



REGULAR MEETING MINUTES

Date: 6/14/2023
Time: 6:30 p.m.
Location: Teleconference and
City Council Chambers
751 Laurel St., Menlo Park, CA 94025

A. Call To Order

Chair Cebrian called the meeting to order at 6:34 p.m.

B. Roll Call

Present: Altman, Behroozi, Cebrian, Cole, King, Kollmann, Silverstein (remote – Brown Act and arrived at 7:40 p.m.)
Absent: None
Staff: Assistant Public Works Director – Transportation Hugh Louch, Engineering Technician Patrick Palmer, Senior Transportation Engineer Kevin Chen

C. Reports and Announcements

Staff Chen reported on City Council actions related to transportation since the May 10 Commission meeting.

The Commission received information on the Southeast San Mateo County Community-Based Transportation Plan.

D. Public Comment

None.

E. Regular Business

E1. Accept the Complete Streets Commission minutes for May 10, 2023

ACTION: Motion and second (Cole/ Altman), to accept the Complete Streets Commission minutes for May 10, 2023, passed 4-0 (Silverstein absent, Behroozi and Kollmann abstaining).

E2. Adopt resolutions to install no parking zones on Campbell Avenue and Valparaiso Avenue (Staff Report #23-007-CSC)

Staff Chen made the presentation (Attachment).

- Robert Jack spoke on concerns related to driveway safety at 827 Valparaiso Ave.

The Commission discussed including requestor information, transportation and land use conditions at each location, assumptions made during field evaluation, sight distance calculation methodologies, outreach process, and enforcement and potential future actions per City Council direction.

The Commission also discussed recent City Council actions and a phased approach for 4085 Campbell Ave. (i.e., remove two of three eastside spaces and removal of the last space, if conditions do not improve).

ACTION: Motion and second (Behroozi/ Kollmann), to adopt resolutions to install no parking zones per staff recommendations, passed 5-2 (Cole and King dissenting).

F. Informational Items

F1. Update on major project status

Staff Chen provided updates on the County's Ringwood/Coleman Avenues study, Caltrain Quiet Zone Implementation Plan, Local Road Safety Plan, Comprehensive Shuttle Program evaluation and Caltrain corridor crossings strategy.

The Commission received clarification on 660 Roble Ave. driveway sight distance request and the Ravenswood Avenue bike lane project.

- Randy Avalos spoke on concerns related to Automated License Plate Reader (ALPR) technology.
- Virginia Portillo spoke on Belle Haven neighborhood transportation needs.

G. Committee/Subcommittee Reports

None.

H. Adjournment

Chair Cebrian adjourned the meeting at 8:13 p.m.

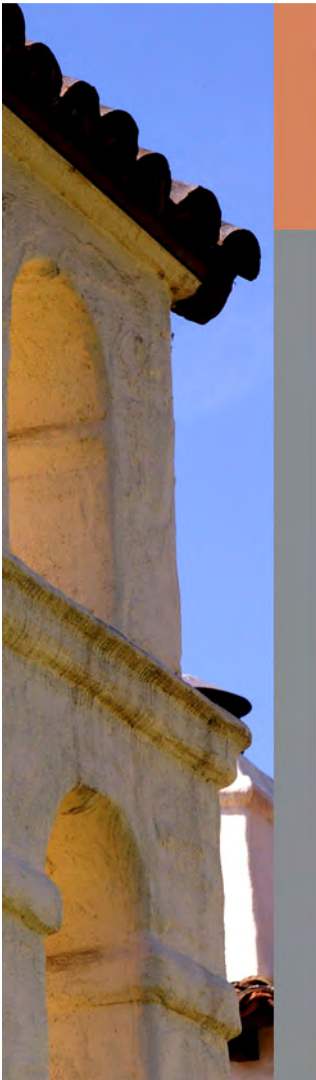
Kevin Chen, Senior Transportation Engineer



