



REGULAR MEETING MINUTES

Date: 2/14/2024
Time: 6:30 p.m.
Location: Teleconference and
City Council Chambers
751 Laurel St., Menlo Park, CA 94025

A. Call To Order

Chair Cebrian called the meeting to order at 6:34 p.m.

B. Roll Call

Present: Altman, Behroozi, Cebrian, Cole, King, Kollmann
Absent: None
Staff: Assistant Engineer Matthew Hui, Senior Transportation Engineer Kevin Chen, Senior Transportation Engineer Kristiann Choy

C. Reports and Announcements

Staff Chen reported out on City Council actions related to transportation since the December 13, 2023, Complete Streets Commission meeting.

D. Public Comment

- Ross Silverstein requested clarification on Middlefield Road and Woodland Avenue.

E. Consent Calendar

E1. Rescind approval of parking removal on El Camino Real (Staff Report #24-001-CSC)

- Ross Silverstein requested clarification on the decision.

The Commission discussed evaluation criteria.

ACTION: Motion and second (King/ Behroozi), to rescind approval of parking removal on El Camino Real, passed unanimously.

F. Regular Business

F1. Accept the Complete Streets Commission minutes for December 13, 2024

ACTION: Motion and second (King/ Kollmann), to accept the Complete Streets Commission minutes for December 13, 2024, passed 5-1 (Behroozi abstaining).

F2. Recommend that the City Council accept the Coleman-Ringwood Avenues Study Final Report (Staff Report #24-002-CSC)

Staff Choy and W-Trans consultant Cameron Nye made the presentation (Attachment).

- Francesca Segre spoke in opposition of the Coleman Avenue regular vehicle through access closure pilot.
- Meredith Bergin Bailey spoke on concerns related to involvement from the Laurel School and their representatives.
- Mark Shaw spoke in support of the Coleman Avenue pilot but in opposition of the permanent improvements.
- Kevin Rennie spoke on concerns related to the status of the San Mateo County report, buses and bikes interaction and funding resources.
- Karen Barr spoke in support of collision records and safety for Ringwood Avenue.
- Cassandra Lopez spoke in support of additional scopes of work for the Coleman Avenue pilot, enforcement and land use characteristics on Coleman Avenue.
- Ross Silverstein spoke in support of the Coleman Avenue pilot and on concerns related to long-term improvements.
- Mary Sapountzis spoke in support of safe pavement surfaces, tree retention and drainage solution.
- Varouzhan Ebrahimian spoke in support of more outreach, metrics for final decision and enforcement on Ringwood Avenue.
- Jim Strahorn spoke in opposition of one-way circulation, in support of the Coleman Avenue pilot and children safety considerations in the City portion of Coleman Avenue.
- Britt Von Thaden spoke in support of the Coleman Avenue pilot and against bulbouts for cyclists.
- Joan M Haratani spoke in support of the Coleman Avenue pilot and on concerns related to Coleman Avenue traffic conditions outside of active school hours, trees retention and project value.

The Commission discussed the project impacts to the community, pilot schedule, advantages and disadvantages of the pilot and long-term improvements, roadway characteristics with and without school traffic, safety issues, community outreach efforts, parking occupancy and demand, additional traffic calming measures and bike lane options to supplement the pilot and project timeline sequencing.

ACTION: Motion and second (King/ Behroozi), to recommend to City Council to accept the final report with the following additions:

- Ringwood Avenue: evaluate left turn restriction from Ringwood Avenue to Menlo Atherton High School, improve drainage and increase enforcement.
- Coleman Avenue: add all-way stop on Coleman Avenue at Santa Monice Avenue, explore other traffic calming measures to supplement the pilot, explore parking removal options for bike lanes, passed unanimously.

F3. Evaluate Commission subcommittees to support City Council and Commission priorities

The Commission postponed the item until new Commissioners are appointed.

G. Informational Items

G1. Update on major project status

Staff Chen provided updates on City Council goal setting workshop, Middle Avenue Complete Streets project, Belle Haven Traffic Calming Plan construction, and Middlefield Road Safe Streets Project.

H. Committee/Subcommittee Reports

None.

I. Adjournment

Chair Cebrian adjourned the meeting at 10:14 p.m.

