



REGULAR MEETING MINUTES

Date: 8/11/2021

Time: 7:00 p.m.

Special Meeting Location: [Zoom.us/join](https://zoom.us/join) – ID# 959 6579 2741

Regular Meeting ([Zoom.us/join](https://zoom.us/join) – ID# 959 6579 2741)

A. Call to Order

Chair Levin called the meeting to order at 7:04 p.m.

B. Roll Call

Present: Altman, Behroozi, Cebrian, Cole, Jensen, King, Lee, Levin

Absent: Cromie

Staff: Engineering Technician Patrick Palmer, Senior Transportation Engineer Kevin Chen

C. Reports and Announcements

Staff Chen reported on the Federal infrastructure bill.

The Commission received clarification on timelines related to updates on the Metropolitan Transportation Commission's (MTC) Dumbarton Forward initiatives and other regional efforts.

D. Public Comment

None.

E. Regular Business

E1. Approve the Complete Streets Commission regular meeting minutes of July 14, 2021 (Attachment)

ACTION: Motion and second (Cebrian/ Cole), to approve the Complete Streets Commission regular meeting minutes of July 14, 2021, passed 5-0 (Behroozi, King, and Lee abstained, Cromie absent).

E2. Recommend to City Council to approve permanent installation of Belle Haven neighborhood traffic Management Plan (Staff Report #21-005-CSC)

Staff Chen made the presentation (Attachment).

The Commission discussed individual element objectives, advantages and disadvantages, public outreach efforts, and additional recommendations.

ACTION: Motion and second (Levin/ Cebrian), to recommend that the City Council approve:

- Existing speed feedback signs on Chilco Street;
- Permanent roadway improvements on Ivy Drive and direct staff to explore installing a bike

- pathway on the existing center medians;
- Signal improvements at the intersection of Willow Road and Newbridge Street;
- Permanent bulbouts on minor side streets along Newbridge Street;
- Eliminate installation of permanent bulbout on Newbridge Street and consider other temporary measures on Newbridge Street that still reduce car speed and improve pedestrian safety without impacting bicycle travel,

passed 8-0 (Cromie absent)

- E3. Re-evaluate and recommend to City Council to approve the Complete Streets Commission 2021-2022 work plan (Staff Report #21-006-CSC)

Staff Chen made the presentation (Attachment).

- Cecilia Taylor spoke in support of the Seamless Transit Principles and the Complete Streets Commission to bring Seamless Transit Principles to the City Council.
- Rachel Horst spoke in support of the Seamless Transit Principles.

The Commission discussed work plan priorities, schedules, and impact to City resources.

ACTION: Motion and second (Jensen/ Behroozi), to recommend to City Council to approve the Complete Streets Commission 2021-2022 work plan, passed 8-0 (Cromie absent)

- E4. Evaluate commission subcommittees to support City Council priorities

Staff Chen introduced the item.

ACTION: Motion and second (Lee/ Cole) to select Commissioner King to the Safe Routes to School Program Subcommittee, passed 8-0 (Cromie absent).

F. Informational Items

- F1. Update on major project status

Staff Chen provided an update on the 15 miles per hour school zones project and the transportation management association feasibility study.

G. Committee/Subcommittee Reports

- G1. Update from Climate Action Plan Subcommittee

Chair Levin reported on the Intergovernmental Panel on Climate Change (IPCC) climate report.

- G2. Update from Downtown Access and Parking Subcommittee

None.

- G3. Update from Multimodal Metrics Subcommittee

None.

G4. Update from Multimodal Subcommittee

Chair Levin reported on MTC's Dumbarton Forward initiatives and the regional fare study and recommendations release schedules.

G5. Update from Safe Routes to School Program Subcommittee

Commissioner Lee reported on upcoming school start dates and the next task force meeting, scheduled for September 16, 2021 at 9 a.m.

G6. Update from Transportation Master Plan Implementation Subcommittee

Chair Levin reported on the need to coordinate a future meeting.

G7. Update from Zero Emission Subcommittee

None.

H. Adjournment

Chair Levin adjourned the meeting at 10:13 p.m.

Kevin Chen, Senior Transportation Engineer

NOVEL CORONAVIRUS, COVID-19, EMERGENCY ADVISORY NOTICE On March 19, 2020, the Governor ordered a statewide stay-at-home order calling on all individuals living in the State of California to stay at home or at their place of residence to slow the spread of the COVID-19 virus. Additionally, the Governor has temporarily suspended certain requirements of the Brown Act. For the duration of the shelter in place order, the following public meeting protocols will apply.

Teleconference meeting: All members of the Complete Streets Commission, city staff, applicants, and members of the public will be participating by teleconference. To promote social distancing while allowing essential governmental functions to continue, the Governor has temporarily waived portions of the open meetings act and rules pertaining to teleconference meetings. This meeting is conducted in compliance with the Governor Executive Order N-25-20 issued March 12, 2020, and supplemental Executive Order N-29-20 issued March 17, 2020.