ADOPT RESOLUTIONS TO INSTALL NO PARKING ZONES AT VARIOUS LOCATIONS

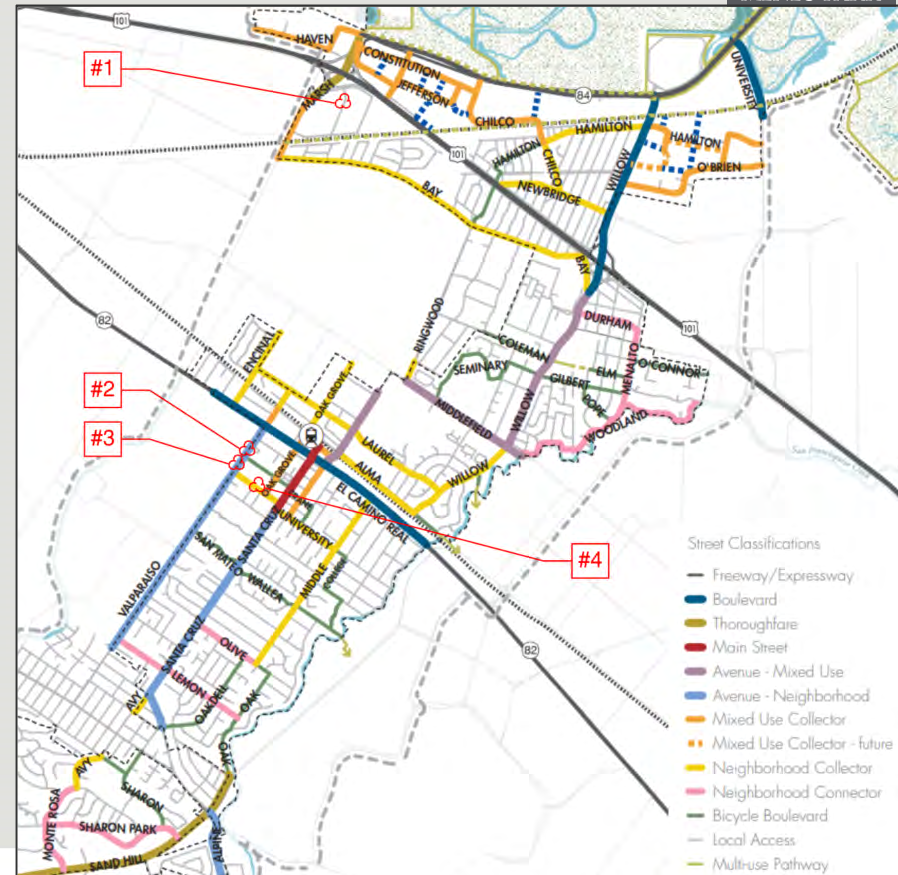
Complete Streets Commission Meeting: June 14, 2023

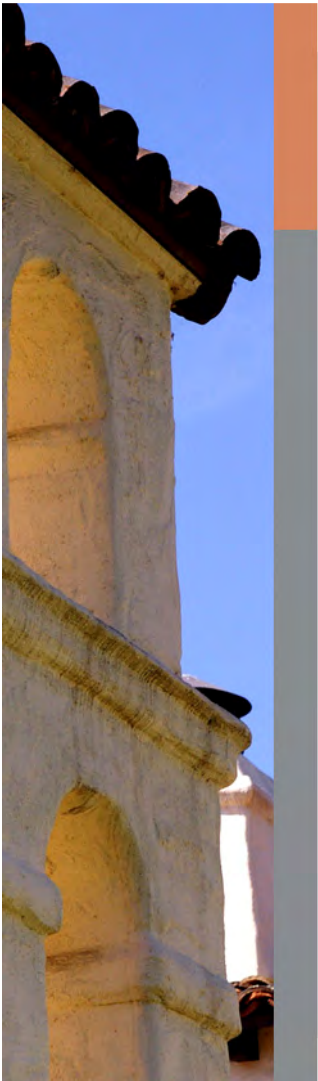
ARRIAGA FAMILY
GYMNASIUM



AGENDA

- Background
- Evaluation
- Recommendations

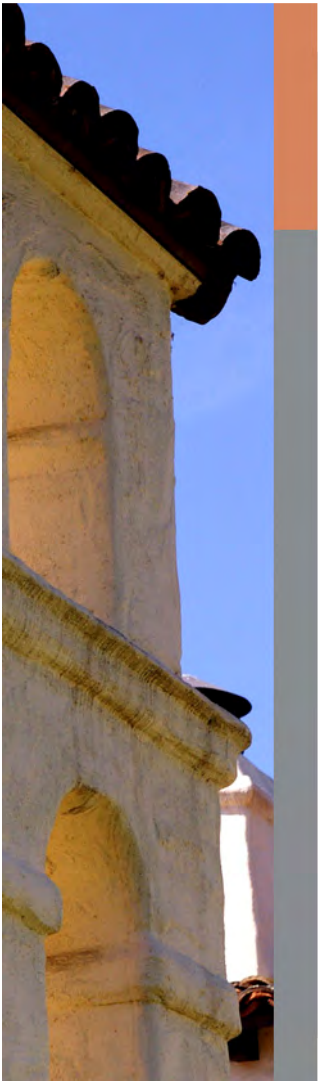




BACKGROUND (4085 CAMPBELL AVE.)



