



HOUSING COMMISSION MEETING MINUTES

Wednesday, July 7, 2010 at 5:30 p.m.
701 Laurel Street, Menlo Park, CA 94025
Administrative Building Conference Room, First Floor

Chair Boyle called the meeting to order at 5:30 p.m. in the Administrative Building Conference Room.

ROLL CALL –

Commission Members Present: John Bautista, Patricia Boyle (Chair), Carolyn Clarke, Anne Moser, Brigid Van Randall (Vice-Chair).

Commission Members Absent: None.

A. PUBLIC COMMENT #1 – None.

B. REGULAR BUSINESS

1. Continuation of Process for Commission 2-Year Workplan

City Clerk Margaret Roberts joined the Commission for the discussion. Housing Commissioners shared their experiences talking to five other residents about the Housing Commission.

Following this, commissioners discussed the Commission's current mission statement and how it could change. It was agreed the mission statement should be simple and broadly worded. City Clerk Roberts said as long as the mission statement doesn't go against established policy, the Commission's revised mission statement does not have to be approved by the City Council.

The Commission agreed on the following draft mission statement but did not vote on it: "The mission of the Housing Commission is to make recommendations to the City Council on issues related to housing policy, implement Council policy decisions, and represent the City where needed on housing matters."

City Clerk Roberts will prepare notes of the discussion and email them to the commissioners. She will also prepare a staff report related to this and include it in commissioners' August meeting agenda packets. She will attend the August Housing Commission meeting.

2. Approval of the Commission Meeting Minutes from June 2, 2010

M/S Moser/Clarke to approve the minutes as amended; 5-0-0.

C. REPORTS AND ANNOUNCEMENTS

1. Update on Housing Activity (Report from Staff)

Housing Manager Frederick provided an update on the three BMR re-sales currently underway. He also said he hopes to have something ready to present to the Commission next month on the Beltramo development proposal.

2. Monthly Report on Housing Rehabilitation Loan Program for May 2010

Housing Manager Frederick reported on the status of the BMR acquisition and rehabilitation project (a single-family home) on Hollyburne Ave.

3. Report from the Chair

Chair Boyle reported that the Clara Mateo shelter, currently located on the grounds of the Menlo Park V.A., will be closing its doors in December. They are forced to close because the V.A. needs the space they presently occupy. Clara Mateo has been unsuccessful so far in locating an alternate location for the shelter. She also provided a status report on the City's downtown/El Camino Real development plan.

4. Commission Member Reports

Commissioner Moser reported about portable alternatives to nursing homes and a recent article in Smithsonian magazine about the increasing senior population in the U.S.

D. INFORMATION ITEMS – There were no information items.

E. PUBLIC COMMENT #2 – None.

F. ADJOURNMENT – 7:00 p.m.

Minutes submitted by: Megan Nee, Management Analyst