



ENVIRONMENTAL QUALITY COMMISSION MEETING AGENDA

Wednesday, April 24, 2013 at 6:30 p.m.
Civic Center Administration Building
City Council Conference Room
701 Laurel Street

CALL TO ORDER

ROLL CALL: Allan Bedwell, Chris DeCardy, Kristin Kuntz-Duriseti, Adina Levin, Scott Marshall, Mitchel Slomiak (Chair), Christina Smolke (Vice Chair)

A. PUBLIC COMMENT (Limited to 30 minutes)

Under "Public Comment", the public may address the Commission on any subject not listed on the agenda. Each speaker may address the Commission once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Commission cannot act on items not listed on the agenda and, therefore, the Commission cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

B. REGULAR BUSINESS

B1. Approve March 20, 2013 Minutes ([Attachment](#))

B2. Discuss and Consider Electing a New Chair and Vice Chair

B3. Informational Staff Presentation on the Use of Herbicides/Pesticides in City Operations

B4. Discuss Update on the Status of the Potential Irrigation Well ([Attachment](#))

B5. Receive Informational Quarterly Update on City Recycling Rates

B6. Discuss Community-Wide Greenhouse Gas Emission Targets and Funding and Next Steps

B7. Discuss and Consider Potential Changes in Subcommittee Composition

C. COMMISSION REPORTS AND ANNOUNCEMENTS

C1. Staff Update on Environmental Policies to be Considered by City Council

C2. Commission Subcommittee Reports and Announcements

C3. Discuss Future Agenda Items

D. ADJOURNMENT

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ENVIRONMENTAL QUALITY COMMISSION MINUTES

Special Meeting
March 20, 2013 at 6:30 p.m.
City Administration Building – Council Conference Room
701 Laurel Street, Menlo Park

The meeting was called to order by Mitch Slomiak at 6:38 p.m.

ROLL CALL – Allan Bedwell, Chris DeCardy, Kristin Kuntz-Duriseti, Scott Marshall, Mitchel Slomiak (Chair)

Absent: Adina Levin, Christina Smolke (Vice Chair)

A. PUBLIC COMMENT: None

B. BUSINESS ITEMS

B1. Approve February 27, 2013 Minutes ([Attachment](#))

ACTION: Motion and second (DeCardy/Marshall) to approve February 27, 2013 minutes passes (4-0-3), (Abstain: Allan Bedwell, Absent: Adina Levin, Christina Smolke).

B2. Discuss Environmental Quality Awards Presentation ([Attachment](#))

Commissioner Marshall provided an update to the Commission on the progress of his presentation.

ACTION: No Action

B3. Discuss Arbor Day and Designate a Commissioner to Coordinate Tree Planting

ACTION: (Slomiak/Kuntz-Duriseti) to have Allan Bedwell coordinate the Arbor Day Tree Planting (with Scott Marshall as the alternate and assisting coordinator) passes (5-0-2), (Absent: Adina Levin, Christina Smolke).

B4. Consider Revisions to the Environmental Quality Commission's Presentation to City Council Regarding Establishment of Greenhouse Gas Reduction Targets

Commissioner Slomiak provided an extra slide for possible inclusion in his presentation to Council and received general feedback from the commission that the slide can be excluded at this time.

ACTION: No Action

C. REPORTS AND ANNOUNCEMENTS

The following reports and announcement were received.

C1. Staff Update on Environmental Policies to be Considered by City Council

C2. Commission Subcommittee Reports and Announcements

C3. Discuss Future Agenda Items

D. ADJOURNMENT

The meeting was adjourned at 8:29 p.m.

Meeting minutes prepared by Vanessa Marcadejas, Environmental Programs Specialist.



