

Complete Streets Commission



REGULAR MEETING AGENDA

Date: 2/12/2025
Time: 6:30 p.m.
Location: [Zoom.us/join](https://zoom.us/join) – ID# 845 2506 8381 and
City Council Chambers
751 Laurel St., Menlo Park, CA 94025

Members of the public can listen to the meeting and participate using the following methods.

How to participate in the meeting

- Access the meeting, in-person, at City Council Chambers
- Access the meeting real-time online at:
[Zoom.us/join](https://zoom.us/join) – Meeting ID 845 2506 8381
- Access the meeting real-time via telephone at:
(669) 900-6833
Meeting ID 845 2506 8381
Press *9 to raise hand to speak

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Regular Session

A. Call To Order

B. Roll Call

C. Reports and Announcements

Under “Reports and Announcements,” staff and Commissioners may communicate general information of interest regarding matters within the jurisdiction of the Commission. No Commission discussion or action can occur on any of the presented items.

D. Public Comment

Under “Public Comment,” the public may address the Commission on any subject not listed on the agenda. Each speaker may address the Commission once under public comment for a limit of three minutes. You are not required to provide your name or City of residence, but it is helpful. The Commission cannot act on items not listed on the agenda and, therefore, the Commission cannot respond to non-agenda issues brought up under public comment other than to provide general information.

E. Regular Business

- E1. Accept the Complete Streets Commission minutes for December 11 , 2024 and January 8, 2025 ([Attachment](#))
- E2. Receive an update on the Middle Avenue Complete Streets traffic calming implementation ([Attachment](#))

F. Informational Items

- F1. Update on major project status
- F2. Tentative Complete Streets Commission agenda ([Attachment](#))

G. Committee/Subcommittee Reports

H. Adjournment

At every Regular Meeting of the Commission, in addition to the Public Comment period where the public shall have the right to address the Commission on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the Commission's consideration of the item.

At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item. For appeal hearings, appellant and applicant shall each have 10 minutes for presentations.

If you challenge any of the items listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or prior to, the public hearing.

Any writing that is distributed to a majority of the Commission by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available by request by emailing the city clerk at jaherren@menlopark.gov. Persons with disabilities, who require auxiliary aids or services in attending or participating in Commission meetings, may call the City Clerk's Office at 650-330-6620.

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REGULAR MEETING MINUTES – DRAFT



Date: 12/11/2024
Time: 6:30 p.m.
Location: Teleconference and
City Council Chambers
751 Laurel St., Menlo Park, CA 94025

Regular Session

A. Call To Order

Chair Cole called the meeting to order at 6:32 p.m.

B. Roll Call

Present: Altman, Bailey, Ierokomos, Cole, King, Rascoff
Absent: Cebrian
Staff: Senior Transportation Engineer Kevin Chen, Senior Transportation Planner Catrine Machi

C. Reports and Announcements

The Commission received reports on City Council actions since the Nov. 13 Complete Streets Commission meeting.

D. Public Comment

- Bill Kirsch spoke in support of implementing traffic calming measures and signage on Partridge Avenue and in the Allied Arts neighborhood.

E. Regular Business

E1. Accept the Complete Streets Commission minutes for November 13, 2024 (Attachment)

ACTION: Motion and second (Cole/ Ierokomos), to accept the Complete Streets Commission minutes for November 13, 2024, with revisions to item E3, passed 5-0-1-1 (Cebrian absent and Rascoff abstaining).

E2. Provide feedback on Middle Avenue and El Camino Real intersection signal and conceptual geometric improvements (Staff Report #24-012-CC)

Staff Chen introduced the item.

The Commission discussed the different intersection signal options, resulting traffic queues and potential cut through traffic.

The Commission requested an additional variation to be considered for the signal operations and discussed the significant crash history of the intersection and future importance of this intersection when the Caltrain undercrossing at Middle Avenue is implemented.

The Commission discussed the geometric improvement benefits and constrains.

ACTION: Motion and second (Rascoff/ Ierokomos), to move forward with further study and evaluation of geometric improvements, Alt. 3, the dedicated bike signal phase with no right turn on red, and consideration of a new intersection signal alternative 2B as follows:

- A protected left turn phase operation, with dynamic no right turn on red phases when pedestrians or bicyclists have activated the signal, passed 6-0-1 (Cebrian absent).

F. Informational Items

F1. Update on major project status

The Commission received updates on ongoing El Camino Real and Ravenswood Avenue Crossing improvements, the completion of the Willow Road and Newbridge Street signal construction and the Haven Avenue streetscape improvements.

