aquatic subcontractor lane rental fees; and authorize the city manager to execute an amendment to the aquatics operator agreement  
([Staff Report #25-071-CC](#)) ([Presentation](#))  
Not a CEQA project.

**M. Informational Items**

- M1. City Council agenda topics: May – June 2025 ([Staff Report #25-073-CC](#))  
Not a CEQA project.
- M2. Police department quarterly update / Q1 January – March 2025 ([Staff Report #25-067-CC](#)) ([Informe de Personal #25-067-CC](#))  
Not a CEQA project.

- M3. Update on amending City Council Policy CC-01-1996 Community Funding Program  
([Staff Report #25-074-CC](#))  
Not a CEQA project.

**N. City Manager Report**

**O. City Councilmember Reports**

**P. Adjournment**

At every regular meeting of the City Council, in addition to the public comment period where the public shall have the right to address the City Council on any matters of public interest not listed on the agenda, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the chair, either before or during the City Council's consideration of the item.

At every special meeting of the City Council, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the chair, either before or during consideration of the item. Special meetings of the City Council do not provide the opportunity for public comment on items not on the agenda (Cal. Gov. Code §54956.)

If you challenge any of the items listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or before, the public hearing.

Any writing that is distributed to a majority of the City Council by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available by request by emailing the city clerk at [jaherren@menlopark.gov](mailto:jaherren@menlopark.gov). Persons with disabilities, who require auxiliary aids or services in attending or participating in City Council meetings, may call the City Clerk's Office at 650-330-6620.

Agendas are posted in accordance with Cal. Gov. Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the City website at [menlopark.gov/agendas](http://menlopark.gov/agendas) and can receive email notification of agenda postings by subscribing at [menlopark.gov/subscribe](http://menlopark.gov/subscribe). Agendas and staff reports may also be obtained by contacting City Clerk at 650-330-6620. (Posted: 5/8/2025)