

Complete Streets Commission



REGULAR MEETING MINUTES

Date: 7/14/2021

Time: 7:00 p.m.

Special Meeting Location: [Zoom.us/join](https://zoom.us/join) – ID# 959 6579 2741

Regular Meeting ([Zoom.us/join](https://zoom.us/join) – ID# 959 6579 2741)

A. Call to Order

Chair Levin called the meeting to order at 7:05 p.m.

B. Roll Call

Present: Altman, Cebrian, Cole, Cromie, Jensen, Levin

Absent: Behroozi, King, Lee

Staff: Engineering Technician Patrick Palmer, Senior Transportation Engineer Kevin Chen, Transportation Demand Management Coordinator Nick Yee

C. Reports and Announcements

Staff Chen reported on City Council actions related to transportation since the June 9, 2021 Commission meeting.

The Commission received clarification on the Middle Avenue pedestrian and bicycle rail crossing project.

D. Public Comment

None.

E. Regular Business

E1. Approve the Complete Streets Commission regular meeting minutes of June 9, 2021 ([Attachment](#))

ACTION: Motion and second (Levin/ Cole), to approve the Complete Streets Commission regular meeting minutes of June 9, 2021, with the following edit, passed 5-4 (Cromie abstained, Behroozi, King, and Lee absent):

- G6: revise verbiage from "...Seamless Bay Area..." to "...Seamless Transit Principles...".

E2. Adopt Resolution No. 2021-1 to install red curb on Market Place and Terminal Avenue (Staff Report #21-004-CSC)

Staff Yee made the presentation ([Attachment](#)).

The Commission discussed project timeline, potential community impacts, and public outreach

ACTION: Motion and second (Cebrian/ Cole), to adopt Resolution No. 2021-1 to install red curb on Market Place and Terminal Avenue, passed 6-3 (Behroozi, King, and Lee absent)

Chair Levin announced the passing of chair duty to Vice Chair Cole.

E3. Receive a presentation from Multimodal Subcommittee

Chair Levin made the presentation (Attachment).

The Commission discussed project scopes, timelines, and potential Commission involvement.

- Randy Avalos requested more information be made available on the published agenda to increase public engagement.

ACTION: By acclamation, the Commission postponed this topic to the upcoming Commission work plan discussion at the next Commission meeting.

Vice Chair Cole returned chair duty to Chair Levin.

E4. Evaluate commission subcommittees to support City Council priorities

Staff Chen introduced the item.

ACTION: Motion and second (Cebrian/ Cole) to:

- Add Commissioner Jensen to the Climate Action Plan Subcommittee,
- Add Commissioner Altman and Vice Chair Cole to the Downtown Access and Parking Subcommittee,
- Add Commissioner Altman to the Multimodal Metrics Subcommittee,
- Add Commissioner Altman to the Transportation Master Plan Implementation Subcommittee,

passed 6-3 (Behroozi, King, and Lee absent).

F. Informational Items

F1. Update on major project status

Staff Chen provided an update on the Belle Haven Traffic Calming Plan survey, the 15 miles per hour school zones project, and the Transportation Management Association feasibility study.

G. Committee/Subcommittee Reports

G1. Update from Climate Action Plan Subcommittee

None.

G2. Update from Downtown Access and Parking Subcommittee

None.

G3. Update from Multimodal Metrics Subcommittee

None.

G4. Update from Multimodal Subcommittee

None.

G5. Update from Safe Routes to School Program Subcommittee

None.

G6. Update from Transportation Master Plan Implementation Subcommittee

Chair Levin reported on City Council's budget discussions and their support of the Commission's recommendation to prioritize capital projects and reassessment of resources in the future.

G7. Update from Zero Emission Subcommittee

None.

H. Adjournment

Chair Levin adjourned the meeting at 8:44 p.m.

Kevin Chen, Senior Transportation Engineer

NOVEL CORONAVIRUS, COVID-19, EMERGENCY ADVISORY NOTICE On March 19, 2020, the Governor ordered a statewide stay-at-home order calling on all individuals living in the State of California to stay at home or at their place of residence to slow the spread of the COVID-19 virus. Additionally, the Governor has temporarily suspended certain requirements of the Brown Act. For the duration of the shelter in place order, the following public meeting protocols will apply.