Kevin Chen, Senior Transportation Engineer

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Coleman and Ringwood Avenues Transportation Study

Menlo Park Complete Streets Commission
February 14, 2024





PRESENTATION OVERVIEW

- Study Overview
- Community Engagement Summary
- Preferred Alternatives
- Cost Estimates
- Next Steps



STUDY OVERVIEW

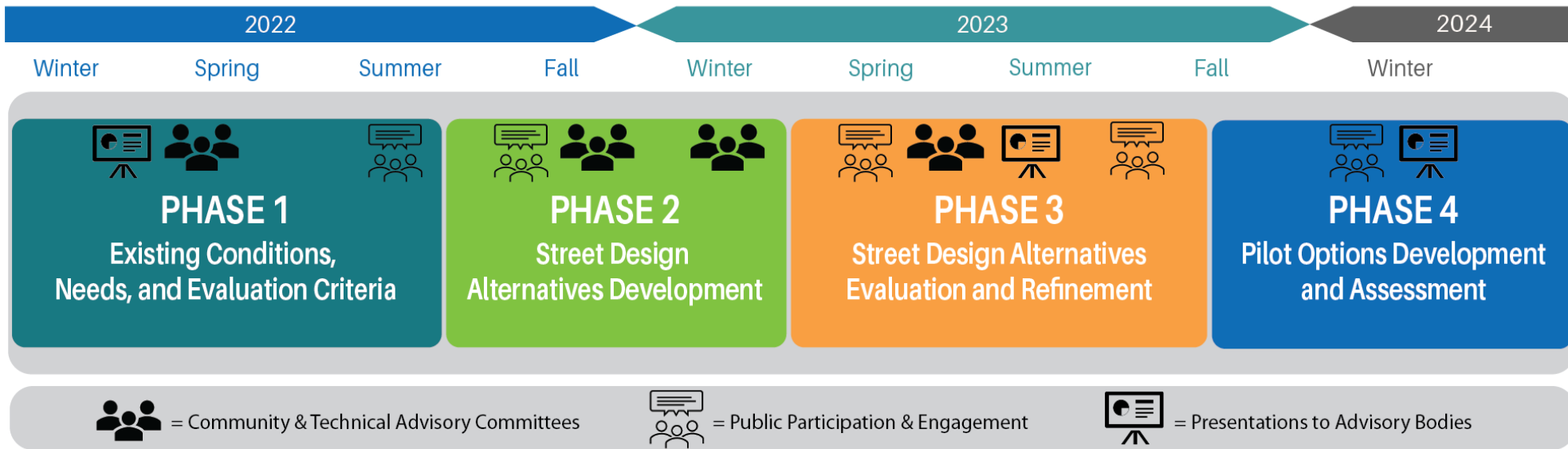


Study Goal

Develop a community preferred plan for both corridors to improve mobility for active modes of transportation and improve safety for all roadway users.



