



## REGULAR MEETING MINUTES

**Date:** 5/1/2024  
**Time:** 6:30 p.m.  
**Location:** Teleconference and  
Arrillaga Recreation Center, Oak Room  
700 Alma St., Menlo Park, CA 94025

### A. Call To Order

Chair Onap called the meeting to order at 6:34 p.m.

### B. Roll Call

**Present:** Campos, Leitch, Merriman, Onap, Walker  
**Absent:** Beeli, Portillo  
**Staff:** Housing Manager Tim Wong, Management Analyst Adam Patterson,  
Management Analyst Arianna Milton

### C. Public Comment

- Lynn Huidekoper spoke in support of legislation for affordable housing.
- Karen Grove spoke in support of public access to housing resources.

### D. Regular Business

D1. Approve the Housing Commission meeting minutes for April 3, 2024 (Attachment)

**ACTION:** Motion and second (Walker/ Campos), to approve the Housing Commission meeting minutes for April 3, 2024, passed 5-0 (Beeli and Portillo absent).

D2. Select a Chair and Vice Chair of the Housing Commission (Staff Report #24-003-HC)

The Commission discussed the roles of Chair and Vice Chair.

**ACTION:** Motion and second (Onap/ Merriman), to select Vice Chair Walker as Chair of the Housing Commission, passed 5-0 (Beeli and Portillo absent).

**ACTION:** Motion and second (Leitch/ Merriman), to select Commissioner Campos as Vice Chair of the Housing Commission, passed 5-0 (Beeli and Portillo absent).

D3. Select a presenter and discuss presentation for the City Council for the Housing Commission annual report out

Management Analyst Arianna Milton made the presentation.

The Commission discussed content for the report out and the creation of an ad hoc subcommittee of Chair Walker, Vice Chair Campos and Commissioner Merriman for the future annual report out in August.

**ACTION:** Motion and second (Walker/ Leitch), approve the formation of a report out subcommittee and to continue this item to the June Housing Commission meeting, passed 5-0 (Beeli and Portillo absent).

## **E. Reports and Announcements**

### **E1. Commissioner updates**

Commissioner Merriman requested a calendar of events hosted by housing advocacy organizations for Affordable Housing Month.

Chair Walker reported out on the May 11 housing resource fair.

### **E2. Future agenda items**

Chair Walker requested information on Below Market Rate (BMR) rate calculations.

Commissioner Leitch requested a Brown Act refresher course.

### **E3. Staff updates and announcements**

Staff provided updates on the Housing Resource Fair on May 11 and reported that the Lume and Vasara developments are taking BMR rental applications until May 13, with a lottery date to shortly follow.

## **F. Adjournment**

Chair Walker adjourned the meeting at 7:28 p.m.

Management Analyst I Arianna Milton