



REGULAR MEETING MINUTES

Date: 3/9/2022
Time: 7:00 p.m.
Location: Zoom

A. Call To Order

Chair Levin called the meeting to order at 7:05 p.m.

B. Roll Call

Present: Altman, Behroozi, Cebrian, Cole, Cromie, Lee, Levin
Absent: Jensen, King
Staff: Assistant Public Works Director Hugh Louch, Engineering Technician Patrick Palmer, Senior Transportation Engineer Kevin Chen

C. Reports and Announcements

Staff Chen reported on City Council actions related to transportation since the February 9, 2022 Commission meeting.

D. Public Comment

None.

E. Regular Business

E1. Accept the Complete Streets Commission minutes for February 9, 2022 (Attachment)

ACTION: Motion and second (Lee/ Cebrian), to accept the Complete Streets Commission minutes for February 9, 2022, passed 6-0 (Cromie abstaining, Jensen and King absent).

E2. Provide feedback on the Ravenswood Avenue bike lane pilot project to be included in the Ravenswood Avenue resurfacing project (Staff Report #22-004-CSC)

Staff Chen made the presentation (Attachment).

- Ken Kershner spoke on vehicle miles traveled (VMT) metrics, lane widths, and outreach process for the project.

The Commission discussed the project approach, project duration, design alternatives, connectivity to crossing streets, and public outreach.

ACTION: Motion and second (Cole/ Cebrian), to recommend to City Council the inclusion of the Ravenswood Avenue bike lane pilot project, with the following additions:

- Conducting an in-person, post-pilot survey targeting users of the Ravenswood Avenue crosswalk at Alma Street

- Extending the pilot project duration if deemed necessary by staff

, passed 7-0 (Jensen and King absent).

- E3. Recommend to City Council the preferred Complete Streets Commission member count (Staff Report #22-005-CSC)

Staff Chen introduced the item.

The Commission discussed advantages and disadvantages of having nine members.

ACTION: Motion and second (Cebrian/ Behroozi), to recommend to City Council to maintain the Complete Streets Commission as a nine-member body, passed 7-0 (Jensen and King absent).

F. Informational Items

- F1. Update on major project status

Staff Chen provided updates on the Caltrain quiet zone feasibility study, El Camino Real pedestrian crossing project, Belle Haven traffic calming plan, and Middle Avenue complete streets project.

The Commission received updates on potential Willow Road improvements between US 101 and Bayfront Expressway, general public outreach process, Willow Road right-of-way relinquishment, the San Mateo County's Coleman/Ringwood Avenue Study, and the City's Neighborhood Traffic Management Program.

G. Committee/Subcommittee Reports

- G1. Update from Climate Action Plan Subcommittee

None.

- G2. Update from Downtown Access and Parking Subcommittee

Commissioner Behroozi provided an update on the downtown market study.

- G3. Update from Multimodal Metrics Subcommittee

Commissioner Behroozi provided an update on past meeting with City staff on multimodal metrics.

- G4. Update from Multimodal Subcommittee

Chair Levin provided an update on Metropolitan Transportation Commission Fare Integration Task Force's all-agency pass pilot project.

- G5. Update from Safe Routes to School Program Subcommittee

Commissioner Cebrian provided an update on Upper Laurel School walking tour.

- G6. Update from Transportation Master Plan Implementation Subcommittee

Chair Levin received updates on a potential citywide map on projects progress and the Capital Improvement Program schedule.

G7. Update from Zero Emission Subcommittee

Commissioner Cromie provided an update on air traffic and Chair Levin provided an update on the e-bike and scooter policies on behalf of Commissioner Jensen.

H. Adjournment

Chair Levin adjourned the meeting at 9:38 p.m.