- How to participate in the meeting
 - Access the special meeting real-time online at:
[Zoom.us/join](https://zoom.us/join) – Regular Meeting ID# 959 6579 2741
 - Access the regular meeting real-time via telephone (listen only mode) at:
(669) 900-6833 Regular Meeting ID # 959 6579 2741

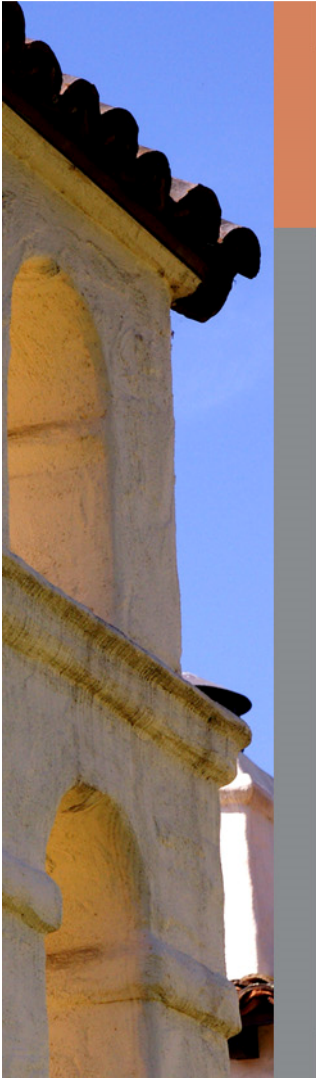
Subject to Change: Given the current public health emergency and the rapidly evolving federal, state, county and local orders, the format of this meeting may be altered or the meeting may be canceled. You may check on the status of the meeting by visiting the City's website www.menlopark.org. The instructions for logging on to the Zoom webinar and/or the access code is subject to change. If you have difficulty accessing the Zoom webinar, please check the latest online edition of the posted agenda for updated information (menlopark.org/agenda).



BELLE HAVEN NEIGHBORHOOD TRAFFIC CALMING PLAN – PERMANENT INSTALLATION

Complete Streets Commission: August 11, 2021

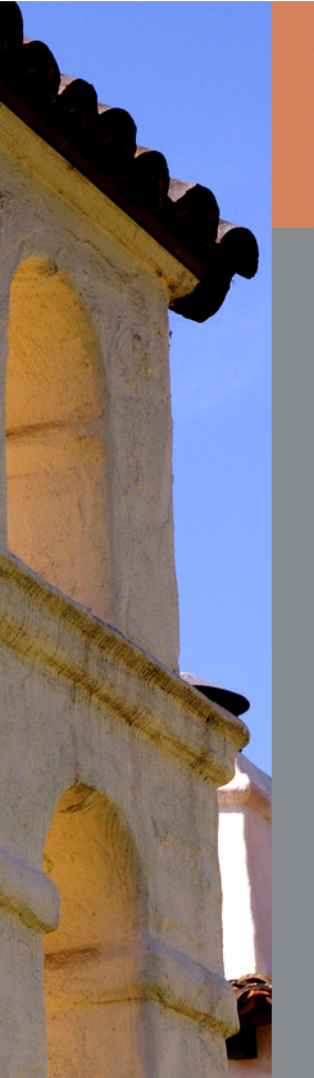
ARRIAGA FAMILY
GYMNASIUM



AGENDA

- Plan development
- Current plan
- Implementation process
- Data collection
- Survey results
- Recommendations
- Next steps



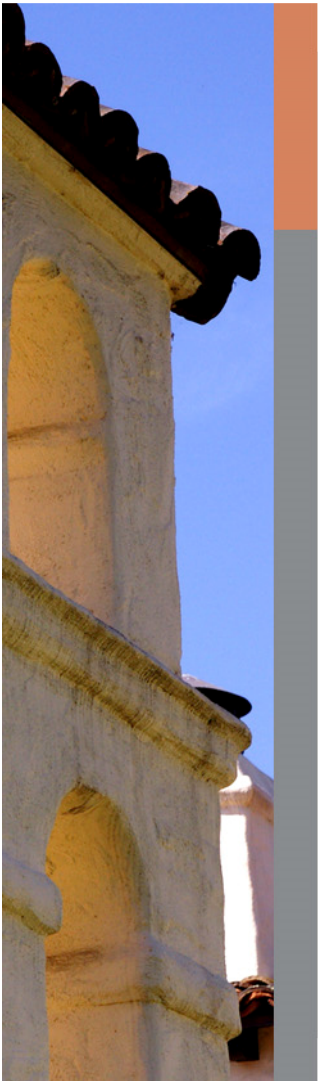


PLAN DEVELOPMENT

- Oct. 2017
 - City Council approved Plan study
- Nov. - Dec. 2017
 - Collected data
- Jan. – Jun. 2018
 - Developed draft Plan
- Jul. – Dec. 2018
 - Conducted community meetings and outreach
- Apr/Aug. 2019
 - City Council approved original/revised Plan

