



ENVIRONMENTAL QUALITY COMMISSION MEETING MINUTES

Wednesday, December 1, 2010 at 6:30 p.m.
Burgess Recreation Center
700 Alma Street, Menlo Park

CALL TO ORDER: The meeting was called to order at 6:30 PM.

Commissioners Present: Kristin Kuntz-Duriseti (Chairperson), Lawrence Byers, Daniel Kocher, Douglas Scott, and Mitch Slomiak.

Absent: Kathy Schrenk

Staff Present: Rebecca Fotu, Environmental Programs Manager
Margaret Roberts, City Clerk

Public Present:

A. PUBLIC COMMENTS: None.

B. BUSINESS ITEMS

1. Approval of November 3, 2010, Minutes

Commissioner Scott motioned to approve the minutes and Commissioner Slomiak seconded. Commissioner Kuntz-Duriseti abstained in the vote; the remaining commissioners voted to approve the minutes.

2. Environmental Quality Commission Two-Year Work Plan

Discussion moved to after item B.4.

Please refer to attached revised plan.

3. Appoint Environmental Quality Commission Chair and Vice Chair for 2011

Commissioner Slomiak nominated Vice-commissioner Byers; Commissioner Kocher seconded. Unanimous vote in favor.

Commissioner Byers nominated commissioner Schrenk; Commissioner Slomiak seconded upon commissioner Schrenk's consent at the January 2011 meeting. Unanimous vote in favor.

4. Environmental Quality Awards

At the City Council meeting on Tuesday, December 14, Commissioner Byers will deliver the presentation, and Commissioner Kuntz-Duriseti will present the awards.

C. REPORTS AND ANNOUNCEMENTS

1. Climate Action Plan update by Rebecca Fotu

An ad-hoc sub-committee meeting is scheduled for December 15, 2010. Currently, the supplemental materials to the CAP are in circulation to city staff for review and comment. The supplement contains ranked measures to mitigate greenhouse gas emissions. The goal is to

integrate these measures into future iterations of the General Plan and annual department work plans.

2. Five-year Capital Improvement Plan (CIP)

Per Assistant City Manager, Starla Jerome-Robinson, the CIP will be available for review in January 2011; comments are due in February (date TBA).

Minutes submitted by Commissioner Kuntz-Duriseti with assistance from Ms. Fotu.