STUDY PROCESS AND TIMELINE



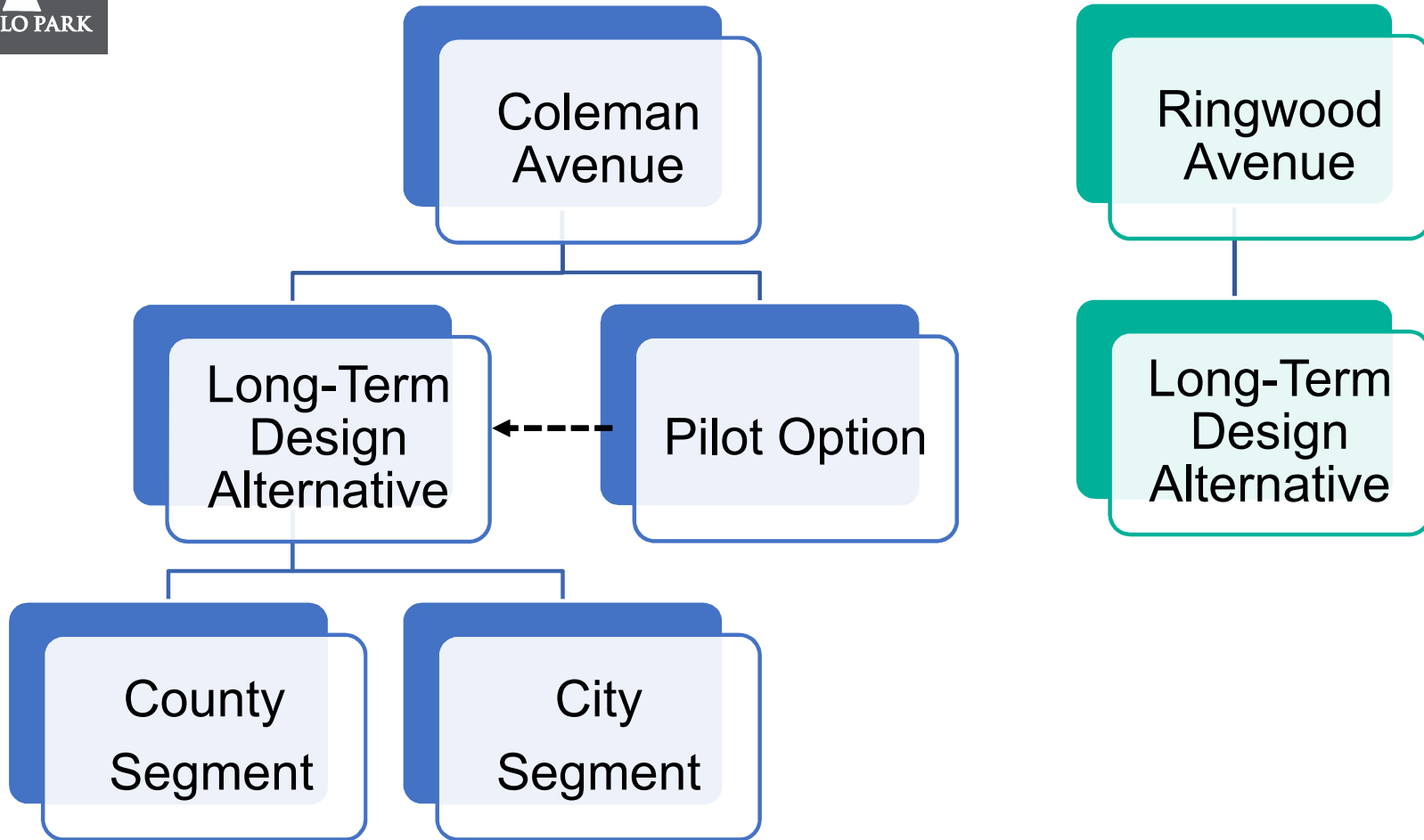


COMMUNITY ENGAGEMENT

<p>PHASE 1 Input on Existing Conditions, Needs, Values, and Evaluation Criteria</p>	<ul style="list-style-type: none"> • CAC Meeting #1 • 5 Pop-up Events • 2 Pop-in Events • 2 Walking Tours • Community Survey #1 		
<p>PHASE 2 Feedback on Initial Draft Alternatives</p>	<ul style="list-style-type: none"> • CAC Meetings #2 and #3 • Interactive Community Workshop • Community Survey #2 		
<p>PHASE 3 Feedback on Preferred Alternatives</p>	<ul style="list-style-type: none"> • CAC Meeting #4 • Pop-up Demonstration Event • Community Open House 		
<p>PHASE 4 Feedback on Potential Pilot Options for Coleman Avenue</p>	<ul style="list-style-type: none"> • Community Webinar • Community Survey #3 		