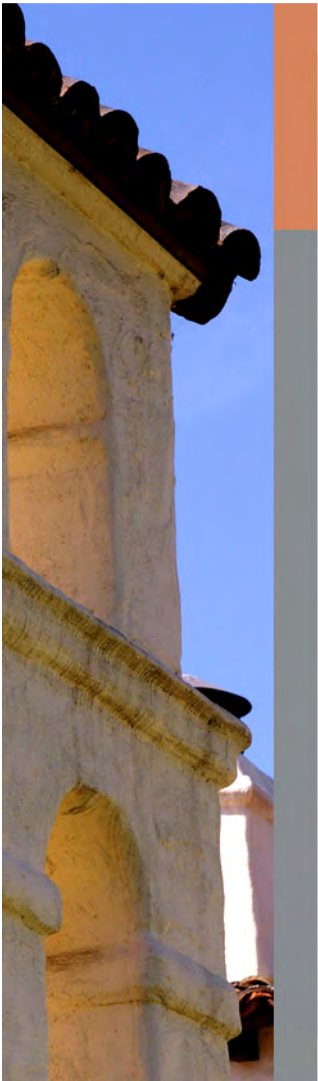
View from across the street



BACKGROUND (737/739 VALPARAISO AVE.)



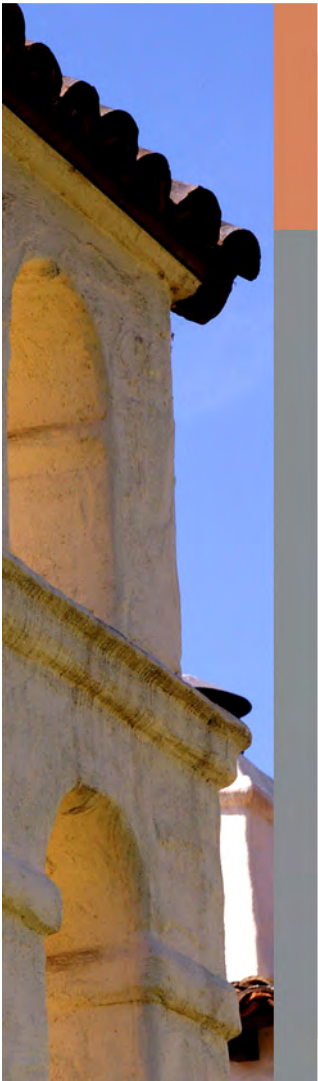
View from across the street



BACKGROUND (827 VALPARAISO AVE.)



View from across the street



BACKGROUND (1220 UNIVERSITY DR.)

