



REGULAR MEETING MINUTES

Date: 5/6/2015
Time: 5:30 p.m.
Administration Building
701 Laurel St., Menlo Park, CA 94025

Chair Clarke called the meeting to order at 5:33 p.m.

Roll Call

Present: Clarke (Chair), Cadigan, Calder, Dodick (arrived at 5:44 p.m.), Tate

Absent: None

Staff: Curtin, Lin, Perata

A. Public Comment - None

B. Regular Business

- B1. Recommendation of a Below Market Rate Housing In-Lieu Term Sheet with Tarlton Properties, Inc. for Commercial Linkage Fees for 1315 O'Brien Dr.

Associate Planner Kyle Perata provided the staff presentation.

ACTION: Motion by Clarke, Second by Cadigan to approve the Below Market Rate Housing In-Lieu Term Sheet with the recommendation to seek a development partner for affordable units with a potential proportional reduction in fees timed on the development cycle. Motion passes 5-0.

- B2. Recommendation of a Below Market Rate Housing In-Lieu Term Sheet with Hunter Properties for 133 Encinal Ave.

Associate Planner Jean Lin provided the staff presentation.

ACTION: Motion by Clarke, Second by Calder to approve the Below Market Rate Housing In-Lieu Term Sheet including options of 1) accepting the applicant's initial proposal to provide three moderate-income level BMR units on site and paying the in lieu fee for the remaining 0.6 fraction of a unit or 2) the applicant's proposal to provide two moderate-income level BMR units and 1 low-income level BMR unit on site. Motion passes 5-0.

C. Reports and Announcements

- C1. Commissioner Reports.

Commissioner Cadigan announced the Housing Resource Fair taking place May 9, 2015, and mentioned the current status of the Buena Vista mobile home park in Palo Alto.

C2. Reports from Staff

Assistant to the City Manager Curtin announced that the City Council had recently reappointed Commissioner Dodick to a new term on the Housing Commission. He also noted some upcoming meeting dates:

- Commissioner Training and Appreciation Event – Tuesday, May 12, 2015, at the City Council Chambers
- Housing Commission Special Meeting regarding housing issues related to the General Plan Update – Thursday, May 28, 2015, at the Senior Center.

D. Informational Items – None

E. Adjournment

Chair Clarke adjourned the meeting at 6:35 p.m.

Minutes approved at the August 5, 2015, Housing Commission Regular Meeting.