Teleconference meeting: All members of the Complete Streets Commission, city staff, applicants, and members of the public will be participating by teleconference. To promote social distancing while allowing essential governmental functions to continue, the Governor has temporarily waived portions of the open meetings act and rules pertaining to teleconference meetings. This meeting is conducted in compliance with the Governor Executive Order N-25-20 issued March 12, 2020, and supplemental Executive Order N-29-20 issued March 17, 2020.

- How to participate in the meeting
 - Access the special meeting real-time online at:
[Zoom.us/join](https://zoom.us/join) – Regular Meeting ID# 959 6579 2741
 - Access the regular meeting real-time via telephone (listen only mode) at:
(669) 900-6833 Regular Meeting ID # 959 6579 2741

Subject to Change: Given the current public health emergency and the rapidly evolving federal, state, county and local orders, the format of this meeting may be altered or the meeting may be canceled. You may check on the status of the meeting by visiting the City's website www.menlopark.org. The instructions for logging on to the Zoom webinar and/or the access code is subject to change. If you have difficulty accessing the Zoom webinar, please check the latest online edition of the posted agenda for updated information (menlopark.org/agenda).



INSTALLATION OF RED CURB AND PARKING REMOVAL ON MARKET PLACE, TERMINAL AVENUE

Complete Streets Commission | July 14, 2021



BACKGROUND



- SamTrans Routes 81, 281
 - Both serve the Onetta Harris Community Center
 - 281 terminal/layover
 - 81 stops here on way to/from Menlo-Atherton High School
- City of Menlo Park Crosstown Shuttle
 - Serves the Senior Center
 - Terminal/layover in front of Senior Center





MENLO PARK COMMUNITY CAMPUS (MPCC)



- MPCC will create new facility consolidating Senior Center, Onetta Harris Community Center, and new Belle Haven Library
- Construction began June 2021, expected to last until mid-2023
- MPCC construction will disrupt SamTrans 281, Crosstown Shuttle operations due to construction/site access



MENLO PARK COMMUNITY CAMPUS (MPCC)



Crosstown Shuttle Terminal

SamTrans 281 Terminal

Current Layout



Future Layout



TRANSIT LAYOVER CHANGES



- Due to the start of construction and limited access to the parking lot, SamTrans Route 281 and Crosstown Shuttle moved their terminals on June 28, 2021

- Route 281's new terminal is at Market Place/Del Norte Avenue
 - Was formerly the second to last stop
 - Approximately 500 feet from the Onetta Harris Community Center stop
 - Return trips to Stanford Shopping Center take a one-way loop from the terminal via Del Norte Avenue, Pierce Road to return to normal route on Newbridge Street

- Crosstown Shuttle's new terminal is at Terminal Avenue/Del Norte Avenue
 - Still offers close access to Belle Haven residents, walking distance of Kelly Park



REQUEST FOR RED CURB



- Access to these new layover areas necessitated no parking restrictions starting June 28, 2021

- An adequate amount of curb space is necessary
 - SamTrans operates a 40-foot bus, the shuttles operate a 30-foot bus
 - Allows vehicles to safely pull in/out of the layover area, and to pull curbside away from moving traffic

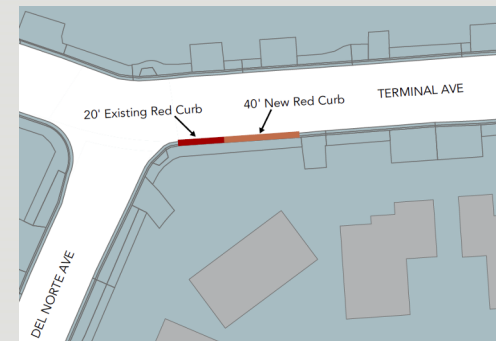
- Requesting red curb installation to help enforce no parking restrictions



