



LIBRARY COMMISSION MINUTES

Regular Meeting
March 12, 2007 6:30 pm
Menlo Park Library
800 Alma Street
Menlo Park, Ca. 94025

CALL TO ORDER:

Chair Traum called the meeting to order at approximately 6:35 p.m.

ROLL CALL:

Traum, Chair (P), Friedman (A), Goyle (A), McDonough (P), Tedrow (P),
Wellner de Veer (P), Zara (A)

STAFF PRESENT:

Susan Holmer, Director of Library Services

A. PUBLIC COMMENT:

None

B. INFORMATION ITEMS

1. Commission Priorities for City Council Priority Setting Process-Status report
—

Ms. Holmer reported the City Council had received and favorably commented upon Chair Traum's letter pointing out need for a demographic study of Belle Haven neighborhood but funding for same or similar (approximately \$50,000) needed to await a future meeting.

2. Meet Your Library Commissioner – schedule dates – None scheduled

3. Update on library remodel project –

BSA Architects had been appointed to do a remodel of the children's and front circulation area of the Library; the \$200,000 estimated cost is to be paid from remaining Library bond monies and from monies raised by the Library Commission for that purpose.

4. Planning for the 2007/08 budget – Holmer

Mrs. Holmer reported that audio-visual items now constitute almost 40% of present Library circulation, and she would like to propose to City Council the checkout charge for such items be discontinued.

5. E-book demonstration

Until adjournment the remainder of the meeting was spent with a discussion and demonstration of a new Library membership e-mail service which enable patrons

to download on home computers materials presently under copyright for a three week period when said materials would visually self-destruct.

Commissioner Reports

Member Wellner de Veer state Betty Meissner had advised Library Foundation membership drive was doing well with Mr. Bohannon being the latest new member.

C. BUSINESS ITEMS

1. Commission minutes:

Minutes of February 12, 2007 meeting were unanimously approved.

2. Staff communications:

By consensus it was agreed to omit the scheduled April Commission meeting with the next meeting scheduled for May due to several planned absences in April.

D. ADJOURNMENT

The meeting was adjourned at 8:00 p.m.

Next regular meeting is scheduled to take place on Monday, May 14, 2007 at the Menlo Park Library main branch.

Respectfully submitted,

Jim Tedrow, acting Secretary to the Library Commission