



REGULAR MEETING MINUTES

Date: 3/14/2018
Time: 7:00 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

A. Call to Order

Chair Walser called the meeting to order at 7:08 p.m.

B. Roll Call

Present: Behroozi, Kirsch, Lee, Levin, Mazzara, Meyer, Nash, Walser, Weiner
Absent: None
Staff: Associate Transportation Engineer Kevin Chen

C. Reports and Announcements

Staff Chen provided a summary of upcoming community meetings and City Council actions on transportation related items since the March 14, 2018, Commission meeting. Staff Chen also announced that a new commission meeting date would be polled to replace the April 11, 2018, meeting due to the anticipated lack of a quorum.

D. Public Comment

- Cecilia Taylor spoke about safety concerns at the intersection of Willow Road and Hamilton Avenue and on Willow Road/U.S. 101 interchange.
- Julie Shanson spoke about safety concerns and shared photos and video of students crossing the Willow Road/U.S. 101 interchange. The video is available at city offices, located at 701 Laurel St., Menlo Park, CA 94025.

E. Regular Business

E1. Approve the Complete Streets Commission regular meeting minutes of March 14, 2018

Commissioner Nash recommended expanding Item G1 action minutes to recognize Item F3 as part of the Middle Avenue Pedestrian and Bicycle Rail Crossing Subcommittee update.

ACTION: Motion and second (Mazzara/Nash) to approve the Complete Streets Commission regular meeting minutes of March 14, 2018, with the recommended change. The motion passed (7-0-2; Kirsch and Meyer abstained).

E2. Provide feedback on a template citywide bicycle wayfinding sign (Staff Report #18-003-CSC)

Staff Chen provided a presentation (Attachment).

The Commission requested a list of alternate wayfinding destinations for future use.

ACTION: Motion and second (Meyer/Kirsch) to support the project and to continue with detailed design for installation. The motion passed (9-0-0).

E3. Assess Complete Streets Commission Pilot

Staff Chen introduced the item.

- Ray Mueller, City Councilmember, spoke in support of ending the Complete Streets Commission pilot program and returning to separate Bike and Transportation commissions.

ACTION: Motion and second (Mazzara/Meyer) to recommend the City Council end the Complete Streets Commission pilot program and revert back to separate Bike and Transportation commissions. The motion passed (8-1-0; Levin dissents).

F. Informational Items

At this time, Chair Walser asked and received consent to move Item F2 ahead of Item F1.

F2. Discuss downtown parking and access to downtown

Following discussion, the Commission requested that this item be brought back as a Regular Business item for the April 2018 Commission meeting.

At this time, Chair Walser returned to Item F1.

F1. Update on Transportation Master Plan

Staff Chen and Commissioner Levin provided updates on the project schedule and the upcoming Oversight and Outreach Committee public meeting on March 20, 2018.

F3. Update on temporary traffic calming modifications in the Willows neighborhood

Staff Chen provided an update on existing traffic conditions due to the turn restrictions.

F4. Update on major project status

Staff Chen provided project updates on the two ongoing projects in the Neighborhood Traffic Management Program and Ravenswood Avenue railroad crossing.

G. Committee/Subcommittee Reports

G1. Update from Middle Avenue Pedestrian and Bicycle Rail Crossing Subcommittee

There was no report.

G2. Update from Multimodal Subcommittee

Commissioner Levin reported that autonomous shuttle is now legally allowed for testing on public streets at Bishop Ranch Business Park in San Ramon.

G3. Update from Oak Grove, University, Crane Bicycle Improvement Project Subcommittee

There was no report.

G4. Update from Safe Routes to School Program Subcommittee

There was no report.

G5. Update from Transportation Master Plan Subcommittee

There was no report in addition to Item F1.

H. Adjournment

Chair Walser adjourned the meeting at 10:14 p.m.

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