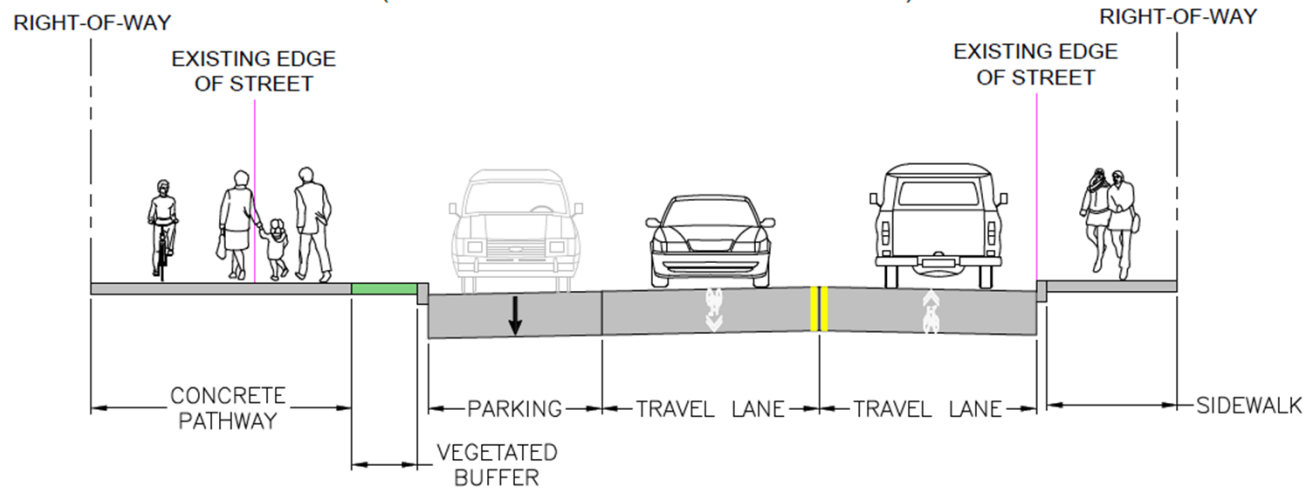
PREFERRED ALTERNATIVES





COLEMAN AVENUE (CITY) LONG-TERM DESIGN ALTERNATIVE

(LOOKING EAST TOWARDS WILLOW RD)



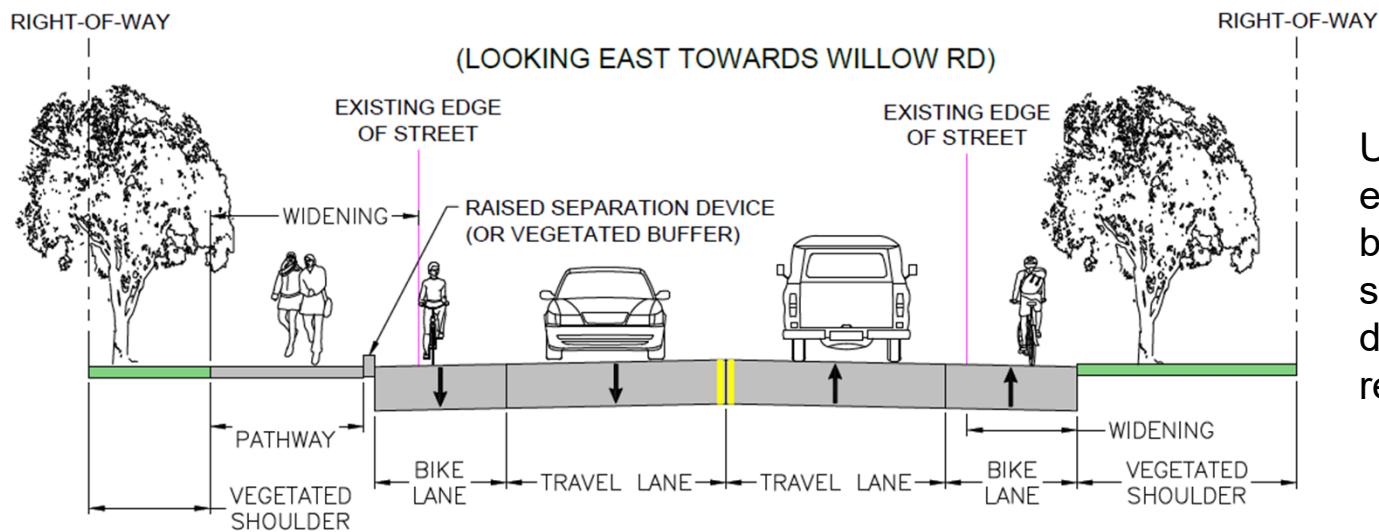
Bicycle Boulevard with Shared Use Pathway and Parking on One Side

Key Features

- Parking removed on one side of the street (TBD)
- Space reallocated for a raised shared use path
- Cyclists could ride in the street or on the pathway
- Numerous traffic calming measures (e.g. reduced street width, speed tables)
- New all-way stop controls



