

Environmental Quality Commission



REGULAR MEETING AGENDA

Date: 11/16/2022
Time: 6:00 p.m.
Location: [Zoom.us/join](https://zoom.us/join) – ID# 865 1520 6309

NOVEL CORONAVIRUS, COVID-19, EMERGENCY ADVISORY NOTICE

Consistent with Government Code section 54953(e), and in light of the declared state of emergency, and maximize public safety while still maintaining transparency and public access, members of the public can listen to the meeting and participate using the following methods.

- How to participate in the meeting
 - Access the meeting real-time online at:
[Zoom.us/join](https://zoom.us/join) –Meeting ID 865 1520 6309
 - Access the meeting real-time via telephone at:
(669) 900-6833
Meeting ID 865 1520 6309
Press *9 to raise hand to speak

Subject to Change: Given the current public health emergency and the rapidly evolving federal, state, county and local orders, the format of this meeting may be altered or the meeting may be canceled. You may check on the status of the meeting by visiting the city website at menlopark.gov. The instructions for logging on to the Zoom webinar and/or the access code is subject to change. If you have difficulty accessing the Zoom webinar, please check the latest online edition of the posted agenda for updated information (menlopark.gov/agendas).

Regular Session

A. Call To Order

B. Roll Call – Elkins, Evans, Chair Kabat, Vice Chair Hedley, Lin, McKenna, Schmidt

C. Public Comment

Under “Public Comment,” the public may address the Environmental Quality Commission on any subject not listed on the agenda. Each speaker may address the Environmental Quality Commission once under public comment for a limit of three minutes. You are not required to provide your name or City of residence, but it is helpful. The Environmental Quality Commission cannot act on items not listed on the agenda and, therefore, Environmental Quality Commission cannot respond to non-agenda issues brought up under public comment other than to provide general information.

D. Regular Business

- D1. Approve the October 19, 2022 Environmental Quality Commission regular meeting minutes ([Attachment](#))

D2. Discuss and recommend to City Council an update to the 2023 Environmental Quality Commission annual work plan ([Attachment](#))

D3. Review and discuss December meeting availability

E. Reports and Announcements

E1. Reports and announcements from staff and Commissioners

F. Adjournment

At every Regular Meeting of the Commission, in addition to the Public Comment period where the public shall have the right to address the Commission on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the Commission's consideration of the item.

At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

For appeal hearings, appellant and applicant shall each have 10 minutes for presentations.

If you challenge any of the items listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or prior to, the public hearing.

Any writing that is distributed to a majority of the Commission by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available by request by emailing the city clerk at jaherren@menlopark.org. Persons with disabilities, who require auxiliary aids or services in attending or participating in Commission meetings, may call the City Clerk's Office at 650-330-6620.

Agendas are posted in accordance with Cal. Gov. Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the city website at menlopark.gov/agendas and can receive notification of agenda postings by subscribing at menlopark.gov/subscribe. Agendas and staff reports may also be obtained by contacting the City Clerk at 650-330-6620. (Posted: 11/10/2022)



REGULAR MEETING MINUTES – DRAFT

Date: 10/19/2022
Time: 6:00 p.m.
Location: Zoom

A. Call To Order

Chair Kabat called the meeting to order at 6:02 p.m.

B. Roll Call

Present: Elkins, Evans (exited at 8:10 p.m.), Hedley (Vice Chair), Kabat (Chair), Lin, Schmidt
Absent: None
Staff: Sustainability Manager Rebecca Lucky, Management Analyst II Ori Paz

C. Public Comment

- John McKenna spoke on a climate event screening of the film “2040” at the Guild Theatre.
- Menlo Spark representative Marlene Santoyo spoke on a collaborative meeting at the Belle Haven Branch Library reviewing the history of the neighborhood, racial segregation through zoning, environmental risks in low income areas and neighborhoods of color and Senate Bill 1000 creating an environmental justice element for General Plans, and the Menlo Park environmental justice element will be available for public review soon.
- Brian Kissel spoke on the leadership opportunity that Menlo Park has to play in the region and the nation through thoughtful leadership and demonstrated success.

