



## ENVIRONMENTAL QUALITY COMMISSION MINUTES

Regular Meeting  
Wednesday, August 27, 2014 at 6:30 PM  
City Administration Building  
701 Laurel Street, Menlo Park, CA 94025

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The meeting was called to order by Chair Marshall at 6:34 p.m.

### ROLL CALL:

Present: Allan Bedwell (Vice Chair), Chris DeCardy, Kristin Kuntz-Duriseti, Scott Marshall (Chair), Deborah Martin, Mitchel Slomiak

Absent: Christina Smolke

### A. PUBLIC COMMENT – None

### B. REGULAR BUSINESS

Commissioner Kuntz-Duriseti arrives prior to item B1 discussion

#### B1. Approve July 23, 2014 Minutes

**ACTION:** Motion and Second (Slomiak/Bedwell) to approve the July 23, 2014 minutes as presented, passes (4-0-3), (Absent: Martin, Smolke, Abstain: DeCardy)

Commissioner Martin arrives after item B1 discussion

**(Chair moved item B3 and B4 before item B2)**

#### B3. Discuss Environmental Quality Commission New Two-Year Work Plan for 2014-2016

**ACTION:** Motion and Second (Bedwell/Marshall) to finalize the discussion and editing of the EQC new two-year work plan as captured by staff during the discussion and for the Commission to approve of the work plan as amended, passes (6-0-1), (Absent: Smolke).

#### B4. Discuss and Potentially Remove and Create New Environmental Quality Commission Subcommittees and Appoint Members to Subcommittees

**ACTION:** Motion and Second (Bedwell/Martin) to amend the current subcommittees to align with the five priorities identified in the EQC's new 2014-2016 work plan. New

subcommittees, termination of old subcommittees and membership in new subcommittees was approved as captured by staff during the discussion, passes (6-0-1), (Absent: Smolke).

**B2. Discuss and Identify Potential Improvements to Menlo Park's Street Tree Planting Program**

**ACTION:** No formal action was taken on this item. The Commission discussed the potential for City staff and community members to distribute information regarding the opportunity to plant trees in vacant spots on City owned rights-of-way to utilize available, unused City budget for planting additional trees in these spaces. In addition, the Commission discussed raising these and other questions during the next scheduled Arborist Report to the Commission.

**B5. Discuss and Consider Rescheduling the September, November, and December Environmental Quality Commission Meetings**

**ACTION:** Motion and Second (Kuntz-Duriseti/Marshall) to (1) reschedule the September 24<sup>th</sup> meeting to September 17<sup>th</sup>, (2) cancel the November meeting, and (3) reschedule the December 24<sup>th</sup> meeting to December 17<sup>th</sup>, passes (6-0-1), (Absent: Smolke).

Commissioner Martin leaves meeting after item B5 discussion

**C. COMMISSION REPORTS AND ANNOUNCEMENTS**

The following updates were received by the Commission:

**C1.** Staff Update on Environmental Policies to be Considered by City Council

**C2.** Commission Subcommittee Reports and Announcements

**C3.** Discuss Future Agenda Items

**C. ADJOURNMENT**

The meeting was adjourned at 9:32 p.m.

Meeting minutes taken by Chris DeCardy, Environmental Quality Commissioner

Meeting minutes prepared by Vanessa Marcadejas, Environmental Programs Specialist

Minutes accepted at the meeting of September 14, 2014.