Kevin Chen, Senior Transportation Engineer

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PROVIDE FEEDBACK ON RAVENSWOOD AVE. BIKE LANE PILOT PROJECT

Complete Streets Commission: March 9, 2022

AGENDA

- Background
- Scope revisions
- Recommendations
- Next steps



BACKGROUND

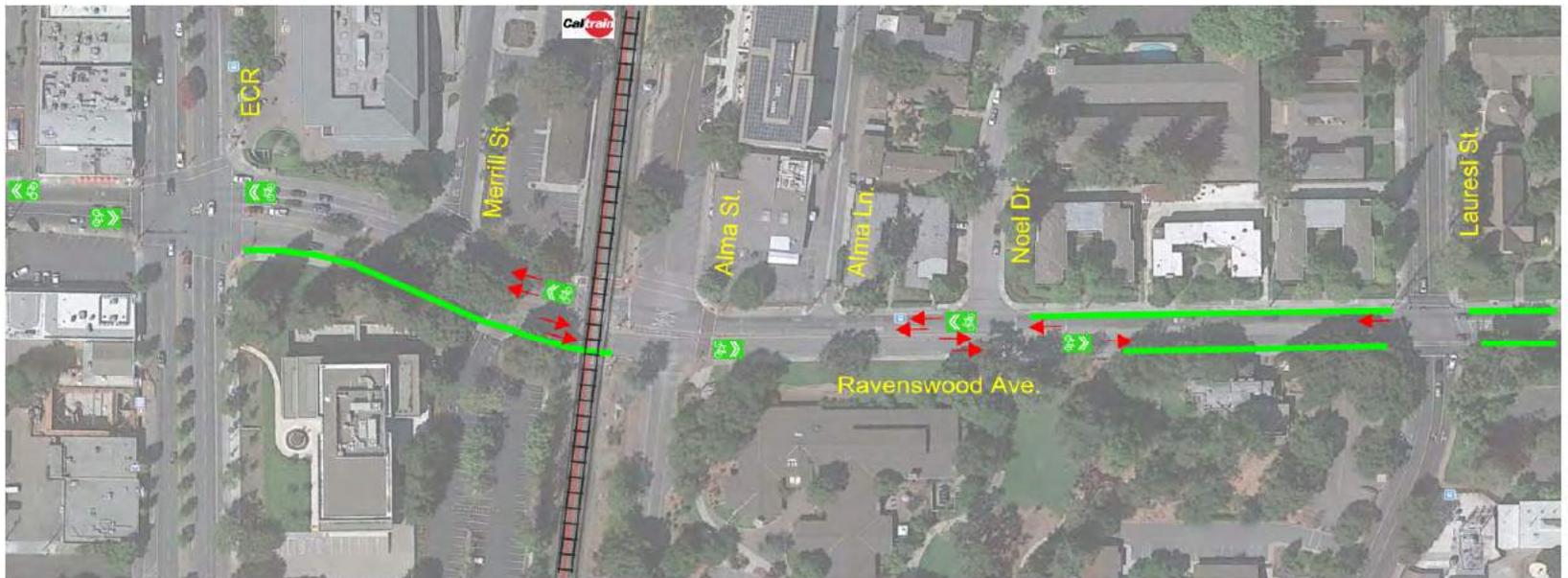
- May 12, 2021, Complete Streets Commission meeting (Ravenswood Ave. between Noel Dr. and Alma St.)
 - Eastbound: one permanent bike lane and two vehicular travel lanes
 - Westbound: bike route and two vehicular travel lanes





SCOPE REVISIONS

- Ravenswood resurfacing
 - SRI master plan
 - Remove Laurel St. to Middlefield Rd.
 - Add El Camino Real to Alma St.



Legends:

 Bike lane

 Bike routes

 Railroad tracks

 Caltrain station

 Travel lanes

SCOPE REVISIONS

- New bike lane on westbound Ravenswood (b/t Alma St. to ECR)
 - Merrill St. to ECR: need additional evaluation
 - Alma St. to Merrill St.: no adverse impact
 - **Noel Dr. to Alma St.: suited for pilot project**
 - 2021 volumes: 20-35% below pre-pandemic