D. Regular Business

- D1. Approve the September 21, 2022 Environmental Quality Commission regular meeting minutes (Attachment)

ACTION: Motion and second (Evans/ Hedley), to approve the September 21, 2022 Environmental Quality Commission regular meeting minutes, passed 5-0 (Elkins abstaining).

- D2. Discuss and recommend to City Council an update to the Environmental Quality Commission roles and responsibilities (Attachment)

Chair Kabat introduced the item.

Vice-Chair Hedley and Commissioner Lin made a presentation (Attachment).

- Andrew Barnes spoke on concerns about tree replacements and in support of creating neighborhood groups to explain roles and responsibilities related to tree planting/replanting.

The Commission discussed changes to the Commissions roles and responsibilities and received clarification on items that are outside the Commission’s role as an advisory body.

ACTION: Motion and second (Elkins/ Evans), to approve the roles and responsibilities (Attachment), advance the proposed revisions to the City Council, and work with staff and City Council to discuss modifying the role of the Commission in early 2023, passed 6-0.

- D3. Discuss and recommend to City Council an update to the 2023 Environmental Quality Commission annual work plan (Attachment)

Chair Kabat introduced the item.

Vice Chair Hedley presented draft changes to the work plan.

The Commissioners discussed revisions.

The Commission reordered the agenda.

- D4. Discuss and confirm subcommittee roles for the 2023 Environmental Quality Commission annual work plan (Attachment)

Chair Kabat introduced the item.

The Commission discussed the creation of a subcommittee to review the role of the Commission and directed all subcommittees to make revisions to the work plan sections related to their charges.

ACTION: Motion and second (Hedley/ Schmidt), to form the Exploring Collaborative Opportunities subcommittee selecting Commissioners Elkins, Evans and Schmidt, with the charge of updating the Commissions roles and responsibilities, exploring collaboration with community partners, and presenting a draft 2023 work plan to the full Commission at a later meeting this year, passed 5-0 (Evans absent).

The Commission returned to item D3.

- D3. Discuss and recommend to City Council an update to the 2023 Environmental Quality Commission annual work plan (Attachment)

ACTION: By acclamation, the Commission deferred specific revisions to the work plan related to subcommittee activities to the subcommittees and return to the Commission at a later date.

E. Reports and Announcements

- E1. Reports and Announcements from staff and commissioners

Sustainability Manager Lucky provided updates regarding recent City Council direction to pursue a zero emission landscape equipment ordinance, building reach code process, and the sustainability management analyst and public works engineer recruitments.

Management Analyst II Paz provided an update on climate action plan (CAP) No. 5 efforts, highlighting electric vehicle (EV) charging, water heater electrification for City facilities, and zoning ordinance updates to facilitate electrification.

Commissioner Schmidt reported on updates on coordination with community members regarding outreach and urban canopy efforts, earth day preparations, and staffing.

F. Adjournment

Chair Kabat adjourned the meeting at 8:45 p.m.

Ori Paz, Management Analyst II

PROPOSED Roles and responsibilities

The Environmental Quality Commission (EQC) is committed to helping the City of Menlo Park to be a leading sustainable city that inspires institutions and individuals and that is well positioned to manage present and future environmental impacts, including the ~~grave-urgent~~ threat of climate change. The EQC is charged primarily with advising the City Council on matters involving climate change, environmental protection, ~~and environmental improvement,~~ sustainability, ~~and climate change.~~ Additionally, the EQC works with City Council, staff, community organizations, and the community at large to achieve its priorities.

Commission priorities

- **Climate Action Plan** - Advise and recommend on the implementation of the climate action plan.
- **Climate Resilience and Adaptation** - Ensure that our most vulnerable communities have a voice in policies and programs to protect their communities ~~-are protected~~ from environmental impacts.
- **Urban Canopy** - Leverage best practices to advise/recommend on the preservation of heritage trees, city trees and expansion of the urban canopy in all areas of the city; and make determinations on appeals of heritage tree removal permits.
- **Green and Sustainable Initiatives** – Support sustainability initiatives, as needs arise, which may include but not be limited to community outreach, climate events and celebrations, habitat protection, healthy ecology, environmental health protection, healthy air, surface water runoff quality, water conservation and waste reduction.

