



## REGULAR MEETING MINUTES

**Date:** 6/13/2018  
**Time:** 7:00 p.m.  
**City Council Chambers**  
**701 Laurel St., Menlo Park, CA 94025**

### A. Call to Order

Chair Kirsch called the meeting to order at 7:03 p.m.

### B. Roll Call

**Present:** Behroozi, Kirsch, Lee, Levin, Mazzara, Meyer, Nash, Walser, Weiner  
**Absent:** None  
**Staff:** Associate Transportation Engineers Rene Baile and Kevin Chen

### C. Reports and Announcements

Staff Chen provided a summary of City Council actions on transportation related items since the May 9, 2018, Complete Streets Commission meeting, and announced the Safe Routes to School Program consultant selection.

At this time, Commissioner Levin arrived at 7:08 p.m. and reported a need for the Commission to revisit the Ravenswood Avenue Railroad Crossing Project at a later commission meeting based on the latest City Council actions on the project.

### D. Public Comment

- Cecilia Taylor spoke about the upcoming June 19, 2018, City Council agenda item intended to alleviate the existing congestion in the Belle Haven neighborhood.
- Diane Bailey spoke in support of City Council action to alleviate Belle Haven neighborhood traffic and an update on ongoing and upcoming mobility programs in which residents can participate.

### E. Regular Business

- E1. Approve the Complete Streets Commission regular meeting minutes of May 9, 2018 (Attachment)

**ACTION:** Motion and second (Weiner/Nash) to approve the Complete Streets Commission regular meeting minutes of May 9, 2018. The motion passed (9-0-0).

- E2. Consider recommendation to City Council to approve the implementation of the Baywood Avenue, Clover Lane, Blackburn Avenue, McKendry Drive and Marmona Drive traffic plan for a six-month trial (Staff Report #18-005-CSC)

Staff Baile provided a presentation (Attachment).

- Amar Murugan, a Baywood Avenue resident, spoke in support of making the temporary Willows neighborhood turn restriction signs permanent and staff's recommendation to remove proposed speed hump on Baywood Avenue from the project scope.
- Jen Wolosin spoke in support of having speed hump on Baywood Avenue and maintaining bicycle access with the Clover Lane full closure.

**ACTION:** Motion and second (Levin/Kirsch) to recommendation to City Council to approve the implementation of the Baywood Avenue, Clover Lane, Blackburn Avenue, McKendry Drive and Marmona Drive traffic plan for a six-month trial with provisions below:

- Ensure proper bicycle through access on Clover Lane with proposed full closure
- Reserve right to reinstate speed hump onto Baywood Avenue pending trial results
- Reexamine the adequacy of six-month trial results, if and when the City Council provides a final decision on the temporary Willows neighborhood turn restrictions.

The motion passed (8-1-0; Meyer dissented).

- E3. Provide feedback on Active Transportation Network Subcommittee's project recommendations and request inclusion into the next round of Transportation Master Plan citywide recommendation project list

Chair Kirsch tabled the item due to recent City Council actions and shifts in staff workload.

## **F. Informational Items**

- F1. Update on major project status

Staff Chen provided updates on the Safe Routes to School Program, Oak Grove, University, Crane Bicycle Improvement Project, Ravenswood Avenue Railroad Crossing Project, Middle Avenue Pedestrian and Bicycle Rail Crossing Project, Downtown/El Camino Real Specific Plan Biennial Review. Chair Kirsch inquired update for the Sharon Road Sidewalk Project, located between Alameda de las Pulgas and Altschul Avenue.

## **G. Committee/Subcommittee Reports**

- G1. Update from Active Transportation Network Subcommittee

There was no report in addition to Item E3.

- G2. Update from EV Subcommittee

Nash reported a future meeting opportunity with Menlo Spark to discuss relevant items mentioned in Diane Bailey's public comment period.

- G3. Update from Downtown Access and Parking Subcommittee

Levin reported meeting with a Housing Commissioners and will attend the June 18, 2018, Planning Commission meeting to provide comments on the El Camino Real/Downtown Specific Plan Biennial Review on behalf of the Commission.

**G4. Update from Multimodal Subcommittee**

There was no report.

**G5. Update from Placemaking and Outreach Subcommittee**

Lee reported meeting with Parents for Safe Routes about launching a new program for the next school year.

**G6. Update from Safe Routes to School Program Subcommittee**

There was no report in addition to staff updates.

**G7. Update from Transportation Master Plan Subcommittee**

Levin reported attending the May 30, 2018, Oversight and Outreach Committee meeting and many of the previous comments were incorporated into the future work scope.