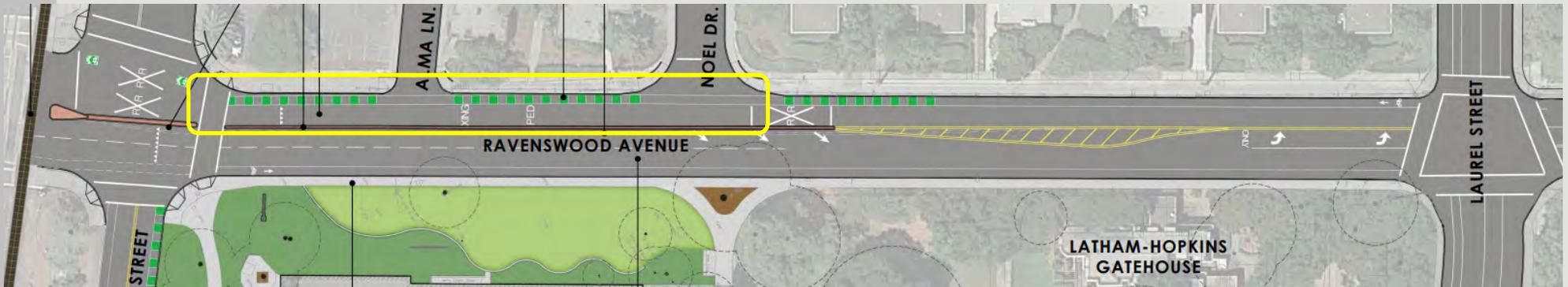




RECOMMENDATIONS



- Westbound Ravenswood Ave. (b/t Noel Dr. and Alma St.)
 - Six month pilot project
 - One pilot bike lane and one vehicular travel lane



RECOMMENDATIONS

- WB Ravenswood Ave. bike lane pilot (b/t Noel Dr. and Alma St.)
 - Review post-pilot data and provide final recommendation

Ravenswood Avenue Pilot Metrics

Metric	Methodology	Variables
Morning / evening peak hour vehicular queues	Observations ¹	Relative to Laurel Street ²
Pre- and post- pilot vehicular volumes (Ravenswood Ave. and Oak Grove Ave.)	Observations ¹	Change in vehicular volumes
Pre- and post- pilot bicycle volumes	Observations ¹	Change in bicycle volumes
Community feedback survey	Online survey ³	Percent support
Bicycle and pedestrian collisions	PD	Number of collisions

Notes:

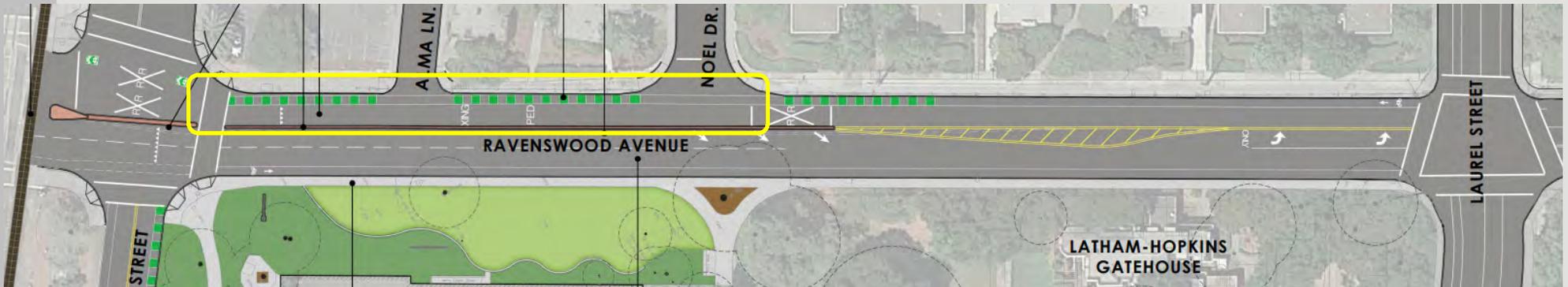
1. Data to be collected over two mid-week days (i.e., Tuesday / Wednesday / Thursday).
2. Exclude queues caused by back-to-back Caltrain gate down occurrences.
3. Survey will stay open during the pilot plus three additional weeks.



NEXT STEPS



- Incorporate commission feedback
- Present to City Council





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