



## REGULAR MEETING MINUTES

**Date:** 9/4/2024  
**Time:** 6:30 p.m.  
**Location:** Teleconference and  
Arrillaga Recreation Center, Oak Room  
700 Alma St., Menlo Park, CA 94025

### A. Call To Order

Chair Merriman called the meeting to order at 6:32 p.m.

### B. Roll Call

Present: Beeli, Leitch, Merriman, Onap (Remote – Brown Act), Trempont  
Absent: Portillo  
Staff: Housing Manager Tim Wong, Management Analyst Adam Patterson

### C. Public Comment

None.

### D. Regular Business

D1. Approve the Housing Commission meeting minutes for August 7th, 2024 (Attachment)

**ACTION:** Motion and second (Leitch/ Beeli), to approve the Housing Commission meeting minutes for August 7, 2024, passed 5-0 (Portillo absent).

D2. Approval of Annual Work Plan (Staff Report #24-009-HC)(Attachment) – **continued from August 7**

The Housing Commission discussed the progress of their current 2023-24 work plan and made changes to their proposed 2024-25 work plan.

**ACTION:** Motion and second (Beeli/ Leitch), to review and recommend to City Council approval of the Housing Commission 2024-25 work plan, passed 5-0 (Portillo absent).

### E. Reports and Announcements

E1. Commissioner updates

Commissioner Trempont introduced themselves to the Commission.

E2. Future agenda items

E3. Staff updates and announcements

Staff gave an update on Vice Chair Campos's resignation from the Housing Commission, the Belle Haven Community Campus Open House and the Housing Commission report out to the City Council.

**F. Adjournment**

Chair Merriman adjourned the meeting at 7:42 p.m.

Management Analyst I Arianna Milton