COLEMAN AVENUE (MENLO OAKS) LONG-TERM DESIGN ALTERNATIVE



Up to 19 of the 130 existing trees may be impacted, subject to final design and arborist review

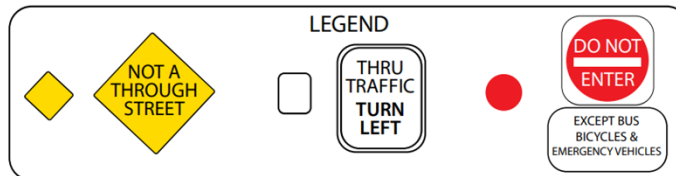
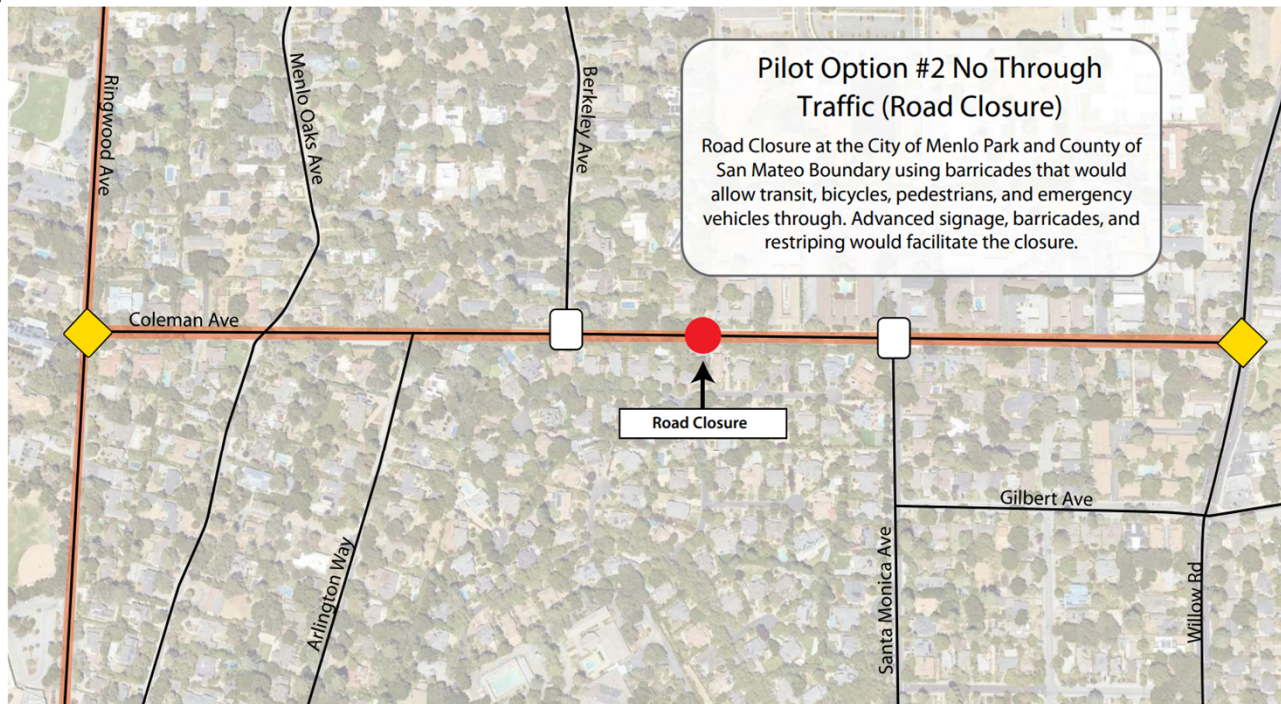
Bike Lanes with Off-street Pathway

Key Features

- Pavement widening required to provide new Class II bike lanes
- Off-street pathway for pedestrians and cyclists
- Pathway could be paved or permeable
- Parking eliminated on the pathway side
- Numerous traffic calming features (e.g. lane narrowing, speed tables, enhanced traffic circles)



