



SPECIAL MEETING MINUTES

Date: 3/2/2016
Time: 5:30 p.m.
Administration Building
701 Laurel St., Menlo Park, CA 94025

A. Call to Order

B. Roll Call

Present: Cadigan, Calder, Clarke (Late Arrival), Dodick
Absent: Tate (Chair)

C. Public Comment - None

D. Regular Business

- D1. Recommendation of a Below Market Rate Housing Agreement Term Sheet with Menlo Business Park, LLC for 1430 O'Brien Drive (Staff report # 16-001-HC)

ACTION: Motion by Cadigan, Second by Calder, to approve Below Market Rate Housing Agreement Term Sheet with Menlo Business Park, LLC for 1430 O'Brien Drive with a promise that staff work with applicant at the time of filing building permit/certificate of occupancy; Motion passes; 4-0.

- D2. Recommendation of a Below Market Rate Housing Agreement Term Sheet with 650 Live Oak LLC for 650-660 Live Oak Avenue (Staff report # 16-002-HC)

ACTION: Motion by Cadigan, Second by Clarke, to approve the Below Market Rate Housing Agreement Term Sheet with 650 Live Oak LLC for 650-660 Live Oak Avenue. Motion passes; 4-0.

- D3. Approve the Below Market Rate Housing Agreement Term Sheet with Green Heart Land Co. for 1300 El Camino Real (Staff report # 16-003-HC)

ACTION: Motion by Calder, Second by Cadigan, to approve the Below Market Rate Housing Agreement Term Sheet with Green Heart Land Co. for 1300 El Camino Real. Motion passes; 4-0.

- D4. Housing Element Annual report/City of Menlo Park: Opportunity to consider and provide comments and/or recommendation to the City Council on the 2015 Annual Report on the status and progress in implementing the City's Housing Element (2015-2023). Staff report #16-003-HC)

ACTION: Motion by Clarke, Second by Calder, to accept report. Motion passes; 4-0.

E. Reports and Announcements

- E1. Commissioner Updates

A. Report from Chair on status of General Plan Update (ConnectMenlo) (attachment)

ACTION: Deferred

E2. Staff Updates

A. Oral report from Hello Housing regarding Below Market Rate Program activities

ACTION: Heard

F. Informational Items

F1. City Council Work Plan Transmittal and Capital Improvement Program (CIP) process update (attachment)

ACTION: None

G. Adjournment

These meeting minutes were approved at the Commission meeting of June 29, 2016.