



## REGULAR MEETING MINUTES

**Date:** 2/8/2023  
**Time:** 6:30 p.m.  
**Location:** Teleconference and  
City Hall – Downtown Conference Room  
701 Laurel St., Menlo Park, CA 94025

### A. Call To Order

Chair Cole called the meeting to order at 6:40 p.m.

### B. Roll Call

**Present:** Behroozi, Cebrian, Cole, Jensen, King, Kollmann  
**Absent:** Altman  
**Staff:** Assistant Public Works Director – Transportation Hugh Louch, Engineering Technician Patrick Palmer, Senior Transportation Engineer Kevin Chen

### C. Reports and Announcements

- Staff Chen reported on City Council actions related to transportation since the December 14, 2022 Commission meeting.
- Commissioner Jensen announced his resignation.
- Chair Cole and Vice Chair Cebrian reported on the Menlo Park Community Campus (MPCC) construction tour.

### D. Public Comment

- Ron Snow spoke in support of working with San Mateo County to reduce speed and narrow vehicular lane width for the installation of bike lanes on Santa Cruz Avenue between Alameda de las Pulgas and Orange Avenue.
- Robert Jack spoke on concerns related to driveway sight distance at 827 Valparaiso Avenue and in support of refreshing existing red curbs on Valparaiso Avenue.

### E. Regular Business

- E1. Accept the Complete Streets Commission minutes for December 14, 2022 (Attachment)

**ACTION:** Motion and second (Cebrian/ Altman), to accept the Complete Streets Commission minutes for November 9, 2022, including modifications to the last sentence of item E2. as “return at a future time with preliminary ideas and policies for MPCC and parks citywide to consistently accommodate overnight parking without disrupting day time operations”, passed 5-0 (Jensen abstaining, Altman absent).

E2. Adopt a resolution to install a no parking zone on Valparaiso Avenue west of 1360 Crane Street and provide direction on a streamlined process for select future no parking zone requests (Staff Report #23-001-CSC)

Staff Chen made the presentation (Attachment).

- Edward Desmond spoke in support of the no parking zone request.
- Shawn Shahram spoke in support of refreshing existing red curbs, removing on-street parking in front of 735 Valparaiso Avenue, and spoke on concerns related to downtown electronic vehicle (EV) parking.

The Commission discussed speed conditions on Valparaiso Avenue, the adequacy of the proposed no parking zone, and enforcement.

The Commission discussed the need for robust public engagement, anticipated approach to requests, type of public parking removal, and evaluation efficiency regarding the suggested streamlined process for select future no parking zone requests.

**ACTION:** Motion and second (Behroozi/ King), to adopt a resolution to install a no parking zone on Valparaiso Avenue west of 1360 Crane Street, passed 6-0 (Altman absent).

**ACTION:** Motion and second (Cole/ King), to support staff's recommendation on a streamlined process for select future no parking zone requests with the following directions:

- Provide robust public outreach before removing on-street parking,
  - Provide justifications in outreach materials,
  - Continue to communicate with police department about enforcement,
  - Continue to involve the Commission for parking removals involving large developments,
- passed 6-0 (Altman absent)

## **G. Informational Items**

G1. Update on major project status

Staff Chen provided updates on the Middle Avenue Complete Street project, Caltrain Quiet Zone Implementation Plan, Local Road Safety Plan, the Comprehensive Shuttle Program evaluation, Willow Road signal improvements, Caltrain electrification project, and Caltrain Grade Separation project.

Staff Louch provided updates on Willow Road buffer bike lanes and Middle Avenue Caltrain crossing.

## **H. Committee/Subcommittee Reports**

Commissioner Behroozi reported on a meeting for the San Mateo County's Coleman and Ringwood Avenues Transportation Study.

Chair Cole reported on the Middle Avenue Complete Street Project community meeting and Commissioner Behroozi provided additional historic context.

**I. Adjournment**

Chair Cole adjourned the meeting at 8:35 p.m.