* Project webpage: www.menlopark.org/bellehaventrffic





CURRENT PLAN

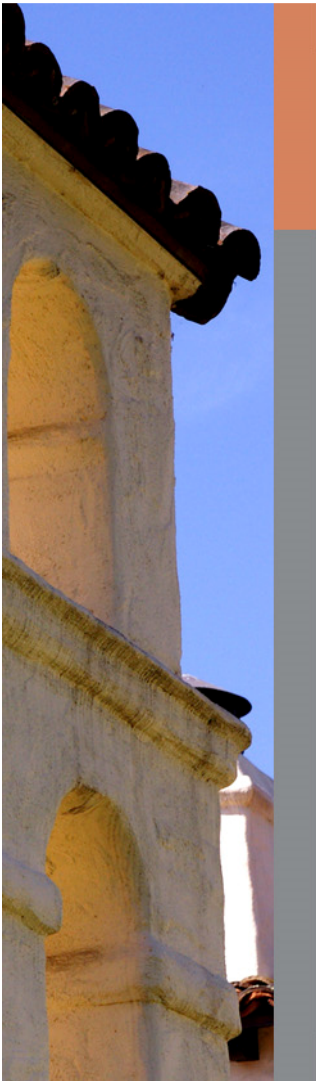


Right-of-Way Approval Authority

City

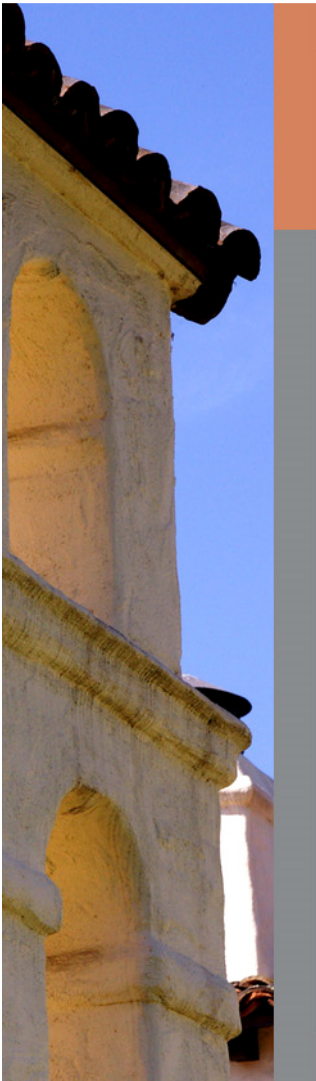
San Francisco Public Utilities Commission