**H. Adjournment**

Chair Kirsch adjourned the meeting at 9:19 p.m.

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**CONSIDER RECOMMENDATION TO CITY COUNCIL TO  
APPROVE THE IMPLEMENTATION OF BAYWOOD AVENUE,  
CLOVER LANE, BLACKBURN AVENUE, MCKENDRY DRIVE AND  
MARMONA DRIVE TRAFFIC PLAN FOR A SIX-MONTH TRIAL  
(NEIGHBORHOOD TRAFFIC MANAGEMENT PROGRAM)**

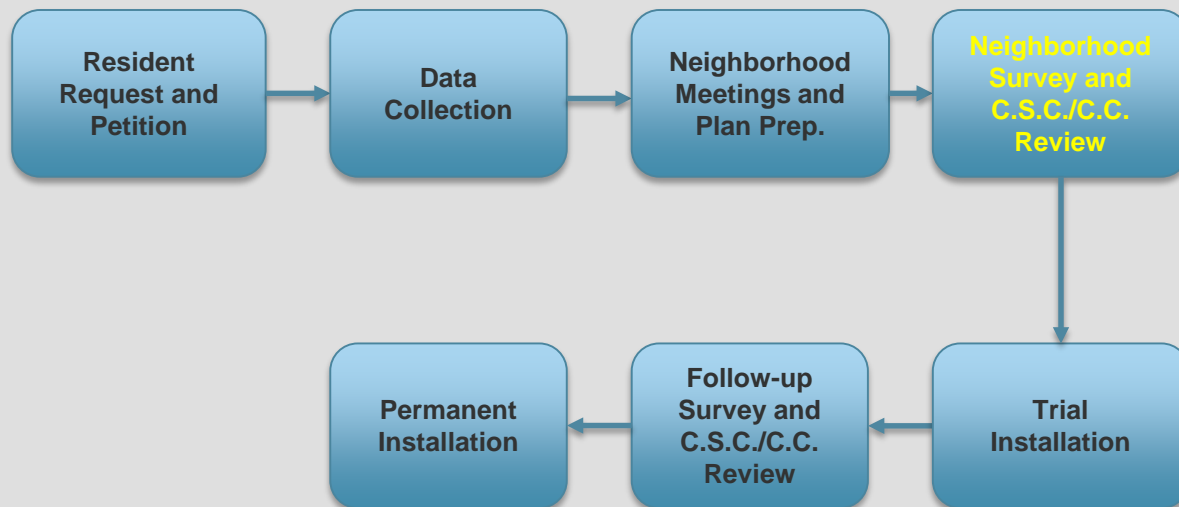
**JUNE 13, 2018**

## BACKGROUND

- September 18, 2017 – City staff received the Neighborhood Action Request Form or petition with signatures from 80% or 139 or 180 households
- November 8, 2017 – Complete Streets Commission considered and passed a motion (7-0-1-1) to move project to the next step in the NTMP process
- December 19, 2017 – Community meeting held to gather feedback/comments on the neighborhood traffic plan. Five residents participated.



