



HOUSING COMMISSION SPECIAL MEETING MINUTES

Wednesday, January 16, 2013 at 5:30 pm

City Hall City Council Conference Room
701 Laurel Street, Menlo Park, CA 94025

Chair Murray called the meeting to order at 5:30 p.m.

ROLL CALL:

Present: Cadigan, Clarke, Murray (Chair), Van Randall (Vice-Chair)
Absent: Dodick

A. PUBLIC COMMENT #1

No public present

B. REGULAR BUSINESS

B1. Approval of the December 5, 2012 Meeting Minutes

ACTION: Motion and second (Cadigan/Van Randall) to approve the minutes, passed unanimously.

B2. Consider recommendation to the Planning Commission regarding the Below Market Rate (BMR) agreement for 1273 and 1281 Laurel Street.

The applicant and staff provided a brief description of the project. Questions were asked by members of the Commission regarding the feasibility of a BMR unit, if any of the units have a downstairs bedroom, if the units are ADA compliant, sales price, and the possibility of building one less unit. Discussion took place regarding the new construction, the cost to build in Menlo Park and the need for creating affordable housing.

ACTION: Motion and second (Cadigan/Van Randall) to recommend approval to the Planning Commission passed unanimously.

B3. Discuss and approve comments on the Draft Five-Year Capital Improvement Plan. Commission members asked a few questions and some comments were made. The members will review the CIP and the item will be placed on the January Housing Commission Agenda for discussion and response to the City Manager's questions.

ACTION: The Commissioners reviewed the draft CIP and discussion took place. It was decided there are no comments to City Council.

C. REPORTS AND ANNOUNCEMENTS

- C1. Commissioners discussed various housing issues and concerns related to Menlo Park: the recent Housing Element Subcommittee meeting; Shelter Network; Menlo Park's designated Homeless Shelter site; a disabled Belle Haven resident without housing and Commissioner Van Randall will be stepping down from the Commission after Housing Commission appointments have been made.

D. INFORMATION ITEMS - None

- E. ADJOURNMENT** – the meeting was adjourned at 6:12 p.m.