Caltrans

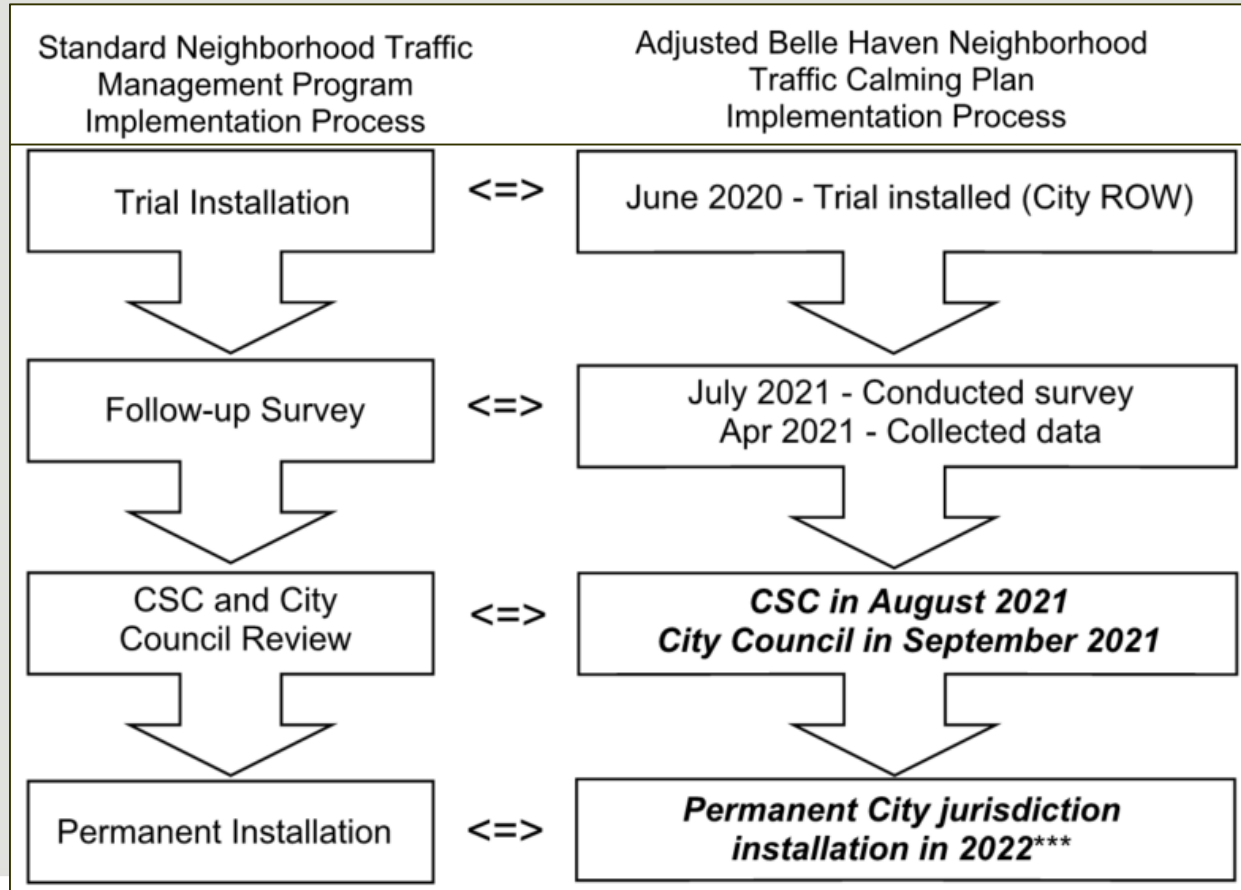


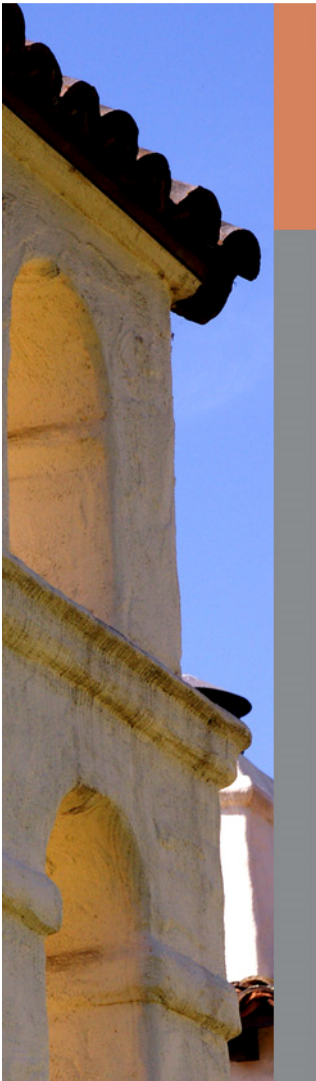
EXISTING TRAFFIC CONTROL MEASURES





IMPLEMENTATION PROCESS

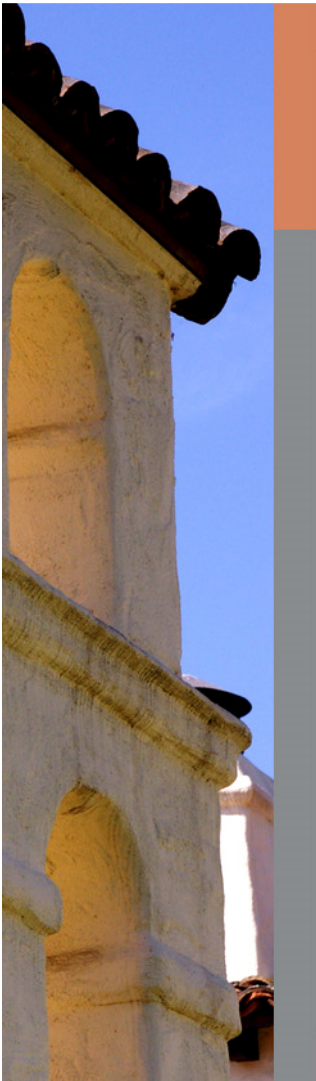




ROADWAY DATA COLLECTION



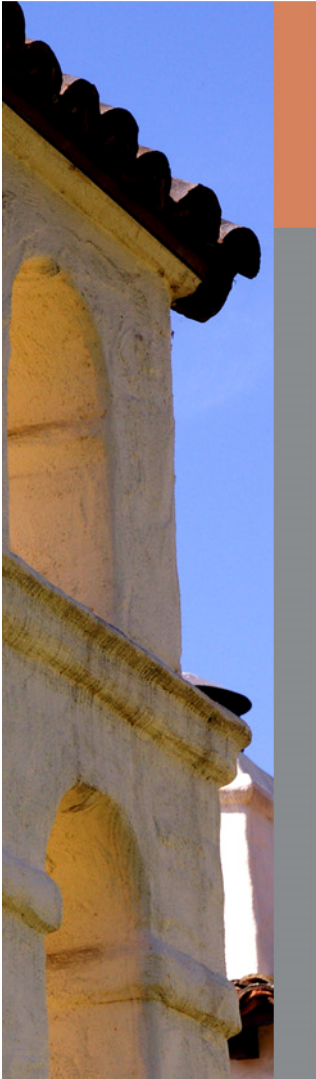
- Volumes:
 - 12% to 49% reduction
- Speeds:
 - ± 2 mph or less