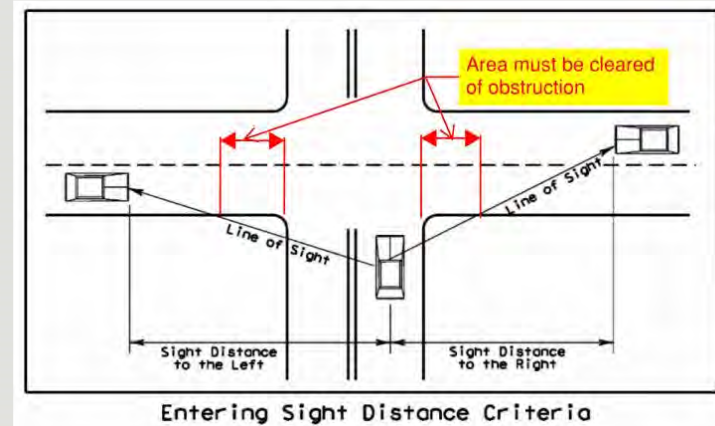


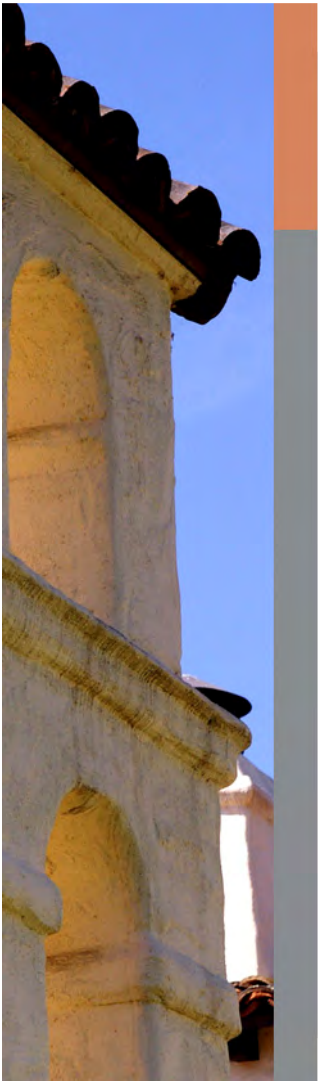
View from across the street

EVALUATION

- Current posted speed 25 mph
- 155 feet of stopping sight distance needed

US Customary				
Design speed (mph)	Brake reaction distance (ft)	Braking distance on level (ft)	Stopping sight distance	
			Calculated (ft)	Design (ft)
15	55.1	21.6	76.7	80
20	73.5	38.4	111.9	115
25	91.9	60.0	151.9	155
30	110.3	86.4	196.7	200
35	128.6	117.6	246.2	250
40	147.0	153.6	300.6	305
45	165.4	194.4	359.8	360
50	183.8	240.0	423.8	425
55	202.1	290.3	492.4	495
60	220.5	345.5	566.0	570
65	238.9	405.5	644.4	645
70	257.3	470.3	727.6	730
75	275.6	539.9	815.5	820
80	294.0	614.3	908.3	910





EVALUATION (4085 CAMPBELL AVE.)

- Inadequate line of sight

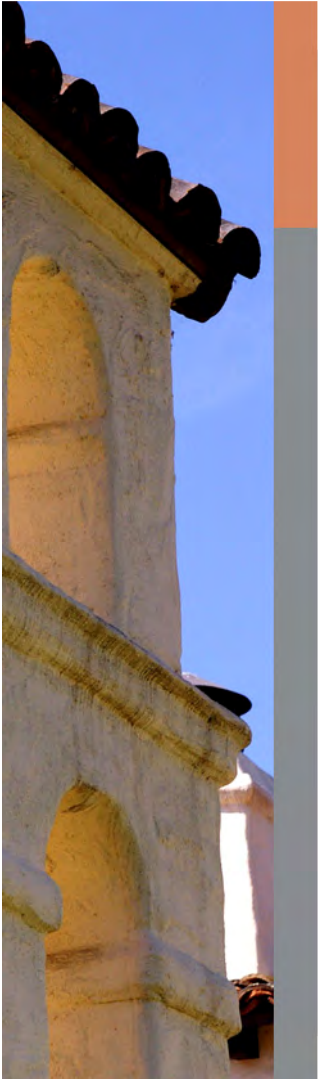


Looking left at 3' beyond the edge of the driveway



Looking right at 3' beyond the edge of the driveway





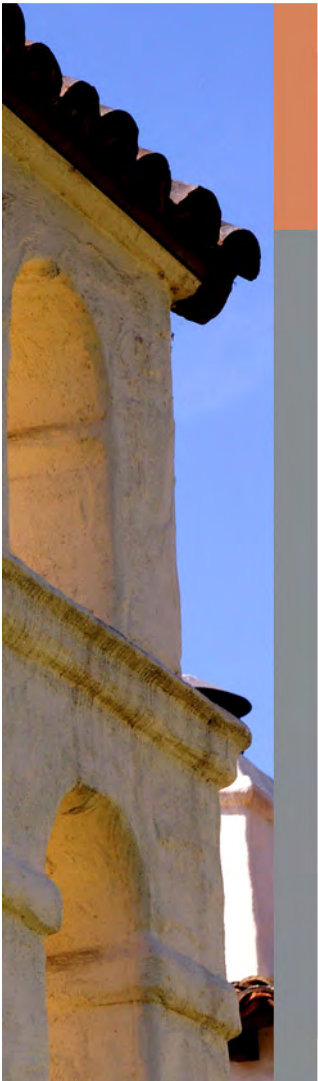
EVALUATION (737/739 VALPARAISO AVE.)

