



LIBRARY COMMISSION MINUTES

Regular Meeting

October 14, 2002

6:30 pm

Menlo Park Library

800 Alma St., Menlo Park, CA 94025

CALL TO ORDER – This meeting was called to order by Frank Briski at 6:35p.m.

ROLL CALL: Briski, Chair (P), Devine (P); McDonough (P); Nafria (P); Tedrow (P); Traum (P); Wellner de Veer (A)

Staff Present: Holmer, Director of Library Services

Others: Bradshaw, Project Read Menlo Park

A. PUBLIC COMMENTS: None

B. REPORTS AND ANNOUNCEMENTS

Welcome to new library commissioners – Completed at September meeting.

Library – Holmer reported on a visit she made to Cerritos Public Library and distributed copies of materials gathered there. The library is called the “Experience Library” and has created a library which is interactive, involving, educational and entertaining. Cerritos Library has established a foundation which will work with other libraries to help them incorporate the interactive themes into their own libraries.

Friends of the Library – The Friends had a very successful Book Fair, which took place September 14th and 15th.

PLS Advisory Board – no report

C. BUSINESS ITEMS:

1. Minutes of the September 9 meeting were approved as written.

D. INFORMATION ITEMS

1. Project Read Menlo Park – Alice Bradshaw provided an overview of the current status of the program including the numbers of tutor and students. She described the process involved in assessing a student’s English capabilities and the assignment of a tutor. Alice visited other literacy programs in neighboring libraries and provided a summary of the types of activities that are typical in the programs. Project Read is trying to extend its activity in the Belle Haven neighborhood where the Families for Literacy program is now its focus. Commission members suggested that they receive occasional updates of the activities of Project Read.

2. Projects for the Menlo Park Library

Briski reviewed the documents which were sent with the agenda. The materials included documents which reviewed the process of designing a library planning process, including the completed strategic plan for Redwood City Library, and minutes of meetings which outlined the prior activities of the library commission in relationship to the development of a strategic plan. Discussion ensued.

MSP to appoint Commissioner Anne Wellner de Veer as chair of a sub-committee for the development of a strategic plan.

MSP to appoint Commissioner Linda Nanfria as chair of a sub-committee which will look at the steps involved in the creation of a library foundation.

It was suggested that a joint meeting of the Friends and the Commission be scheduled so there would be the opportunity to exchange information about the process of both the strategic plan and the foundation.

E. Adjournment – the meeting adjourned at 8:40 pm.

Next meeting will take place on Monday November 18, 2002 at 6:30 pm.