PUBLIC WORKS DEPARTMENT

701 Laurel Street / Menlo Park, CA 94025-3483
(650) 330-6740 / Fax (650) 327-5497

MEMORANDUM

DATE: April 24, 2013
TO: Environmental Quality Commission
PREPARED BY: Vanessa Marcadejas, Environmental Programs Specialist
APPROVED BY: Fernando Bravo, Engineering Services Manager/City Engineer
SUBJECT: Discuss Update on the Status of the Potential Irrigation Well

Background

In 2009, the Sharon Heights Golf and Country Club (SHGCC) approached the City about the possibility of developing a well to irrigate the Sharon Heights Golf Course. As one of the largest irrigation water customers of the Menlo Park Municipal Water District (MPMWD), SHGCC could benefit from using well water by having a more reliable supply during times of drought and having a lower cost water source compared to the rising cost of the Hetch Hetchy supply. SHGCC submitted a letter outlining its proposal for a public-private partnership which is included in Attachment A.

SHGCC completed a preliminary study to evaluate the feasibility of a well water supply. Since well water is not available at or near the golf course given the relatively shallow depth of bed rock, their basic proposal was to build a well at Nealon Park with a connecting pipeline to the golf course. The well water would be untreated and could only be used for irrigation or other non-potable uses. Well water could also be delivered to City parks and other irrigation users near the pipeline.

In 2010, the City completed a preliminary financial feasibility study (paid for by SHGCC) which determined that both the water district and SHGCC could potentially benefit from an irrigation well project. Advantages for the City include (1) SHGCC would pay for the initial capital costs of the system, (2) well water could be provided to City parks at a reduced cost, (3) a reduced overall demand for SFPUC water would help the water district stay within its water supply assurance, and (4) reducing seasonal peak demands would improve the water district's drought allocation. Advantages for SHGCC would be having a lower cost water source. Disadvantages of the system include impacts from construction activities, possible use of a small portion of parkland for a non-recreational use, and potential financial risk of developing a new water system. Based on the potential benefits defined in the preliminary surveys, the study supports the possibility of an irrigation well.

To date, City staff has held three community meetings to better understand any concerns about the proposal before progressing further.

Date	Topics Discussed
August 2011	Obtain input on a possible well location adjacent to the tennis courts along Middle Ave. at Nealon Park
November 2011	Obtain input on a preferred well location adjacent at Nealon Park or Jack Lyle Park.
March 2012	Obtain input on a possible well location at Jack Lyle Park

In addition, City staff presented the proposal to two Commissions. In December 2011, the Parks and Recreation Commission reviewed a possible irrigation well at Nealon Park (Attachment B). The following statement passed with a 4-2 vote.

“With significant reservations, the Parks and Recreation Commission supports further consideration of the use of up to 300 square feet of park space for an irrigation well with the following stipulations: the well is not seen or heard; a remote location is selected so as not to impact future park uses; at least one other location besides Nealon and Jack Lyle Parks is considered - including an additional east side location; and the final proposal is brought back to the Commission for review following the release of the EIR.”

In February 2012, the Environmental Quality Commission reviewed a possible irrigation well at Nealon Park (Attachment C). The following statement passed with a 6-0-1 vote.

“The EQC recommends to City Council that any specific proposals for groundwater use, including the cost, siting, or the like should be considered after:

1. *A city grey water plan is developed; and*
2. *The city engages with the San Mateo County to clarify long term water rights for the San Francisquito Creek Aquifer.”*

ATTACHMENTS:

- A. Letter from the Sharon Heights Golf and Country Club, September 2010
- B. Parks and Recreation Commission Discuss Potential Irrigation Well, December 2011
- C. Environmental Quality Commission Discuss Potential Irrigation Well, February 2012



SHARON HEIGHTS GOLF & COUNTRY CLUB

September 28, 2010

To: Members of the Menlo Park City Council
From: Robin Driscoll, Special Project Committee Chairperson
Sharon Heights Golf and Country Club
Re: Proposed Private/Public Hetch-Hetchy Water Conservation Project

Project Summary

Sharon Heights Golf and Country Club (SHGCC) is proposing a public/private partnership with the City of Menlo Park whereby SHGCC will convert from city-delivered Hetch-Hetchy potable water to a new SHGCC constructed ground water delivery system for irrigation purposes. This change will return more than 60,000,000 gallons per year of potable water to Menlo Park's Hetch-Hetchy system. Three potential locations have been identified for the ground-water well with the preferred location identified as Nealon Park. The planned ground water delivery route passes in the vicinity of three public parks and one elementary school. Ground water could be made available to service the public irrigation needs of Nealon Park, Jack Lyle Park, Sharon Park and La Entrada School, thereby, providing an additional 13,000,000 gallons of Hetch-Hetchy water conservation annually. Further, a study of the project conducted by Menlo Park's financial consultant—Bartle Wells Associates—confirmed the project's potential to reduce overall water costs for the City and school district.