Kevin Chen, Senior Transportation Engineer

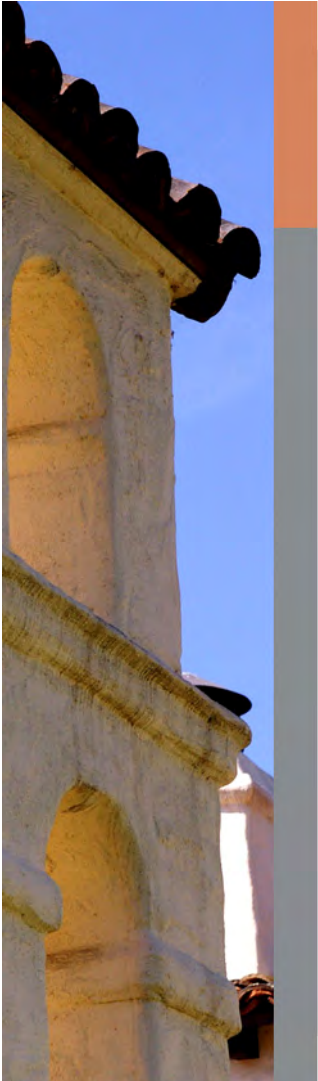
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# ADOPT RESOLUTION TO INSTALL NO PARKING ZONE AT 1360 CRANE STREET

Complete Streets Commission Meeting: February 8, 2023

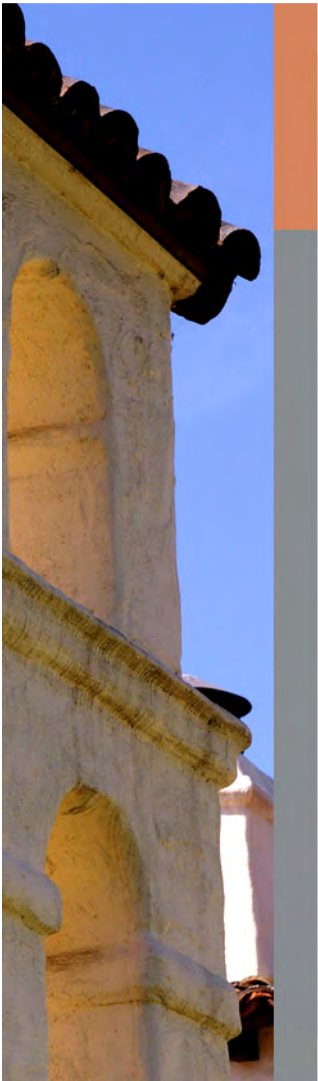
ARRIAGA FAMILY  
GYMNASIUM



## AGENDA

- Background
- Evaluation
- Recommendations





## BACKGROUND



Speed:  
General - 30 mph  
Segment - 25 mph  
school zone

(Across from Valparaiso Ave.) 1360 Crane Street



## EVALUATION

Inadequate line of sight from driveway onto Valparaiso Avenue



Looking west: vehicle on edge of driveway



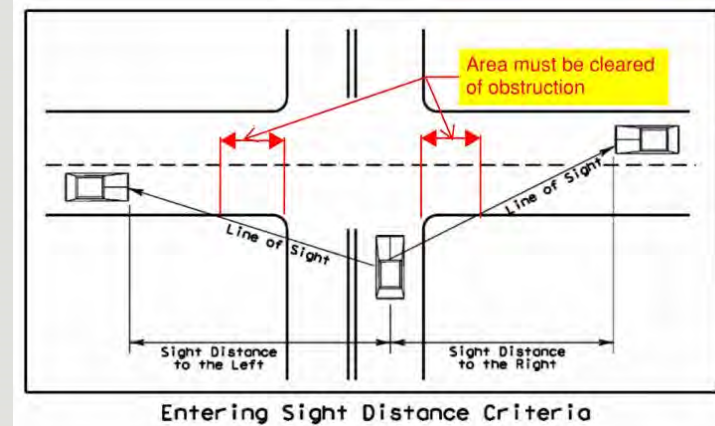
Looking west: vehicle ~1' into the bike lane

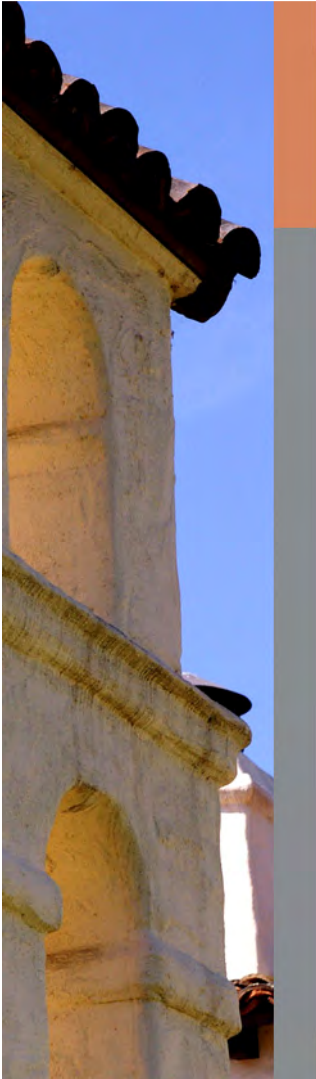


## EVALUATION

- Speed: 25 mph
- Minimum stopping sight distance: 155'