REQUEST FOR RED CURB



- Both are **temporary** requests until MPCC construction is completed in 2023
- Market Place/Del Norte Avenue
 - 70' of red curb from corner to driveway for 205 Market Place
- Terminal Avenue/Del Norte Avenue
 - 40' of red curb in addition to existing 20' of red curb
 - From existing red curb to driveway for 150 Terminal Avenue
 - 60' length requested to preserve sight distance for drivers on Del Norte Avenue (shuttle may block viewing angles)





NEIGHBORHOOD IMPACTS



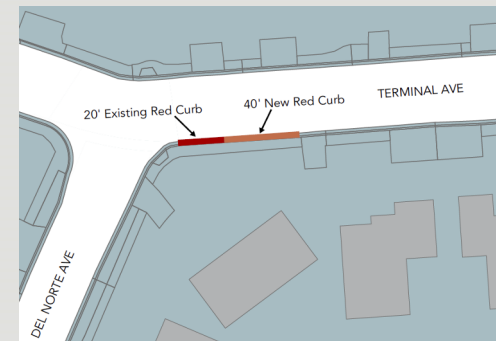
- Will result in total loss of five on-street parallel parking spots
- Red curb installation and loss of on-street parking are necessary during MPCC construction in order to preserve the best accessibility to/from Belle Haven on SamTrans, Crosstown Shuttle
- Goal is **temporary** red curb striping, parking spots will revert after red curb removal in 2023 when MPCC opens



RECOMMENDATION



- Adopt a resolution to install red curb and temporary removal of five on-street parallel parking spaces on Market Place, Terminal Avenue





THANK YOU

Creating a Rider First Seamless Transit System

July 14, 2021
Menlo Park Complete Streets
Commission
Multimodal Subcommittee
Adina Levin



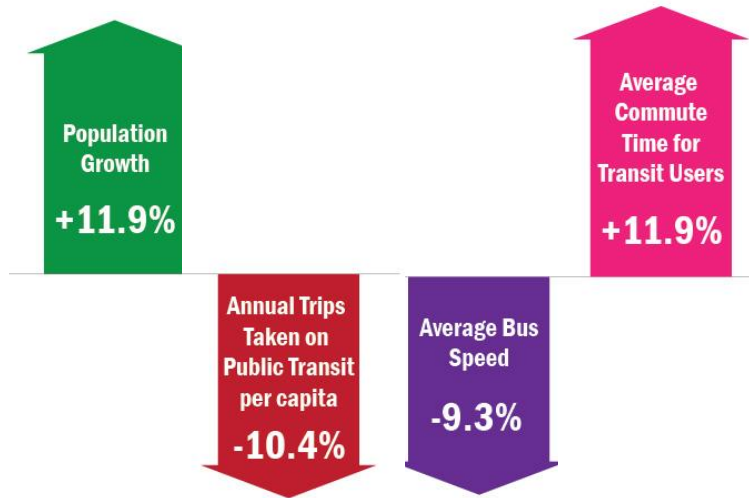


Regional transit challenges for Menlo Park

- Menlo Park depends on regional transit to achieve goals to alleviate congestion and reduce climate emissions
- But Menlo Park does not control regional transit...

Transit should be the backbone of the Bay Area, but is not keeping up

Between 2001 and 2016 in the Bay Area:



Many people want to use transit -- but don't because it's too difficult

“It takes too long to get around on transit.”

“It's not frequent enough”

“It doesn't take me where I need to go”

“It's too confusing”

“It's not reliable”



Transit in the Bay Area today:

- Run by 27 transit agencies, each with separate fares, passes, schedules, wayfinding.
- Takes too long for many types of trips
- Riders regularly express frustration and need for more coordination
- Insufficient service - need for more funding



In a Seamless customer-focused regional network:

- A connected rapid transit network is strategically planned at regional level to work *as a system*
- Transit agencies work together to operate different parts of the integrated network
- Service quality, fares, student discounts, schedules, and wayfinding is standardized to be a reliable and as simple as possible for users
- More funding for more service

What could integrated fares look like?

