



REGULAR MEETING MINUTES

Date: 12/4/2024
Time: 6:30 p.m.
Location: Teleconference and
Arrillaga Recreation Center, Oak Room
700 Alma St., Menlo Park, CA 94025

A. Call To Order

Chair Merriman called the meeting to order at 6:35 p.m.

B. Roll Call

Present: Leitch, Merriman, Switzer, Trempont
Absent: Beeli, Portillo, Onap
Staff: Housing Manager Tim Wong, Management Analyst Arianna Milton

C. Public Comment

None.

D. Regular Business

D1. Approve the Housing Commission meeting minutes for November 6, 2024 (Attachment)

ACTION: Motion and second (Leitch/ Switzer), to approve the Housing Commission meeting minutes for November 6, 2024, passed 4-0 (Beeli, Portillo and Onap absent).

D2. Approve the Housing Commission meeting calendar for 2025 (Staff Report #24-015-HC) (Attachment)

Management Analyst Arianna Milton introduced the item.

The Commission received clarification on scheduling for January 2025.

ACTION: Motion and second (Leitch/ Switzer), to approve the Housing Commission meeting calendar for 2025 and to add a special meeting on Tuesday, January 7, 2025, passed 4-0 (Beeli, Portillo and Onap absent).

E. Reports and Announcements

E1. Commissioner updates

The Housing Commission shared a reminder of San Mateo County's funding opportunities and the Home Key Plus program.

E2. Future agenda items

Housing Manager Tim Wong reported that the Below Market Rate (BMR) agreement for 335 Pierce will be an agenda item for the Housing Commission in January.

E3. Staff updates and announcements

Housing Manager Tim Wong gave updates on the Parkline project proposal, downtown parking lots, Builder's Remedy project on 80 Willow Rd and recent anti-displacement community events.

F. Adjournment

Chair Merriman adjourned the meeting at 7:12 p.m.

Management Analyst I Arianna Milton