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EVALUATION (827 VALPARAISO AVE.)



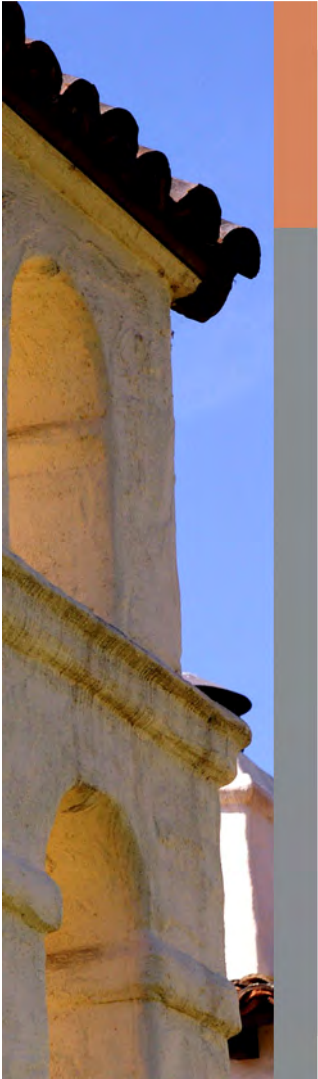
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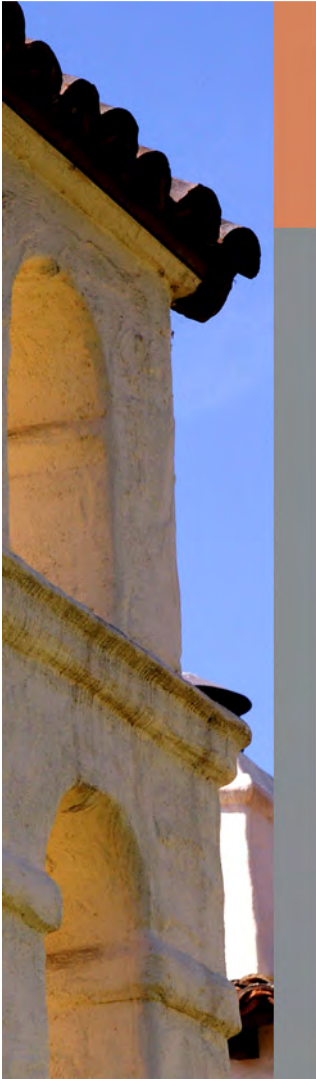
EVALUATION (1220 UNIVERSITY DR.)

- Inadequate line of sight



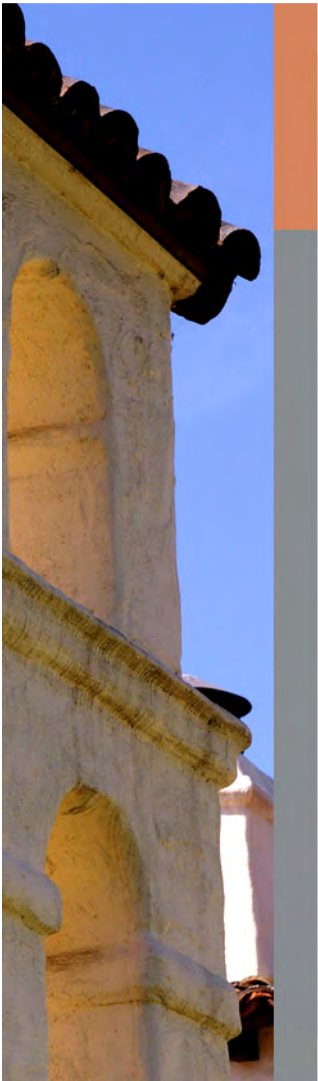
Looking left at 3' beyond the edge
of the driveway





EVALUATION (PAST ACTION)