Separately, address with City Council the following sentence: Additionally, the EQC works with City Council, city staff, community organizations, and the community at large to achieve the City’s and community’s priorities.

CURRENT Roles and responsibilities

The Environmental Quality Commission is charged primarily with advising the City Council on matters involving environmental protection, improvement and sustainability.

Commission priorities

- Preserving heritage trees
- Using best practices to maintain city trees

- Preserving and expanding the urban canopy
- Making determinations on appeals of heritage tree removal permits
- Administering annual Environmental Quality Awards program
- Organizing annual Arbor Day Event; typically a tree planting event
- Advising on programs and policies related to protection of natural areas, recycling and waste reduction, environmentally sustainable practices, air and water pollution prevention, climate protection, and water and energy conservation



Commission work plan guidelines

- Step 1** Review purpose of Commission as defined by Menlo Park City Council Policy 3-13-01.
- Step 2** Develop a mission statement that reflects that purpose.
- Step 3** Discuss and outline any priorities established by City Council.
- Step 4** Brainstorm goals, projects, or priorities of the Commission and determine the following:
 - A. Identify priorities, goals, projects, ideas, etc.
 - B. Determine benefit, if project or item is completed
 - C. Is it mandated by State or local law or by City Council direction?
 - D. Would the task or item require a policy change at City Council level?
 - E. Resources needed for completion? (Support staff, creation of subcommittees, etc.)
 - F. Completion time? (1-year, 2-year, or longer term?)
 - G. Measurement criteria? (How will you know you are on track? Is it effective? Etc.)
- Step 5** Prioritize projects from urgent to low priority.
- Step 6** Prepare final work plan for submission to City Council for review and approval in the following order:
 - Work plan cover sheet, listing of members, priority list, work plan worksheet – Steps 1 through 8.
- Step 7** Use your “approved” work plan throughout the term of the plan as a guide to focus in on the work at hand.
- Step 8** Report out on work plan priorities to the City Council, which should include:
 - A. List of “approved” priorities or goals
 - B. Status of each item, including any additional resources required in order to complete
 - C. If an item that was on the list is not finished, then indicate why it didn’t occur and list out any additional time and/or resources that will be needed in order to complete



Environmental Quality Commission

Mission Statement

The Environmental Quality Commission (EQC) is committed to helping the City of Menlo Park to be a leading sustainable city that inspires institutions and individuals and that is well positioned to manage present and future environmental impacts, including the urgent threat of climate change. The EQC is charged primarily with advising the City Council on matters involving climate change, environmental protection, and sustainability. ~~is well positioned to manage present and future environmental impacts, including the grave threat of climate change. The Environmental Quality Commission is charged primarily with advising the City Council on matters involving environmental protection, environmental improvement, sustainability, and climate change.~~

Environmental Quality Commission
Work Plan for 20221-20232



Commission members listing

Commissioner (Chair) ~~Ryann Price~~ [Tom Kabat](#)

Commissioner (Vice Chair) ~~Janelle London~~ [Nancy Larocca Hedley](#)

Commissioner [Leah Elkins](#)

Commissioner ~~Josie Gaillard~~ [Angela Evans](#)

Commissioner ~~Tom Kabat~~ [Jeffrey Lin](#)

Commissioner ~~Deborah Martin~~ [Jeff Schmidt](#)

Commissioner ~~Vacancy~~ [James Payne](#)



Environmental Commission Priority List

The Environmental Quality Commission has identified the following priorities during 2024-2023:

1.	<p>Climate Action Plan (CAP) – Continue to recommend/advise on implementation of the City’s adopted 2030 Climate Action Plan initiatives to achieve or surpass the City’s greenhouse gas (GHG) reduction target, which includes:</p> <ul style="list-style-type: none"> • Adoption of an existing building electrification policy (Action #1) • Promotion of City goals for increasing EVs and decreasing gasoline sales (Action #2) • Implementation of a program or policy to expand access to EV charging for multi-family and commercial properties (Action #3) • Reduction of vehicle miles traveled (VMT) by 25% or an amount recommended by the Complete Streets Commission (Action #4) • Elimination of fossil fuels from municipal operations, including fleet vehicles, gardening equipment, furnaces, water heaters, pool heaters, etc. (Action #5) • Development of a climate adaptation plan to protect the community from sea level rise and flooding (Action #6)
2.	<p>Climate Resilience and Adaptation – Ensure that our most vulnerable communities have a voice in policies and programs to protect their communities from environmental impacts. Advise and recommend on policies to ensure that Menlo Park’s most vulnerable communities are protected from environmental impacts.</p>
32.	<p>Urban Canopy PreservationCanopy – Leverage best practices to advise/recommend on the preservation of heritage trees, city trees and expansion of the urban canopy in all areas of the city; and make determinations on appeals of heritage tree removal permits. Continue to recommend/advise development of a comprehensive urban canopy strategy for Menlo Park, which includes monitoring the effectiveness of the City’s Heritage Tree Ordinance, hearing heritage tree appeals and consider establishing an urban canopy inventory.</p> <ul style="list-style-type: none"> • Support the Ccreateion of an Urban Forest Master Plan: secure funding, complete canopy audit, community engagement in the process, ensure urban forest is equitable across all districts.
43.	<p>Green and Sustainable Initiatives – Support sustainability initiatives, as needs arise, which may include but not be limited to community outreach, climate events and celebrations, habitat protection, healthy ecology, environmental health protection, healthy air, surface water runoff quality, water conservation and waste reduction.</p>
4.	<p>Gas Powered Leaf Blower Ordinance– Recommend/advise City Council on a gas-powered leaf blower ordinance.</p>



Environmental Quality Commission Work Plan

Step 1

<p>Review purpose of Commission as defined by Menlo Park City Council Policy 3-13-01</p>	<p>The Environmental Quality Commission is charged with advising the City Council on the following matters:</p> <ul style="list-style-type: none"> • Mitigating climate change by reducing community-wide greenhouse gas emissions to zero as rapidly as possible and inspiring other cities to follow, • Preparing the community for the effects of climate change, especially the threat of sea level rise, flooding and drought, • Preserving heritage trees, maintaining the urban canopy, making determinations on appeals of heritage tree removal permits and organizing an annual Arbor Day tree planting event, • Advising on programs and policies related to all other areas of environmental sustainability, including protection of natural areas, recycling and solid waste reduction, environmentally sustainable practices, air and water pollution prevention, and water and energy conservation.
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Step 2

<p>Develop or review a mission statement that reflects that purpose</p>	<p>The Environmental Quality Commission (EQC) is committed to helping the City of Menlo Park to be a leading sustainable city that inspires institutions and individuals and that is well positioned to manage present and future environmental impacts, including the grave-urgent threat of climate change. The Environmental Quality Commission is charged primarily with advising the City Council on matters involving climate change environmental protection, environmental improvement, and sustainability, and climate change.</p>
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Step 3

<p>Discuss any priorities already established by City Council</p>	<ul style="list-style-type: none"> • Make gains on our Climate Action Plan, including outreach to the community
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Step 4 *The goals and priorities identified below are not listed in order of magnitude.

