



REGULAR MEETING MINUTES

Date: 6/19/2024
Time: 6:00 p.m.
Location: Teleconference and
City Hall Downtown Conference Room, 1st Floor
701 Laurel St., Menlo Park. CA 94025

A. Call To Order

Chair Schmidt called the meeting to order at 6 p.m.

B. Roll Call

Present: Hill, Larocca Hedley (Remote – Brown Act), Meyer, Vice Chair McKenna, Chair Schmidt
Absent: Pelegri-Llopart, Kissel
Staff: Sustainability Manager Rachael Londer, Management Analyst II Ori Paz

C. Public Comment

None.

D. Regular Business

D1. Approve the **May 15, 2024** Environmental Quality Commission meeting minutes (Attachment)

ACTION: Motion and second (Hill/ Meyer), to approve the May 15, 2024 Environmental Quality Commission meeting minutes, passed 5-0 (Kissel and Pelegri-Llopart absent).

D2. Review and discuss annual report out presentation to City Council

Chair Schmidt introduced the item and made the presentation (Attachment).

The Commission received clarification on the annual report out presentation.

- Lynn Bramlett from Menlo Park Ready spoke in support of opportunities for outreach collaboration for resilience.
- Brian Schmidt from Menlo Spark spoke in support of expanding the work of the building decarbonization subcommittee and suggested the addition of habitat expansion to the work plan.
- Challa Ruacan spoke on concerns related to promoting Climate Action Plan (CAP) goals.

The Commission discussed the annual report out.

D3. Discuss Environmental Quality Commission 2024-2025 work plan to submit to City Council

Commissioner Meyer made the presentation (Attachment).

The Commission received clarification on the calendar and draft work plan.

- Lynne Bramlett from Menlo Park Ready spoke in support of climate resiliency and solar for houses of worship as an opportunity for engagement and coalition building.

The Commission discussed the draft annual work plan, suggested calendar updates and directed the subcommittee to return an updated draft to the Commission at a later date.

ACTION: Motion and second (Schmidt/ Larocca Hedley), to recommend that the Work Plan Ad Hoc Subcommittee make recommendations around CAP #1, #4, and #6, artificial grass, single use plastics and heritage tree ordinance admin guidelines to complete a draft of the work plan and to recommend associated ad hoc subcommittees to support these items, passed 5-0 (Kissel and Pelegri-Llopart absent).

D4. Create and select members for an Urban Forest and Canopy Ad Hoc Subcommittee

Commissioner Larocca Hedley introduced the item.

The Commission received clarification on the scope and duration of the subcommittee.

ACTION: Motion and second (Larocca Hedley/ McKenna), to create a Heritage Tree Ordinance Administrative Guidelines Ad Hoc Subcommittee with Commissioner Hill, Hedley and Chair Schmidt to disband at the August Environmental Quality Commission meeting, passed 5-0 (Kissel and Pelegri-Llopart absent).

E. Reports and Announcements

E1. Reports and announcements from staff and Commissioners

Management Analyst II Ori Paz reported out on city electrification and progress on reroofing for the Peninsula Clean Energy (PCE) GovPV program rooftop installations.

Sustainability Manager Rachael Londer reported out on the June 18 City Council meeting Environmental Justice study session, the City's Juneteenth celebration, and upcoming City Council meetings.

Commissioner Larocca Hedley reported out on the City's July 4 event and invited others to come visit the Silicon Valley Climate team table.

Commissioner McKenna reported out on a potential program from PCE for an incentive for self-generation, and Commissioner Hill's home electrification webinar.

Chair Schmidt reported out on the CAL Fire grant, school coordination opportunities and the Environmental Justice element, and encouraged engagement with potential new commissioners.

F. Adjournment

Chair Schmidt adjourned the meeting at 8:39 p.m.

Management Analyst II Ori Paz

Minutes approved at the July 17, 2024 Environmental Quality Commission meeting.