



HOUSING COMMISSION MEETING MINUTES

Wednesday, June 6, 2012 at 5:30 p.m.
701 Laurel Street, Menlo Park, CA 94025
Administrative Building Conference Room, First Floor

Chair Murray called the meeting to order at 5:31 p.m. in the Administrative Building Conference Room.

ROLL CALL –

Commissioners Present: Anne Moser, Sally Cadigan, Yvonne Murray (Chair), Julianna Dodick, Carolyn Clarke (arrived at 6:07 pm).

Commissioners Absent: John Bautista, Brigid Van Randall (Vice-Chair).

Staff Present: Douglas Frederick, Housing Manager, Justin Murphy, Planning Manager, Kyle Perata, Planner.

A. PUBLIC COMMENT #1 – None.

B. REGULAR BUSINESS

1. BMR Agreement for 4025 Bohannon Drive

Presentation by Kyle Perata, questions answered by a representative of the applicant.

M/S Moser/Cadigan to approve the agreement. Passed 4-0.

2. Housing Element

Justin Murphy, Planning Manager, discussed the process of creating the Housing Element and answered Commissioner questions about the document, the process, and the timeline. Chair Murray announced that Commissioners Clarke and Moser would serve on the steering committee.

3. Work Plan

Commissioners discussed updates to the work plan and performance measures. Chair Murray will make some adjustments to the plan.

4. Approval of May 2, 2012 Minutes

M/S Moser/Clarke to approve the minutes; Passed 3-0-2.

C. REPORTS AND ANNOUNCEMENTS

1. Update on Housing Activity (Report from Staff)

Housing Manager Frederick provided a report on the status of the two NSP homes, as well as the RFP progress on contracting out the administration of the City's BMR and PAL Programs. Commissioners suggested presenting the buyers of the two NSP homes to the City Council to highlight program accomplishments.

2. Report from the Chair

Chair Murray reported on progress toward creating the Housing Element.

3. Commission Member Reports

Commissioner Moser reported the approval of the HIP loan, and a Green Alliance presentation about bike paths, parks, and wider sidewalks in Columbia and elsewhere worldwide. Commissioner Clarke spoke about progress that the Belle Haven community is making and a possible community fair.

D. INFORMATION ITEMS – None.

E. PUBLIC COMMENT #2 – None.

F. ADJOURNMENT – 6:55 p.m. M/S Moser/Cadigan 5-0-0.

Minutes submitted by: Doug Frederick, Housing Manager.