



## REGULAR MEETING MINUTES

**Date:** 6/21/2023  
**Time:** 6:00 p.m.  
**Location:** Teleconference and  
City Hall Downtown Conference Room, 1st Floor  
701 Laurel St., Menlo Park. CA 94025

### A. Call To Order

Chair Hedley called the meeting to order at 6:05 p.m.

### B. Roll Call

Present: Evans, Kissel, Hedley (Chair), Lin, McKenna, Pelegri-Llopart, (Vice Chair) Schmidt  
Absent: None  
Staff: Sustainability Manager Rebecca Lucky, Management Analyst II Ori Paz

### C. Public Comment

None.

### D. Regular Business

D1. Approve the May 17, 2023 Environmental Quality Commission regular meeting minutes (Attachment)

**ACTION:** Motion and second (Evans/ Kissel), to approve the May 17, 2023 Environmental Quality Commission regular meeting minutes, passed unanimously.

D2. Review and discuss the annual City Arborist report (Presentation)

City Arborist Jillian Keller and Management Analyst Joanna Chen made the presentation (Attachment).

- Kirsten Mouradi requested clarification on the dashboard.
- Pam Jones requested clarification on follow-up for tree replacements and updating the approved arborist list.
- Lynne Bramlett spoke on concerns related to a tree in a median.
- Megan Green spoke in support of the arborist and team.

The Commission discussed the presentation, future plans for an Urban Forest Master Plan, and including it as a priority in the upcoming budget process.

**ACTION:** Motion and second (Schmidt/ McKenna), to make a statement of support for the Urban Forest Master Plan as the tier 1 priority for the fiscal year 2023-2024 capital improvement program (CIP) budget, passed unanimously.

The Environmental Quality Commission took a recess at 7:38 p.m.

The Environmental Quality Commission reconvened at 7:44 p.m.

- D3. Consider and advise on possible programs to expend \$4.5 million in state funds for communitywide electrification projects (Presentation) (Attachment)

Sustainability Manager Lucky made the presentation.

- Tom Kabat spoke on the urgency of the climate crisis and the opportunity to partner with Peninsula Clean Energy in order to take advantage of federal incentives.
- Pam Jones requested that a strong knowledgeable person engage with residents on the electrification offering.

The Commission discussed options for spending the state grant and structuring administration of the spending program.

**ACTION:** Motion and second (Kissel/ Hedley) to advise the City Council to consider the following in moving forward with the \$4.5 million in state funding from the California Energy Commission for citywide electrification project:

- Partner with Peninsula Clean Energy to be the program administrator,
  - Provide no cost home electrification for low income single-family homeowners in District 1,
    - At least two appliances per home transitioned to electric (at minimum include replacing gas-fired water heating and gas-fired space heating), and support homeowners with a roadmap to electrification
    - Establish a goal to achieve a high volume of homes
  - Enable a quick start program to convert gas-fired heating equipment that would also include cooling features to support high-need populations in extreme heat,
  - Provide seed funding for existing building electrification workforce development,
  - Provide portable resilience package (e.g. solar and battery) for power outages in District 1, medical needs, and elderly,
- passed unanimously.

- D4. Consider appointing additional commissioners to the building decarbonization and climate outreach ad hoc subcommittee (Attachment)

Chair Hedley introduced the item

The Commission discussed adding new members to the subcommittees.

**ACTION:** Motion and second (Hedley/ Kissel) to advise the City Council to appoint Commissioner Kissel to the Building Decarbonization subcommittee and remove Commissioner Schmidt and appoint Commissioners Lin and Pelegri-Llopart to the Climate Outreach subcommittee, passed unanimously.

## **E. Reports and Announcements**

- E1. Reports and announcements from staff and Commissioners

Chair Hedley requested the Commissioners and staff send out reports and announcement by email.

**E. Adjournment**

Chair Hedley adjourned the meeting at 9:24 p.m. Ori Paz, Management Analyst II

Minutes approved at the August 16, 2023 Environmental Quality Commission meeting.