



LIBRARY COMMISSION MINUTES

Regular Meeting

April 12, 2004

6:30 pm

Menlo Park Library

800 Alma St., Menlo Park, CA 94025

CALL TO ORDER – Chair Wellner de Veer called the meeting to order at 6:40 pm.

ROLL CALL: Wellner de Veer, Chair (P); Friedman (A); McDonough (P); Nanfria (A); Tedrow (A); Traum, (P);

Staff Present: Holmer, Director of Library Services

A. PUBLIC COMMENT - none

B. BUSINESS ITEMS

1. Minutes – Minutes of March 15, 2004 approved with the addition to 2.b Wellner de Veer sent a letter to the chair of the Friends recapping the library's needs and extending an offer for the Friends to collaborate in a library foundation and in the proposed library awareness campaign. Minutes from the March 24 special meeting, where there was no quorum, were discussed.
2. Raising awareness in the community about the library's programs and needs. Wellner de Veer distributed a preliminary letter drafted by Tedrow in which he outlines the need for additional funding so that the library can continue to meet patron needs. Holmer said that there was a possibility of a City Council study session on the topic of the library on May 4th. If there is a study session then the Library Commission could speak on the possibility of establishing a foundation for the library and the types of services that a foundation could fund. Commission members reiterated that a foundation funds services beyond those normally supported by local jurisdictions.

Wellner de Veer suggested that the awareness building campaign wait until after the study session so a plan could be shaped based upon the information gained from the study session. Nanfria offered suggestions for a flyer that would present the case, give some history, and describe what results are wanted. One design could be the template to be used for flyers on specific areas of need.

A special meeting to discuss the content of the study session was recommended. Either April 21st or 28th was suggested. Holmer will be

away on the 21st but the commission may still meet on that date so they will be prepared for a session on the 4th of May.

3. Starting a Foundation – discussion was tabled

INFORMATION ITEMS

1 Summary of budget discussion at City Council meeting
Holmer reported that at the April 6th City Council budget discussion one of the library's budget reduction suggestions to close the library on the weekends preceding the five Monday holidays was restored to the budget. All other reductions for the library remain in place.

REPORTS AND ANNOUNCEMENTS

None

E. Adjournment – the meeting adjourned at 8:15 pm.

Special meeting will take place on April 21 or April 28.

Next regularly meeting is scheduled to take place on Monday May 10, 2004 at 6:30 pm.