## LEVEL II MEASURES (NTMP)



## SURVEY FOR TRIAL INSTALLATION

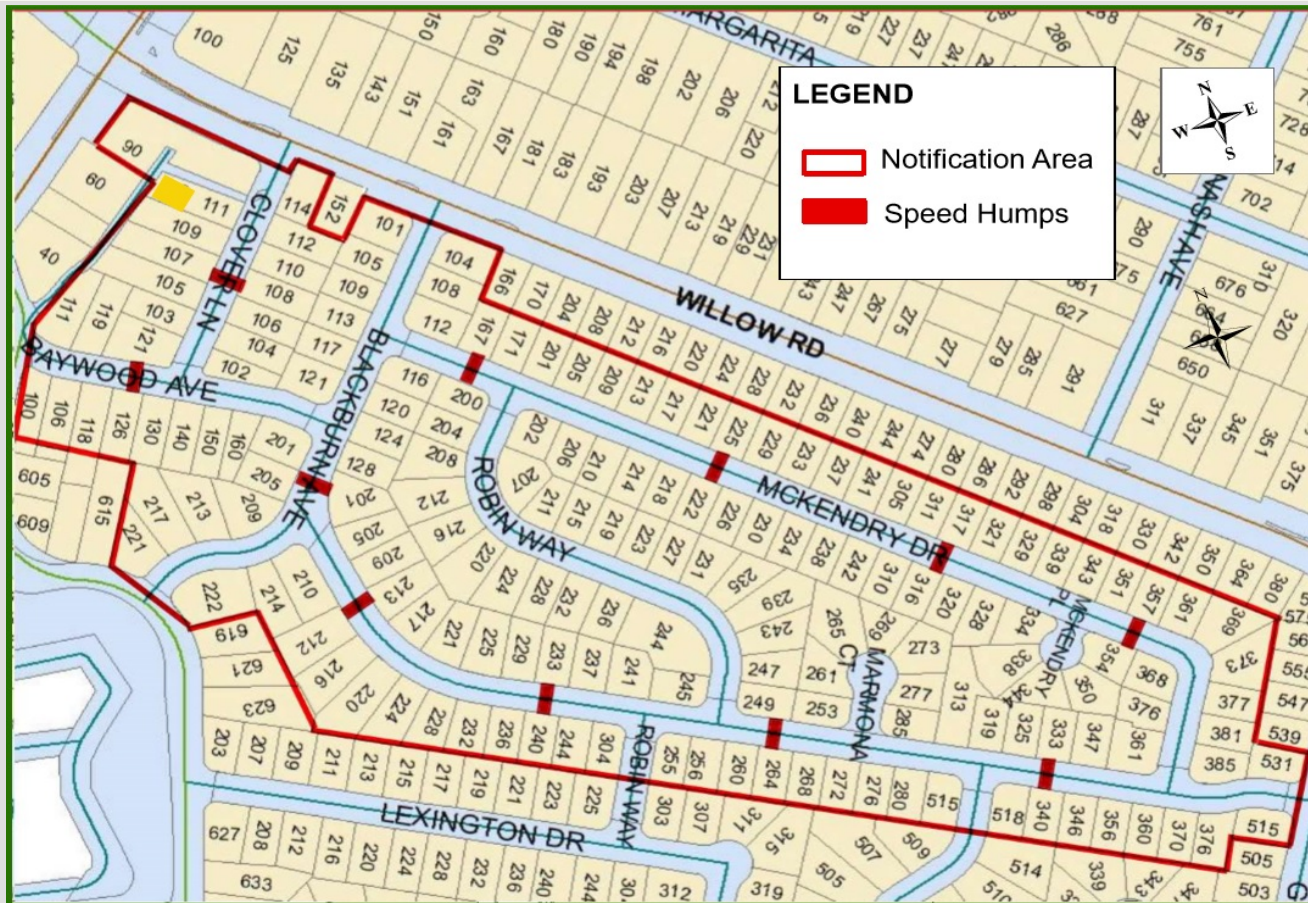
- February 23, 2018 – Staff circulated the resident survey for trial installation with a March 19, 2018 due date for returning the completed survey.
- March 21, 2018 – Staff circulated survey second time with a April 4 due date for returning the completed survey.
- NTMP requirement – 51% yes on supporting the plan





# TRAFFIC VOLUME, SPEED, AND ACCIDENT DATA

Roadway	85 <sup>th</sup> Percentile Speeds (mph)	24 hour volumes (vehicles)	Collision Statistics (Three years from 2013-2015)
Baywood Avenue	30.6 (EB); 28.9 (WB)	913 (EB); 431 (WB); 1344 (TOT)	0
Blackburn Avenue	19.7 (NB); 22.6 (SB)	196 (NB); 465 (SB); 661 (TOT)	1
Clover Lane	25.1 (NB); 24.2 (SB)	105 (NB); 104 (SB); 209 (TOT)	0
Marmona Drive	31.1 (EB); 25.9 (WB)	934 (EB); 346 (WB); 1280 (TOT)	0
McKendry Drive	29.5 (EB); 23.9 (WB)	168 (EB); 83 (WB); 251 (TOT)	0

- 2009 Traffic Volumes – Marmona Drive – 463; Clover Lane - 110; McKendry Drive – 270
- Traffic Volume Increase in 2017– Marmona Drive – 190%; Clover Lane- 185%; McKendry Drive – 55%



### LEGEND

-  Notification Area
-  Speed Humps



Location: Marmona Drive & Neighboring Streets  
Project: Marmona Drive NTMP Project



City of Menlo Park  
Transportation Division  
(650) 330-6770

Date: 7/25/2017  
Req. By: RCB



# Neighborhood Traffic Management Plan

Baywood Avenue, Clover Lane, Blackburn Avenue,  
McKendry Drive and Marmona Drive