*Brainstorm goals, projects or priorities of the Commission	Benefit, if completed	Mandated by State/local law or by City Council direction?	Required policy change at City Council level?	Resources needed for completion? Staff or creation of subcommittees?	Estimated completion time	Measurement criteria How will we know how we are doing?
<p>Climate Action Plan (CAP) – Continue to recommend/advise on implementation of the City’s adopted 2030 Climate Action Plan initiatives to achieve or surpass the City’s greenhouse gas (GHG) reduction target, which includes:</p> <ul style="list-style-type: none"> Action #1: Review and recommend/advise on a policy to phase out the use of fossil fuels of existing buildings, including a two-step process (2022-2023) for renewing and updating Reach codes. Provide feedback and advice on ways to optimize electrification planning and building permit activities for speed and efficiency. Action #2: Advise on whether to work with BGI for promoting citywide goals of increasing EVs and decreasing gasoline salesAdvise City Council on forming working 	<ul style="list-style-type: none"> Other cities inspired to join us in adopting bold climate action, as happened with City’s all-electric Reach Code Reduced GHG emissions Reduced air pollution Reduced traffic congestion Improved public health Increased community engagement for emissions reductions Reduced risk of stranding fossil fuel assets Increased equity and environmental justice Increased preparedness for sea level rise and other climate threats Demonstrated environmental leadership Improved transparency on city goals and activities to meet GHG targets Permitting efficiency would free up staff 	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<ul style="list-style-type: none"> Subcommittees: Change name of Climate Outreach subcommittee to Climate Education subcommittee Possible partnerships with organizations, businesses, other commissions Staff time Consultants/contractors 	2± years	<ol style="list-style-type: none"> City reports progress on CAP metrics such as gasoline sales, EV registrations, natural gas sales, water heater replacements, etc. City adopts policy for phasing out the use of fossil fuels in existing buildings City launches program to assist multi-family and commercial building owners to install EV charging Complete Streets proposes a VMT reduction goal City makes progress on developing a climate adaptation plan Other cities copy Menlo Park’s climate policies and programs

<p>coalition of local nonprofits, schools, business, citizens from every district, and county representatives to review and recommend/advise on policies and programs that increase the number of EVs in Menlo Park and decrease gasoline sales.</p> <ul style="list-style-type: none"> • Action #3: Review and recommend/advise on policies and programs to increase access to EV charging for multi family and commercial properties • Action #4: Recommend that Council request CAP action #4 be included on Complete Streets Commission Work Plan (reduce vehicle miles traveled (VMT) by 25% or an amount recommended by the Complete Streets Commission) • Action #5: Continue to advise/recommend ways to electrify municipal buildings, fleet and landscaping equipment • Action #6: Continue to advise/recommend a climate adaptation plan to protect the community from sea level rise and flooding 	<p>resources for most important activities.</p>						
<ul style="list-style-type: none"> • Recommend 2021 22 Climate Action for Council Adoption • Advise/recommend Council support for State 							

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<p>adoption of impactful impactful CALGreen and energy reach codes for the 2022 building code update</p> <ul style="list-style-type: none"> • Continue to lead or host Community Collaboration Sessions to engage the community in implementing the CAP, to provide information about how homes and businesses can make climate progress toward CAP goals and solicit feedback about climate preservation. • Provide recommendations/advice that improves communication with the community about the Climate Action Plan • Recommend City strategy for sharing our policies and analysis with other cities to inspire and help others adopt bold climate action • Advise City Council on policy and program recommendations that are adopted and implemented, such as advice on developing a simple dashboard of relevant metrics (e.g. gasoline sales, EV registrations) and communications toolkit that can be used for progress reporting within the city as well as citizen education and awareness building. 						
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*Brainstorm goals, projects or priorities of the Commission	Benefit, if completed	Mandated by State/local law or by City Council direction?	Required policy change at City Council level?	Resources needed for completion? Staff or creation of subcommittees?	Estimated completion time	Measurement criteria How will we know how we are doing?
<p>Climate Resilience and Adaptation - Ensure that Menlo Park's most vulnerable communities are protected from environmental impacts.</p> <ul style="list-style-type: none"> • Create/strengthen partnerships with staff and community organizations to create greater awareness within the EQC about disproportionate impacts of climate change on vulnerable communities. • Ensure that perspectives from our most vulnerable populations are represented in EQC discussions and recommendations to Council. • Create subcommittee to work on this initiative and develop more specific goals. • Brainstorm with key members of city staff a 	<p>Recommendations to Council are informed with an environmental justice view.</p> <p>Recommendations to Council take into account the needs of the most vulnerable communities in our city.</p> <p>Historical inequities begin to be righted.</p>	<p>Yes <input checked="" type="checkbox"/></p> <p>No <input type="checkbox"/></p>	<p>Yes <input checked="" type="checkbox"/></p> <p>No <input type="checkbox"/></p>	<ul style="list-style-type: none"> • Subcommittees • Partnerships with organizations, businesses, other commissions • Staff time • Consultants/contractors 		<p>Vulnerable communities confirm that historic injustices are being addressed.</p>

