

Complete Streets Commission

REGULAR MEETING MINUTES



Date: 4/9/2025
Time: 6:30 p.m.
Location: Teleconference and
Belle Haven Community Campus
100 Terminal Ave., Menlo Park, CA 94025

Regular Session

A. Call To Order

Chair Cole called the meeting to order at 6:32 p.m.

B. Roll Call

Present: Altman, Cebrian, Cole, Ierokomos,
Absent: Bailey, King, Rascoff
Staff: Senior Transportation Planner Catrine Machi, Associate Transportation Planner
Casandra Cortez, Senior Transportation Engineer Kristiann Choy

C. Reports and Announcements

Staff reported out on the City Council Priority Setting Workshop.

D. Public Comment

None.

E. Regular Business

- E1. Accept the Complete Streets Commission minutes for March 12 (Attachment)

ACTION: Motion and second (King/ Cebrian), to accept the Complete Streets Commission minutes for March 12, including an update to item E2., failed 3-0-1-3 (Altman abstaining, Bailey, King and Rascoff absent).

- E2. Provide feedback on the Willow Road Bikeway and Pedestrian Improvements Project (Staff Report #25-002-CSC)

Staff Choy and Kimley-Horn and Associates Project Manager Prasanna Muthireddy made the presentation (Attachment).

The Commission received clarification on bike signals, bike detection, turn restrictions during bike signal phases, the design of ramp entrances, coordination with Willow Village development, locations of collisions, funding and status of grant applications.

The Commission expressed support for Class IV separated bikeways, bike detection and intersection improvements.

The Commission discussed concerns about lane widths, speed reduction and driver behavior impacting bike lanes.

The Commission discussed the prioritization of project phases if funding is partially secured, in-lane transit boarding and its implications for bike and pedestrian interactions, design transitions near the Veterans Affairs (VA) building and Bay Road, potential lighting improvements in the next phase of design work, design constraints at intersections and use of refuge islands; the importance of green paint and clear signage for bike visibility, children's routes to Belle Haven schools and specific intersection features, the inclusion of gutter pans in bike lane width calculations, exclusion of the frontage road from current improvements, current lane widths and Caltrans guidance and traffic behavior at key intersections such as Willow and Newbridge.

F. Informational Items

F1. Update on major project status

None.

F2. Tentative Complete Streets Commission agenda (Attachment)

G. Committee/Subcommittee Reports

None.

H. Adjournment

Chair Cole adjourned the meeting at 7:55 p.m.

Senior Transportation Planner Catrine Machi