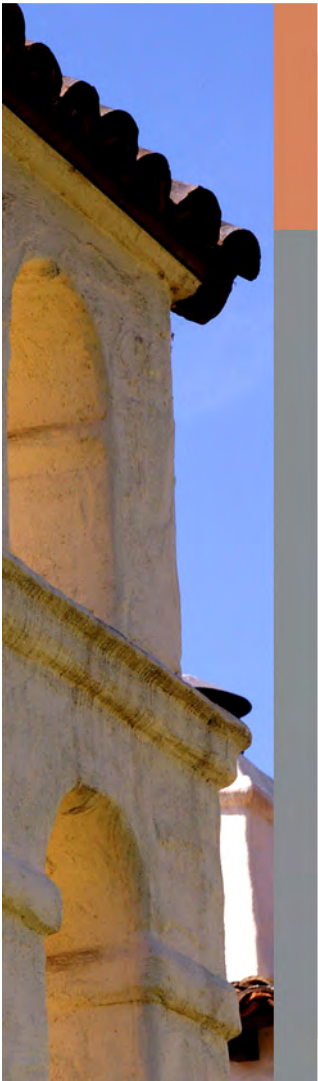
- March 28: City Council on 660 Roble Ave
 - Scope: install no parking zones near driveway
 - Background: approved by Commission and then appealed
 - Decision: upheld appeal and return with other mitigations/solutions
 - Local access road with relatively low volumes, posted speed limit, apartment buildings
 - Similar streets warrant more considered approach
 - Cypress trees adjacent to the driveway



RECOMMENDATION (4085 CAMPBELL AVE.)

Proposed additional red curbs	Justifications
Eastside: 32' existing + 52' new (i.e., 3 spaces) Westside: 0' existing + 27' new (i.e., 1 space)	Located in an commercial area and leading into a horizontal curve



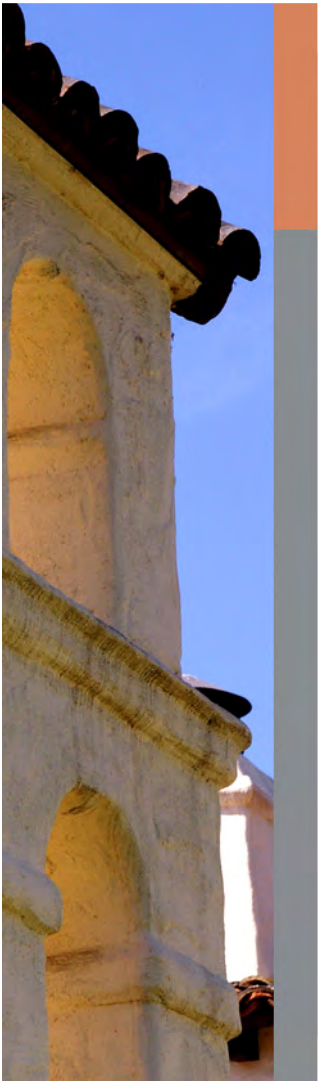


RECOMMENDATION (737/739 VALPARAISO AVE)

Proposed additional red curbs	Justifications
Eastside: no action needed Westside: 6' existing + 36' new (i.e., 2 space)	Street classified as Avenue – Neighborhood (FHWA: Minor Arterial), used for through traffic; higher volume and speed

FHWA = Federal Highway Administration



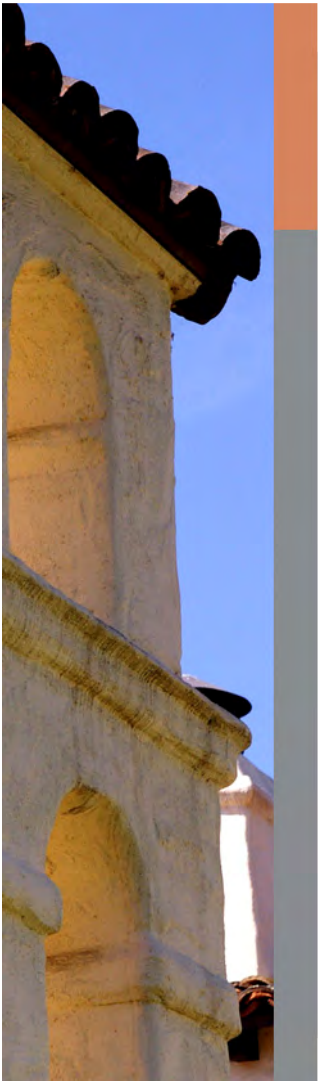


RECOMMENDATION (827 VALPARAISO AVE.)

