



## ENVIRONMENTAL QUALITY COMMISSION

### Meeting Minutes

**June 6, 2007**

Burgess Recreation Center  
700 Alma Street, Menlo Park

**CALL TO ORDER:** The meeting was called to order at 6:34 p.m.

**Commissioners Present:** Dan Kocher (Acting Chair), Martin Engel, Jeanne Durnford ,  
Jeff Jahnke

**Commissioners Absent:** Doug Scott, Bob Swezey, Rick Stevens

**Staff present:** Dianne Dryer, Environmental Programs Coordinator

**Public present:** None

**A. PUBLIC COMMENTS:** None

### **B. BUSINESS ITEMS**

1. **Approval of April 4 and May 2, 2007 Minutes:** Unanimously approved.
2. **Heritage Tree Replacement Compliance:** Commissioners discussed a new form drafted by Dianne Dryer which will ask property owners who have been permitted to remove a heritage tree to certify that they have planted a replacement tree according to City requirements. The form will be attached to the permit issued. The permittee will sign and date it, indicating the type of tree planted, and mail or fax it to the City Engineering Division. Commissioners unanimously approved the form, stating that property owners would be more likely to comply with the requirements if asked to submit a signed certification and also that the City will get some interesting statistics about the types of trees being planted. As staff time allows, followup with those who don't return the form will be conducted.

3. **Cancellation of July 4, 2007 Commission meeting:** Unanimously approved.

**C. Reports and Announcements:** Dianne Dryer announced that there will be a special event to recognize the contributions of City Commissioners at the meeting of the City Council on June 12<sup>th</sup>, that the Council recently approved a 2% increase to the Landscape Assessment fee (which pays for street tree planting and maintenance), that the Council is close to adopting the budget for 2007-08, and that there will be an electronics recycling event in Menlo Park on June 23<sup>rd</sup>. She also suggested that Commissioners start thinking about nominations for Environmental Quality Awards. Dianne also updated

Commissioners about the activities of the Green Ribbon committee working on recommendations to reduce greenhouse gas emissions community-wide. All Menlo Park residents, including Commission members, may attend the meetings and join the group e-mail list.