



LIBRARY COMMISSION MINUTES

Regular Meeting
May 14, 2007 6:30 pm
Menlo Park Library
800 Alma Street
Menlo Park, Ca. 94025

CALL TO ORDER:

Chair Traum called the meeting to order at approximately 6:45 p.m.

ROLL CALL:

Traum, Chair (P), Friedman (A), Goyle (A), McDonough (P), Tedrow (P),
Wellner de Veer (P), Zara (A)

STAFF PRESENT:

Susan Holmer, Director of Library Services

A. PUBLIC COMMENTS

None

B. INFORMATION ITEMS

1. Update on library remodel project
 - Ms. Holmer reported that the first meeting with the architectural firm, BSA Architects, took place a week ago and that the architects and staff discussed possible designs for both the children's and entry/circulation areas. The architects will return next week with some designs based upon the planning discussion.
 - Mrs. Holmer noted that funding for the project is partially from the 1990 Library Bond fund and partially from fund raising by the Library Foundation.
2. Belle Haven Demographic Study

Funding for the Belle Haven Demographic study as proposed by the Library Commission will be included in the FY 2007-2008 budget proposal. Funding will come from the redevelopment agency.
3. Report back from the Library Issues Breakfast

Mr. Traum and Mr. Tedrow reported that they had attended the

annual Library Issues Breakfast on Saturday. The speaker for the event was Robert Martin who was Director of the Institute of Museum and Library Services for 4 years and who is now professor at the Texas Women's University School of Library and Information Science. He spoke of future trends and changing demographics that will have an effect upon the ways libraries should provide service to remain relevant to their communities. He also spoke of how funding libraries will create

4. Communication to City Council regarding library funding

Mr. Tedrow reported on the brief presentation he and Ms. Wellner de Veer gave to the City Council on April 3rd. He suggested that the council should provide adequate funding so the library could re-open during the 6 hours that it is now closed. He further suggested that there should be adequate funding to support the library infrastructure which has suffered during the years of reduced budget. Mr. Traum suggested that the Library Commission should report regularly to the City Council to increase their awareness of library services and needs. He suggested that members of the Friends of the Library and the Library Foundation also be recruited for this effort. He will contact them.

5. Commissioner Reports:

- Foundation:
 - i. Ms. Wellner de Veer reported that the foundation has expanded the Board of Directors and is still in the process of completing the donor recognition board.
- Friends:
 - i. There will be a mini-book sale in June.
 - ii. Ms. Wellner de Veer suggested that the Friends might want to look at Internet book sales as another profitable avenue for sales. Other Friends organizations are using the Internet for sales with good result.
- PLS Advisory Board:
 - i. No report.

C. BUSINESS ITEMS

1. Commission minutes:
 1. The minutes of the March 2007 Commission meeting were unanimously approved.
2. Staff communications:
 1. Mrs. Holmer reported that worn and soiled fabric wall coverings in the building are being replaced. Samples of

possible vinyl replacement wall coverings are tacked to the wall behind the photocopier. Let her know your favorite.

2. Mrs. Holmer also reported on the OCLC Worldcat Local project which will give the libraries in PLS a two-month opportunity to test a new public catalog interface. The test will determine whether or not the OCLC product will improve the look and patron friendliness of the current public access catalog.

D. ADJOURNMENT

The meeting was adjourned at approximately 8:00 p.m.

Next regular meeting is scheduled to take place on Monday, June 11, 2007 at the Menlo Park Library main branch.