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<p>new education and resource model that includes local nonprofits, schools, businesses, citizens, and other city and county governments.</p>						
<p>*Brainstorm goals, projects or priorities of the Commission</p>	<p>Benefit, if completed</p>	<p>Mandated by State/local law or by City Council direction?</p>	<p>Required policy change at City Council level?</p>	<p>Resources needed for completion? Staff or creation of subcommittees?</p>	<p>Estimated completion time</p>	<p>Measurement criteria How will we know how we are doing?</p>
<p><u>Urban canopy preservation</u> Urban Canopy – Continue to leverage best practices to advise and recommend on the preservation of heritage trees, city trees and expansion of the urban canopy; and make determinations on appeals of heritage tree removal permits.</p> <ul style="list-style-type: none"> Support the creation and implementation of an Urban Forest Master Plan (UFMP) to include securing funding for 	<ul style="list-style-type: none"> Complete audit of Menlo Park's tree canopy Clear goals and implementation plan for the future of our urban forest More equitable canopy coverage across all districts Increased shade and cooling to counteract extreme heat Increased carbon sequestration Improved air quality 	<p>Yes <input checked="" type="checkbox"/></p> <p>No <input type="checkbox"/></p>	<p>Yes <input checked="" type="checkbox"/></p> <p>No <input type="checkbox"/></p>	<ul style="list-style-type: none"> Subcommittee Partnerships with organizations, businesses, other commissions Staff time Consultants/contractors Funding for the Urban Forest Master Plan creation and implementation. 	<p>Ongoing</p>	<ul style="list-style-type: none"> Creation of the Urban Forest Master Plan Reduction in the number of healthy trees removed Increase in the diversity and quality of trees within the entire urban canopy Improved coordination with the planning process Deliver recommendation on conducting inventory and catalogue of urban tree canopy

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<p><u>UFMP, complete canopy audit, community engagement in the process, ensure urban forest is equitable across all districts, researching ways other cities measure and enhance the health of their urban forest</u></p> <ul style="list-style-type: none"> • <u>Continue to recommend/advise development of a comprehensive urban canopy strategy for Menlo Park, which include</u>is <u>monitoring</u> the effectiveness of the new Heritage Tree Ordinance • <u>H</u>-<u>earing</u> heritage tree appeals, and consider establishing an urban canopy inventory. • Receive updates on implementation and operation of the Heritage Tree Ordinance and recommend adjustments as needed • <u>Research ways other cities measure health of urban forest and make a recommendation to Council</u>Organize annual Arbor Day event • <u>Engage community, especially youth, in relevant programs</u> 	<ul style="list-style-type: none"> • Improved public awareness and satisfaction with <u>our urban forest and</u> Heritage Tree policies • Efficient functioning of the Heritage Tree policies 					<ul style="list-style-type: none"> •
<p>*Brainstorm goals, projects or priorities of the Commission</p>	<p>Benefit, if completed</p>	<p>Mandated by State/local law or by City Council direction?</p>	<p>Required policy change at City Council level?</p>	<p>Resources needed for completion? Staff or creation of subcommittees?</p>	<p>Estimated completion time</p>	<p>Measurement criteria How will we know how we are doing?</p>

