



SPECIAL MEETING MINUTES

Date: 1/31/2024
Time: 6:00 p.m.
Location: Teleconference and
City Hall Downtown Conference Room, 1st Floor
701 Laurel St., Menlo Park, CA 94025

A. Call To Order

Chair Hedley called the meeting to order at 6:02 p.m.

B. Roll Call

Present: Hedley, Kissel, Lin, McKenna, Pelegri-Llopart, Schmidt
Absent: None
Staff: Management Analyst II Ori Paz, Management Analyst II Liz Tapia

C. Regular Business

C1. Approve the October 18, 2023 Environmental Quality Commission meeting minutes (Attachment)

ACTION: Motion and second (Kissel/ Pelegri-Llopart), to approve the October 18, 2023 Environmental Quality Commission meeting minutes, passed unanimously.

C2. Tesla Patrol Pilot update (Presentation)

Chair Hedley introduced the item.

Management Analyst II Ori Paz and Police Chief David Norris made the presentation.

The Commission received clarification on police patrol operations, alternative electric vehicle (EV) options, data collection and sharing methods, and EV charging infrastructure.

- Brian Schmidt spoke in support of police fleet electrification.

The Commission recommended staff explore options for restructuring and sharing presented data, research additional EV options and charging infrastructure, and explore EV maintenance trends.

The Commission took a recess at 7:33 p.m.

The Commission reconvened at 7:40 p.m.

C3. Review and discuss recommendations from the EV Ad Hoc Subcommittee on the 2025 – 2030 scope of work for CAP strategy No. 2 and No. 3 (Presentation)

Chair Hedley introduced the item.

Vice Chair Schmidt and Commissioner Kissel made the presentation.

The Commission received clarification on the focus of the subcommittee's recommendations, costs, and incentive outreach strategies.

The Commission discussed focusing on low-power EV infrastructure, purchasing partners, outreach strategies, and technology.

ACTION: Motion and second (Hedley/ McKenna) to recommend the EV Ad Hoc subcommittee take the feedback and merge with the recommendations from the August 2023 Environment Quality Commission meeting and return to the February 2024 Environment Quality Commission meeting with an updated recommendation on the 2025 – 2030 scope of work for CAP strategy Nos. 2 and 3, passed unanimously.

C4. Consider appointing additional commissioners to the building decarbonization ad hoc subcommittee

Chair Hedley introduced the item.

The Commission received clarification on filling vacancies on the Environmental Quality Commission and ad hoc subcommittees.

ACTION: Motion and second (Kissel/ Hedley) to appoint Commissioner Pelegri-Llopart to the building decarbonization ad hoc subcommittee, passed unanimously.

D. Reports and Announcements

D1. Reports and announcements from staff and Commissioners

Management Analyst II Liz Tapia provided updates on work with zero emission landscaping equipment incentive program, building permit streamlining, and CAP strategy No. 6.

Ori Paz provided an update on the Sustainability Manager recruitment, building permit streamlining and outreach, the Peninsula Clean Energy partnership program for the awarded \$4.5 million in state funds, CAP strategy No. 5 work on EV infrastructure, and Peninsula Clean Energy solar installations for public buildings program.

Commissioner McKenna shared information on the upcoming Love our Earth festival on April 13.

Vice Chair Jeff Schmidt reported out on the Urban Forest Plan, Stanford's Haas Center for Public Service distinguished visitor program event with Mayor Taylor and Violet Saena, and Menlo Park City School District work on creating a Climate Action Plan.

E. Adjournment

Chair Hedley adjourned the meeting at 9:15 p.m.

Liz Tapia, Management Analyst II

Minutes approved at the February 20, 2024 Environmental Quality Commission meeting