The cost of the well development and piping infrastructure will be paid by SHGCC and financed through member assessments, debt, sale of new memberships, or a combination of the aforementioned. It is proposed that Menlo Park Water District maintain the well and the delivery system while passing any prorated and related overhead costs on to SHGCC in the form of water consumption charges. SHGCC would continue to purchase potable water from Menlo Park Water District for use within its clubhouse facilities and as back-up to the ground water irrigation system.

Both the SFPUC and BAWSCA have indicated support of the project concept.

About Sharon Heights Golf and Country Club (SHGCC)

SHGCC was established in the early 1960's by local business people who wanted access to a local golf facility. Since its inception SHGCC has become one of the premier golf courses in the country. With 440 golfing members and 110 associate members, SHGCC provides golf, swimming, tennis, dining and other social functions for its members and the local community. The club provides a venue for a variety of philanthropic fund raising events each year. In addition, club facilities are made available to support athletics for local high schools and other public and private organizations. The club provides 110 acres of green space and employs over 120 staff. Tax contributions-- local, State and Federal—approach \$1,000,000 annually.

Water Project History

From 1961 to 1965, SHGCC's irrigation requirements were serviced by its own wells located at Hillview School. With the introduction of the Hetch-Hetchy system, Menlo Park and SHGCC agreed to move SHGCC's irrigation demand to the Hetch-Hetchy system with the understanding that SHGCC would always be allocated sufficient water to properly irrigate its golf course. Since that time, SHGCC has continually improved its water management systems so as to reduce water consumption by nearly 20%. SHGCC invested over \$2,000,000 in improving irrigation technology, adopting contemporary water management techniques and redesigning the course to be water efficient. SHGCC members also established a special committee to investigate alternative sources of irrigation water. Approximately 25% of the SHGCC



SHARON HEIGHTS GOLF & COUNTRY CLUB

members are residents of Menlo Park. Consequently, part of the alternative water source investigation includes a directive to explore solutions to securing a reliable water source that is not only cost effective but would eliminate, or at least mitigate, the competition for water between Menlo Park residents and SHGCC during drought years.

Over time, several continuing studies were done on alternative water resources such as: reclaimed water from Redwood City or Palo Alto, Onsite Reclamation Systems, "Scalping" of waste water, utilization of excess recycled water from local industry, and reactivation of the old Hillview wells. These investigations suggested that the most beneficial and timely method of securing a reliable source of irrigation water was to build a well of sufficient capacity in an area where few active wells existed, where refresh rates were sufficient to support the demand, where subsidence was not an issue and where the well can be easily and aesthetically installed and maintained. In conjunction with its outside engineering firm--Kennedy Jenks--SHGCC determined that Nealon Park or Jack Lyle Park would meet the established criteria. An additional privately owned location in closer proximity to SHGCC was also identified in the event the public locations were not available. After discussions with the Menlo Park Public Works department, it was determined that Nealon Park would provide the best opportunity for a successful project.

Public Benefits

California continues to experience high demand on its water resources. The SFPUC estimates that there will be a 22mgd short fall in available water by the year 2018 and a 38mgd shortfall by the year 2030. As high-volume users of water, golf courses are highly encouraged by public agencies to implement conservation policies and to seek alternative water sources independent of the Hetch-Hetchy system. Considering the length of time required to identify and implement an alternative source of irrigation water, SHGCC is proposing to immediately embark on a Hetch-Hetchy water conservation project that will supply SHGCC, three city parks and a school with a reliable source of irrigation water and that will provide the following benefits to the City of Menlo Park:

1. Reduces SHGCC's demand, and consequently Menlo Park's demand, on the Hetch-Hetchy water system by over 60,000,000 gallons per year.
2. Reduces Menlo Park's demand on the Hetch-Hetchy system by another 13,000,000 gallons per year by using SHGCC ground water for irrigation of selected parks and schools.
3. Provides public economic benefit by reducing the cost of irrigation water for city parks and local school districts (estimated cost savings provided by Menlo Park's outside water consultant -- Bartle Wells).
4. Potentially provides a secondary non-potable emergency irrigation water supply in the event of water service disruption.
5. Establishes a "purple pipe" delivery system that could accommodate transport of reclaimed water when reclaimed water is available from Redwood City or Palo Alto, thereby, providing SHGCC and potentially other Sharon Heights Area water users access to reclaimed water.
6. Potentially assists Menlo Park in meeting future State mandated water conservation initiatives.

Requested Action of the City Council

Encourage further discussions between the MPWD staff and SHGCC for the purpose of providing a more detailed proposal for the Council's consideration.



**PARKS AND RECREATION COMMISSION
SPECIAL MEETING MINUTES
Wednesday, December 14, 2011
6:30 p.m. – 700 Alma Street, Menlo Park, CA 94025
Arrillaga Family Recreation Center
Elm Room**

Meeting was called to order at 6:06pm

PRESENT – (Chair) K. Blythe, C. Carlton, J. Cebrian (Vice Chair), A. Kirkpatrick, N. Naclerio,
J. Tooley; T. Cecil

ABSENT – N. Naclerio

Others Present – Cherise Brandell, Community Services Director; Matt Oscamou, Interim Engineering Services Manager

A. PUBLIC COMMENT #1

Paul Kick of Menlo Park, spoke against the proposed well construction at Nealon Park. Mr. Kick asked for an accurate picture of the well.

David Alfano of Menlo Park spoke against the well. Mr. Alfano said that the mission statement of the Parks and Recreation Commission is about serving as the liaison between the community and city. The park should not be the part of business.

Peter Drekmeier from Palo Alto spoke about the well. Mr. Drekmeier said that it is important for Menlo Park to look into water resources and take advantage of local resources.

Elisabeth Houck spoke about the Dog Park at Nealon. Ms. Houck proposed that the City charge fees for the dog park usage and enforce the rules. Ms. Houck also spoke about Nealon park well and feels that the community is against the project. Ms. Houck pointed out that Menlo Park resources should not be used to supply water to a private club.

Louise DeDera of Menlo Park spoke against the well and expressed concern about water conservation.

Donnasue Jacori spoke against the well and said that a golf course is a “wasteland”.

Bob Wilkes spoke against the well in Nealon Park. Mr. Wilkes believes that because of the well there will be less opportunity to use the park.

Elisabeth Houck spoke against the well and said she believes there is no community acceptance for the project.

B. CONSENT CALENDAR

1. Approval of [minutes](#) dated November 16, 2011

Motion/Second (Tooley/Cebrian) to approve the minutes of November 16, with the following correction to Item 4: Motion was made by Kirkpatrick, seconded by Blythe.
Motion passes with all present members in favor.

C. REGULAR BUSINESS

1. Potential Irrigation Well Project – Matt Oscamou, Interim Engineering Services Manager ([attachment](#))

Matt Oscamou started the presentation with a retrospective of a November 2011 community outreach meeting. The second of two outreach meetings served to help neighbors better understand the implications of a well that would irrigate Nealon, Jack Lyle and Sharon Parks

and provide groundwater to Sharon Heights Country Club to decrease use of Hetch Hetchy water. Staff determined that Nealon Park or Jack Lyle Park would be the best locations to accommodate a well because both parks are larger and a well could easily be blended in with the existing surroundings. The well would have a diameter of up to 12 inches and be submersed approximately 600 feet below the surface. Above ground, the well would consist of a wellhead, a meter, and an electrical panel, while the pump and inlet would be below ground. The next phase of the decision making process is to discuss the item at a City Council meeting in February.

Catherine Carlton asked about the increase in water use in the past 10 and 20 years. Matt explained that there is a limitation of water use and it fluctuates from year to year, depending on weather.