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<p>Green and Sustainable Initiatives – Support sustainability initiatives, as needs arise, which may include but not be limited to habitat protection, healthy ecology, environmental health protection, healthy air, surface water runoff quality, water conservation and waste reduction.</p> <ul style="list-style-type: none"> • Support community and/or city-led Earth Day events • Support awareness and implementation of future ZELE ordinance • Develop recommendation for pesticide posting ordinance (?) • Support initiatives improving air and water quality • Support initiatives protecting environmental health • Support initiatives that reduce waste • Support initiatives that conserve water • Support initiatives that improve the quality of water runoff in the City • Administer Environmental Quality Awards program. 	<ul style="list-style-type: none"> • Reduced cases of asthma • Clean air • Clean water • Reduced environmental impacts on health • Reduced exposure to pollutants • More efficient water usage • Critical habitat preserved • Less waste generated 	<p>Yes <input checked="" type="checkbox"/></p> <p>No <input type="checkbox"/></p>	<p>Yes <input checked="" type="checkbox"/></p> <p>No <input type="checkbox"/></p>	<ul style="list-style-type: none"> • Create Subcommittees, if additional focus is needed. 	<p>Ongoing</p>	<ul style="list-style-type: none"> • Council and community view Commission as responsive to environmental concerns

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<p>Gas Powered Leaf Blower Ordinance- Recommend/advise City Council on a gas-powered leaf blower ordinance.</p>	<ul style="list-style-type: none"> • Clean air • Reduced exposure to pollutants • Improved public health 	Yes <input checked="" type="checkbox"/> Ne <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> Ne <input type="checkbox"/>	<ul style="list-style-type: none"> • Subcommittee 	1 year	Recommendation provided to City Council
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Step 5

List identified goals, priorities and/or tasks for the Commission	**Prioritize tasks by their significance			
	1 Urgent	2 1-year	3 2-year	4 Long term
<p>Climate Action Plan (CAP) – Continue to recommend/advise on implementation of the City's adopted 2030 Climate Action Plan initiatives to achieve or surpass the City's greenhouse gas (GHG) reduction target.</p>	<ul style="list-style-type: none"> Action #1: Review and recommend/advise on policies to phase out the use of fossil fuels of existing buildings. Review and recommend/advise on Reach Codes for new and existing buildings. Review and recommend/advise on ways to optimize electrification planning and building permit activities for speed and efficiency. Action #2: Advise on whether to work with BGI to promote citywide goals of increasing EVs and decreasing gasoline sales. Advise City Council on forming working coalition of local nonprofits, schools, businesses, citizens from every district, and county 	<ul style="list-style-type: none"> Action #3: Review and recommend/advise on policies and/or programs to increase access to EV charging for multi family and commercial properties Action #5: Continue to provide recommendations/advise to electrify municipal buildings, fleet and landscaping equipment Advise/recommend Council support for State adoption of impactful impactful CALGreen and energy reach codes for the 2022 building code update. Provide recommendations/advise that improves communication with the community about the Climate Action Plan Recommend City strategy for sharing our policies and analysis with other cities to inspire and help others adopt bold climate action 	<ul style="list-style-type: none"> Action #6: Continue to provide recommendations/advise in developing a climate adaptation plan to protect the community from sea level rise and flooding Continue to provide recommendations/advise on new climate actions to be adopted by Council in 2021 	<ul style="list-style-type: none"> Continue to provide recommendations/advise that improves communication with the community about the Climate Action Plan Recommend City strategy for sharing our policies and analysis with other cities to inspire and help others adopt bold climate action

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	<p>representatives to review and recommend/advise on policies and programs that increase the number of EVs in Menlo Park and decrease gasoline sales.</p> <ul style="list-style-type: none"> Action #4: Recommend that Council request CAP action #4 be included on Complete Streets Commission Work Plan (reduce vehicle miles traveled (VMT) by 25% or an amount recommended by the Complete Streets Commission) Recommend 2021-22 Climate Action for Council Adoption Continue to host Community Collaboration Sessions to educate the community on climate change, the ways they can address it, and solicit feedback about climate preservation. Advise City Council on policy 			
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Commented [OP2]: This item requires clarification. Current community collaboration events are organized by individuals not the Commission.

