

# Environmental Quality Commission



## REGULAR MEETING AGENDA

**Date:** 1/27/2016  
**Time:** 6:30 p.m.  
**City Hall/Administration Building**  
**701 Laurel St., Menlo Park, CA 94025**

### **A. Call To Order**

**B. Roll Call** – Barnes, Chair Bedwell, DeCardy, Kuntz-Duriseti, Marshall, Vice Chair Martin, Smolke

### **C. Public Comment**

Under “Public Comment,” the public may address the Commission on any subject not listed on the agenda. Each speaker may address the Commission once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Commission cannot act on items not listed on the agenda and, therefore, the Commission cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

### **D. Regular Business**

- D1. Discuss and potentially approve a proclamation to City Council for Environmental Stewardship ([Attachment](#)) – 10 mins
- D2. Receive oral update from GPAC subcommittee and possibly approve recommendation regarding the General Plan and Zoning amendments – 45 mins
- D3. Review and approve EQC draft schedule for 2016 – 10 mins
- D4. Receive quarterly recycling update – 10 mins
- D5. Receive presentation on Environmental staff and EQC 2015 accomplishments – 30 mins
- D6. Approve December 9, 2015 Environmental Quality Commission meeting minutes ([Attachment](#)) – 2 mins

### **E. Committee/Subcommittee Reports**

- E1. Future agenda items – 2 mins

### **F. Reports and Announcements**

- F1. Water Efficient landscaping Ordinance (WELO) update – 15 mins

- F2. Solid Waste Rates update – 5 mins
- F3. Community Choice Energy (CCE) update – 10 mins
- F4. Future agenda items – 2 mins

**G. Adjournment**

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At every Regular Meeting of the Commission, in addition to the Public Comment period where the public shall have the right to address the Commission on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the Commission’s consideration of the item.

At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

Any writing that is distributed to a majority of the Commission by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the City Clerk’s Office, 701 Laurel St., Menlo Park, CA 94025 during regular business hours.

Persons with disabilities, who require auxiliary aids or services in attending or participating in Commission meetings, may call the City Clerk’s Office at 650-330-6620.

**STAFF REPORT****Environmental Quality Commission****Meeting Date:** 1/27/2016**Staff Report Number:** 16-001-EQC

**Regular Business:** Discuss and potentially approve a proclamation to City Council for Environmental Stewardship

**Recommendation**

Staff recommends the commission approve a proclamation to the City Council recognizing Henry Mark's for his environmental stewardship efforts.

**Policy Issues**

The proposed action is consistent with City policies.

**Background**

Henry Marks is a student at Menlo Atherton High School and member of Boy Scout Troop 222. He approached the City with the intent of performing his Eagle Scout Service Project for the benefit of his community and environment. In partnership with the Department of Public Works, he identified and developed his Service Project. His project was the Revitalization and Renovation of the Plant Identification Trail near the pond on the Civic Center campus.

**Analysis**

Henry surveyed the existing conditions and identified the trees and plants growing around the pond. His goal was to install twenty new posts to properly identify the vegetation. He spent many hours researching and identifying the existing plants. He also identified possible planting locations for new trees in the area. He wanted to plant drought tolerant trees around the pond and consulted with the City Arborist. He held two work days over the Thanksgiving break to complete the project. He coordinated 22 friends, family and members of Troop 222 to get the job done. They removed the old posts, then cut, stained, wrapped and installed twenty new posts around the pond. He incorporated the planting of four drought tolerant tree species and developed an interpretive brochure.

**Impact on City Resources**

There are no additional City resources required for this item.

### **Environmental Review**

An Environmental Review is not required for this item.

### **Public Notice**

Public Notification was achieved by posting the agenda, with the agenda items being listed, at least 72 hours prior to the meeting.

