



LIBRARY COMMISSION MINUTES

Regular Meeting
September 11, 2006 6:30 pm
Menlo Park Library
800 Alma Street
Menlo Park, Ca. 94025

CALL TO ORDER:

Chair Freidman called the meeting to order at approximately 6:45 p.m.

ROLL CALL:

Friedman, Chair (P), Goyle (A), McDonough (P), Tedrow (A), Traum (P),
Wellner de Veer (A), Zara (P)

STAFF PRESENT:

Judy Fagerholm, Branch Librarian, Belle Haven Branch

OTHERS PRESENT:

Betty Meissner, PLS Advisory Board & MPL Foundation Board member

A. PUBLIC COMMENTS

None.

A motion was made, seconded and unanimously approved to take the staff reports first.

C. BUSINESS ITEMS

2. Staff Communications:
 - Ms. Fagerholm noted that the Friends fall book fair would be held this coming weekend.
 - Project Read had an open house at the library earlier this week. Over 70 tutors and tutees attended.
 - The Menlo Park City Council proclaimed September Literacy Month.
 - Project Read was the recipient of an *Almanac* Holiday Fund grant. This grant will be used for help members of the community who are English Language Learners prepare for entry into Project Read. (Project Read receives some funding from the state and may only be used to learn to read in English, so some English language skills are required.) These pre-Project Read classes will be held at the Belle Haven Branch.
 - The fall selection of the San Mateo County Reads program is *The Kite Runner* by Khaled Hosseini. There is information on this program at <http://www.plsinfo.org/features/oboc.htm>.

A motion was made, seconded and unanimously approved to take the discussion of the study of Belle Haven community needs next.

B. INFORMATION ITEMS

2. Action Plan re: study of Belle Haven community needs.
 - A summary of the discussions thus far was given. Ms. Fagerholm provided good background for the discussion.
 - The following questions were raised during the discussion:
 - i. Is there a conflict between the degree of service requested by Ravenswood City School District (RCSD) and that desired by the greater Belle Haven community?
 - ii. What would be the best way to determine the full library needs of the adults and the children who live in the Belle Haven neighborhood who are not affiliated with Belle Haven Elementary?
 - iii. Can the Menlo Park Community Services department help the Library Commission determine the library needs of the neighborhood as a whole?
 - Mrs. Holmer will be asked to contact Mr. Michael Taylor, acting head of the Community Services department, for his client base. It is hoped that this background will help in answering the above questions.
1. Discussion of Library funding sources:
 - A brief discussion of the potential impact of the proposed utility tax occurred. More information will be gathered if the measure passes in November.
3. Commissioner Reports:
 - Foundation:
 - i. Ms. Zara and Mrs. Meissner gave a report from the minutes of the August Foundation meeting.
 1. Foundation current assets are over \$44,000.
 2. Work is ongoing on the development of a donor recognition display in the Library foyer.
 - Friends:
 - i. As noted earlier, the fall Book Fair is this weekend.
 - PLS Advisory Board:
 - i. No report.

C. BUSINESS ITEMS

1. Approval of the August Commission meeting minutes:
 1. Discussion of this item was postponed.

D. ADJOURNMENT

The meeting was adjourned at approximately 7:40 p.m.

Next regular meeting is scheduled to take place on Monday, October 9, 2006 at the Menlo Park Library main branch.

Respectfully submitted,
Anna Zara, Secretary to the Library Commission