



## REGULAR MEETING MINUTES

**Date:** 7/20/2022

**Time:** 6:00 p.m.

**Location:** Zoom

### A. Call To Order

Chair Kabat called the meeting to order at 6:02 p.m.

### B. Roll Call

**Present:** Elkins, Evans, Hedley (Vice Chair), Kabat (Chair), Lin

**Absent:** London, Schmidt

**Staff:** Sustainability Manager Rebecca Lucky, Management Analyst II Ori Paz

### C. Public Comment

- Ole Agesen recounted their experience, concerns, and recommendations to improve the building permit process to install a heat pump water heater.

### D. Regular Business

D1. Approve the June 15, 2022 Environmental Quality Commission meeting minutes (Attachment)

**ACTION:** Motion and second (Hedley/ Elkins), to approve the June 15, 2022 Environmental Quality Commission meeting minutes, passed 5-0 (London and Schmidt absent).

D2. Discuss ideas for building decarbonization outreach and education

Sustainability Manager Lucky introduced the item.

- Diane Bailey spoke in support of outreach, requested the Commission agendaize electrification permit streamlining, and offered support from Menlo Spark to assist with outreach.
- Ole Agesen spoke in support of Menlo Park taking a leadership role in addressing the global issue of climate change.

The Commission discussed outreach ideas (Attachment) and referred the topic to the Climate Action Plan (CAP) Outreach Subcommittee and permit streamlining to the Building Decarbonization Subcommittee.

D3. Review and discuss August meeting schedule

Sustainability Manager Lucky requested Commissioner availability and interest for the August Environmental Quality Commission meeting.

**ACTION:** By acclamation, the Commission directed staff to schedule a meeting in August, after the regularly scheduled date of August 17, 2022.

## **E. Reports and Announcements**

### **E1. Reports and Announcements from staff and commissioners**

- Sustainability Manager Lucky provided updates that staff is reviewing the model reach codes; working with Menlo Spark on the \$1 million ICLEI grant application for building electrification and existing multifamily electric vehicle charging; and the City Council budget included funds for the Burgess pool electrification project and civic campus electrical capacity studies, one additional sustainability division position for a resilience and an additional \$100,000 in the CAP fund to continue work on the approved CAP.
- Management Analyst II Paz provided an update regarding the Tesla Pilot for the Police Department, progress on facility conditions assessments, utility data aggregation, and work on the internal decarbonization guiding plan for city operations by 2030.
- Commissioner Elkins requested an update from the Trees and Sustainable Initiatives Subcommittee on the preliminary conversations regarding an urban tree canopy master plan.
- Commissioner Hedley provided an update and noted Commissioner Schmidt could provide additional information at a future meeting, or to the subcommittee members directly.

## **F. Adjournment**

Chair Kabat adjourned the meeting at 8:01 p.m.

Ori Paz, Management Analyst II

Minutes approved at the August 31, 2022 Environmental Quality Commission special meeting.

# Process

- Collect ideas and thoughts on tasks, partners, budget, and metrics to measure progress- this meeting
- Prioritize next month? Outreach subcommittee?
  - Trade-offs with other projects (e.g. Reach codes, CAP No.5- eliminate fossil fuels from city operations, etc.)

# Ideas for Content

- Myth busting within the content
- English and Spanish
- Fire safety
- Using Menlo Spark informational documents

# Ideas- General Outreach on Electrification

- Charrette to discuss electrification for various stakeholders to share their perspective
  - Homes in the future art contest for schools
  - Permit process templates and education
  - Website- currently has material on it
  - Farmer's markets (downtown and summertime at Meta)
  - Email and social media blasts
  - Animated videos
  - School newsletter or school flyers
  - In-person events (religious organizations)
  - Electrification events
  - Off the Grid food truck market- bring electric patrol vehicles if possible
  - NextDoor
  - Mailings
  - Library display cases (civic center and Belle Haven)
  - National night out
  - Bon Marché street market
  - Loaner induction stoves
  - Tours of homes that have been electrified
  - Bring an electric fire place as a model to events and city displays
- 
- TBD- who and when

# Ideas for Reach Code Outreach

- Emailing permit applicants about the proposed measures
- Property management and property owners that rent

# Potential partners

- Menlo Spark
- Climate Resilient Communities
- EQC members
- Acterra
- Boys and Girls Club
- School Districts
- Religious organizations- Council of Churches in Belle Haven neighborhood
- Other non-environmental nonprofit organizations
- Fire district
- Rotary Club
- Chamber of Commerce
- Menlo Park Ready (MPC Ready)
- Friends of the Menlo Park library
- Menlo Park Climate Team- Silicon Valley 360
- High school students- environmental clubs
- El Concilio
- Police Department clean vehicles

# Budget, Metrics and indicators

- TBD