



HOUSING COMMISSION MEETING MINUTES

Wednesday, May 2, 2012 at 5:30 p.m.
701 Laurel Street, Menlo Park, CA 94025
Administrative Building Conference Room, First Floor

Chair Murray called the meeting to order at 5:52 p.m. in the Administrative Building Conference Room.

ROLL CALL –

Commissioners Present: Anne Moser, Yvonne Murray (Chair), Brigid Van Randall (Vice-Chair), Carolyn Clarke (arrived at 5:52 pm).

Commissioners Absent: John Bautista, Sally Cadigan, Julianna Dodick.

Staff Present: Douglas Frederick, Housing Manager, Jean Lin, Planner, Alex McIntyre, City Manager.

A. PUBLIC COMMENT #1 – None.

B. REGULAR BUSINESS

1. Introduction of New City Manager Alex McIntyre

Alex McIntyre attended the meeting, met the Commissioners, and gave them a summary of his goals for the organization.

2. BMR Agreement for 389 El Camino Real

The item was introduced by Jean Lin, Planner with the Community Development Department and presented in more detail by Jim Blake from the Matteson Companies, the project applicant. Mr. Blake fielded questions from the Commissioners.

M/S Moser/Clarke Approval of the BMR agreement as written, except that the word “similar” be changed to “the same as” in reference to interior finishes. Failed 1-2-1

M/S Van Randall/Clarke Approval of BMR agreement as written. Passed 4-0-0

3. Housing Commission Goals

Due to the late start, this item was delayed until the June meeting.

4. Approval of April 4, 2012 Minutes

M/S Moser/Van Randall to approve the minutes with corrections; 4-0-0.

C. REPORTS AND ANNOUNCEMENTS

1. Update on Housing Activity (Report from Staff)

Housing Manager Frederick provided a report on the status of the two NSP homes, as well as the RFP progress on contracting out the administration of the City's BMR and PAL Programs.

2. Monthly Report on Housing Rehabilitation Loan Program for April 2012

Housing Manager Frederick reported that no more work will be done through the Rehabilitation Loan Program.

3. Report from the Chair

Chair Murray reported on an article in the Palo Alto Weekly and about HEART activities for Affordable Housing Week.

4. Commission Member Reports

Commissioner Moser reported on the Council BMR study session. Commissioner Clarke reported that the Belle Haven residents are aware and moving forward, expects good things to come.

D. INFORMATION ITEMS – None.

E. PUBLIC COMMENT #2 – None.

F. ADJOURNMENT – 7:20 p.m. M/S Moser/Van Randall 4-0-0.

Minutes submitted by: Doug Frederick, Housing Manager.