Proposed additional red curbs	Justifications
Eastside: 6' existing + 25' new (i.e., 1 space) Westside: 6' existing + 22' new (i.e., 1 space)	Street classified as Avenue – Neighborhood (FHWA: Minor Arterial), used for through traffic; higher volume and speed

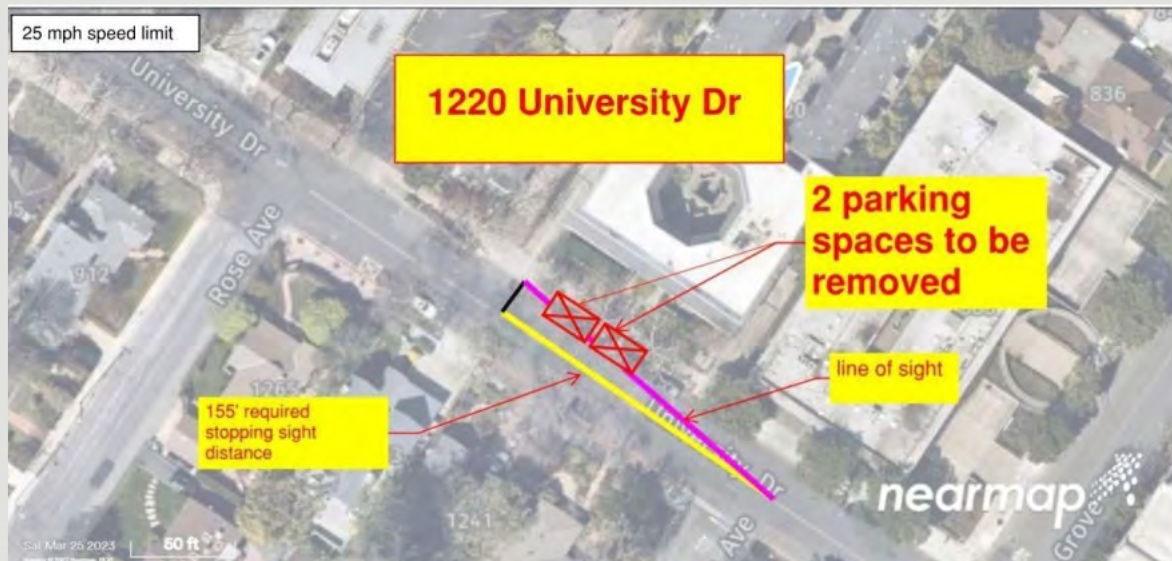
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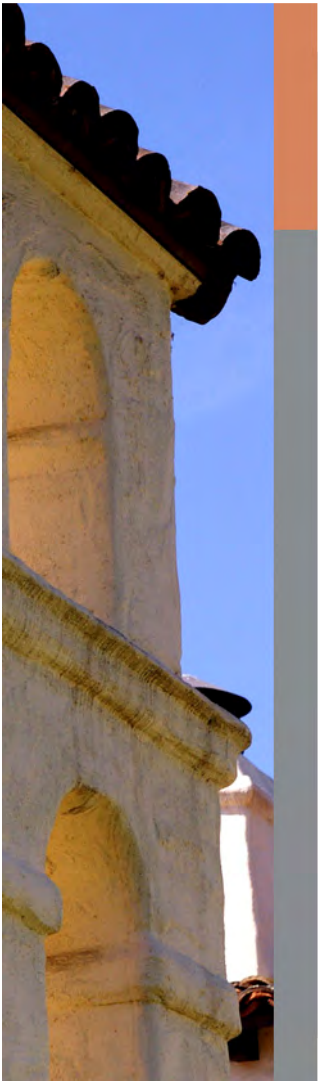




RECOMMENDATION (1220 UNIVERSITY DR.)

Proposed additional red curbs	Justifications
Conducted evaluation but defer action until further Commission and City Council direction on general no parking zone policy	Near downtown business district with similar characteristics as Roble Avenue but higher volumes





RECOMMENDATIONS

Locations	Proposed additional red curbs
4085 Campbell Ave.	Eastside: 32' existing + 52' new (i.e., 3 spaces) Westside: 0' existing + 27' new (i.e., 1 space)
737/739 Valparaiso Ave.	Eastside: no action needed Westside: 6' existing + 36' new (i.e., 2 spaces)
827 Valparaiso Ave.	Eastside: 6' existing + 25' new (i.e., 1 space) Westside: 6' existing + 22' new (i.e., 1 space)
1220 University Dr.	Conducted evaluation but defer action until further Commission and City Council direction on general no parking zone policy



THANK YOU