Further discussion was about the use of park space. Kelly Blythe pointed out that the commission's role is to look into park use, rather than water. There are concerns about the aesthetic side of the well, location and noise levels.

Motion/Second (Kirkpatrick/Blythe) to follow through with the proposal with the following stipulation:

1. The wellhead has to be underground;
2. Staff should consider one alternative location besides Nealon Park and one additional location east of the railroad tracks;
3. The final construction location should be a remote corner that will not affect park use;
4. After issuance of the Environmental Impact Report, the project should be presented to the commission for further discussion;

Motion passed with 4 votes in favor; with Jim Tooley and Catherine Carlton against and Nick Naclerio absent.

D. REPORTS AND ANNOUNCEMENTS

1. Commission meeting calendar for 2012 was presented. The presented calendar will be updated quarterly.
2. Commission Input on 2012-17 Capital Improvement. The draft CIP is scheduled to be presented to the City Council for their approval on March 13, 2012. The plan organizes the proposed projects by year and is sorted by category, by funding source, and by responsible department. The commission will receive a copy of the proposed draft plan and the staff will be taking the input on the parks and recreation items.
3. The Aquatics User Group report is scheduled for January meeting.

E. INFORMATION ITEMS

1. Director's Update

Gymnastics Center - The project is moving rapidly, work inside the structure will begin during the holidays keeping the project on schedule for completion in April.

Flood Park - A community engagement process to develop a long term master plan for the park would likely begin in Fall of 2012.

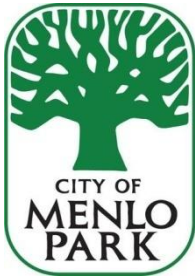
Breakfast with Santa - Breakfast with Santa was held on December 3rd at the Arrillaga Recreation Center. Approximately 500 adults and children attended the event.

Recreation Center rentals - Revenues for the Recreation Center made a 7% increase over last year.

F. PUBLIC COMMENT #2 None

G. ADJOURNMENT at 9:00pm

Minutes submitted by Jelena Gaines.



ENVIRONMENTAL QUALITY COMMISSION MEETING AGENDA

Wednesday, February 1, 2012 at 6:30 p.m.
Arrillaga Family Recreation Center
Elm Conference Room
701 Laurel Street, Menlo Park

The meeting was called to order by Chair Kuntz-Duriseti at 6:33 p.m.

ROLL CALL:

Present: Chris DeCardy, Kristin Kuntz-Duriseti (left at 9 pm), Adina Levin, Scott Marshall, Douglas Scott, Mitchel Slomiak (Chair), Christina Smolke (Vice Chair)

Absent: None

A. PUBLIC COMMENT: None

B. REGULAR BUSINESS

- B1.** Discuss a recommendation to the City Council to allow further consideration for a groundwater irrigation well, pending environmental review and approval through the CEQA process, as an alternative water supply to reduce the City's use of Hetch Hetchy water ([Attachment](#))

Staff presentation by Matt Oscamou, Engineering Services Manager and Pam Lowe, Associate Civil Engineer

Public Comment

Mary Kuechler expressed concern about placing the well in an open space zone and the precedent set in using zoned open space for this type of project, and requested that an alternate site be found to locate the well. (Against Project)

Bob Wilkes expressed concern about the proposed use of the city's important resources (recreational-use parks) and the possibility of water costs going up over time. (Against Project)

Marjorie Zimmerman expressed concern over the use of the city's precious resources (water, open space) and the allocation of water and public park space in the proposed project. (Against Project)

Don Ellis expressed concern over the proposed use of Nealon Park for commercial or private use and the disruption to city during the construction time for the proposed project. (Against Project)

David Alfano emphasized the importance of preserving natural resources in city (water, open space) and expressed concern that the proposed project sells vital natural resources to a private source. Also, suggested that the proposed pipeline infrastructure to obtain recycled water in Palo Alto and/or Redwood City should be more formally considered and suggested the

development of an ordinance banning private development in open space zoning should be considered within Menlo Park. (Against Project)

John Reiner, an engineering consultant for Sharon Heights Country Club, was present to speak to the project as needed.

