



## LIBRARY COMMISSION MINUTES

Special Meeting  
January 22, 2008 1:30 pm  
Menlo Park Library  
800 Alma Street  
Menlo Park, Ca. 94025

### **CALL TO ORDER:**

Chair Zara called the meeting to order at approximately 1:30 p.m.

### **ROLL CALL:**

Zara, Chair (P), Goyle (A), McDonough (P), Sloo (P), Tedrow (A),  
Traum (P), Wellner de Veer (P),

### **STAFF PRESENT:**

Susan Holmer, Director of Library Services

### **A. PUBLIC COMMENTS**

None.

### **B. INFORMATION ITEMS**

None.

### **C. BUSINESS ITEMS**

1. Discussion of Library Commission Special Project Proposals for the City Council
  1. The commission discussed draft proposals for Special Projects to be sent to the City Council. A motion was made, seconded, and unanimously approved to move forward with two proposals.
    - a. Proposal 1 is to build an Environmental Awareness Collection in support of the City's Green Ribbon Citizen's Committee goals.
    - b. Proposal 2 is to improve Library Web site access through the design and testing a new Library Web portal. Special emphasis will be given to improving access for non-native English speakers, children, and the elderly.
  2. Ms. Zara and Mr. Traum will complete the proposals and submit them to Mrs. Holmer.

**D. ADJOURNMENT**

The meeting was adjourned at approximately 2:30 p.m.

Next regular meeting is scheduled to take place on Monday, February 11, 2008 at the Menlo Park Library main branch.

Respectfully submitted,  
Alaina Sloo, Secretary to the Library Commission