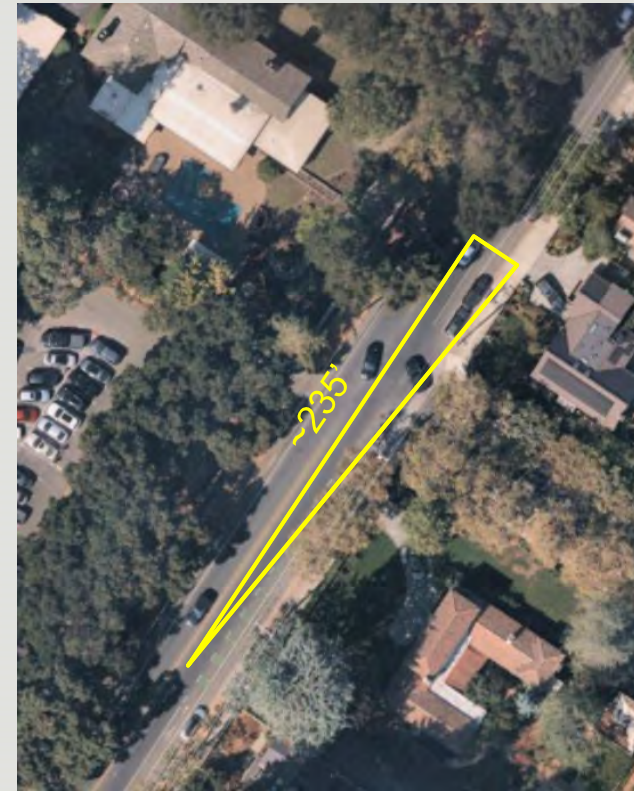
US Customary				
Design speed (mph)	Brake reaction distance (ft)	Braking distance on level (ft)	Stopping sight distance	
			Calculated (ft)	Design (ft)
15	55.1	21.6	76.7	80
20	73.5	38.4	111.9	115
25	91.9	60.0	151.9	155
30	110.3	86.4	196.7	200
35	128.6	117.6	246.2	250
40	147.0	153.6	300.6	305
45	165.4	194.4	359.8	360
50	183.8	240.0	423.8	425
55	202.1	290.3	492.4	495
60	220.5	345.5	566.0	570
65	238.9	405.5	644.4	645
70	257.3	470.3	727.6	730
75	275.6	539.9	815.5	820
80	294.0	614.3	908.3	910