F2. Tentative Complete Streets Commission agenda

G. Committee/Subcommittee Reports

Commissioners Bailey and Ierokomos provided an update on a resident survey regarding bicycle rack needs.

H. Adjournment

Chair Cole adjourned the meeting at 8:34 p.m.

Catrine Machi, Senior Transportation Planner

REGULAR MEETING MINUTES – DRAFT



Date: 1/8/2025
Time: 6:30 p.m.
Location: Teleconference and
City Council Chambers
751 Laurel St., Menlo Park, CA 94025

Regular Session

A. Call To Order

Chair Cole called the meeting to order at 6:40 p.m.

B. Roll Call

Present: Altman, Bailey, Ierokomos, Cole, King, Cebrian, Rascoff
Absent: None
Staff: Senior Transportation Planner Catrine Machi

C. Reports and Announcements

Staff reported out on California Assembly Bill (AB) 413 daylighting law and the March Complete Streets Commission will be held at the Belle Haven Community Campus (BHCC).

D. Public Comment

None.

E. Regular Business

E1. Accept the Complete Streets Commission minutes for December 11, 2024 (Attachment).

The Commission continued item E1. to the Feb. 12 meeting.

E2. Provide feedback on Atherton El Camino Real Conceptual Designs (Attachment)

San Mateo County Transportation Authority (SMCTA) Senior Project Manager Carolyn Mamaradlo, Town of Atherton Consultant Douglas Kim and Parametrix Engineering Lead Andrew Lee made the presentation (Attachment).

The Commission received clarification on existing parking conditions, volumes, and crash history and locations.

- Brian Schmidt spoke in support of Options 2 and 3.
- Ken Kershner spoke in support of Option 2.
- Kevin Rennie spoke in support of Option 2 and traffic safety in the corridor.

The Commission discussed removing parking, a travel lane in exchange for physical separation of

the bike lane, accessible sidewalks, enhanced crossings and refuges, and improving lighting.

F. Informational Items

F1. Update on major project status

The Commission received updates on the 2025 Street Resurfacing Project.

- Kevin Rennie spoke on concerns related to the need for sidewalks on Woodland Road.

F2. Tentative Complete Streets Commission agenda

G. Committee/Subcommittee Reports

The Bike Parking Subcommittee requested final input from the Commission on a resident survey regarding bicycle rack needs.

H. Adjournment

Chair Cole adjourned the meeting at 8:25 p.m.

Catrine Machi, Senior Transportation Planner



MIDDLE AVENUE COMPLETE STREETS TRAFFIC CALMING IMPLEMENTATION

Feb. 12

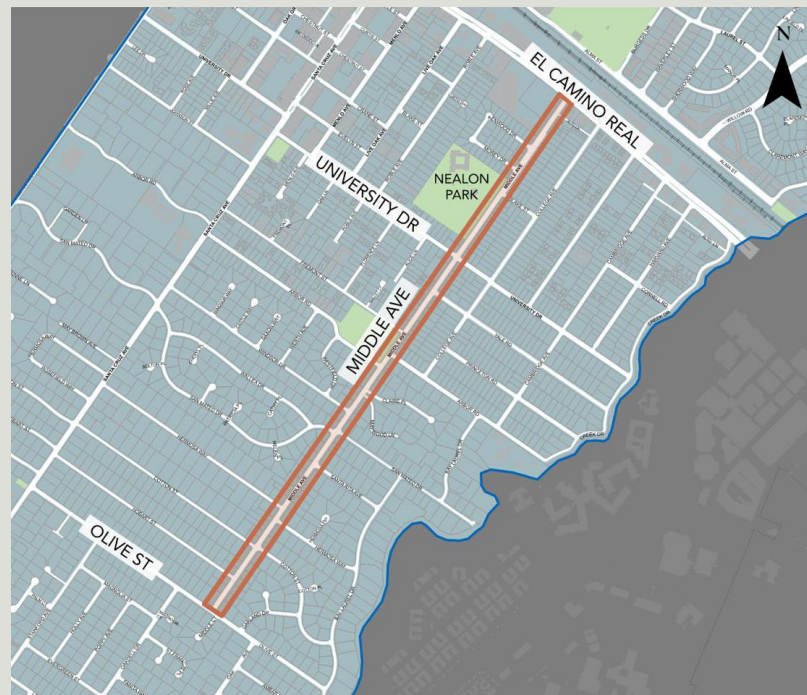
ANNEXA RAVBY
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AGENDA

