



## ENVIRONMENTAL QUALITY COMMISSION

### MINUTES

Regular Meeting

**May 1, 2002**

Burgess Recreation Center, Room 112  
700 Alma Street, Menlo Park

**CALL TO ORDER:** The meeting was called to order by Vice Chairman Theo Keet at 7:30 p.m.

**Commissioners Present:** Brielle Johnck, Theo Keet, Mary Kenney, Dalbir Negi  
**Absent:** Frank Carney, Deirdre Digrande, Mark McBirney

**Staff present:** Dianne Dryer, Environmental Programs Coordinator

**Public present:** None

#### A. PUBLIC COMMENTS

None.

#### B. REPORTS AND ANNOUNCEMENTS

Brielle Johnck reported that the Arbor Day tree planting at Belle Haven School was a success. Two orange trees were planted with about 70 children present. A few of them took turns shoveling dirt. Speakers included Mayor Steve Schmidt, Superintendent Charlie Mae Knight, Principal Ellen Springer, Commissioner Deirdre Digrande and a Dept. of Forestry representative. Unfortunately, no media representatives were there. Dianne Dryer will send photos and a re-cap to the Almanac.

Mary Kenney announced the Leadership Midpeninsula Sustainability Forum on Friday May 10 from 1 to 5 p.m. in the Council Chambers.

Dianne Dryer announced that the contract for street tree inventory, master plan and maintenance will go to the Council for approval on May 7<sup>th</sup>. The staff report will be on the City website by May 2nd.

Dianne Dryer passed around new booklets on skills development for City Commissioners and guidelines for effective meetings. They can be borrowed anytime and returned to Dianne.

#### C. BUSINESS ITEMS

**1. Approval of Minutes of April 3, 2002:** M/S: Johnck/Keet. Motion carried 4- 0.

**2. Heritage Tree Awards Planning:** Two nominations have been received. The deadline for submitting nominations is May 10<sup>th</sup>. Dianne will issue another news release. Theo Keet volunteered to take photos of the nominated trees. The Commissioners will select awards from the nominations at their June 5<sup>th</sup> meeting. The awards presentation will take place at a City Council meeting in June.

**D. INFORMATION ITEMS**

None

**E. ADJOURNMENT**

The meeting was adjourned at 8:30 p.m.

Minutes prepared by Dianne Dryer