### **Attachments**

- A. Project Summary Report by Henry Marks
- B. Environmental Stewardship Proclamation to City Council

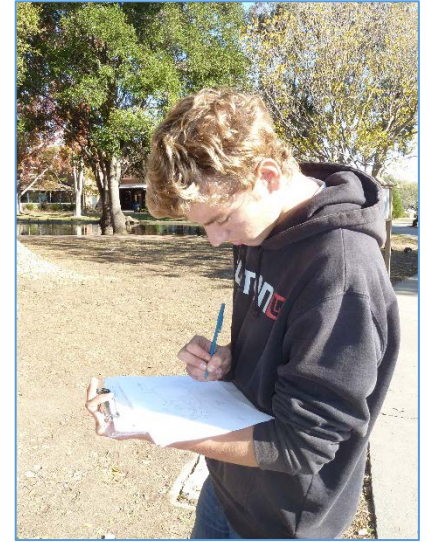
Report prepared by:  
Sheena Ignacio, Environmental Programs Specialist

# Revitalization and Renovation of the Plant Identification Trail

*An Eagle Scout Service Project  
by Henry Marks*



Henry Marks is a student at Menlo Atherton High School and member of Boy Scout Troop 222. He approached the City with the intent of performing his Eagle Scout Service Project for the benefit of his community and environment. In partnership with the Department of Public Works, he identified and developed his Service Project. His Project was the Revitalization and Renovation of the Plant Identification Trail near the pond on the Civic Center campus. The old plant identification posts were



decayed, chewed on by rodents and many no longer properly identified the existing plant material.

Henry surveyed the existing conditions and identified the trees and plants growing around the pond. His goal was to install twenty new posts to properly identify the vegetation. He spent many hours researching and identifying the existing plants. He also identified possible planting locations for new trees in the area. He wanted to plant drought tolerant trees around the pond and consulted with the City Arborist. He held two work days over his Thanksgiving break to complete the project. He coordinated 22 friends, family and members of Troop 222 to get the job done. They removed the old posts, then cut, stained, wrapped and installed twenty new posts around the pond. He incorporated the planting of four drought tolerant tree species and developed an interpretive brochure. Thanks to Henry's interest in environmental stewardship and leadership skills, this project was a success!



## **Appreciation to Henry Marks for his Eagle Scout Service Project**

**WHEREAS**, the Vision of the Boy Scouts of America is to prepare youth in America to become responsible, participating citizens and leaders, who are guided by the Scout Oath and Law; and

**WHEREAS**, Henry Marks, a student at Menlo Atherton High School, and a member of Boy Scout Troop 222, developed his Eagle Scout Service Project to benefit his community and environment; and

**WHEREAS**, Henry's Eagle Scout Service Project included the revitalization and renovation of the Plant Identification Trail located near the pond on the Civic Center campus. The project consisted of researching the existing plants along the trail, building and installing twenty plant identification posts, planting four new trees and creating an informative brochure; and

**WHEREAS**, Henry showed environmental stewardship and leadership skills in coordinating the work of 22 friends, family, and members of Troop 222 to complete the project.

**NOW THEREFORE, BE IT FURTHER RESOLVED THAT** the Menlo Park City Council hereby recognizes Henry Marks for the completion of his Eagle Scout Service Project.

**BE IT FURTHER RESOLVED THAT I, Rich Cline**, Mayor of the City of Menlo Park, on behalf of the City Council, recognize Henry Marks for his leadership and environmental stewardship.

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Rich Cline, Mayor  
2016



AGENDA ITEM D-6  
Environmental Quality Commission



**SPECIAL MEETING MINUTES - DRAFT**

**Date:** 12/9/2015  
**Time:** 6:30 p.m.  
**Senior Center**  
**110 Terminal Ave., Menlo Park, CA 94025**

**A.** Chair Bedwell called the meeting to order at 6:49 p.m.

**B. Roll Call**

Present: Barnes, Chair Bedwell, DeCardy, Kuntz-Duriseti, Marshall

Absent: Vice Chair Martin, Smolke

Staff: Environmental Programs Manager Heather Abrams, Environmental Programs Specialist Sheena Ignacio, Environmental Programs Assistant Beverly Perez

**C. Public Comment**

- Doug Devine expressed his concern with the continued construction at 1020 Hermosa Way. He would like the City to develop tree protection measures to hold the property owner and contractor accountable for future damages on the two coastal redwood heritage trees.
- Sherman Eaton supports Devine's comment and suggests that if the construction results in the death of the two redwood trees the responsible parties should plant like kind trees.
- Allison Hale agrees with Devine and Eaton and also recommends actions be set in place for a more efficient process.