Brielle Johnck expressed concern over the prioritization of water for golf and where the incentives for the proposed project were coming from (BAWSCA or SHGCC). Also, mentioned the differences in county-level policies regarding regulations of aquifer water and suggested the city examine this more carefully regarding future planning of its natural resources. (Against Project)

Andrew Boone expressed concern over prioritization of water for golf, whether any residents of Menlo Park are in favor of this proposed project, staff time already devoted to this project, and whether the city might get revenue for this precious resource in the currently proposed plan. (Against Project)

Robin Driscoll conveyed that the SHGCC has implemented numerous conservation measures to be a good steward of open space and water and has gone through extensive studies to get the project (which addresses pressures from SFPCU and BAWSCA) where it is today. (For Project)

Joe Francesconi donated time to Robin Driscoll. (For Project)

Steve Zales expressed belief that the gold course is acting in a responsible matter and that the proposed project has important benefits to the city, with the challenge of locating the well. (For Project)

Steve Schmidt expressed concern that the project is not about water conservation and that continued use of aquifer water without any regulation may lead to (i) salt water intrusion, (ii) ground subsidence, (iii) settling of the water table such that certain users may no longer be able to tap into it. Also, suggested that the discussion of the project be tabled until the County of San Mateo comes up with regulations or plan for use of ground water. (Against Project)

John Rayner expressed support for Menlo Park exploring solutions to water demands that are economical and sustainable. Also, expressed support for this project since it is no cost to the city, occupies a small footprint, and uses a third of the aquifer water. (For Project)

Elizabeth Houck expressed concern that the proposed project is not a good use of the city's natural resources as: (i) the water leaving the ground would belong to CalWater and a price not negotiated, (ii) water conservation is not part of the project, (iii) the water used in the project could be used to serve 4,000 residents per year, and (iv) cone of subsidence around the well. (Against Project)

Commissioners directed questions to staff around the proposed irrigation well project.

Commissioner Comments

Kristin Kuntz-Duriseti expressed belief that the city needs to address grey water issues and how to handle grey water access within the city. Also, recommended that the two issues be separated from each other: (i) a grey water plan for Menlo Park and a policy for accessing water

from the aquifer, and (ii) the proposed irrigation well for the SHGCC and payment around that project.

K. Kuntz-Duriseti leaves meeting at 9:00 p.m.

Adina Levin expressed concern that the proposed project takes a scarce resource that is currently not being managed at the city or county level and offer this resource to a private business. Indicated belief that the city should have a strategy in place for its groundwater resources prior to considering projects of this nature, and pointed to examples of public-private partnerships (such as transit shuttles) that can benefit all residents.

Douglas Scott expressed concern that to drop the project would limit the city's options and result in the city missing the opportunity to take advantage of this resource. Also, expressed concern that waiting for a county-level plan to be in place would result in the city missing out on this proposed opportunity.

Chris DeCardy indicated general support for projects that include private-public partnerships and support for further considering this specific project. However, indicated the following points should be addressed: (1) the time urgency to move forward is unclear, but it does not appear that there is immediate time urgency around this project; (2) there are nested sets of questions, e.g.,: what particular arrangement of public-private partnership should be in place, can the well be located in the right place, can a financial arrangement be put in place that is beneficial to the city; (3) the city should have in place a broad grey water plan before moving forward with considering these types of projects; (4) the county should have a plan around this resource (and the city should engage with the county around developing such a policy).

Scott Marshall indicated not comfortable recommending that the city pursue this project given the lack of information available at this stage and the numerous questions being raised. Also, indicated belief that a project of this nature should benefit all residents of Menlo Park and that it is a priority for the city to develop a larger plan for water resources.

Mitch Slomiak indicated support for good partnerships between public-private entities and having a broader policy in place prior to considering and weighing this opportunity.

ACTION: Motion and Second (DeCardy/Levin) to recommend to City Council that any specific proposals for groundwater use, including the cost, citing, or the like should be considered after:

1. A city grey water plan is developed; and
2. The city engages with the San Mateo County to clarify long term water rights for the San Francisquito Creek Aquifer

The motion passes 6-0-1 (Kuntz-Duriseti absent).

