



REGULAR MEETING MINUTES

Date: 10/10/2017
Time: 6:30 p.m.
City Hall/Administration Building
701 Laurel St., Menlo Park, CA 94025

A. Call To Order

Chair Tate called the meeting to order at 6:33 p.m.

B. Roll Call

Present: Michele Tate (Chair), Sally Cadigan, Julianna Dodick, Nevada Merriman, Karen Grove and Camille Kennedy
Absent: Meg McGraw-Scherer (Vice Chair)
Staff: Jim Cogan, Housing and Economic Development Manager
Meghan Revolinsky, Management Analyst II
Other: Mayor Kirsten Keith

C. Public Comment

- None

D. Study Session

D1. Possible amendments to BMR list eligibility requirements (Staff Report #17-023-HC)

- Jim Cogan and Jennifer Duffy, with Hello Housing presented the staff report.
- Julie Shanson, from Belle Haven Action, spoke in favor of changing the BMR guidelines and asked the commission to consider homelessness, disability and senior needs when.
- Cecilia Taylor spoke in favor of amending the BMR guidelines and making the information readily available to everyone.
- Angie Evans from Housing Leadership Council spoke in favor amending BMR guidelines and encouraged the commission to look into more options to increase BMR housing within the city.
- Commissioner Merriman handed out The City of Sunnyvale's definition of resident within their BMR guidelines ([Attachment](#))
- The commission asked staff and Hello Housing questions, discussed their thoughts on the topic and requested staff work with the BMR subcommittee to bring forward amended BMR guidelines.

E. Regular Business

- E1. Approve minutes for the Housing Commission meeting of June 21, 2017

ACTION: Motion by Cadigan and second by Merriman to approve the June 21, 2017, Housing Commission meeting minutes. Motion passes; 4-0-1-2 (McGraw-Scherer Absent, Grove and Kennedy Abstain)

- E2. Approve minutes for the Housing Commission meeting of August 23, 2017

ACTION: Motion by Grove and second by Cadigan to approve the June 21, 2017, Housing Commission meeting minutes. Motion passes; 6-0-1 (McGraw-Scherer Absent)

- E3. Appointment of Housing Commission subcommittees (Staff Report #17-022-HC)

- Agenda – Tate and McGraw-Scherer
- NOFA – McGraw-Scherer and Cadigan
- Nexus – Merriman and Grove
- BMR Guidelines – Grove, Kennedy and Dodick
- Housing Policy Committee – Merriman, Kennedy and Tate

ACTION: Motion by Grove and second by Kennedy to approve the subcommittees as listed above. Motion passes; 6-0-1 (McGraw-Scherer Absent)

F. Reports and Announcements

- F1. Hello Housing Quarterly Update (Staff Report #17-020-HC)

- Jennifer Duffy, Sarah Shimmin and Matt Warner, with Hello Housing, answered commissioner questions about the quarterly update.

- F2. Oral report on the status of the Main branch library - Cogan

- Mayor Kirsten Keith reported that she and the Library Subcommittee spoke with Mr. Arriaga and he is supportive of having housing on the library.

- F3. State legislative changes (Staff Report #17-021-HC)

- Staff reported the recently approved bills will affect city policies; the city is currently working on how to implement these changes and answered commissioner's questions.
- The law offices of Goldfarb and Lipman will be hosting a webinar about the new housing laws, on October 19, 2017 at 11:15 a.m.

- F4. Oral report on Housing Leadership Day, Friday, October 20, 2017 - Cogan

- The City of Menlo Park will pay for any commissioner who is interested in attending.

F5. Commissioner reports

- Grove reported on the proposal of the Alameda de las Pulgas and Santa Cruz Avenue triangle area to be annexed by the city and the effects that it would have on city priorities.
- Merriman reported The County of San Mateo had a hearing to discuss Measure K's implementation (\$23.5 million of funds for affordable housing). Ten projects submitted applications to be funded. Two of those projects were in Menlo Park, both from MidPen. Both projects received funds to move forward. The 1300 block of Willow Road received \$2.2 million and next in line to be fully funded next year. 1283 Willow Road received \$800,000 to continue moving forward.

F6. Staff updates and announcements

- Mayor Kirsten Keith invited the commission to co-host an "On the Table" community workshop November 13, 2017 at the City of Menlo Park. On The Table is a valley wide effort to build relationships and find solutions to our housing crisis through hundreds of small group discussions across the valley. ([Attachment](#))
- Cogan reported MidPen won a structures award for Sequoia Belle Haven from the Silicon Valley Business Journal.

G. Adjournment

Chair Tate adjourned the meeting at 10:10 p.m.

“Household Residing in Sunnyvale” means: occupying and renting, at time of application and for at least one month prior to application date, a bona fide rental dwelling unit (which may be a mobile home, SRO unit, or) within the Sunnyvale city limits, as evidenced by valid third-party documentation (a current lease and/or a California driver’s license or identification card showing street address (not post office box) of such residence, or current California vehicle registration card or utility bills showing applicant’s name and street address in Sunnyvale). For homeless applicants, evidence that applicant’s last permanent residence was located in Sunnyvale and/or documentation from a case manager or homeless services provider may be used to document applicant’s current residence in Sunnyvale, which may include places or structures other than a bona fide dwelling unit (i.e., vehicle, tent, etc.).

on the table®



On the Table is a day of community building through conversations designed to strengthen and connect our community. Join the conversation on Wednesday, Nov. 15!

On the Table SV will bring together thousands of local people to eat and talk about our region's housing challenges — and what we can do to solve them. Your voice matters.

Sponsored by Silicon Valley Community Foundation, this one-day event will feature meal-time discussions throughout San Mateo and Santa Clara counties on Nov. 15. It's a chance to get to know neighbors and colleagues, make new connections and inspire action.

Join a Conversation

Several organizations throughout the region are hosting On the Table events -- and anyone is invited! Find details [here](#):

JOIN A CONVERSATION

(More public events will be added to the link above as hosts provide their event information.)

Host a Conversation

There are two ways to host a conversation during On the Table: Individuals can host private events and invite their own guests, or, organizations and companies can host events that are open to the public. Sign up or learn more!

HOST A PRIVATE EVENT

HOST A PUBLIC EVENT

READ HOST FAQs

***Already registered to host?
Make sure to **sign up for a host orientation!*****

Attend an orientation to get the resources, tools and On the Table swag to make the most of your conversation.

Spread the word

on the table®



Use these images on Facebook or Twitter to spread the word about On the Table SV. Be sure to link to this page, siliconvalleycf.org/onthetable.

- [Download Facebook image](#)
- [Download Twitter image](#)

This project is part of the John S. and James L. Knight Foundation's national replication of the On the Table civic engagement initiative pioneered by The Chicago Community Trust.