One regional fare system

Flat local fare and no transfer charge

Always choose the fastest route - the price will be the same regardless of the number of agencies and modes

Student discounts apply on all agencies

Never pay too much with automatic fare capping

<https://www.seamlessbayarea.org/integrated-fare-vision>

To determine your fare:

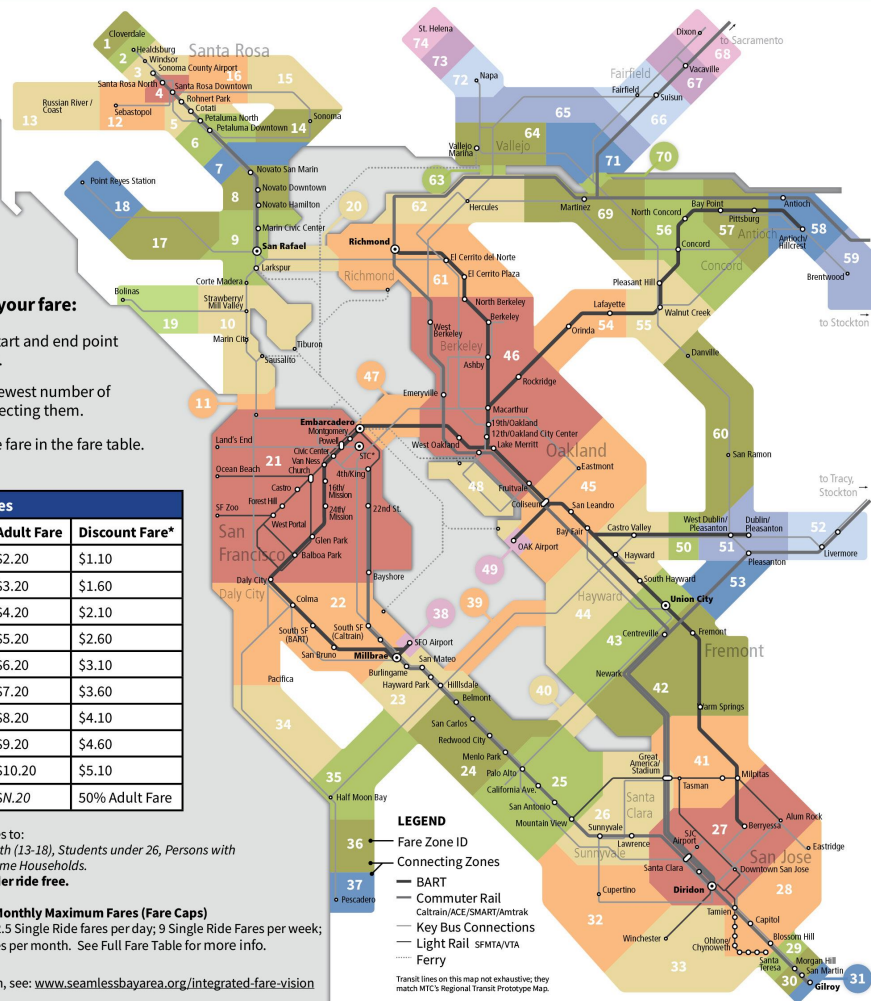
- 1 Find your start and end point on the map.
- 2 Count the fewest number of zones connecting them.
- 3 Look up the fare in the fare table.

Single Ride Fares		
Travel within	Adult Fare	Discount Fare*
1-2 Zones	\$2.20	\$1.10
3 Zones	\$3.20	\$1.60
4 Zones	\$4.20	\$2.10
5 Zones	\$5.20	\$2.60
6 Zones	\$6.20	\$3.10
7 Zones	\$7.20	\$3.60
8 Zones	\$8.20	\$4.10
9 Zones	\$9.20	\$4.60
10 Zones	\$10.20	\$5.10
N Zones	\$N.20	50% Adult Fare

*Discount fare applies to: Seniors (over 65), Youth (13-18), Students under 26, Persons with Disabilities, Low-Income Households. Children 12 and under ride free.