	<p>and program recommendations that are adopted and implemented, such as advice on developing a simple dashboard of relevant metrics (e.g. gasoline sales, EV registrations) and communications toolkit that can be used for progress reporting with the city as well as citizen education and awareness building.</p>			
<p>Climate Resilience and Adaptation – Ensure that our most vulnerable communities have a voice in policies and programs to protect their communities from environmental impacts.</p>	<ul style="list-style-type: none"> Brainstorm with key members of city staff a new education and resource model that includes local nonprofits, schools, businesses, citizens, and other city and county governments. 			
<p>Urban Canopy – Continue to leverage best practices to advise and recommend on the preservation of heritage trees, city trees, and expansion of the urban canopy; and make determinations on appeals of heritage tree removal permits. Urban canopy preservation – Continue to recommend/</p>	<ul style="list-style-type: none"> Support sTrack citizen concerns on large-scale tree removal projects and provide advice on future policy improvements as it relates to tree removals submission of concept 	<ul style="list-style-type: none"> Support creation of the UFMP Support the implementation of the UFMP Receive annual updates on operation and implementation of the Heritage Tree Ordinance and recommend 	<ul style="list-style-type: none"> Support the implementation of UFMP Provide advice on developing an urban forest master plan to City Council 	<ul style="list-style-type: none"> Support the implementation of UFMP

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<p>advise development of a comprehensive urban canopy strategy for Menlo Park, which includes monitoring the effectiveness of the new Heritage Tree Ordinance, hearing heritage tree appeals, and consider establishing an urban canopy inventory.</p>	<p>proposal to CalFire for grant to create Urban Forest Master Plan (UFMP)</p> <ul style="list-style-type: none"> Track citizen concerns on large scale tree removal projects and provide advice on future policy improvements as it relates to tree removals 	<p>adjustments as needed</p> <ul style="list-style-type: none"> <u>Organize annual Arbor Day event</u> 		
<p>Green and Sustainable Initiatives – Support sustainability initiatives, as needs arise, which may include but not be limited to habitat protection, healthy ecology, environmental health protection, healthy air, surface water runoff quality, water conservation and waste reduction.</p>		<ul style="list-style-type: none"> <u>Support community and/or city-led Earth Day events</u> <u>Support awareness and implementation of future ZELE ordinance</u> 		<ul style="list-style-type: none"> Develop recommendations for pesticide posting ordinance Support initiatives improving air and water quality Support initiatives protecting environmental health Support initiatives that reduce waste Support initiatives that conserve water Support initiatives that improve the quality of water runoff in the City <u>Administer Environmental Awards Quality program</u>
<p>Gas Powered Leaf Blower Ordinance Recommend/advise City Council on a gas-powered leaf blower ordinance.</p>		<ul style="list-style-type: none"> Form a subcommittee Prepare recommendation to City Council and receive further direction 		

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Step 6 Prepare final work plan for submission to the City Council for review, possible direction and approval and attach the

| Worksheets used to determine priorities, resources and time-lines.

Step 7 Once approved; use this plan as a tool to help guide you in your work as an advisory body.

Step 8 Report out on status of items completed. Provide any information needed regarding additional resources needed or And to indicate items that will need additional time in order to complete.

EQC Work Plan Subcommittee Update

Nancy Larocca Hedley & Jeffrey Lin

November 16, 2022

Progress Update

▶ Complete

- ▶ New Roles & Responsibilities for EQC approved in October 2022 EQC meeting
- ▶ Steps 1-3 of the 2023 work plan discussed at the October 2022 EQC meeting
- ▶ “Exploring Collaboration Opportunities” subcommittee created at the October 2022 EQC meeting
- ▶ Subcommittees reviewed Steps 4 and 5 of the work plan and recommended updates to staff
- ▶ Staff reviewed recommendations and forwarded to the Work Plan Subcommittee for integration

▶ Next Steps

- ▶ Review, discuss, and approve updated Work Plan at the November 2022 EQC meeting
- ▶ Bring updated Roles & Responsibilities and Work Plan to City Council for approval in early 2023