- Background
- Traffic Calming Elements
- Design
- Next steps

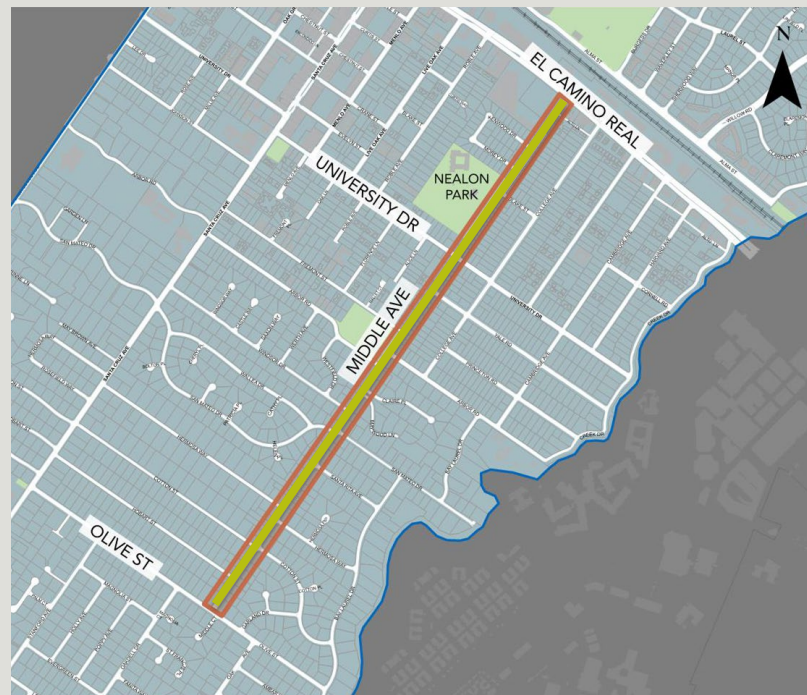
BACKGROUND

- March 2021: Middle Avenue Complete Streets Project
- October 2022: Traffic calming measures approved
- May 2024: Permanent buffered bike lanes approved



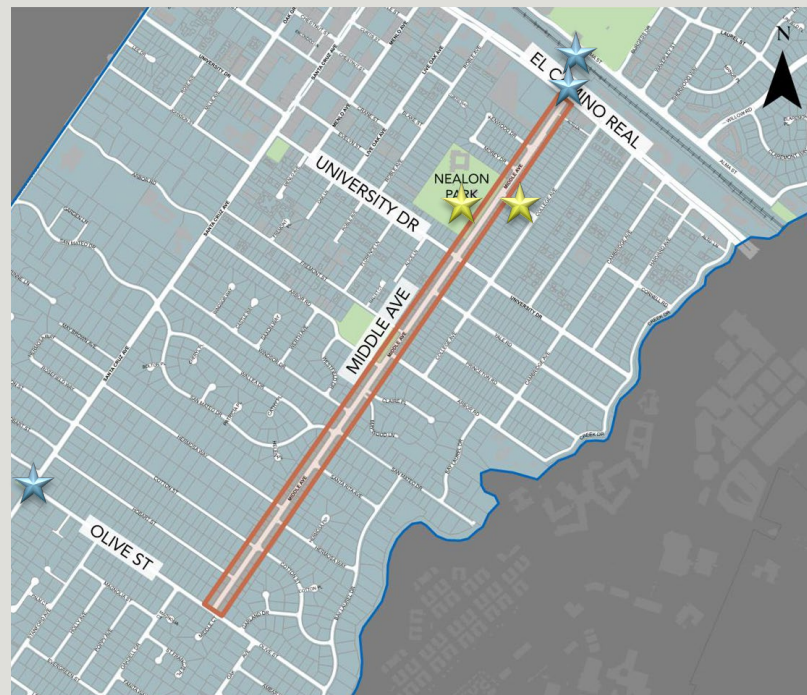
CURRENT

- ★ Summer 2025: Resurfacing and traffic calming construction



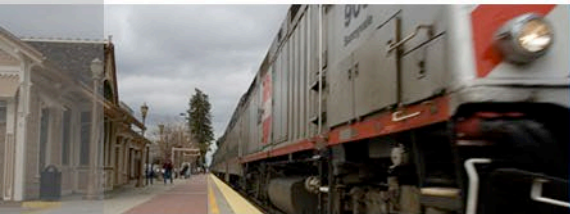
FUTURE

- ★ Santa Cruz Avenue and Olive Street intersection improvements
- ★ Middle Avenue Caltrain Undercrossing
- ★ Middle Avenue/El Camino Real intersection improvements
- ★ Evaluate pilot projects



TRAFFIC CALMING TIMELINE

- Oct 2022 – CSC accepted staff recommendations for placement of specific elements
- 2023-2024 – Bikeway design work
- 2025 – Final design of traffic calming elements



CORRIDOR TRAFFIC CALMING



- Traffic calming tools
 - Raised crosswalks
 - Speed humps
 - Flashing beacons (RRFBs)
 - Stop signs
 - Bulb outs



WHAT ARE THESE FEATURES?