B2. Discuss and Approve Comments on the Draft Capital Improvement Plan for 2012-13 through 2016-17

Staff presentation by Rebecca Fotu, Environmental Programs Manager

Public Comment

Andrew Boone requested that the CIP include funded projects for increasing bike infrastructure and alternative modes of transportation.

David Alfano expressed concern that the city is accepting funds to offset congestion and requested that the CIP include funded projects for increasing bike infrastructure improvements and encouraging alternative modes of transportation.

Commissioner Comments

Mitch Slomiak suggested inclusion of the biggest difference makers (six projects) in the projects that were left out; in particular, the biggest sources of GHG are commercial and institutional energy use and transportation

Douglas Scott noted that tree canopy and planting is out of the current plan.

Scott Marshall expressed concern from the bike community regarding the CIP and emphasized the importance of including funded projects directed to encouraging bike transportation.

Adina Levin suggested amending the general plan general plan to include tools to prioritize alternative forms of transportation and tools to manage transportation.

ACTION: Motion and second (Slomiak/Levin) to recommend six specific projects identified in the five year strategies of the Menlo Park's Climate Action Plan Assessment Report's (2011) as funded in the Capital Improvement Plan according the timeframe identified in the Climate Action Plan, which are seen by this Commission as the biggest difference makers in that they address commercial and institution energy use and transportation, the biggest sources of GHG emissions in our community:

- i. Green Business Certification Program
- ii. Bike sharing program
- iii. Install Electric Plug In Recharging Station for vehicles
- iv. Amendment of the General Plan to include a GHG reduction strategy in CEQA guidelines and Transportation Demand Management goals
- v. Educational program and/or local ordinance to limit vehicle idling
- vi. Commercial Energy Efficiency Program

Amendment: where for item (iv) 'this project to include adoption of mitigations such as TDM and other measures facilitating alternative transportation modes'

VOTE: Motion passes 5-0-1-1 (Scott abstaining/Kuntz-Duriseti absent)

B3. Select Environmental Quality Award winners for 2011 ([Attachment](#))

ACTION No. 1: Motion and second (Scott/Marshall) to award 1205 Lemon Ave the award for education and sustainable building passes 6-0 (Kuntz-Duriseti absent).

NOTE: Commissioner Slomiak announced he is recused from the discussions involving Facebook due to potential business associations and left the meeting at 10:30 p.m.

Commissioner Slomiak returned to the meeting at 10:44 p.m.

ACTION No. 2: Motion and second (Scott/DeCardy) to decline award for Facebook at this time due to ongoing construction that relates the award category. The EQC strongly encourages Facebook to reapply next year and also submit an application on their transportation demand management program passes 5-0-1-1 (Slomiak recused/Kuntz-Duriseti absent).

- B4.** Discuss upcoming report to City Council regarding the Environmental Quality Commission Work Plan progress

ACTION: Motion and second (DeCardy/Marshall) by consensus the Chair will provide an update report to the Council on February 14, 2012 regarding the progress on the Work Plan, including climate action plan implementation, resource conservation, and heritage trees passes 6-0 (Kuntz-Duriseti absent).

C. REPORTS AND ANNOUNCEMENTS

- C1.** Update on Council meetings regarding environmental topics: Report by staff and received by Commission.
- C2.** Update on Facebook process: Report by staff and received by Commission.
- C3.** Update on Grand Boulevard plan: Report by A. Levin and received by Commission
- C4.** Quarterly arborist reports: Report by staff and received by Commission. D. Scott requested January report be presented in March.
- C5.** Update on Arbor Day event: Report by staff and received by Commission.
- C6.** Update on polystyrene food service ware education: Report by staff and received by Commission.
- C7.** Discuss potential future agenda items
By consensus, the Commission would like to discuss (item) at an upcoming meeting.
- Heritage Tree Process
 - Receive Quarterly January Report from City Arborist
 - Discuss Work Plan subcommittees for potential appointment of new members.

The meeting was adjourned at 11:08 p.m.

Minutes prepared by Commissioner Christina Smolke

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