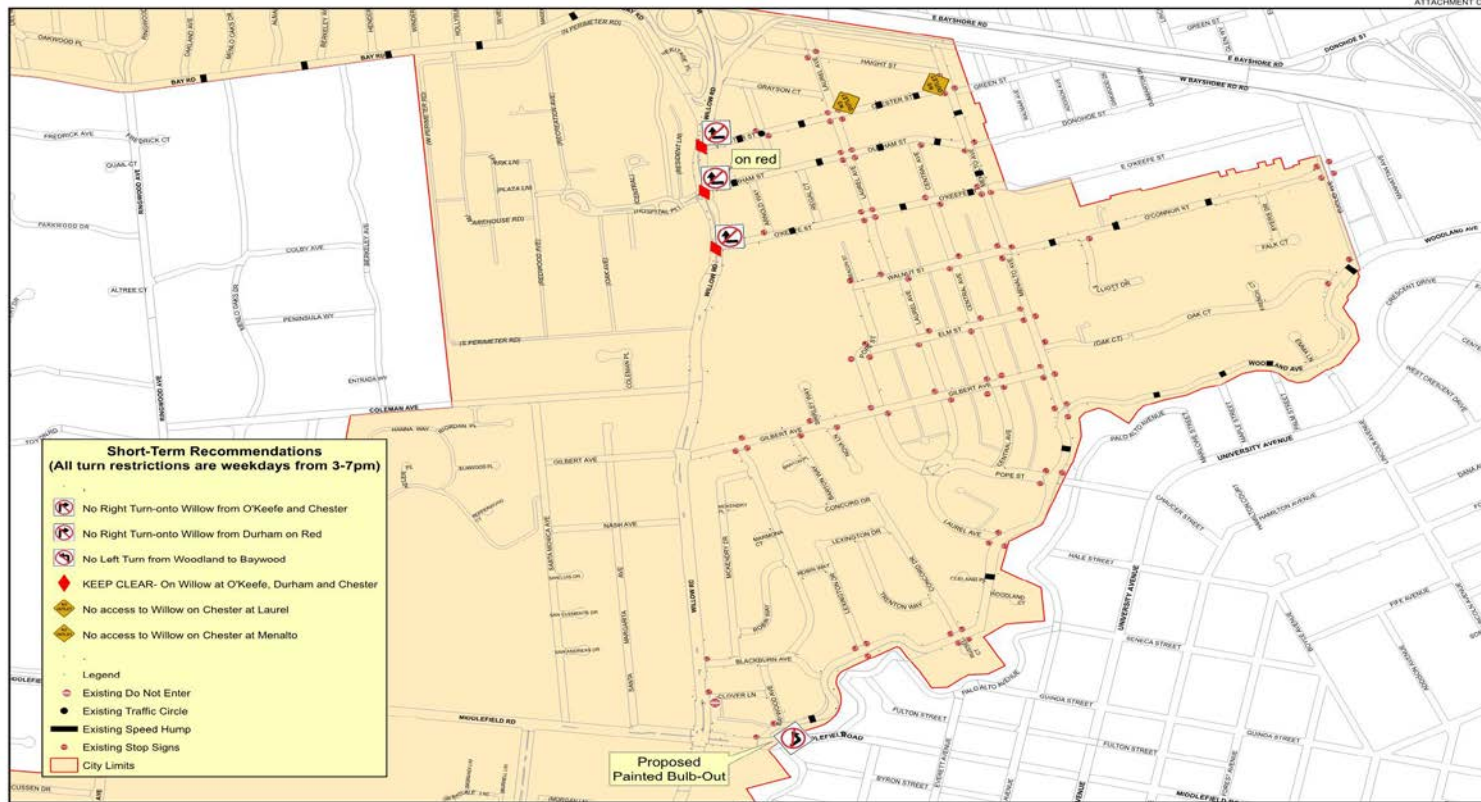


## RESULTS OF THE SURVEY

- Yes, I support the plan – 102 votes or 58.6 %
- No, I do not support the plan – 25 votes or 14.4 %
- No response – 47 votes or 27%

## PURPOSE OF THIS MEETING

- Commission - review the neighborhood traffic plan
- Commission - recommend either plan revisions, or Council approval for temporary implementation of the plan on a six-month trial.