INTERSECTION DATA COLLECTION

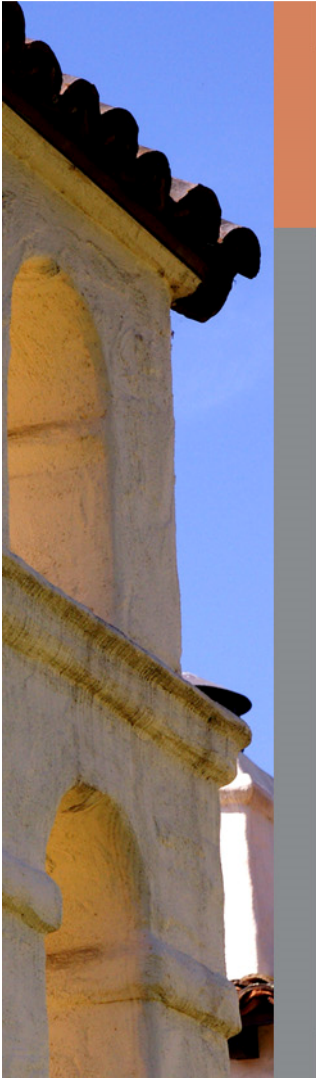


- Veh./ped./bike volumes:
 - Wide range of reduction



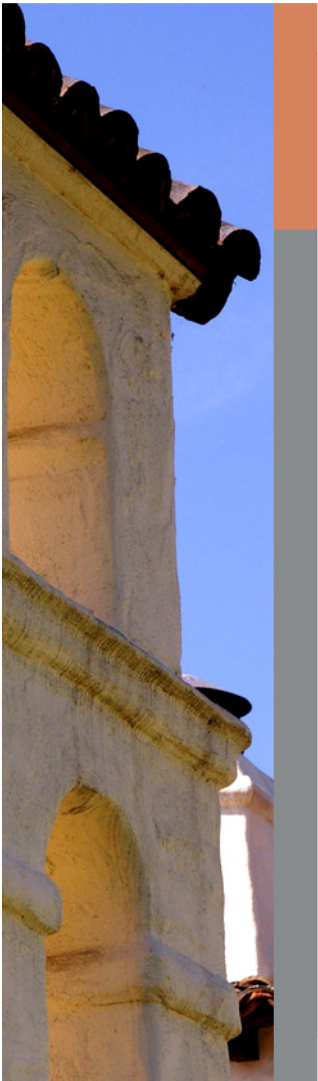
SURVEY RESULTS - RESPONDERS

- 94 responses (45 paper, 47 online, 1 phone, 1 email)
 - renters: 12% (11), owners: 76% (71), business: 2% (2), other 10% (10)
 - neighborhood residents/businesses: 65% (61) yes
 - Plan awareness: 51% (48) yes



SURVEY RESULTS – PLAN

- Severity of cut-through traffic pre-pandemic (87):
 - Problematic 93%, not a problem 7%
- Trial impact to neighborhood (89):
 - Positive 57%, neutral 18%, negative 25%
- Driving patterns due to turn restrictions (91):
 - Impacted 34%, same 51%, do not drive 1%, uncertain 14%
- General circulation (90):
 - Beneficial 51%, neutral 36%, not beneficial 14%



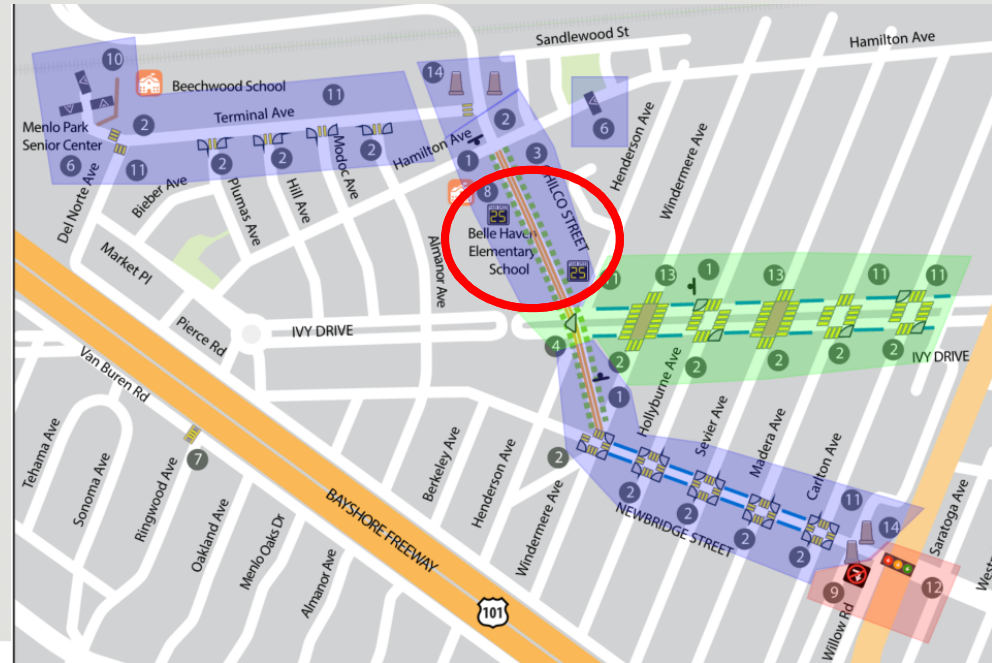
SURVEY RESULTS – PLAN

Support	Opposition
Raises awareness for drivers, pedestrians, and bicyclists	Turn restrictions are inconvenient to residents
Fewer traffic violations	City need to address excess developments and traffic on major corridors.
Some reduction in speed with speed feedback signs	Difficult to attribute any benefits to the Plan given the ongoing Pandemic
Increased pedestrian safety	Reassign resource for more police enforcement and open up streets