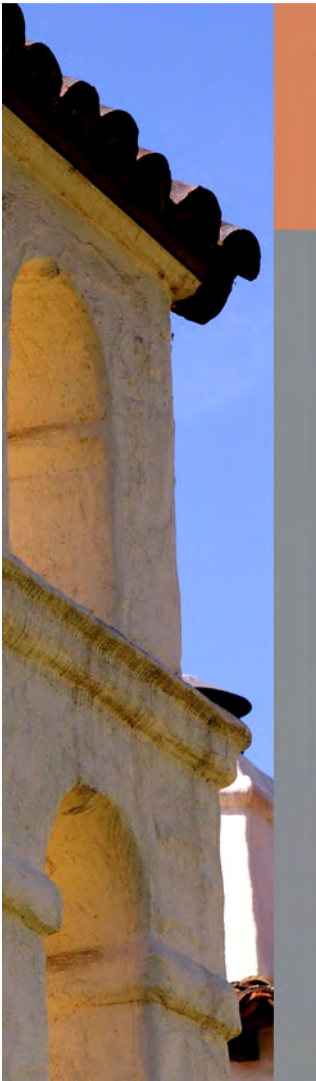




## EVALUATION

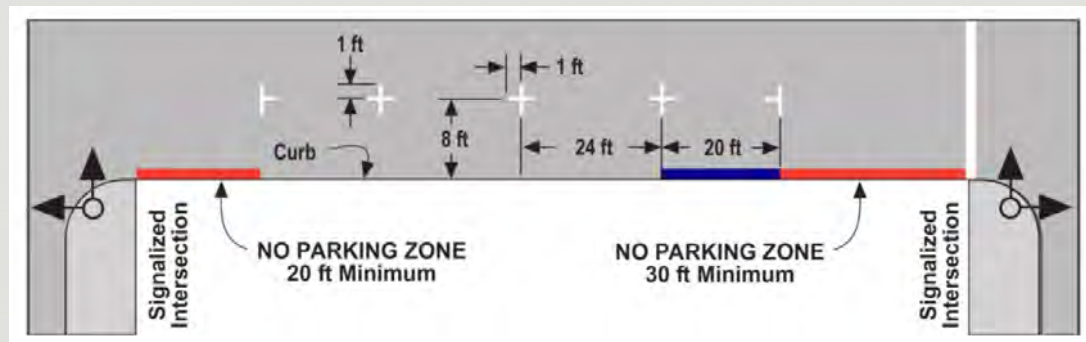
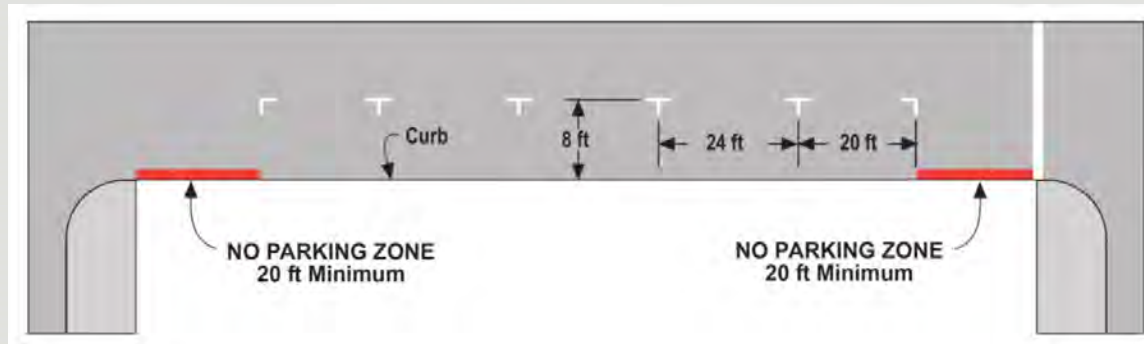
- No parking zone west of driveway
  - Two spaces