# TRAFFIC VOLUME AND SPEED DATA (AFTER TURN RESTRICTION ON WOODLAND AVENUE TO BAYWOOD AVENUE)

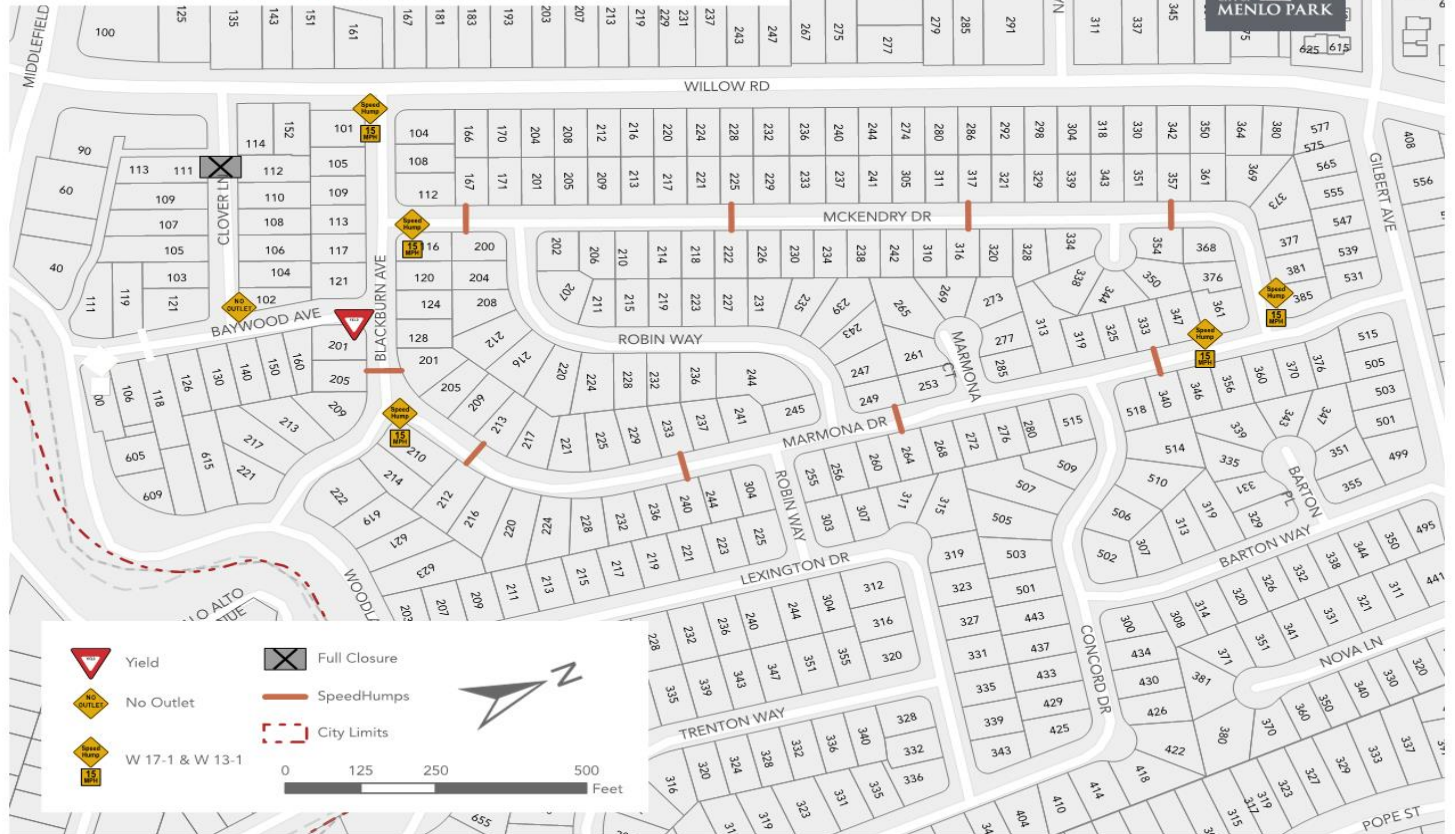


Roadway	85 <sup>th</sup> Percentile Speeds (mph)	24-hour Volumes (vehicles)
Baywood Avenue	26.9 (EB); 26.6 (WB)	431 (EB); 366 (WB); 797 (total)
Blackburn Avenue	20.8 (NB); 20.9 (SB)	183 (NB); 333 (SB); 516 (total)
Clover Lane	24.0 (NB); 16.3 (SB)	74 (NB); 50 (SB); 124 (total)
Marmona Drive	26.6 (EB); 27.6 (WB)	496 (EB); 279 (WB); 775 (total)
McKendry Drive	27.4 (EB); 26.7 (WB)	152 (EB); 76 (WB); 228 (total)



# Neighborhood Traffic Management Plan

Baywood Avenue, Clover Lane, Blackburn Avenue,  
McKendry Drive and Marmona Drive





## TEMPORARY OR PERMANENT SPEED HUMP







# TEMPORARY ROADWAY CLOSURE MATERIALS





# SAMPLE FULL ROADWAY CLOSURE



## NEXT STEPS

City Council – review the prepared traffic plan and background information

City Council – either deny, recommend plan revisions, or approve temporary installation for a six-month trial

City– after approval by Council and after appropriate environmental clearances have been obtained, will install the recommended measures for a trial period of six months.





THANK YOU

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