- Raised crosswalk with flashing beacons



WHAT ARE THESE FEATURES?

- Speed feedback sign
- High visibility crosswalk
- Bulb out



High visibility crosswalk



Bulb out



Speed feedback
sign
PAGE E-2.9

WHAT ARE THESE FEATURES?

- Speed hump



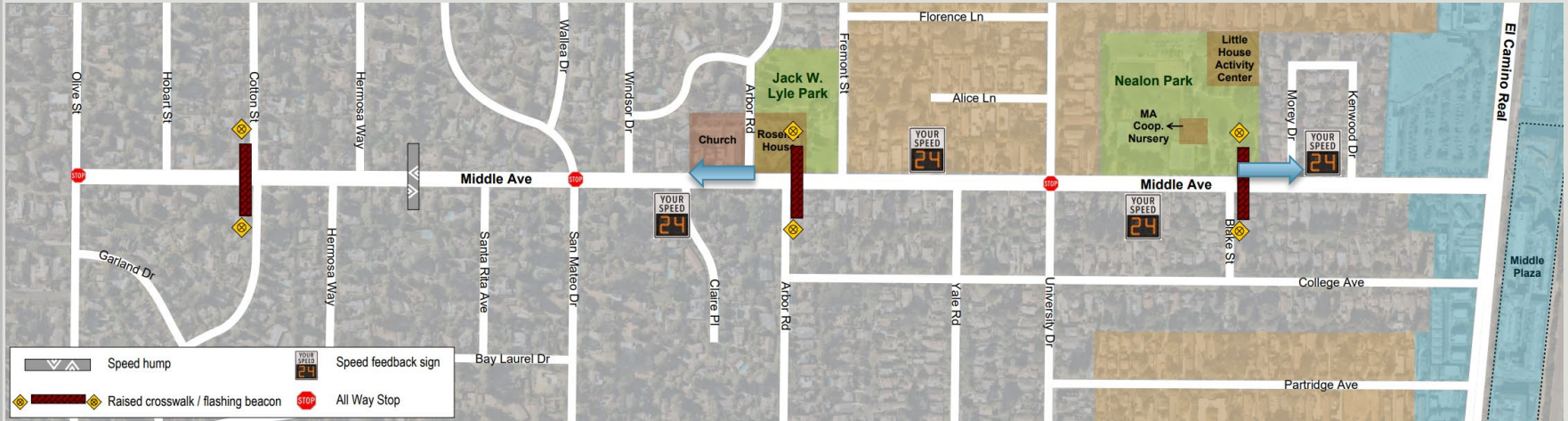
CHANGES TO RECOMMENDATIONS

Location	Proposed traffic calming measure
Blake Street	Raised crosswalk
	Flashing beacons*
University Drive	Bulb-out/curb extension on middle Removed with adoption of buffered bike lane design
Arbor Road	Raised crosswalk
	Flashing beacons
San Mateo Drive	All-way stop*
	Bulb-out/curb extension on Middle Removed with adoption of buffered bike lane design
Cotton Street	Raised crosswalk
Olive Street	Bulb-out/curb extension on Middle Avenue
Additional measures	Speed hump, speed feedback signs