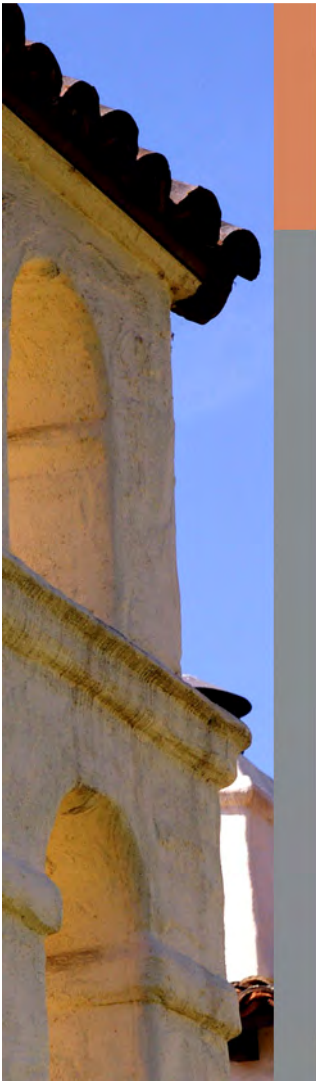




## EVALUATION – INTERSECTION NO PARKING ZONE REQUESTS

- California Manual on Uniform Traffic Control Devices guidelines

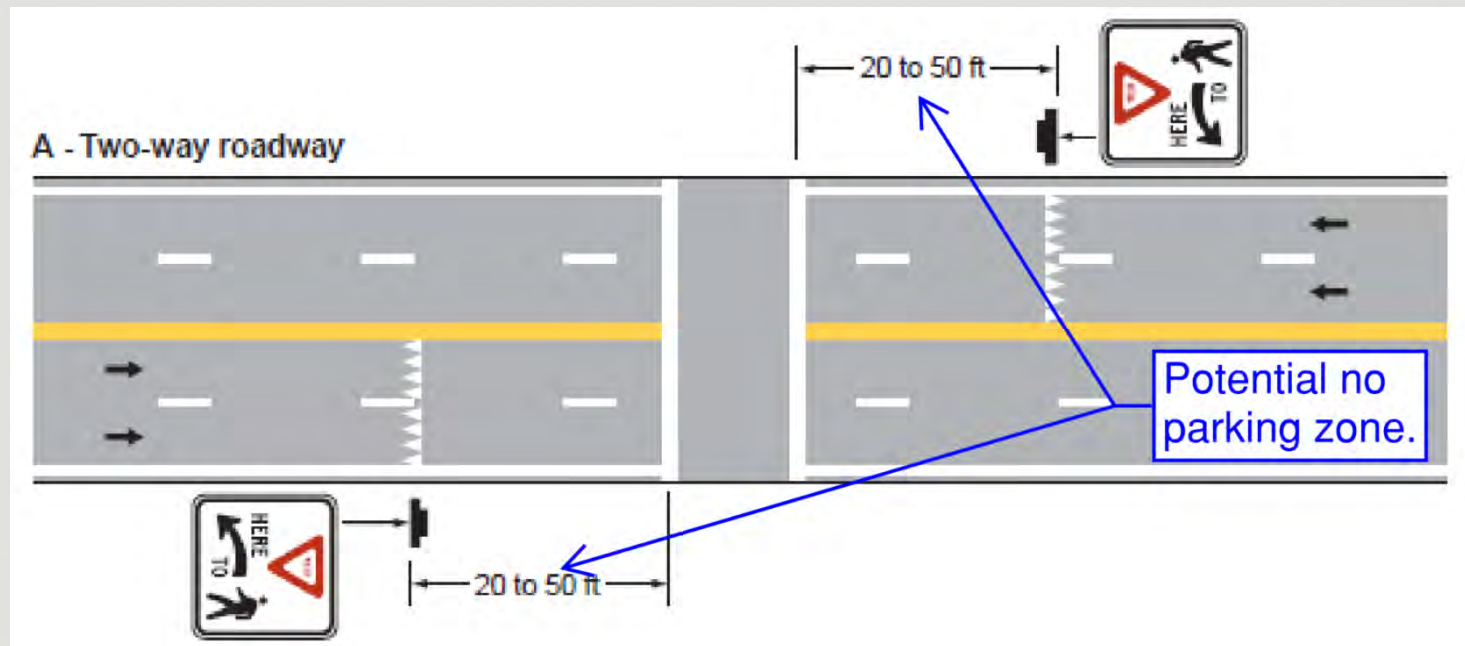


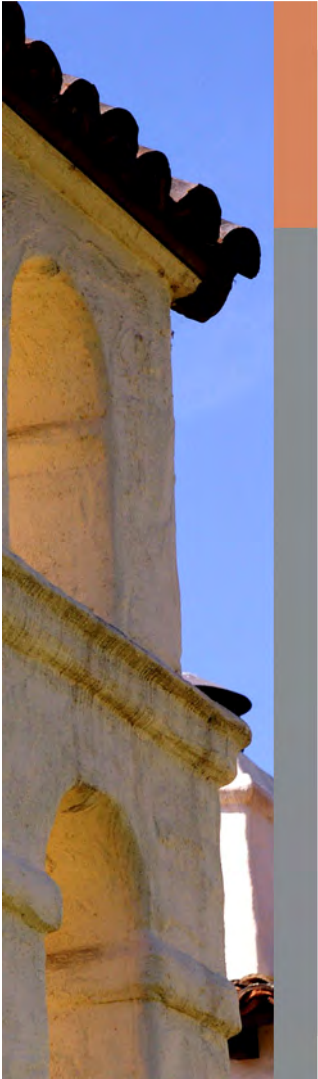


## EVALUATION – MID-BLOCK CROSSWALK NO PARKING ZONE REQUESTS



- California Manual on Uniform Traffic Control Devices guidelines





## RECOMMENDATIONS

- No parking zone west of driveway
  - Two spaces
- Provide direction
  - streamlined process for future intersections and mid-block crosswalks no parking zones requests



**THANK YOU &  
QUESTIONS**