



LIBRARY COMMISSION MINUTES

SPECIAL Meeting

April 28, 2004

6:30 pm

Menlo Park Library

800 Alma St., Menlo Park, CA 94025

CALL TO ORDER – Chair Wellner de Veer called the meeting to order at 6:42 pm.

ROLL CALL: Wellner de Veer, Chair (P); Friedman (P); McDonough (P); Nanfria (A); Tedrow (P); Traum, (A);

Staff Present: Holmer, Director of Library Services

A. PUBLIC COMMENT – Bill Newell from Sharon Heights Care and Rehabilitation Hospital commented about the changes to library fees and suggested that increased service to the city's senior population could be funded through the Mack Trust which would not have an effect upon city funds.

B. BUSINESS ITEMS

1. Preparation for study session with City Council

Holmer told the commissioners that the study session had been moved to June 1. Wellner de Veer reviewed the points made at the April 12, 2004 meeting and suggested that the commission presentation focus on the service enhancements suggested in the strategic plan. The draft chart showing the probably cost of each enhancement should be modified to include current library funds that might be applied. The 1990 bond fund could be applied to the capital cost items and money from the donations fund could be applied to the cost of improving the collections. The 1990 bond fund could also be applied to the cost of the new integrated library system. Other service enhancements, such as the young adult librarian and collection, would be ongoing costs and there are no current funds that can be applied.

McDonough asked about door counts and if they could be included to demonstrate the activity in the library. He also requested figures on the number of library cardholders and the change in circulation.

Discussion regarding the types of funding options to propose touched upon parcel taxes, sales tax, and utility taxes.

McDonough volunteered to start putting the information into a PowerPoint presentation and Wellner de Veer agreed to work with him. Commission members were encouraged to send any further ideas to McDonough.

E. Adjournment – the meeting adjourned at 7:50 pm.

Next regularly meeting is scheduled to take place on Monday May 10 at 6:30 pm.