Jennifer Fisher noted the redwood trees were healthy despite the drought.

**D. Regular Business**

Item D1 will be heard out of order, after item F5

- D1.** Consider a recommendation on a request to remove one Norway Spruce heritage tree at 219 Santa Margarita ([Attachment](#)) – 60 mins

Ken and Beth Fluharty, appellants and property owners of 219 Santa Margarita Avenue, expressed concern regarding the close proximity of the Norway Spruce to the redevelopment plan.

Marshall arrives at 8:00pm

**ACTION:** Motion and second (Bedwell/Marshall) to deny the appeal based on the Heritage Tree

criteria as stated in the arborist report, passes (5-0-2) (Yayes: DeCardy, Barnes, Bedwell, Kuntz-Duriseti, Marshall; Absent/Abstain: Martin, Smolke)

- D2. Discuss and possibly approve the 2016 EQC meeting dates and locations – 15 mins

**ACTION:** No formal action was taken on this item.

- D3. Approve October 28, 2015 Environmental Quality Commission regular meeting minutes ([Attachment](#)) – 2 mins

**ACTION:** Motion and second (DeCardy/Kuntz-Duriseti) to approve the October minutes, passes (4-0-3) (Yayes: Kuntz-Duriseti, Barnes, Decardy, Marshall; Abstain/Absent: Bedwell, Martin, Smolke)

## **E. Committee/Subcommittee Reports**

Move items E2 and D1 before item E1.

- E1. Heritage Tree Subcommittee – Provide update on Heritage Tree Ordinance –15 mins

Marshall expressed that the subcommittee would like to be involved in the Heritage Tree Ordinance update process once a consultant is hired. The subcommittee will continue to develop the recommendations until then.

- E2. GPAC Subcommittee – Provide update on General Plan and Zoning Amendments – 15 mins

Kuntz-Duriseti provided an update regarding elements of sustainability in the General Plan.

Kuntz-Duriseti leaves at 9:35pm.

- E3. San Francisquito Creek Subcommittee Update on San Francisquito Creek JPA storm preparedness efforts

H. Abrams provided an updated on the public Stormwater meeting on December 17, 2015. Updates can be found on the City's website here: [www.menlopark.org/storms](http://www.menlopark.org/storms)

- E4. Future agenda items – 5 mins

Update on GPAC

Update Heritage Tree Ordinance

CCE update on renewable portfolio standard

## **F. Informational Items**

- F1. Update on Water Efficient Landscaping Ordinance (WELO) – 5 mins

H. Abrams reported City Council received an informational WELO update on October 6, 2015.

- F2. Update on Solid Waste Rates – 5 mins



H. Abrams provided an update on rate adjustments.

F3. Community Choice Energy (CCE) update – 5 mins

H. Abrams provided an update on City Council's study session regarding the PUC's PCIA (Public Utilities Commission's Power Charge Indifferent Adjustment) fee increase from \$0.01 to \$0.02.

F4. Environmental Programs elevated to City Manager's Office – 2 mins

H. Abrams stated that environmental efforts are permeating throughout the City. Environmental staff now reports to the Assistant City Manager, Chip Taylor.

F5. Future agenda items – 2 mins

Update on 1020 Hermosa Way

Update Heritage Tree Ordinance

**G. Adjournment**

Chair Bedwell adjourned the meeting at 10:14 p.m.

Meeting minutes taken by Andrew Barnes, EQC Commissioner

Meeting minutes prepared by Sheena Ignacio, Environmental Services Specialist

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