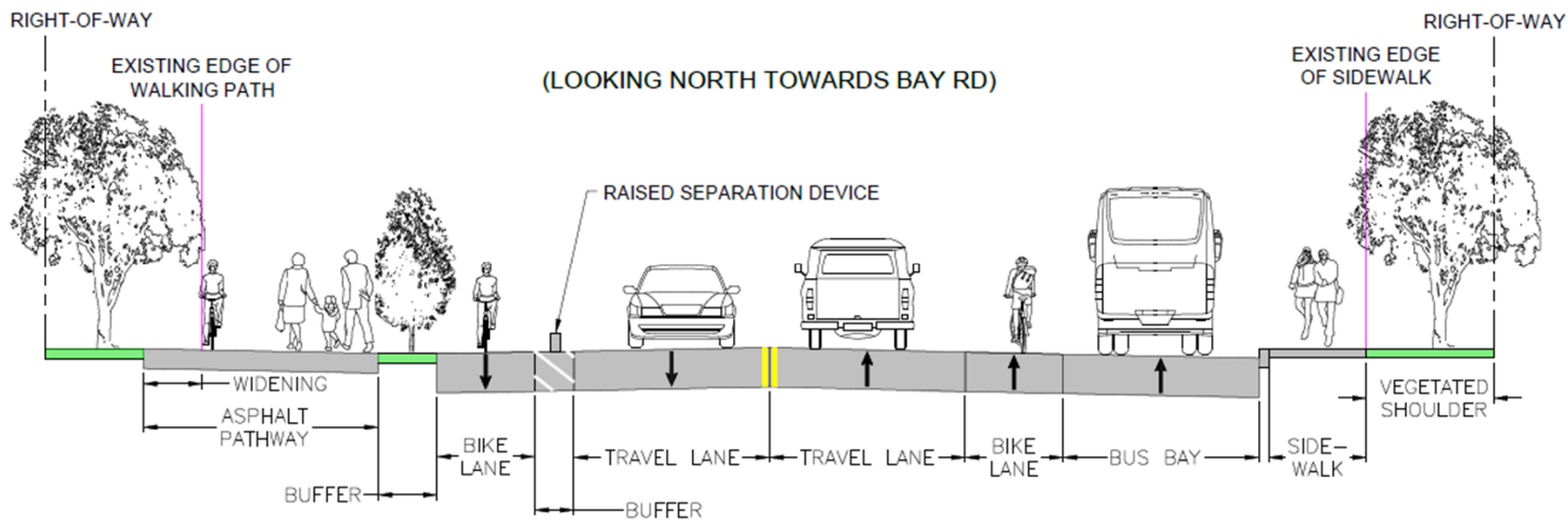
COLEMAN AVENUE PILOT OPTION



- Traffic volumes redistributed from Coleman Avenue to other streets
- Lower vehicle volumes on Coleman Avenue increases ped/bike comfort
- No tree removal or pavement widening required
- No parking removed
- No new pedestrian or bike facilities constructed



RINGWOOD AVENUE LONG-TERM DESIGN ALTERNATIVE



Up to 25 of the 425 existing trees may be impacted, subject to final design and arborist review

Bike Lanes (Protected Near Schools) with Off-street Pathway

Key Features

- Continuous bike lanes in both directions
- Southbound bike lane protected near the schools with a buffer and raised element
- Potential removal of right turn lane at MAHS driveway
- Pathway accommodates bikes and peds
- Numerous traffic calming features (e.g. lane narrowing, speed tables, speed feedback signs)



DRAFT COST ESTIMATES

Planning Level Cost Estimates for Preferred Alternatives

Roadway	Cost
Coleman Avenue	
County of San Mateo	\$3,728,000
City of Menlo Park	\$3,931,000
Total Coleman Long-Term Alternative	\$7,659,000
Road Closure Pilot Option	\$200,000
Ringwood Avenue	
County of San Mateo	\$6,569,000
City of Menlo Park*	\$1,472,000
Total Ringwood Long-Term Alternative	\$8,041,000

*A portion of these improvements would be within the Town of Atherton



NEXT STEPS

Today

- Recommend acceptance of final report to City Council
- Provide input on next steps for Coleman Avenue (pilot or long-term alternative)

Spring 2024 – Final Study Report to the Board of Supervisors and City Council

QUESTIONS?
THANK YOU



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