



LIBRARY COMMISSION MINUTES

Regular Meeting

May 10, 2004

6:30 pm

Menlo Park Library

800 Alma St., Menlo Park, CA 94025

CALL TO ORDER – Chair Wellner de Veer called the meeting to order at 6:35 pm.

ROLL CALL: Wellner de Veer, Chair (P); Friedman (A); McDonough (P); Nanfria (A); Tedrow (P); Traum, (P);

Staff Present: Holmer, Director of Library Services

Others Present: Anna Zara

A. PUBLIC COMMENT - none

B. BUSINESS ITEMS

1. Minutes – Minutes were not available for approval.
2. Presentation for the June 1, 2004 study session on the library strategic plan and library foundation.
Holmer informed the commission members that the date for the study session had moved to the 8th of June since the 1st follows a Monday holiday and the City Council does not meet then. Wellner de Veer outlined the items that needed to be covered at the study session: which materials to include; what to include in the library commission presentation; and, who would speak. McDonough suggested that a spreadsheet showing the cost and possible sources of funds for each of the suggested library improvements be included in the report. Possible charts include the growth in circulation, the change in library budget and the growth in the number of cardholders.

Doing a PowerPoint presentation was suggested. One slide should include all of the types of revenue raising resources, like foundations and taxes, that might be used. Examples of communities where tax measures were successful could be added. Need to find out if Menlo Park has ever passed a special tax; know about the various bond issues. Commission presentation should follow the theme of the staff report but provide specific points that would enhance discussion.

Commission members reviewed the list of study session goals developed at the April 28th meeting and agreed to highlight the goals related to desired outcomes and to cover the positive aspects of each.

McDonough and Wellner de Veer agreed to work on the commission presentation and to be the primary presenters at the study session. All commission members should plan on attending the study session.

INFORMATION ITEMS

1 Summary of budget discussion at City Council meeting
Holmer reported that there would be another City Council discussion of the budget at the May 18th Council meeting.

REPORTS AND ANNOUNCEMENTS

None

E. Adjournment – the meeting adjourned at 8:07 pm.

Next regularly meeting is scheduled to take place on Monday June 14, 2004 at 6:30 pm.