Daily, Weekly, and Monthly Maximum Fares (Fare Caps)
 Fares are capped at 2.5 Single Ride fares per day; 9 Single Ride Fares per week; or 36 Single Ride fares per month. See Full Fare Table for more info.

For more information, see: www.seamlessbayarea.org/integrated-fare-vision

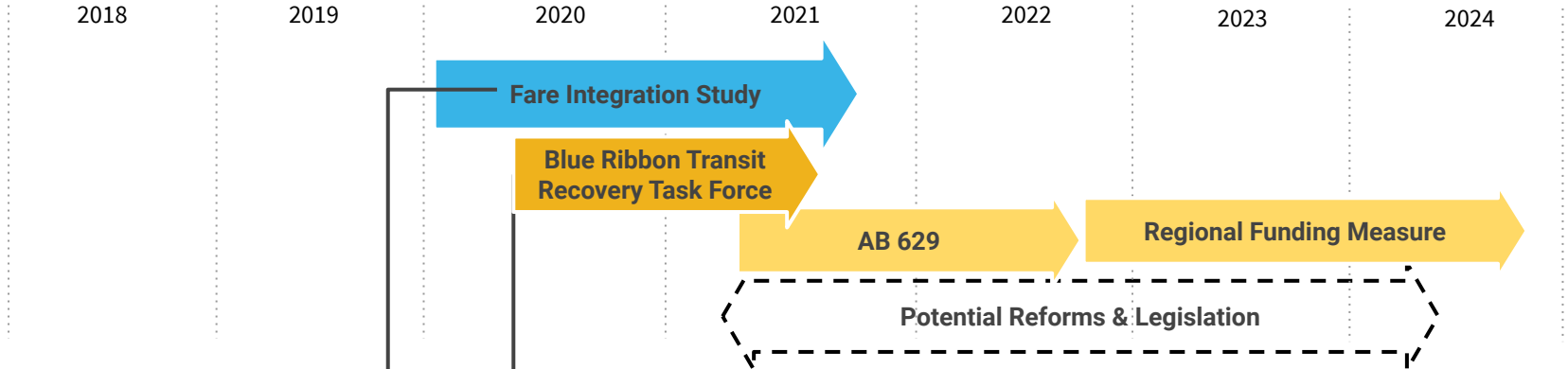


Transit lines on this map are not exhaustive; they match MTC's Regional Transit Prototype Map.



Seamless Bay Area's mission is to transform the Bay Area's fragmented public transit into a world-class, unified, equitable, and widely-used system by building a diverse movement for change and promoting policy reforms.

Now is a unique moment in time where change is possible...



Logos of transit agencies and stakeholders:

- NVTA (North Valley Transportation Authority)
- San Francisco Bay Ferry
- AC Transit
- BART
- marin transit
- Golden Gate Bridge
- Tri-Valley Wheels
- STa (Solano Transportation Authority)
- Valley Transportation Authority
- MTC (Metropolitan Transportation Commission)
- Caltrain
- County Connection
- SFMTA (San Francisco Metropolitan Transportation Authority)
- samTrans

Stakeholder groups:

- MTC Commissioners
- State Legislators & Administration
- Business, labor, advocates, (e.g. equity, disability)

Supporters of Seamless Transit Principles

14 Cities/Counties/Cities' Associations



- San Francisco County Transportation Authority
- Alameda County
- Cities of Redwood City, San Mateo, Millbrae, Pacifica, Half Moon Bay, Fremont, Berkeley, El Cerrito
- Cities Association of Santa Clara County