SURVEY RESULTS – SPEED LIMIT SIGNS

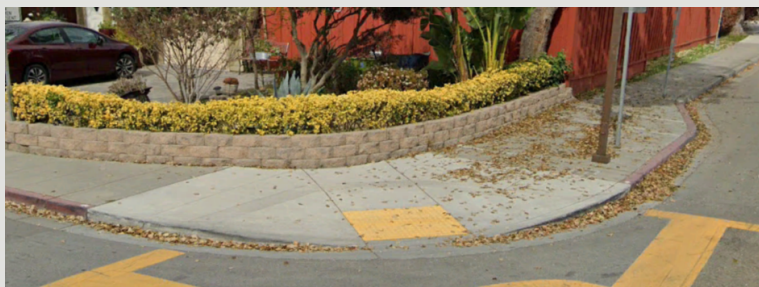
- Speed reduction effectiveness (83)
 - increase: 4%, decrease: 24%, no change: 72%





SURVEY RESULTS – BULBOUTS AND GATEWAYS (CITY ROW)

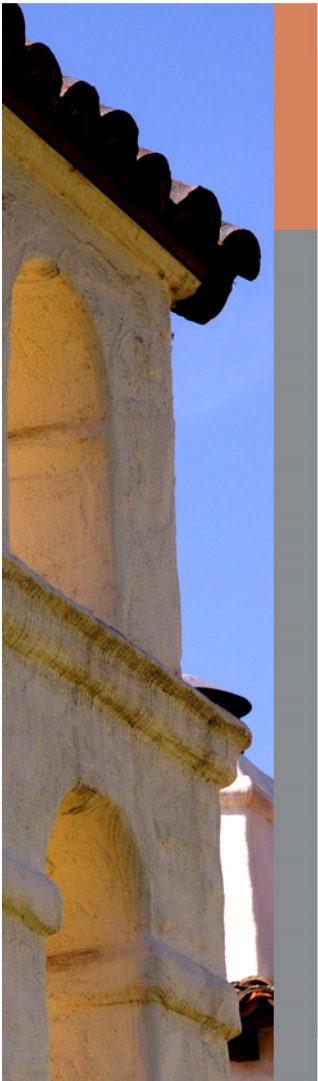
- Permanent installation (82)
 - Support: 52%, oppose: 32%, neutral: 16%
- Given visible scuffmarks, designs should focus (89):
 - Pedestrian access/safety: 57%, vehicular access/maneuverability: 22%, neutral: 21%
- Bulbout design style: traditional vs. detached
 - Approximately equal support for each style



Traditional



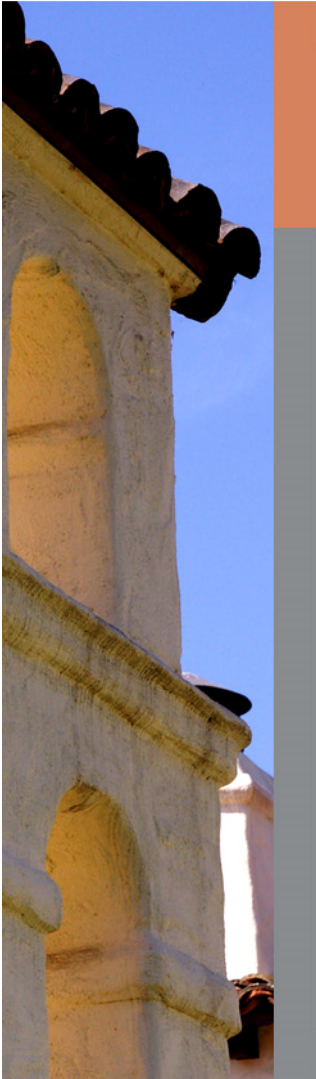
Detached



SURVEY RESULTS – GATEWAYS (CITY ROW)



University Dr. @ Middle Ave.



SURVEY RESULTS – BULBOUTS AND GATEWAYS (CITY ROW)



Support	Opposition
Reduced vehicular turning speed	Potential damage to turning vehicles
Raised driver awareness	Potential collision between turning vehicle and oncoming vehicles
Reduced pedestrian crossing distance	Did not reduce vehicular straightaway speed



SURVEY RESULTS – IVY DRIVE (SFPUC)

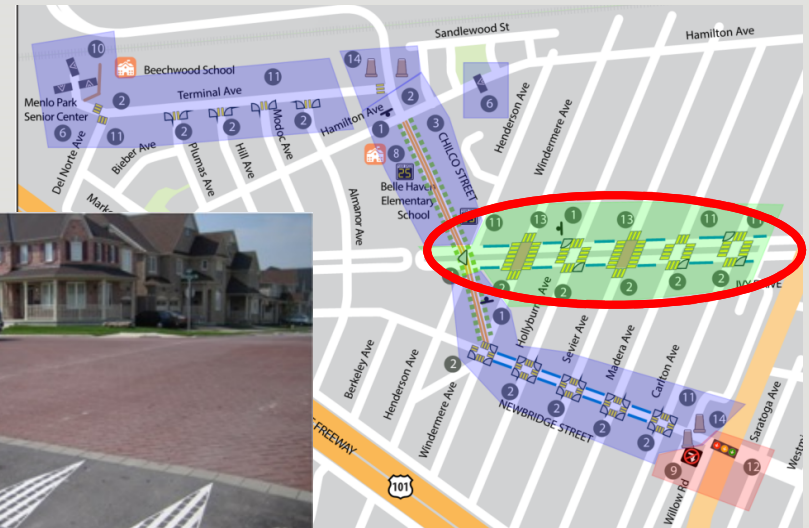
- Bulbouts, raised intersections, crosswalks/nose medians (84)
 - Support: 49%, Oppose: 26%, Neutral: 25%

