



LIBRARY COMMISSION MINUTES

Regular Meeting
November 13, 2006 6:30 pm
Menlo Park Library
800 Alma Street
Menlo Park, Ca. 94025

CALL TO ORDER:

Chair Friedman called the meeting to order at approximately 6:30 p.m.

ROLL CALL:

Friedman, Chair (P), Goyle (P), McDonough (P), Tedrow (P), Traum (P),
Wellner de Veer (P), Zara (P)

STAFF PRESENT:

Susan Holmer, Director of Library Services
Roberta Roth, Project Read staff
Alice Bradshaw, Project Read staff
Heriberto Madrigal, Project Read staff
Kristi Breich, Project Read staff and Project Read Advisory Board member

OTHERS PRESENT:

Betty Meissner, PLS Advisory member and Menlo Park Library Foundation Board member

A. PUBLIC COMMENTS

None.

B. INFORMATION ITEMS

1. Project Read: report on program and advisory board activities
 - An Advisory Board was formed for Project Read in the spring of 2005. Among the current board members are two adult learners currently participating in the program.
 - The Advisory Board meets monthly on the third Tuesday of the month at 2:30 p.m. in the Library's community room or in a City Hall conference room.
 - Ms. Roth, Ms. Bradshaw and Mr. Madrigal described their work with adult learners. For most of the adult learners, English is their second language – this is a change from the make up of the adult learner population when the program began 25 years ago.
 - After an informative exchange, it was decided that there would be a biannual update from Project Read to the Library Commission.

2. Belle Haven Library – continuation of Sept. 2006 discussion:
 - This item was deferred until next month's meeting.
3. Commissioner Reports:
 - Foundation:
 - i. Mrs. Wellner de Veer reported that the assets of the Foundation as of Sept. 2006 are \$46,800. The funds have been invested wisely.
 - ii. In memory of a founding donor, the Foundation has purchased a bench for the Library garden. This bench will be known as the Nardri bench.
 - iii. A pre-Christmas fundraising letter will be sent to all charter donors.
 - Friends:
 - i. No report this month.
 - PLS Advisory Board:
 - i. Mrs. Meissner reported that she attended the California Library Association meeting in Sacramento. She shared her notes from the conference and encouraged attending the next meeting, as it is a good program that gives a broad overview of issues facing our public libraries.
 - General Commissioner Reports:
 - i. A proposal to do email outreach to the greater community was discussed.

C. BUSINESS ITEMS

1. Commission minutes:
 1. This item was deferred to the next meeting.
2. Staff communications:
 1. Mrs. Holmer reported that there are opportunities to discuss library services with the new City Council members. The new Council will convene on December 5 where there will be a brief meeting followed by a reception.

D. ADJOURNMENT

The meeting was adjourned at approximately 7:15 p.m.

Next regular meeting is scheduled to take place on Monday, December 11, 2006 at the Menlo Park Library main branch.

Respectfully submitted,
Anna Zara, Secretary to the Library Commission