2 Transit Agencies



- 1,850 members of public signed petition
- www.seamlesstransitprinciples.org

38 Non-Profit Groups & Businesses

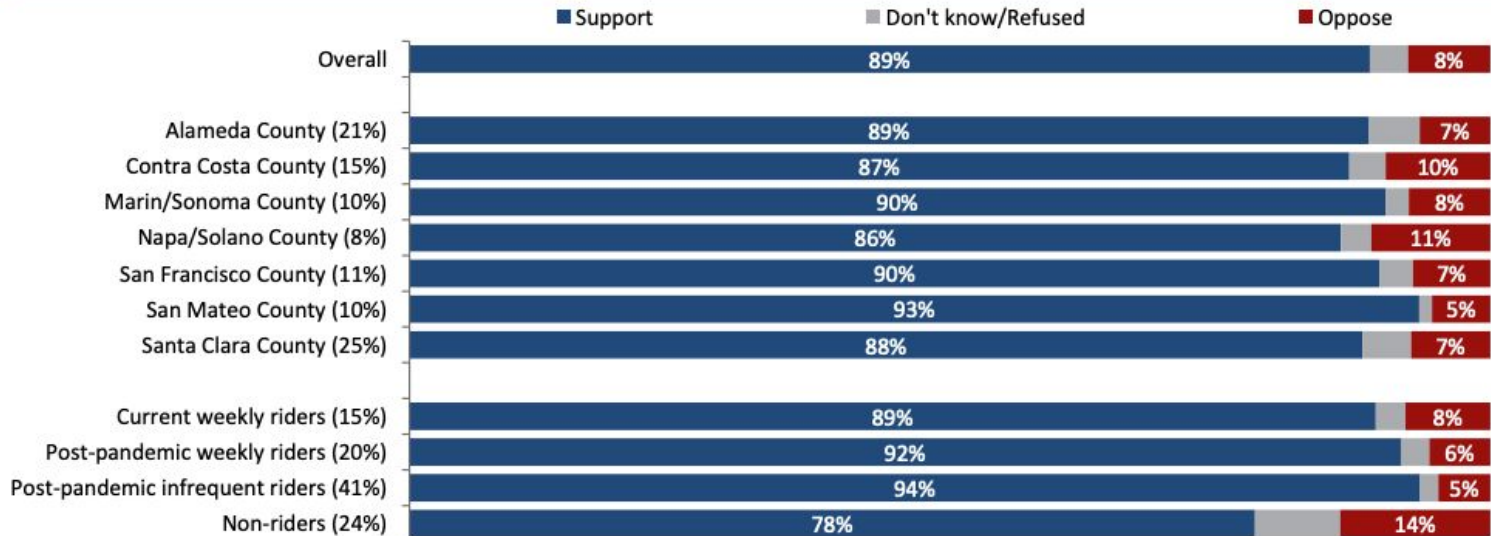


Seamlessness is popular

Poll: Seamless Support



Respondents were presented with the following: “A bill has been introduced in the state legislature called the **Bay Area Seamless and Resilient Transit Act**. This bill would coordinate all of the public transit systems in the Bay Area to operate as one seamless, multimodal transit system, including consistent mapping and signage to make transit easier to navigate, regional fares so riders pay one fare for their entire trip even if they have to transfer, and real-time vehicle location data so riders know when a bus, train, or ferry will arrive.”



The Seamless Transit Principles

The Seamless Transit Principles have been developed by a coalition of non-profit groups to guide local, regional, and state decision-makers to pursue a seamlessly integrated, world-class transit system that works for people.



**Run
all Bay Area
transit as one
easy-to-use
system**



**Put
riders first**



**Make
public transit
equitable and
accessible
to all**



**Align
transit prices
to be simple,
fair, and
affordable**



**Connect
effortlessly
with other
sustainable
transportation**



**Plan
communities
and
transportation
together**



**Prioritize
reforms to
create a
seamless
network**

Opportunities to support seamless transit

- Regional Fare Integration and Coordination Study
 - August 2, Draft Recommendations
 - October 18, Decision on short and long-term options
- Bay Area Blue Ribbon Transit Recovery Task Force
 - July Recommendations on Network Management
 - 2021-22 - Business Case Study
- Regional Rail study - 2021-2022
- State Legislation - AB-629
 - Goal to implement Task Force recommendations

Opportunities to take action

- Signing Seamless Transit Principles plugs Menlo Park into information about upcoming opportunities
- Staff to review regional fare study recommendations for potential comment and/or position

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