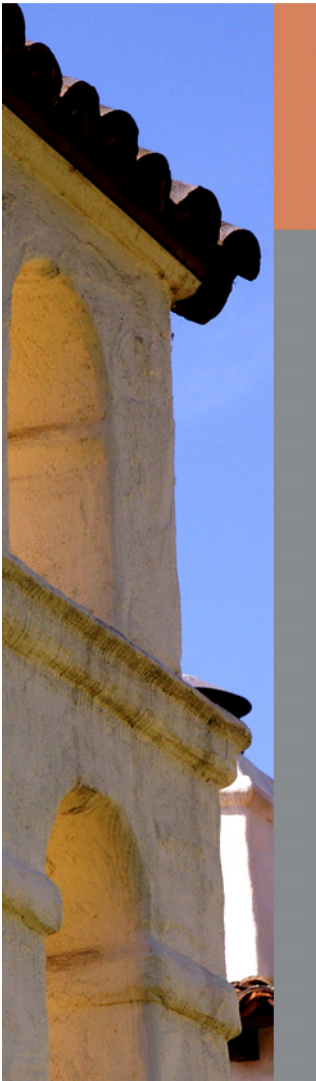


Crosswalk/nose median



Raised intersection

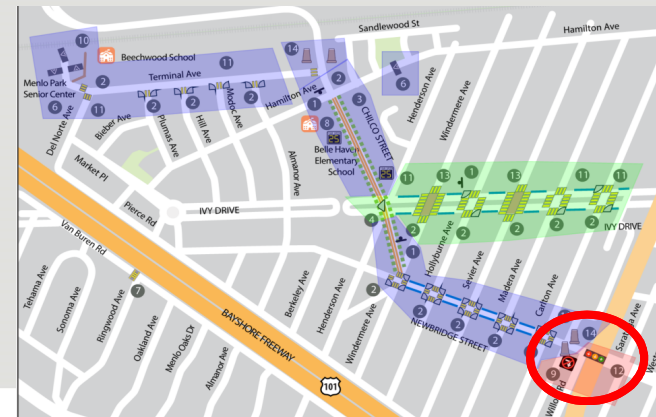


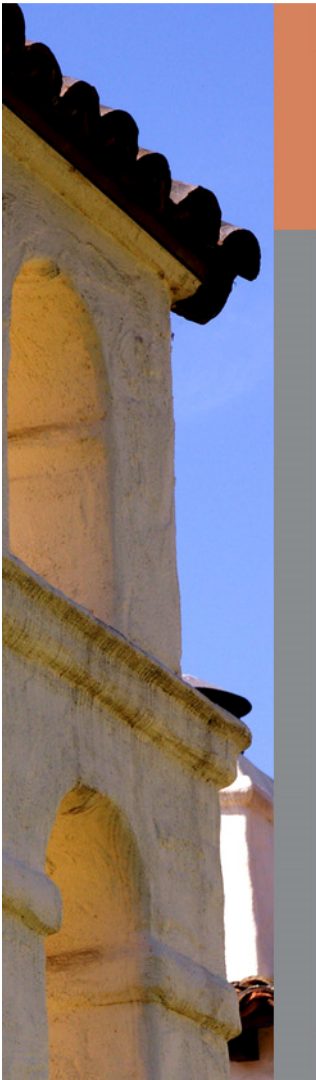


SURVEY RESULTS – WILLOW RD. / NEWBRIDGE ST. (CALTRANS)



- Reverse Newbridge St. signal phase sequence
- Convert Newbridge St. left turn to a protected phase
- Prohibit Newbridge St. right turn when Willow Rd. eastbound left is activated (84)
 - Modification awareness: 33% yes, 67% no
 - Concern: longer congestion on Newbridge St. during the morning peak hours





SURVEY RESULTS – ADDITIONAL CONSIDERATIONS



Considerations

More police enforcement

Major corridor signal timing should be re-evaluated (i.e., Willow Rd., Bayfront Expwy.)

More bike lane improvements

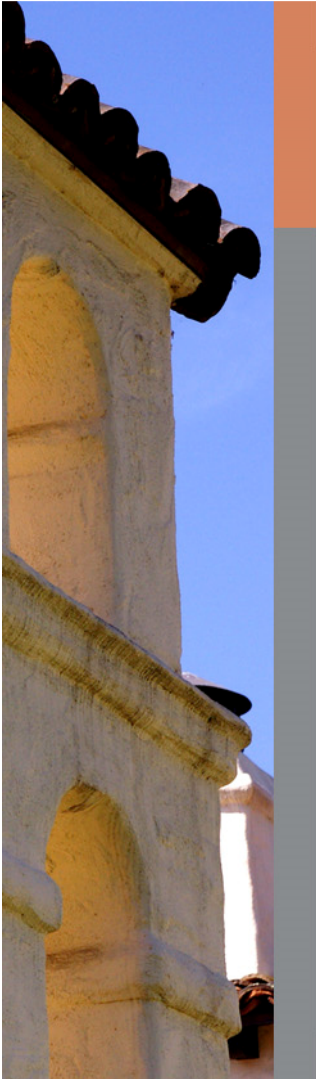
The frontage road serving businesses and residents should be re-evaluated (i.e., double parking, street directionality, jaywalking)

