



## HOUSING COMMISSION

Regular Meeting  
Wednesday, May 07, 2014 at 5:30 PM  
City Council Conference Room  
City Hall / Administration Building  
701 Laurel Street, Menlo Park, CA 94025

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The meeting was called to order by Chair Clarke at 5:32 pm.

### ROLL CALL:

Present: Cadigan, Clarke, Dodick, Tate

Absent: Calder (notified staff in advance that she was ill)

Staff: Deanna Chow, Senior Planner  
Clay Curtin, Assistant to the City Manager (Commission Liaison)

### A. PUBLIC COMMENT (Limited to 30 minutes)

Under "Public Comment," the public may address the advisory body on any subject not listed on the agenda within the jurisdiction of the Commission. Each speaker may address the Commission once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Commission cannot act on items not listed on the agenda and, therefore, the Commission cannot respond to non-agenda issues brought up under Public Comment other than to provide general information. The public may address the Commission regarding items listed on the agenda during the consideration of each item.

**At this time, Item C1 was called out of order.**

### C. INFORMATION ITEMS

- C1.** Multi-city Affordable Housing Nexus Study and Impact Fee Feasibility for Commercial and Residential Development

Senior Planner Deanna Chow provided the staff presentation. No action was required.

### B. REGULAR BUSINESS

- B1.** Recommendation to the City Council on a Proposal from MidPen for a \$3.2 million loan from the Below Market Rate Fund for an Affordable Senior Housing Development at 1221-1275 Willow Road.

Jan Lindenthal, VP of Real Estate Development, and Lily Gray, Project Manager, from MidPen Housing provided a presentation.

**ACTION:** Motion and second (Cadigan/Tate) to recommend to the City Council that they approve the loan request from MidPen Housing for \$3.2 million from the Below Market Rate (BMR) Housing Fund to support an affordable senior housing development at 1221-1275 Willow Road. Motion passed 4-0.

**B2.** Approve the March 5, 2014, Special Meeting minutes.

**ACTION:** Motion and second (Cadigan/Clarke) to approve, with changes, the Housing Commission minutes of March 5, 2014, Special Meeting. The requested change involved Item B1 which should be corrected to show the motion was seconded by Chair Clarke and the vote was 3-1 with Commissioner Calder voting “no.” Motion to approve the March 5, 2014, minutes with changes, passed 3-0-1, with Dodick abstaining.

## **D. REPORTS AND ANNOUNCEMENTS**

**D1.** Commission Member Updates

1. Chair Clarke reported that she had attended a luncheon earlier in the day hosted by HEART of San Mateo County (Housing Endowment and Regional Trust) whose mission is to raise funds from public and private sources to meet critical housing needs. This was the organization’s 8<sup>th</sup> annual luncheon which included over 375 attendees.

**D2.** Staff Updates

1. Staff announced that the City Council had recently reappointed Housing Commissioner Cadigan to a new 4-year term ending April 30, 2018.

2. Staff reminded the Commission about the upcoming Commissioner Training and Reception event scheduled for Tuesday, May 20, 2014. Training was planned from 4:00-6:00pm to be followed by an appreciation reception hosted by the City Council from 6:00-7:00pm.

**E. ADJOURNMENT** – The Commission meeting was adjourned at 6:41 pm.

Prepared by: Clay Curtin

Minutes approved at the meeting of August 6, 2014.