



ENVIRONMENTAL QUALITY COMMISSION

Meeting Minutes

January 7, 2009

Burgess Recreation Center
700 Alma Street, Menlo Park

CALL TO ORDER: The meeting was called to order at 6:35 p.m.

Commissioners Present: Mitch Slomiak (Chair), John Nash, Jeanne Durnford, Doug Scott, Kristin Kuntz-Dureseti, Dan Kocher

Commissioners Absent: None

Staff present: Dianne Dryer, Environmental Programs Coordinator

Public present: None

A. PUBLIC COMMENTS: None

B. BUSINESS ITEMS

1. **Approval of December 3, 2008 Meeting Minutes:** Unanimously approved.
2. **Formation of Subcommittees:** Chairperson Mitch Slomiak reported that the City Attorney had advised against forming subcommittees of the Commission. After some discussion, Commissioners agreed that there would be no ongoing subcommittees and that everyone is encouraged to become knowledgeable about at least one area of interest to the Commission and to share information and ideas about it to the whole at regular meetings.
3. **Representative to the El Camino/Downtown Planning Committee:** Doug Scott will attend all meetings and report back. Dan Kocher will also serve and participate as necessary.
4. **Input for Council Priority Projects:** The Commissioners brainstormed some ideas, which will be discussed and finalized at the February 4th regular meeting.
5. **Street Tree Reforestation Program Update:** Letters to property owners are being mailed in phases in December and January. Most owners are agreeing to tree removal, rather than objecting, so far. Staff will be working with the two consulting arborists on finalizing the survey report.
6. **Commission Reports to Council:** The Chair suggested that he give periodic updates about the Commission's business at Council Meetings. Commissioners will discuss and agree to these updates in advance.

C. Announcements and Reports

Dianne Dryer reported on progress on the Draft Climate Action Plan, a draft of which will be presented to the Council on January 27th. The staff report to Council and the Draft Plan will be on the City website starting January 22nd. After the meeting, the presentation slides and a video of the meeting will also be posted. A copy of the Draft Plan is also available at the Library. Public comments are due by March 1st.

Dianne Dryer gave an overview of upcoming important decisions about recycling and garbage services and facilities. The SBWMA website www.rethinkwaste.org has complete information.