More speed humps neighborhood wide

Keep the signal on Chilco St. at Instagram driveway green

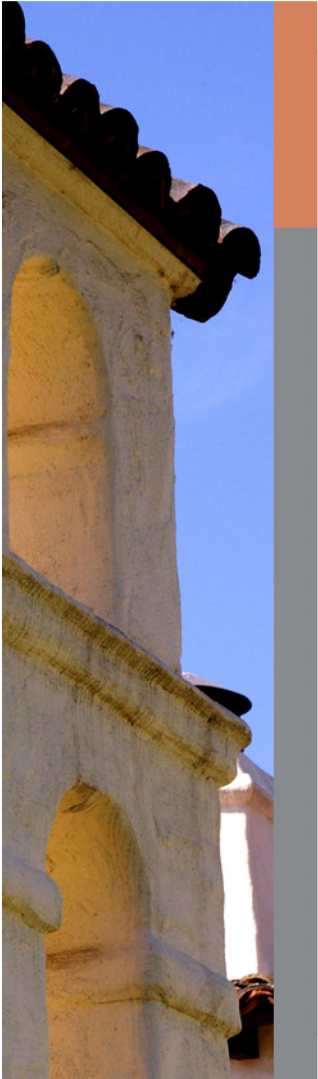
More improvements for Pierce Rd.

Enforcement should address the issue of vehicles doing donuts at intersections



RECOMMENDATIONS (TO CITY COUNCIL)

- Speed feedback signs: retain permanent measure
- Temporary bulbouts and gateways (City ROW): proceed with permanent installation, after consultation on design constrains
- Ivy Drive: proceed SFPUC application for permanent installation
- Willow Rd. / Newbridge St. signal modifications: proceed Caltrans application for permanent installation
 - “Third modification”: weekday 4 p.m. to 6 p.m.



NEXT STEPS

- Incorporate Commission feedback
- Seek City Council approval (Sept.)





THANK YOU

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The background of the slide is a wide landscape photograph. It shows a river or stream winding through a lush green valley. The sky is filled with large, white and grey clouds, suggesting a bright but slightly overcast day. The foreground shows some reeds and grasses along the water's edge.

COMPLETE STREETS COMMISSION 2021-2022 WORK PLAN

Complete Streets Commission: August 11, 2021



AGENDA

- Objective
- Process
- Requests
- Recommendations
- Actions
- Next steps



OBJECTIVE

- Advisory
 - Hear public testimony on projects
 - Provide project recommendations to City Council

- Support City Council annual work plan
 - “The Complete Streets Commission shall advise the City Council on realizing the City's adopted goals for complete streets, vision zero, climate action plan, and provide input on major land use and development projects as it relates to transportation.”



PROCESS

- Development
- Commission approval
- City Council adoption (prior to Sept.)
- Quarterly report outs





REQUESTS

- From City Council
 - Current state of the safe routes to school program
 - Process and procedure of the neighborhood traffic management program

- From Multimodal subcommittee (request to City Council)
 - Sign the Seamless Transit Principles reso.
 - Allocate resources to assist the subcommittee to review future transit recommendations



WORK PLAN RECOMMENDATIONS

- To advance the goals of the city's newly adopted Climate Action plan by making alternatives to driving safer and more attractive, namely by:
 - Reviewing the city's Transportation Master Plan (TMP) and recommending the projects most likely to reduce Vehicle Miles Traveled (VMT)
 - Providing input on major development projects such as the Menlo Park Community Campus, by looking at them through the lens of transportation accessibility, especially bicycle/pedestrian/public transportation accessibility
- Advise City Council on the implementation of the TMP:
 - Evaluate the current process and procedure of the neighborhood traffic management program (TMP Project #165)
- Continue to advocate for and advise the Council on the planning and installation of the Middle Avenue pedestrian and bicycle rail crossing, and safe cycling/pedestrian infrastructure connecting the Burgess complex to the Middle Avenue corridor to Olive Street, and north on Olive Street to Hillview Middle School.



WORK PLAN RECOMMENDATIONS (CON'T)



- Continue to support Council in ongoing initiatives to improve access to Downtown and support downtown businesses.

- Continue to support the implementation of the Safe Routes to School strategy and advocate for community engagement, program continuity and engineering implementation:
 - Evaluate the current state of the safe routes to school program

- Continue to support City Council's role as a stakeholder with regard to regional multimodal and transportation demand management programs projects to increase sustainable transportation for Menlo Park:
 - Request the City Council to sign the Seamless Transit Principles
 - Request the City Council to allocate staff resources to assist the Multimodal Subcommittee to review future transit related study recommendations that could impact the City of Menlo Park and develop an action list for City Council approval



ACTIONS

- Review revised work plan
 - Confirm current tasks to remain
 - Select new tasks to be included
- Approve revised work plan
- Designate a commissioner for presentation





NEXT STEPS

- CSC designee presentation
- City Council adoption





THANK YOU