* Installed and will remain



CHANGES FROM CONCEPTUAL DESIGN TO ENGINEERING DESIGN



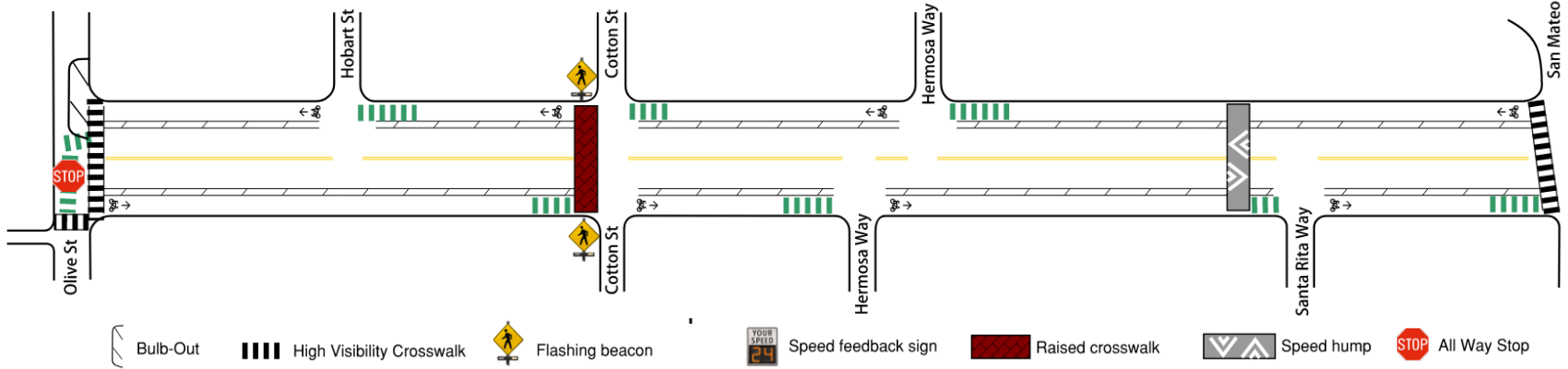


TRAFFIC CALMING DESIGN



Middle Complete Streets

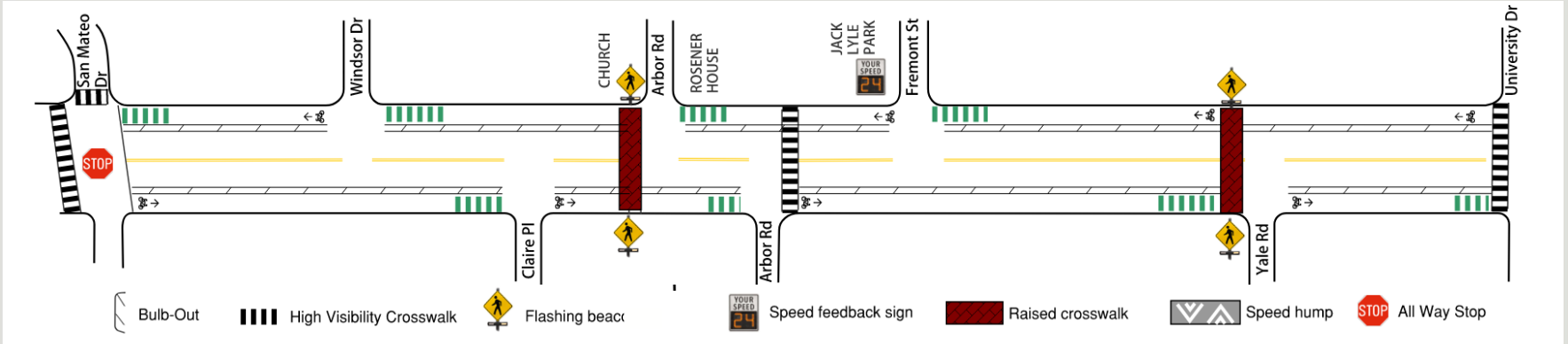
Note, illustration only, not to scale.



- Bulb-Out
- High Visibility Crosswalk
- Flashing beacon
- Speed feedback sign
- Raised crosswalk
- Speed hump
- All Way Stop



TRAFFIC CALMING DESIGN



PROJECT SPECIFIC - NEXT STEPS

- Advertise and award the contract for Middle Avenue resurfacing and traffic calming implementation (Spring 2025)
 - Work will be partially funded through a TA Grant - \$1.2 million
- Construction – 70 working days (Summer 2025)
 - Target is to be substantially complete before school begins on August 20th

RELATED WORK - NEXT STEPS

- Olive Street and Santa Cruz Avenue Intersection Design (Summer 2025)
 - Construction is dependent on grant funding
- Gather community feedback on pilot projects: Blake Street closure and back-in angle parking at Nealon Park (Fall 2025)
- Continue work on Middle Avenue Caltrain undercrossing
- Continue work on Middle and El Camino Real intersection improvements
- Re-start Neighborhood Traffic Management Program – renamed Slow Streets (staffing dependent, TBD)

THANK YOU

Tentative Complete Streets Commission Agenda			
#	Title	Item type	Commission action
1	Vision Zero Action Plan Strategies/Program Implementation	Regular	Recommendation
2	AB 413 Daylighting Implementation Plan	Regular	Recommendation
3	Middlefield Road – Safe Streets Project	Regular	Recommendation
4	Vision Zero Implementation Plan – Slow Street Program	Regular	Recommendation
5	Grand Boulevard Initiative Presentation from SamTrans	Regular	No Action
6	Willow Road Bicycle and Pedestrian Improvement Update	Regular	No Action
7	Coleman Pilot Project	Regular	TBD

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