



REGULAR MEETING MINUTES

Date: 9/1/2021

Time: 6:30 p.m.

Regular Meeting Location: [Zoom.us/join](https://zoom.us/join) – ID #997-7506-7654

A. Call To Order

Chair Grove called the meeting to order at 6:35 p.m.

B. Roll Call

Present: Grove, Horst, Leitch, Merriman, Nguyen, Pimentel

Absent: Bigelow

Staff: Deputy Community Development Director Rhonda Coffman, Management Analyst II Mike Noce, Associate Planner Matt Pruter

C. Public Comment

- San Mateo County National Alliance for Mental Health representative Carolyn Shepard spoke in support of housing for those experiencing mental health and other disabilities being included in the City's housing element update.
- Housing Choices representative Kalisha Webster spoke in favor of the housing element update identifying housing for approximately 167 people with intellectual and developmental disabilities that her organization works with in Menlo Park.

D. Regular Business

D1. Approve minutes for the Housing Commission regular meeting on August 4, 2021 ([Attachment](#))

ACTION: Motion and second (Leitch/ Horst), to approve the Housing Commission regular meeting minutes on August 4, 2021, passed 5-0 (Nguyen abstaining, Bigelow absent).

D2. Recommendation of a below market rate housing agreement term sheet with Dan Beltramo for 1550 El Camino Real ([Staff Report #21-009-HC](#))

Associate Planner Matt Pruter introduced item D2.

ACTION: Motion and second (Pimentel/ Merriman), to approve a Below Market Rate Housing Agreement Term Sheet with Dan Beltramo for 1550 El Camino Real, passed 5-0 (Nguyen abstaining, Bigelow absent).

E. Reports and Announcements

E1. Ad hoc subcommittee reports (10 minutes):

Commissioner Horst provided information for the below market rate guidelines ad hoc subcommittee regarding high priority policy items expected to return to the Commission for discussion in October.

E2. Commissioner updates

Chair Grove announced she will attend the Non-Profit Housing conference on September 24 and that the August 31 City Council meeting included an informational update on the housing element update.

Commissioner Merriman spoke about the American Medical Associations recent report on housing being a form of healthcare.

E3. Recommended future agenda items.

The Commission suggested future agenda items:

- Housing for individuals with developmental disabilities being considered in the housing element update.

E4. Staff updates and announcements

Deputy Community Development Director Rhonda Coffman provided updates on:

- M-Group and City staff to provide a date for a joint Planning and Housing Commissions meeting.

F. Adjournment

Chair Grove adjourned the meeting at 7:56 p.m.

Mike Noce, Management Analyst II, Community Development

Approved by the Housing Commission on October 6, 2021

NOVEL CORONAVIRUS, COVID-19, EMERGENCY ADVISORY NOTICE

On March 19, 2020, the Governor ordered a statewide stay-at-home order calling on all individuals living in the State of California to stay at home or at their place of residence to slow the spread of the COVID-19 virus. Additionally, the Governor has temporarily suspended certain requirements of the Brown Act. For the duration of the shelter in place order, the following public meeting protocols will apply.

Teleconference meeting: All members of the Housing Commission, city staff, applicants, and members of the public will be participating by teleconference. To promote social distancing while allowing essential governmental functions to continue, the Governor has temporarily waived portions of the open meetings act and rules pertaining to teleconference meetings. This meeting is conducted in compliance with the Governor's Executive Order N-25-20 issued March 12, 2020, and supplemental Executive Order N-29-20 issued March 17, 2020.

- How to participate in the meeting
 - Access the meeting real-time online at:
[Zoom.us/join](https://zoom.us/join) – Regular Meeting ID #997-7506-7654
 - Access the regular meeting real-time via telephone (listen only mode)
at: (669) 900-6833 Regular Meeting ID 997-7506-7654

Subject to Change: Given the current public health emergency and the rapidly evolving federal, state, county and local orders, the format of this meeting may be altered or the meeting may be canceled. You may check on the status of the meeting by visiting the City's website www.menlopark.org. The instructions for logging on to the webinar and/or the access code is subject to change. If you have difficulty accessing the webinar, please check the latest online edition of the posted agenda for updated information (menlopark.org/agenda).