



REGULAR MEETING MINUTES

Date: 6/14/2017
Time: 7:00 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

A. Chair Walser called the meeting to order at 7:04 p.m.

B. Roll Call

Present: Commissioners: Behroozi, Kirsch, Levin, Mazzara, Meyer, Nash, Walser, Weiner, Welton
Absent: Commissioners: Lee
Staff: Assistant Public Works Director Nikki Nagaya, Associate Transportation Engineer, Rene Baile, Assistant Engineer Kevin Chen

C. Pledge of Allegiance

D. Reports and Announcements

Staff Chen provided a summary of past transportation project public meetings and Council actions on transportation related items at past City Council meetings that occurred since the last Complete Streets Commission meeting on May 10, 2017.

E. Public Comment

- Steve Van Pelt spoke about the importance of proper longitudinal design slopes for bicyclists and recommended that the Ravenswood Avenue Railroad Crossing Project should keep bicycle traffic away from vehicular traffic on Ravenswood Avenue so proper design slopes can be achieved. He also spoke about the need to maintain adequate access for all travel modes during construction phases.
- Jen Wolosin spoke about the need to develop different street portfolios for the different travel modes. She invited the Commission and City Council to explore the City and witness issues first hand.

F. Regular Business

F1. Approve the Complete Streets Commission regular meeting minutes of May 10, 2017 ([Attachment](#))

ACTION: Motion and second (Walser/Kirsch) to approve the Complete Streets Commission regular meeting minutes of May 10, 2017. Motion passed 9-0-0-1, Commissioner Lee absent.

F2. Consider that North Lemon Avenue traffic plan should move to the next step in the Neighborhood Traffic Management Program (NTMP) process, survey for trial installation ([Staff Report # 17-002-CSC](#))

Staff Baile provided a presentation and answered questions from the Commission ([Presentation](#)).

Public Comments:

- Malvika Behl, N Lemon Avenue resident, thanked the Commission, spoke about the increased speeding on N Lemon Avenue and support for the project.
- Julie Pietrantoni, N Lemon Avenue resident, spoke about the unsafe road conditions on N Lemon Avenue and support for the project.
- Susan Barker, N Lemon Avenue resident, concurred with previous speakers and asked questions on the overall NTMP process.
- Ron Dumont, N Lemon Avenue resident, spoke about the need for resident input on where and how many speed humps should be installed on N Lemon Avenue.
- Robert Lum, N Lemon Avenue resident, identified Orange Avenue, N Lemon Avenue, and Elder Avenue as primary cut-through routes and expressed support for the project.

ACTION: Motion and second (Levin/Behroozi) to move the project forward. Motion passed 9-0-0-1, Commissioner Lee absent.

- F3. Consider and provide feedback on the Managers' Mobility Partnership collaborative effort to identify and plan for a safe and accessible north-south bicycle route for travel in the mid-Peninsula ([Attachment](#))

Staff Nagaya provided a presentation and answered questions from the Commission ([Presentation](#)).

Public Comment:

- Steve Van Pelt spoke about the importance of connecting Alma Street bike lanes to the bicycle facilities proposed in the Ravenswood Avenue Railroad Crossing Project. He also believed there are ways to construct the Ravenswood Railroad Crossing Project without a shoofly.

ACTION: Motion and second (Welton/Weiner) to approve the proposed route with modification to include Crane Street instead of University Drive as part of the proposed network; support working with Town of Atherton on a crossing mitigation at Valparaiso Avenue; and recommendation to replace the "Bici Real" name. Motion passed 9-0-0-1, Commissioner Lee absent.

G. Committee/Subcommittee Reports

- G1. Update from Middle Avenue Pedestrian & Bicycle Rail Crossing Subcommittee

Commissioner Weiner informed the Commission of a Subcommittee meeting on June 5, 2017, and requested to agendaize an update for the next Commission meeting in July 2017.

- G2. Update from Multi-Modal Subcommittee

Chair Walser reported on the subcommittee's communication.

- G3. Update from Oak Grove, University, Crane Bicycle Improvement Project Subcommittee

Vice Chair Kirsch asked for and received a project update from Staff Chen. Staff Chen stated that two bid proposals were received for the construction of the project, with the apparent low bidder came in below the engineer's estimate and the bid proposal is under review for completeness. Commissioner Weiner informed the Commission of a resident/Commissioner-led project web page available to the public (<http://bikemenlopark.weebly.com/oak-grove-bike-route.html>).

G4. Update from Safe Routes to School Program Subcommittee

Chair Walser voiced support for walking tours to identify key areas for the Program to address.

G5. Update from Transportation Master Plan Subcommittee

Commissioner Levin asked for and received a project update from Staff Chen and Nagaya. Staff stated that a project kickoff meeting took place on June 14, 2017, and discussed the project scope of work, goals for the Master Plan, and the need to create a Technical Advisory Committee and a Steering Committee for the duration of the project. Commissioners Welton and Behroozi recommended the inclusion of the Parks & Recreation Commission and Parents for Safe Routes, respectively, to the Transportation Master Plan Steering Committee.

H. Informational Items

H1. Quorum status for upcoming Complete Streets Commission meetings

Staff Chen reiterated the need of a quorum for the July meeting, where the Commission will consider support for projects for upcoming grant opportunities.

I. Adjournment

Chair Walser adjourned the meeting at approximately 9:21 p.m.

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