



## HOUSING COMMISSION MEETING MINUTES

Wednesday, December 2, 2009 at 5:30 p.m.  
701 Laurel Street, Menlo Park, CA 94025  
Administrative Building Conference Room, First Floor

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The meeting did not have a quorum until Commissioner Clarke arrived at 5:50 p.m. Chair Moser called the meeting to order at 5:50 p.m. in the Administrative Building Conference Room.

**ROLL CALL** - Patricia Boyle (Vice Chair), Carolyn Clarke, Anne Moser (Chair), Katherine Strehl.

**A. PUBLIC COMMENT** – None.

**B. REGULAR BUSINESS**

1. Discussion of Potential Development on Hamilton Avenue East

Housing Manager Frederick announced that there will be two community meetings next week to discuss the potential development site. The meetings will be held at Belle Haven School on Monday, December 7 and Wednesday, December 9. Both meetings will be held from 6:00 to 8:00 p.m. The staff report is due to the City Manager on December 30 and will go to the City Council on January 12. The Commission suggested inviting a representative of the Belle Haven Homeowners' Association to attend the January Housing Commission meeting. It was agreed this would be done as an opportunity for the Homeowners' Association to summarize their thoughts and input.

On a separate note, the Commission also briefly discussed how to get the word out to the Belle Haven neighborhood about the City's new Foreclosure Prevention Program (FPP).

2. Replacement for Commissioner Lasensky on the Downtown/ECR Steering Committee

Vice Chair Boyle expressed an interest in replacing Commissioner Lasensky on the committee. She said she had been following the downtown/ECR planning effort very closely.

M/S Strehl/Clarke to appoint Vice Chair Boyle to the Downtown/ECR Steering Committee; 4-0-0.

3. Draft Housing Commission Meeting Dates for 2010

The regular meeting dates and times (first Wednesday of every month at 5:30 p.m.) were approved for 2010.

4. Approval of November 4, 2009 Minutes

M/S Boyle/Strehl to approve the November 4, 2009 minutes as presented; 3-0-1, with Commissioner Clarke abstaining.

**C. REPORTS AND ANNOUNCEMENTS**

1. Update on Housing Activity (Report from Staff)

Housing Manager Frederick reported that the BMR resale at Vintage Oaks will close escrow next week. He also reported that the City is now on title for the BMR unit at Menlo Square, which had been in foreclosure.

Management Analyst Nee noted she has been working with Keisha from Northern California Urban Development (NCUD) on the Foreclosure Prevention Program. Two applications have been submitted and she has been meeting with Keisha to work out the details and establish underwriting criteria for the program.

2. Report from the Chair

Chair Moser reported she attended a presentation by Don Wieden, the retired Chief Planner for Santa Clara County. The subject was planning for the future and the aging population. She said Mr. Wieden is an excellent speaker and the presentation was exciting. The Commission decided to arrange for him to speak in Menlo Park.

3. Commission Member Reports

Vice Chair Boyle reported she attended a conference put on by the Housing Trust of Santa Clara County. While there she spoke to Linda Mandolinni of Eden Housing, who used to be a Menlo Park Housing Commissioner. She said she thinks it would be a good idea to invite her to a Commission meeting sometime.

**D. INFORMATION ITEMS**

1. Monthly Report on the Housing Rehabilitation Loan Program for October 2009

Housing Manager Frederick reported there is some Redevelopment Agency-funded work in progress and noted that George Starmer has found some new projects. The Hill project is still underway.

**E. ADJOURNMENT – 6:30 p.m.**

Minutes submitted by: Megan Nee, Management Analyst